

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 3<sup>rd</sup> September 2007, commencing at 7.00 pm,  
in PILNING Village Hall

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**COUNCILLORS** Mrs C Woodhouse (Chairman), Mrs N Bendall, Mrs N Chappell,  
**PRESENT (6)** Mr I Humphries, Mr D Nethercott, Mr A Webber.

**Also Present:-** J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor), and 3 members of the public (Mrs Gill Cox and Mrs Jane Davey, both of Ableton Lane, Mr E Morse of Redwick Road).

**1. APOLOGIES for ABSENCE**

Mr J Black, Mr S Cooper (away on business), Mr D Humphries (holiday), Mr G Moore (away on business).

**2. MINUTES of the PREVIOUS MEETING**

The minutes of the meeting of 2<sup>nd</sup> July were approved as a true record.

1. IH      2. DN      All agreed.

**3. ACTION/RELATED MATTERS**

**3 - 1 Village Halls**

There was some concern expressed with the lack of progress in refurbishing the former play area at Pilning playing fields. Agreed the contractor should be contacted.

The chain link fence at the tennis court has been repaired. New post sockets have been fitted, the posts and net are stored by the Clerk. Agreed that with the tennis season coming to a close the new posts and net should not be mounted until spring.

**3 - 2 Overgrowth**

Growth at various sites has been cleared, though that at Northover Court is still a problem. The owners of number 5 are on long-term absence. The main problem here is nettle growth on the footway. AW agreed to cut back the nettles to prevent problems for children returning to school this week.

**3 - 3 Cross Hands**

Growth around the Bolisha beacon has been cleared. The beacon is now clearly visible. PT confirmed flashing signs to be sited in Cross Hands Road have been ordered, but, as yet, have still not been delivered.

**3 - 4 Schools**

Carla Jones, representing architects/engineers, acting on behalf of S Glos Council, attended at Pilning playing field and Sage Cottage during last week. The brief was to consider the suitability of the area as the site for St Peter's School. Contact was made with the Clerk (phone message), but with little notice the visit had already taken place before the Clerk was able to return the call.

4. CORRESPONDENCE

11651.01 Avon Local Councils' Association  
Questionnaire survey 2006: report to the Executive Committee.

11652.02 Executive Members List, July 2007.

11653.03 Minutes of meeting 12<sup>th</sup> March, held at Congresbury.

11654.04 Agenda/booking form for NALC National Conference, 5-7 October.

11655.05 Brochure re conference above.

11656.06 NALC training day in Birmingham, 19<sup>th</sup> July 2007.

11657.07 AGM, nominations sought for Honorary Officers.

11658.08 List of training days for 2007.

11659.09 ALCA Newsletter, July edition – circulated.

11660.10 ALCA Newsletter, August edition – circulated.

11661.11 Building-New Developments-Housing  
Supplementary planning document on affordable housing.

11662.12 Bus Services, Shelters & Signs  
June Public Transport Forum meeting (cancelled), now on 13<sup>th</sup> August.

11663.13 Cemetery/Churches  
Policy update on burial reform.

11664.14 Clerk/Clerks' Society  
Forum training day arranged for 19<sup>th</sup> October.

11665.15 Follow-up for response to above letter.

11666.16 *the Clerk* magazine, September edition – circulated.

11667.17 Campaign to Protect Rural England  
*Fieldwork*, September edition – circulated.

11668.18 Elections/Applications for Parish Council  
Contact arrangements for Steve Webb MP- constituency phone 322100.

11669.19 Electoral register, Pilning ward, updates for July 2007.

11670.20 Electoral register, Severn Beach ward, updates for July 2007.

11671.21 Electoral register, Severn Beach ward, updates for August 2007.

11672.22 Electoral register, Pilning ward, updates for Sept 2007.

11673.23 Electoral register, Severn Beach ward, updates for Sept 2007.

11674.24 Environment/Conservation  
Detail of heritage programme, designed to celebrate BAC 100.

11675.25 Report from the Environment Forum on biodiversity and climate change.

11676.26 Need to clear site adjacent 100 Beach Road, SB; email from PT.

11677.27 Leaflets, Local Food & Drink Festival, Sept/Oct.

11678.28 Letter of thanks from Olive Singer re annual gardens award.

11679.29 Parks and Green Space strategy, Bristol CC seek comment.

Footpaths

11680.30 Ackn of letter re anti-motorcycle measures on public footpaths.  
 11681.31 Details from Rights of Way department re above enquiry.

Grass Cutting

11682.32 Suggestions from Ian Roberts re need for a grass sweeper/collector.

Health Authority/Care Services

11683.33 Save Frenchay Group seek help in approaching the Secretary of State.  
 11684.34 Response from DoH re comments on matter above.  
 11685.35 Scrutiny of Orchard View proposals re effects on local communities.

ICI/Zeneca & Other Industries

11686.36 Statement by Ian Pearson MP on managing radioactive waste safely.  
 11687.37 Site stakeholder group meeting on 15<sup>th</sup> August.  
 11688.38 Agenda for stakeholder meeting on 15<sup>th</sup> August.  
 11689.39 Response by Chairman Oldbury SSG re derogatory remarks in *Gazette*.  
 11690.40 Minutes of stakeholder meeting on 19<sup>th</sup> May 2007.  
 11691.41 Environment Agency, thank you for participation in recent consultation.  
 11692.42 Magnox issue 2<sup>nd</sup> edition of *PowerLines* newsletter.  
 11693.43 Update on recent activities at Oldbury.  
 11694.44 Reports and meeting pack re meeting of 15<sup>th</sup> August.  
 11695.45 Info re re-start of Reactor 2.  
 11696.46 Minutes of SSG meeting on 15<sup>th</sup> August.

Licensing Authority

11697.47 SGC 3 year review of its statement of licensing policy.

Local Facilities & Amenities

11698.48 Suggestion from Barbara Matthews re upkeep of local toilet facilities.  
 11699.49 Local events for local arts and drawing classes.

Parish Projects & Related Matters

11700.50 Minutes of Parish Plan Steering Group meeting, 3<sup>rd</sup> August.

Playgrounds/Youth Activities

11701.51 Wicksteed playscapes newsheet.  
 11702.52 SureStart children's centres launch at Thornbury on 3<sup>rd</sup> September.  
 11703.53 Associated Surfaces & Materials of Northampton: products leaflet.  
 11704.54 SMP of Egham, Surrey, issue *Freeplay* newsletter.  
 11705.55 Email from NB re facilities at Pilning playing field.

Quotations

11706.56 Peter James of Portishead quotes for refurbishment of tennis net.

Rural Areas/Local Plan

11707.57 S Glos booklet, "Development in the Green Belt".

Rural Areas/Local Plan (cont)

11708.58 Consultation on local planning application requirements.  
 11709.59 Bristol development profile, framework documents enclosed.  
 11710.60 SGC submission draft statement of community involvement – circulated.  
 11711.61 Bristol CC draft parks and green space strategy consultation.

Schools

11712.62 Consultation on SGC draft school organisation plan 2007-2012.  
 11713.63 Response from Enforcement Officer re 'overdevelopment at Northwick.

South Gloucestershire Council

11714.64 Council meeting, 18<sup>th</sup> July in Kingswood.  
 11715.65 Cabinet meeting, 16<sup>th</sup> July in Thornbury.  
 11716.66 Cabinet meeting, 19<sup>th</sup> September in Thornbury.  
 11717.67 Appointments & Employment Committee, 17<sup>th</sup> July in Thornbury.  
 11718.68 Children & Young People Select Committee, 11<sup>th</sup> July in Kingswood.  
 11719.69 Communities Select Committee, 11<sup>th</sup> July in Kingswood.  
 11720.70 Community Care & Housing Select Committee, 29/8 in Kingswood.  
 11721.71 Development Control Committee, sites inspection on 20<sup>th</sup> July.  
 11722.72 Development Control Committee, 16<sup>th</sup> August in Thornbury.  
 11723.73 Development Control Committee, 31<sup>st</sup> August in Thornbury.  
 11724.74 Health Scrutiny Select Committee, 25<sup>th</sup> July in Thornbury.  
 11725.75 Health Scrutiny Select Committee, 5<sup>th</sup> September in Thornbury.  
 11726.76 Planning, Trans & Strat Enviro Select Committee, 25<sup>th</sup> July in Thornbury.  
 11727.77 Planning, Trans & Strat Enviro Select Committee, 5<sup>th</sup> Sept, Thornbury.  
 11728.78 Public Transport Forum, 13<sup>th</sup> August in Kingswood.  
 11729.79 Standards Committee, 27<sup>th</sup> July in Thornbury.  
 11730.80 Standards Committee, 31<sup>st</sup> August in Kingswood.  
 11731.81 Waste Management Forum, 4<sup>th</sup> September in Thornbury.  
 11732.82 Executive Decisions, w/e 23<sup>rd</sup> June 2007.  
 11733.83 Executive Decisions, w/e 30<sup>th</sup> June.  
 11734.84 Executive Decisions, w/e 6<sup>th</sup> July.  
 11735.85 Executive Decisions, w/e 13<sup>th</sup> July.  
 11736.86 Executive Decisions, w/e 20<sup>th</sup> July.  
 11737.87 Executive Decisions, w/e 27<sup>th</sup> July.  
 11738.88 Executive Decisions, w/e 3<sup>rd</sup> August.  
 11739.89 Executive Decisions, w/e 10<sup>th</sup> August.  
 11740.90 Executive Decisions, w/e 17<sup>th</sup> August.  
 11741.91 Executive Decisions, w/e 24<sup>th</sup> August.  
 11742.92 Executive Decisions, w/e 31<sup>st</sup> August.  
 11743.93 Forward Plan of Executive Decision Making, Aug 2007 – July 2008.  
 11744.94 Forward Plan of Executive Decision Making, Sept 2007 – Aug 2008.  
 11745.95 Parish council members now appointed to Standards Committee.  
 11746.96 Engage 2007 event to be held in November in Bradley Stoke.  
 11747.97 Sustainable community strategy event, 26<sup>th</sup> Sept in Yate – circulated.  
 11748.98 Grant funding available through SG Environmental Body.  
 11749.99 Annual report on council performance 2007.  
 11750.100 Severn Vale Area Forum, 5<sup>th</sup> September in Thornbury.

**Standing Orders**  
11751.101 NALC handbook, info used in formulating Finance Regulations.

**Street Furniture & Lighting**  
11752.102 'Bin your butt' leaflet.  
11753.103 Urbanscape of Derbyshire: product catalogue.

**Stationery/Circulars/Books**  
11754.104 *LCR*, July edition – circulated.  
11755.105 *LCR*, September edition – circulated.

**Traffic Problems/Transport Policy**  
11756.106 Consultation on 18T and 26T weak bridge weight limits.  
11757.107 Consolidation of, Prohibition and Restriction of Waiting Orders.

**Travellers**  
11758.108 Review of additional pitch requirements within the south west.

**Village Halls**  
11759.109 Enquiry from Clarke Willmott re situation at Northover Court.

**Voluntary/Community Groups**  
11760.110 Community Action advise of the 21<sup>st</sup> Century Villages week in July.  
11761.111 Voluntary Voices annual conference, 10<sup>th</sup> October in Thornbury.  
11762.112 Small grants available through the Rural Community Councils scheme.  
11763.113 Senior Citizens Forum newsletter, summer edition – circulated.  
11764.114 Disability Action Group, autumn newsletter – distributed.  
11765.115 Senior Citizens Forum, explanatory details.  
11766.116 SCF meeting to be held 19<sup>th</sup> July in Chipping Sodbury.  
11767.117 SCF, details of current management committee.  
11768.118 CVS S Glos: workshops to run your group effectively.  
11769.119 Extension of closing date for 21<sup>st</sup> Century Villages poetry competition.

**Waste Dumping/Disposal/Landfill**  
11770.120 Waste Management Forum meeting 19<sup>th</sup> June, now cancelled.

**Planning**  
11771.121 Core strategy questionnaire – influence planning in your area.  
11772.122 Policy P05-07: Planning for a sustainable future.  
11773.123 Delegated decisions, w/e 23<sup>rd</sup> June 2007.  
11774.124 Delegated decisions, w/e 30<sup>th</sup> June 2007.

**Accounts/Donations**  
11775.125 AOL, Internet charges (Aug). Item 5-3 refers.  
11776.126 ALCA, standing orders booklet. Item 5-4 refers.  
11777.127 The Range, frames for schools' awards. Item 5-5 refers.  
11778.128 Bristol Key & Security, padlock removal. Item 5-6 refers.  
11779.129 PC World, Inks for printer. Item 5-7 refers.

Accounts/Donations (cont)

11780.130 Staples, Ink for printer. Item 5-8 refers.  
 11781.131 Mr R Lees, funding for PPRGroup. Item 5-9 refers.  
 11782.132 Post Office, Clerk's telephone. Item 5-10 refers.  
 11783.133 Mr I Roberts, Grass cutting (August). Item 5-11 refers.  
 11784.134 SB School, damage on Information Day. Item 5-12 refers.  
 11785.135 BWBS, water rates for allotments. Item 5-13 refers.  
 11786.136 Mr L Liddiatt, Grass cutting at Northwick. Item 5-14 refers.  
 11787.137 Mr P James, Tennis net replacement. Item 5-15 refers.  
 11788.138 HM Revenue & Customs, income tax. Item 5-16 refers.  
 11789.139 Friends of SB School, funding request. Item 5-17 refers.  
 11790.140 Letter of thanks, Alzheimer's Society. Item 5-11, minutes of 2/7, refers.

5. ACCOUNTS for PAYMENT

5 - 1	£ 674.00	J C Rawlinson	Clerk – Wages (Aug)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol	111
5 - 3	£ 15.99	AOL	Internet charges (Aug)	111
5 - 4	£ 6.53	ALCA	Finance booklet	111
5 - 5	£ 6.27	Local Schools	Awards frames	137
5 - 6	£ 41.13	Bristol K&S Centre	Padlock removal	LGMP
5 - 7	£ 47.96	PC World	Inks for printer	111
5 - 8	£ 12.99	Staples	Ink for printer	111
5 - 9	£ 100.00	Mr R Lees	Parish Plan	111
5 -10	£ 68.60	Post Office	Clerk's Telephone	111
5 -11	£ 350.00	Mr I Roberts	Grass cutting (Aug)	*
5 -12	£ 266.56	SB School	Repair-Parish Plan event	111
5 -13	£ 31.38	BWBS	Allotment water charges	SHAA
5 -14	£ 881.25	Mr L Liddiatt	Grass Cutting	214
5 -15	£ 690.90	Peter James	Tennis court repairs	LGMP
5 -16	£ 570.00	HMRC	Income tax	111
5 -17	£ 100.00	Friends SBSchool	Donation	137
5 -18	£ 95.00	M&J Amusements	Information Day	142
<b>£4008.56</b>				

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 6, 15 Local Government (Miscellaneous Provisions) 1979, s19  
 5 -11 (Playing fields -LG(MP) Act 1979, s19  
 (Sea wall gardens -Public Health Act 1875, s164  
 5 -13 Small Holdings & Allotments Act 1908, s26  
 5 -15 Local Government & Rating Act 1997

Items 5-1 to 5-10, inclusive, paid as one cheque.

The accounts above were approved for payment. 1. IH 2. DN All Agreed

**Current bank balance, prior to payments listed above**

**£45,952.04** (Interest to June inclusive)

## 6. PUBLIC PARTICIPATION

Mrs Gill Cox presented a case for the funding of new play equipment at Severn Beach. Agreed that forward payment of the precept allowance could cover the cost (50% funding would require around £9,000). An alternative would be an interest-free loan. In setting the annual precept in December it is an option to increase funding for play equipment. Current funds held by council are also in excess of the norm. Accordingly, funding could be available for other projects, yet to be identified, that may arise during the period when 'normal funding' has already been utilised.

## 7. AGENDA

### 7 – 1 Severnside Development

Local PCSO, Kirsty Flicker has already mounted a clamp-down on illegal bikers, albeit on a 'quiet' day. Police now have an option to confiscate and destroy bikes after a previous warning has been issued.

S Glos Planning Committee has considered the proposed access at Marsh Common Road, delaying a decision as they considered advance research by the applicant had been sketchy. In respect of the extant ICI permission from 1957, PT is to put forward a case for this somewhat archaic permit to be rescinded.

### 7 – 2 Village Halls/Playing Fields

NC reported that a new group for children has been set up, meeting on Thursdays, in Pilning VH.

Vandalism has resulted in the need to fit 2 new doors at Pilning VH. The cost of almost £1,400 per door will be met from the precept.

### 7 – 3 Parish Plan

JD reported that some questionnaires were still being returned. Part of the delay has resulted from some volunteers not following through properly on the collection system that had been set up. Costs for analysis of the comments are quite high. This process is likely to take more than a month. Many questionnaires have been completed by more than 1 person. There is also a pleasing willingness for people to become involved. Strong and favourable opinions have also been noted.

### 7 – 4 Youth Activities

NB reported on the progress so far. Quotes have been obtained and many ideas considered. Although the possibility of a deal with S Glos Council regarding the site of a new school may alter matters in the future, agreed NB should give no consideration to this, it currently being only a possibility. NB reported on the Childrens' Society day out, when local youngsters were taken to Avonmouth for a go-carting session. NB is to meet with the S Glos Youth Officer, and will be attending a fund raising opportunity on Wednesday.

### 7 – 5 Grass Cutting

IH complained of the current standard of grass cutting. Redwick crossroads and many road verges are among the problem areas. S Glos to be contacted.

**7 – 6 Finance Regulations**

Prepared by the Clerk and circulated to all members. The Regulations were adopted without comment.

**7 - 7 Village Matters**

**Rifle Range** – IH advised that problems with a locked gate had again arisen. Following the temporary removal of the padlock it is now back in place.

**Churngold** – Contact to be made with planning enforcement. The occupants have not complied with the conditions and their obligations.

**Weight Limits** – AW asked whether more 7.5 tonne limit signs could be placed. Problems are particularly bad in Bank Road.

**Northwick Road Bridge** – AW drew attention to the condition of the boarding, which is de-laminating. Much correspondence has been exchanged on this matter in the past, with no result. Agreed to again raise the matter. Suggested the problem should also be referred to the Area Forum meeting on Wednesday. The displacement of the road sign at this site was also raised.

**Garden Maintenance** – The council gardens to the rear of houses opposite SB shops are in need of attention. PT also drew attention to the small site adjacent to the bus stand at 100 Beach Road. Both are to be referred to the Odd Job Man.

**Public Conveniences** – There was some initial comment, the general feeling being that their condition is fairly reasonable. The lack of soap is a ‘day-to-day’ issue, the responsibility of the maintenance team. PT stated it would be possible for the parish council to take over maintenance of the toilets. The Clerk, in response, commented on the difficulty in employing someone to maintain the facilities, whilst a dedicated team already exists at S Glos. Councillors appeared to be unwilling to comment further. Michelle Dixon from S Glos has promised to check out the facilities.

**Annual Awards** – Pilning, the garden award went to Mrs Olive Singer, Cross Hands Road. SB, the garden award went to Mrs Sybil Heal of Beach Avenue. Mr Mervyn Jacobs received the allotment award.

**7 – 8 Reports**

**SB VILLAGE HALL COMMITTEE** – DN reported on his attendance at the committee meeting, stating that electrical checks had revealed a catalogue of possible disasters. The need for 32 improvements has been identified. The cost of repairs is likely to be in the region of £6,000. Although absent from the meeting, DH had earlier indicated the problem to the Clerk, stating it was the committee’s intention to proceed in stages. Early work would require the grant of the entire precept for this year (£2,500).

**ABLETON LANE** – PT, in discussion with Oliver Mann the Streetcare Inspector, complained of the poor quality of the resurfacing process. Supposedly for economic reasons the road was not planed and resurfaced, a newer procedure being employed. Obviously not successful – one wonders where the economy went. PT suggested the road should be scheduled for re-surfacing in 2 years time.

**PARKING ORDER** – PT commented on the order, mentioned in correspondence. This would be an opportunity to consider the removal/extension of double yellow lines – for example, parking restrictions outside the Severn Salmon, the pub having been demolished in 2002.

RIFLE RANGE – (Mentioned earlier) PT met with the RoW Officer, who confirmed that a new gate had already been ordered, though obviously not yet fitted. This gate can be locked to vehicles but still allow pedestrian access.

SCHOOLS – PT confirmed that St Peter's School is now officially opened. Funding allocated to SB School will still be provided, even if it is necessary to obtain this money from reserves.

NEW PASSAGE – Residents concerned by speeding vehicles are currently being served by a temporary flashing speed sign which also records numbers exceeding the limit. This could result in further action.

FOOTPATH – PT confirmed that Scouts had done their good deed recently, clearing one of the footpaths at Northwick.

SEVERNNSIDE SIREN – Attending the recent meeting PT raised the question posed by many local residents; their inability to hear the siren. Although an extra siren is needed in the Hallen area, the group was adamant that if you cannot hear the siren there is nothing to worry about. Should the siren be inaudible it indicates the wind is blowing in another direction, carrying any fall-out with it.

FRIENDS of the EARTH – Actively investigating power options from the Severn. Steve Webb MP is supporting a proper study of all available opportunities, including the use of a barrage.

DEVELOPMENT in REDWICK ROAD – PT confirmed the Internal Drainage Board are satisfied with the drainage work carried out adjacent to the 2 new houses almost opposite the Kings Arms.

## 8. PLANNING

### 8 – 1 Comments of PC sent to S Glos Council

PT07/0764/CLP	Bristol Zoo, Blackhorse Hill	Request to be kept informed
PT07/1767/F	Extension at 66 Beach Avenue, SB	No objection
PT07/1858/F	Vehicular access at Greenfield Farm, A403	Approved
PT07/1943/F	Extension, 2 Woodbine Cottages, New Passage	No objection
PT07/2111/F	Extension, 10 Beach Avenue, SB	No objection
PT07/2155/F	Extension, Faith House, Station Road, SB	No objection
PT07/2190/F	Sewage plant replacement at Hayes Farm	No objection
PT07/2230/F	Conservatory at 63 Beach Avenue, SB	No objection
PT07/2404/F	Removal of condition, Rose Grove, Church Road	Defer decision
PT07/2470/F	Porch at Severnside, New Passage	No objection
PT07/2643/F	Conservatory at 19 Albert Road, SB	No objection

### 8 – 2 Decisions by S Glos Council

PT07/1542/ADV	Display Sign, at Southworthy Farm	Refuse
PT07/1583/F	Conservatory, 33 Riverside Park, SB	Permit
PT07/1767/F	Extension at 66 Beach Avenue, SB	Permit
PT07/1943/F	Extension at 2 Woodbine Cottages, New Passage	Refuse

## 8 – 2 Decisions by S Glos Council (cont)

PT07/2111/F	Extension at 10 Beach Avenue, SB	Permit
PT07/2190/F	Sewage plant replacement at Hayes Farm	Permit
PT07/2230/F	Conservatory at 63 Beach Avenue, SB	Permit

**Next Council Meeting to be held, Severn Beach School on Monday 1<sup>st</sup> October 2007**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.29 PM

Signed..... Dated.....

JCR