

# PILNING & SEVERN BEACH PARISH COUNCIL

## WORKING GROUP AGENDA FOR ANNUAL MEETING: MAINTENANCE & FACILITIES WORKING GROUP



Monday 2<sup>nd</sup> June 2025



Emmaus Church Centre, Gorse Cover Road, Severn Beach BS35 4NP



7pm – 10pm



<https://www.psbpc.co.uk/publications>

Working Group Chair: Victoria Bywater E: [vb@pilningsevernbeach-pc.gov.uk](mailto:vb@pilningsevernbeach-pc.gov.uk)

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### TIMED AGENDA

Time	Agenda Number	Agenda Item	Details
19.00	1	Welcome & Opening	Chair to open the meeting, outline key objectives
19:05	2	Apologies for Absence	
19.10	3	Working Group Members	To agree Working Group members
19.20	4	Update on proposals	To receive an update on existing proposals
19.30	5	Open forum	Open discussion
20.30	6	Actions	To agree actions
21.00	7	Proposals to take to Parish Council Meeting	To agree proposals to go to Parish Council
21.30	8	Next meeting date	To agree the date of the next meeting
21.35	9	AOB	To receive any other business

22.00 Meeting Close | Chair to close the meeting

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### Meeting Notes & Rules:

- All Working Group Members must supply their name, contact email and their address to the Chair at the start of the meeting.
- All attendees must register their attendance with the Chair at the start of the meeting.