

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 12<sup>th</sup> March 2018 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (9) Mrs FCA Barr MBE (Chairman), Mrs N Chappell, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards, Mr M Pruett, Mr Tony Fennell, Mr Nick Davies & Mr K Weeks.

Also Present: - Mr Richard Bywater (minutes), District Councillor Robert Griffin & Mr Patrick Jackson.

**The Chairman asked those present to observe a minute's silence for Joan Hayman - late of SB, teacher at Pilning School and one of the original members of the History Group and Betty Marshall - late of SB, worked at Andy Elliotts and PO, and was a resident at Ableton Court until it closed. as a mark of respect who had recently deceased.**

<b>2018-3-1 Apologies for absence</b>	Apologies were accepted from Mrs Carol Woodhouse and Victoria Bywater (Clerk)	
<b>2018-3-2 Declarations of Interest</b>	None	
<b>2018-3-3 Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 5 <sup>th</sup> February 2018 had been previously circulated and were agreed by as a true record.	
<b>2018-3-4 Matters Arising</b>	<p>1) To agree the annual subscription to FoSBR – KW proposed paying the annual subscription, seconded by PT, all agreed</p> <p>2) To agree the new Standing Orders – PT proposed adopting the new Standing Orders, seconded by FCAB, all agreed</p> <p>3) To agree additional cost of posts and benches (A Forgotten Landscape ones) – PT proposed the inclusion of the posts and benches into the insurance policy, seconded by FCAB, all agreed</p> <p>4) The committee agreed that the council would write to South Gloucestershire commenting on the Local Plan, noting that development opportunities should be sought for the former railway land at Severn Beach which is (i) a brown field site (ii) is raised above the flood plain and as such is least likely to flood (iii) is within the development boundary of the Parish</p> <p>5) RG briefed the committee on the industrial processes being undertaken at the Energy From Waste site owned and run by Suez. It is understood that PCB waste will no longer be treated at the site, however it would continue to treat black bin waste. Suez have invited members of the parish to visit the site. The PC would seek a further response from the Environment Agency regarding breaches of notification of issues at the Suez site in 3 months (Jun 18)</p>	<p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>

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	<p>6) PT requested that an agenda item is placed on the next PC meeting to discuss the commemorations of the end of World War I.</p> <p>7) The committee discussed the new M49 motorway junction. The PC is to write to South Gloucestershire Highways Department to clarification and mitigation intentions on the increased traffic in the local Parish roads as a result of the construction of the new M49 motorway junction</p>	<p>VB</p> <p>VB</p>
<p><b>2018-3-5</b> <b>Correspondence</b></p>	<p>Please see Appendix A</p> <p>1) To agree a donation to Severnside Wednesday Club for 2018/ 2019 After discussion, it was agreed to defer the decision regarding the annual donation to the April 2018 meeting. At the deferred meeting, the PC are to be briefed on the number of P&amp;SB parishioners attending the Severnside Wednesday Club and what this represents the proportion of total attendees</p> <p>2) To discuss the insertion of an additional bin at Pilning Playing Field –It was agreed that this decision would be deferred until the Public Parish meeting (Jun 18)</p> <p>3) To agree a response to report produced for FoSBR regarding Pilning Station future –The council agreed that the response to the report produced by FoSBR would show support, but to also acknowledge that the Parish Council have also approached Jack Lopresti MP who in turn will approach the Transport Minister again once the development at Severnside is further matured. The response to FoSBR are to be cc'd to Jack Lopresti MP</p> <p>4) To agree the removal of Elderberry Trees at Pilning Village Hall – request from Management committee as may interfere with drains – ND proposed the removal of the Elderberry trees, seconded by SB. A vote was taken, 5 for, 2 against, 2 abstained. The proposal was carried.</p> <p>5) To agree donation request from Pilning &amp; Severn Beach Gardening Group for a new greenhouse at Severn Beach Primary School. A counter proposal of a payment of £200 was taken 4 for, 4 against. A vote was taken for the original proposal to pay the full amount with 4 for, 4 against. The chairman deployed her casting vote and the vote was carried. VB to contact Albert George.</p> <p>6) A Response from S.Glos Council received regarding sand bags has been received</p> <p>7) GROMIT</p> <p>The Council were being asked to underwrite the deficiency of £5760 as</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>

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	<p>the GROMIT committee continue to undertake fund raising. The proposal was rejected by the PC (2 for, 6 against).</p> <p>The Parish Council agreed to support the campaign by actively investigating other ways of fund raising..</p>	ALL
<p><b>2018-3-6</b> <b>Accounts for Payment</b></p>	<p>Please see Appendix B Accounts for payment were approved.</p>	
<p><b>2018-3-7</b> <b>Public Participation</b></p>		
<p><b>2018-3-8</b> <b>Reports</b></p>	<p><u>SevernNet Transport meeting 08.02.18 – PT</u></p> <p>1 Bristol CC are running the annual 'Travel to Work Survey' on behalf of West of England hoping to improve on the data capture from Avonmouth-Sevenside this time. Data feeds into strategic transport planning.</p> <p>2 all councils now promoting alternative fuel vehicle use(including their own vehicle fleets as and when they are renewed). Offers available to assist businesses set up charging points</p> <p>3 Update from Highways England(M49 Project Director, Jarrod Parkin). He kept on referring to 'M49 Avonmouth Junction' I made the point that this would be confusing in the future as Avonmouth is accessed from M5 junction 18. They should call it 'Sevenside'. Councillor from N-Somerset backed me up by referring to similar mis-names elsewhere.</p> <p>Works for the junction will be accessed from the motorway itself, once the preparatory site works have been done. They will create a works access and egress from the hard shoulder on each side, the running lanes will be reduced in width and a 50mph limit imposed for the period of the works. He made a commitment that construction traffic will not use local roads..</p> <p>Advance drainage works will start shortly, and actual construction will start by August. A motorway closure will be necessary in late December in order to install the bridge beams.</p> <p>I asked about progress with the two councils and the landowners about design and construction of the access roads.. some waffle, but they are planning to meet with them shortly(they are only building the junction and slip roads).</p> <p>4 resurfacing of Govier Way now to be 17th-22nd March</p> <p>5 ongoing complaints about new trains. Late trains are being re-timed slightly to better suit works shift timings. They are hoping to get CCTV on SB station.</p> <p>6 Portishead line should be opened to passengers by 2020.</p> <p>7 Severn Net are working with Lidl, Amazon and Next to fund a shuttle bus(similar to the one around Avonmouth)</p> <p><u>Pilning Playing Field Report 8th March 2018 - SCB</u></p>	

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	<p>The playing field looked neat and tidy. There was no visible rubbish. The play area had had the weeds under all play equipment killed with weed killer and so hopefully this will lessen weeds and brambles growing this summer.</p> <p>All equipment appeared to be working correctly.</p> <p>The bin was being used.</p> <p>The sign for the fire meeting point for Pre-school has been moved to a more acceptable place.</p> <p>There are still signs on the front gate that need to be removed.</p> <p><u>Community Library Meeting with S.Glos Council – HR</u></p> <p>The Parish Clerk is to work with HR to produce an impacts and benefit report for inclusion in the next round of Merlin Housing grant application funding.</p>	HR/ VB
<b>2018-3-9</b>	<ol style="list-style-type: none"> <li>1. Local Major Developments <ul style="list-style-type: none"> <li>MP reported the removal of trees and vegetation in preparation for the Reg building on Western Approaches, Severn Beach and the M49 junction.</li> <li>MP further reported that the dog fouling stencil work had been completed.</li> <li>FCAB requested MP to re-spray the Church path at Pilning.</li> </ul> </li> <li>2. Village Halls/Playing Fields <ol style="list-style-type: none"> <li>a) Severn Beach Village Hall</li> <li>b) Pilning Village Hall &amp; Playing Field <ul style="list-style-type: none"> <li>NC confirmed that the grass cutting contract first cut had been of a high quality.</li> <li>NC further confirmed Little Steps have given notice at the village hall due to staff recruitment issues.</li> </ul> </li> </ol> <p>The Parish Council to be briefed on the funding of the radiator covers at the next meeting</p> <ol style="list-style-type: none"> <li>c) Extension at Pilning Village Hall</li> </ol> </li> <li>3. Update on Allotment sites <ul style="list-style-type: none"> <li>KW reported 8 plots not being worked.</li> <li>SCB reported all but 1 plot being worked.</li> </ul> </li> </ol>	VB           NC / VB

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	<p>4. Update on Cemeteries          CW &amp; FCAB to arrange a meeting of the Cemetery Committee.</p> <p>5. Update from councillors regarding local village matters</p> <ul style="list-style-type: none"> <li>• Concern was raised over the junction from the A403 into Alberton Lane. Claims of speeding were proven to be incorrect (based on community speeding checks), however it was agreed that the road markings were no longer fit for purpose. It was agreed that the PC are to write to South Glos Council requesting repainted road markings for the said junction.</li> <li>• Concern was raised by all councillors regarding the increased volume of rubbish discarded on the A403. It was agreed that the PC are to write to South Glos Council requesting the pick up of litter on the A403.</li> <li>• NC raised concern about the volume of mud on the railway overbridge caused by construction vehicles exiting from the Network Rail site. It was agreed that the PC are to write to South Glos Highways Department and to Network Rail requesting a reduction in the volume of mud on the road caused by their construction vehicles.</li> <li>• The chairman raised a concern regarding the construction vehicles associated with refurbishing the Merlin homes in Severn Beach blocking the local road access and damaging the grass verges. The PC are to write to Merlin House developers seeking a more considerate construction approach and desist the blocking of local roads.</li> <li>• Numerous councillors raised comments on Albeton Court. Managers of the site are to be invited to the next Parish Council meeting to seek a more positive acceptance of and constructive approach between both communities</li> </ul>	<p>CW/FCAB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>
<p><b>2018-3-10</b>  <b>Planning</b></p>	<p><u>Decisions by South Glos Council</u>          PT17/5846/F 28 Vicarage Road, Pilning – Erection of porch and two storey side extension – Approve with conditions</p> <p>PT17/3906/F 89 Marsh Common Road, Pilning – Alterations to roof line and installation of 2no. front dormers and 2no. rear dormers to facilitate loft conversion – Approve with conditions</p> <p>PT18/0035/LB East Portal, Severn Tunnel, Redwick, Pilning – Installation</p>	

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	of Emergency Services Network antenna to railway bridge – Approve with conditions	
<b>2018-3-11 Report from S. Glos. Council</b>	Robert Griffin updated the meeting on the following points – <ul style="list-style-type: none"> <li>• Complaints about Merlin vans had been received</li> <li>• There had been occasions when the 0715 train from SB did not run</li> <li>• There was an above average proportion of children in the parish who had had dental extractions.</li> </ul>	
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be on Tuesday 3 <sup>rd</sup> April 2018 starting at the conclusion of the Annual Parish Meeting there being no further business the meeting closed @ 20.40 pm.  The Annual Parish Meeting will be held on Tuesday 3 <sup>rd</sup> April 2018 starting at 7pm at Pilning Village Hall, Pilning.	

#### APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
06.02.18	Email	ALCA In Short February 2018	Circulated
06.02.18	Email	Decision sheet for Cabinet, Monday 5 <sup>th</sup> February 2018, 2pm	Circulated
06.02.18	Email	Notification of Gromit being sited at SB pending sponsorship	Circulated & VB responded
06.02.18	Email	Agenda for Council Wednesday 14 <sup>th</sup> February 2018, 7pm, Kingswood	Circulated
07.02.18	Email	Sevenside Community Engagement Forum minutes 31.01.18	Circulated
09.02.18	Email	District Councillor Robert Griffin January blog	Circulated
09.02.18	Email	Advert for public forum with Jack Lopresti MP/ GWR/ Network Rail regarding SB railway station	Circulated
09.02.18	Email	Community orchard – tree offer	VB responded
12.02.18	Email	S.Glos Local New Local Plan – Consultation Event Reminder	Circulated
12.02.18	Email	Pilning Station future feasibility study – FoSBR	Circulated
12.02.18	Email	The Severnside Community Rail Partnership Annual Progress Report	Circulated
12.02.18	Email	Notice of Temporary Traffic Order Bilsham Lane, Pilning	Circulated
12.02.18	Email	S.Glos Council New Local Plan – Consultation Event reminder	Circulated
13.02.18	Email	Lisa Presland regarding trees and hedgerows affected by EA flood defence work and existing habitats	No action required at this time
13.02.18	Email	Request by Chris Nicholls for a new bin at Pilning field (tennis court end)	Discussed
13.02.18	Email	Agenda for Development Control (West) Committee, Thursday 22 <sup>nd</sup> February 2018, 11am, Thornbury	Circulated
15.02.18	Email	Oldbury Site Stakeholder Group meeting draft minutes – 31.01.18	Circulated
19.02.18	Email	Agenda for Scrutiny Commission, Wednesday 28 <sup>th</sup> February 2018, 10am, Kingswood	Circulated
19.02.18	Email	Bristol Local Plan Review Consultation	Circulated

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21.02.18	Email	Notice of intent – temporary traffic order – A38 Gloucester Rd, Rudgeway	n/a
21.02.18	Email	South Glos Disabilities Network Loneliness Event 20 <sup>th</sup> March 2018	Circulated
21.02.18	Post	Hard copy of P&SB Biodiversity Action Plan	n/a
22.02.18	Email	Walking for Health walking group – suggestion for a new group in Severn Beach	VB responded
23.02.18	Email	S.Glos Local Plan – Local Consultation public drop in events	Circulated
24.02.18	Email	P&SB Gardeners Club – request for donation for SB Primary Gardening Project	Discussed
26.02.18	Post	Response from S.Glos Council regarding sand bags	Discussed
27.02.18	Email	Request for removal of Elderberry Tree at Pilning Village Hall	Discussed
28.02.18	Email	Agenda for Development Control (West) sites sub committee, Friday 9 <sup>th</sup> March 2018, 9.30am, Thornbury	Circulated
28.02.18	Email	Latest news from the Severn Estuary Partnership	Circulated
01.03.18	Email	Notice of artwork launch on Sunday 6 <sup>th</sup> May 2018	Circulated
01.03.18	Email	Minutes from Environmental Liason meeting 21 Feb 2018	Circulated
02.03.18	Email	Agenda for Cabinet, Monday 12 <sup>th</sup> March 2018, 2pm, Kingswood	Circulated
02.03.18	Email	ALCA In Short	Circulated
03.03.18	Email	Response to PT from ASEA Ecology Mitigation & Flood Defence Project	Discussed
04.03.18	Email	From Diane Crawford regarding landscape buffer between Northwick Court and Pilning playing field.	VB responded

APPENDIX B – ACCOUNTS FOR PAYMENT					
Date	Payee	Details	Net	Reclaimable VAT	Total
05.03.18	Mrs V Bywater	Wages + office payment & fuel allowance	1010.69	0.00	1010.69
05.03.18	HMRC	NI & PAYE	129.54	0.00	129.54
05.03.18	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018	187.58	37.52	225.10
05.03.18	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
05.03.18	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - Jan - Mar 2018	37.52	0.00	37.52
05.03.18	34SP.Com	Hosing renewal for website 9 Mar 18 - 9 Mar 19	59.50	11.90	71.40
05.03.18	AED Locator (EU) Ltd	Defrillator maintenance annual monitoring	630.00	126.00	756.00
05.03.18	BT	Telephone & Broadband	97.38	19.47	16.85
05.03.18	South Glos Council	Mobile Library sponsorship	750.00	0.00	750.00
05.03.18	FoSBR	Annual Membership	20.00	0.00	20.00
05.03.18	Mr I Coward	New post at Pilning field for Fire Point	20.00	0.00	20.00
05.03.18	Mr T Dark	Odd jobs February 2018	45.00	0.00	45.00
05.03.18	Mrs V Bywater	AVG Internet Security renewal	39.16	7.83	46.99

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05.03.18	Mr P Collins	Replacement chq for quarter payment	100.00	0.00	100.00
05.03.18	Mrs J Tyzack	Work to drains at Pilning Village Hall	102.00	0.00	102.00
05.03.18	ALCA	Annual Membership	532.97	0.00	532.97
05.03.18	CFS	Photocopying	19.13	3.83	22.96
05.03.18	Mr L Liddiatt	Work at Northwick Cemetery	474.00	94.80	568.80
		<b>TOTAL</b>	<b>4,424.47</b>	<b>335.35</b>	<b>4,659.82</b>