

## PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Tuesday 8<sup>th</sup> May 2007  
In SEVERN BEACH School

COUNCILLORS      Mr J Black, Mrs N Chappell, Mr S Cooper, Mr D Humphries,  
PRESENT      (6)      Mr D Nethercott, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor); 6 members of the public (Mrs Frances Barr MBE of Beach Road, Mrs Nicole Bendall of Cranmoor Green, Mrs Jane Davey of Ableton Lane, Mr Albert George of Beach Road -who had attended the Annual Parish Meeting and left shortly after the commencement of the council meeting, Mrs Amy & Mr Eddie Neave of Ableton Lane).

### 1a      APOLOGIES for ABSENCE

Mr I Humphries (due to a prior voluntary service commitment), Mr G Moore (away on business) and Mr A Webber (holiday).

*In the absence of the Chairman, Mrs Woodhouse (Vice Chairman) took the chair. Having thanked outgoing councillors, Mr Albert George (in office since May 2003), and Mrs Maggie Heslop and Mr Max Pullen (both having served since May 2004), and welcomed new members, Mr John Black and Mr Doug Nethercott, introducing them to other members, Mrs Woodhouse asked for nominations for chairman.*

*The 6 members in attendance signed the Acceptance of Office book. There are only 9 members of council, Mrs Bendall's nomination having been deemed invalid (due to all sponsors not being residents of her -Pilning- ward).*

### 1b      ELECTION of CHAIRMAN

Nominated by DN, seconded by NC, all agreed, that Mrs Woodhouse be elected Chairman. Having been duly elected, Mrs Woodhouse presided over the meeting.

### 1c      ELECTION of OFFICERS

With only 6 members present, and 3 new members of council, it was agreed the election of officers should be left to the next meeting, allowing everyone to study the options and consider which of the committees they might choose to consider. Although absent, IH had expressed a wish to be considered for the post of vice chairman. Proposed DH, seconded CW. SC was proposed by DN. On a vote, SC 2 votes, IH 3, JB abstained. IH duly elected vice chairman.

**The Chairman asked that members join in remembrance of Andrew Dobson, formerly of Station Road, Pilning, Vernon Mills of Chessell Avenue, and Alan Brickell of Severnwood Gardens, all recently deceased.**

### 2.      MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 2<sup>nd</sup> April were approved as a true record.

3. ACTION/RELATED MATTERS

3 - 1 Village Halls

Work is due to start on the contract at Pilning VH field.

3 - 2 Severnside Development

Police are now fully aware of the ongoing problems with bikers. An officer has attended on numerous occasions. Whilst this brings a temporary halt to the problem, soon after the officer has departed the noise starts up again.

3 - 3 Trees & Tree Planting

PT has brought the loss of Doug Britton's memorial tree to the attention of S Glos. With the 'planting' season now over, replacement will have to wait for autumn.

4. CORRESPONDENCE

Audit/Precept

11421.01 The role of the precept in widening the scope of parish council activities.  
11422.02 Deadline for submission of accounts set for 31<sup>st</sup> August.  
11423.03 NALC financial update on audit matters.  
11424.04 Budget pack 2007, from HM Revenue & Customs.

Avon Local Councils Association

11425.05 Minutes of executive meeting held on 5<sup>th</sup> December in Winterbourne.  
11426.06 Minutes of area group meeting held on 1<sup>st</sup> February in Charfield.  
11427.07 Agenda for area group meeting on 12<sup>th</sup> April in Frampton Cotterell.  
11428.08 Training Briefing, the link between district and parish councils.  
11429.09 Councillors seminars to be held, various dates.  
11430.10 Nominations sought for representatives to ALCA area group.  
11431.11 ALCA Newsletter, April edition – circulated.  
11432.12 ALCA Newsletter, May edition – circulated.

Bus Services, Shelters & Signs

11433.13 Invitation to community transport meeting on 21<sup>st</sup> June.  
11434.14 Ackn of letter re shelter at Beach Road/Avenue.

Carnival

11435.15 Arrangements for road closure on 16<sup>th</sup> June for annual carnival.

Cemetery/Churches

11436.16 Parochial Fees Order 2007.

Charities & Representation

11437.17 Arrangements for governor reps on a reduced size governing body.

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Clerk/Clerk's Society

11438.18 Model contract of employment for clerks.

11439.19 *The Clerk*, May 2007 edition – circulated.

Campaign to Protect Rural England

11440.20 Update on local activities since November AGM.

Elections/Applications for Parish Council

11441.21 Monthly update to Electoral Register – Severn Beach ward.

11442.22 Statement of persons nominated for last week's elections.

11443.23 New code of conduct now implemented from 3<sup>rd</sup> May.

11444.24 Guidance notes on model Code of Conduct.

11445.25 Comment by Standards Board on new Code of Conduct.

11446.26 Advice by ALCA on new Code of Conduct.

11447.27 Copy of The Local Authorities (Model Code of Conduct) Order 2007.

11448.28 S Glos provide email link for Code of Conduct.

11449.29 Register of Members' Interests, need for advice booklet?

11450.30 Details of adoption of RMI.

11451.31 Newly issued Register of Members' Interests, for issue to members.

11452.32 RMI adoption form for notification to S Glos Council.

11453.33 Mrs N Bendall requests that she be considered for the casual vacancy. All six members present unanimously agreed that subject to legislation requirements, Mrs Bendall should be asked to fill the vacancy, as it was only due to a technicality that appointment was not automatic.

Environment/Conservation

11454.34 Guide to 'smoking in the workplace'.

11455.35 Leaflet, Museums & Galleries Month, May 2007.

11456.36 Open Day at Oldwood Pit, Rangeworthy, on 20<sup>th</sup> May 2007.

11457.37 "Networking News", caring for your environment – circulated.

11458.38 Fairtrade Register, response required: response 8<sup>th</sup> May.

Footpaths

11459.39 ORN 53, extinguishment order for footpath in Abbott Road, SB.

11460.40 Alan Hodge, Solicitors, ask for update re footpath at seawall.

ICI/Zeneca & Other Industries

11461.41 Invitation to Stakeholder meeting, May 9<sup>th</sup> in Oldbury.

Newspapers/Publicity

11462.42 Comment by Robert Griffin re recent article in *In View* – circulated.

Parish Projects & Related Matters

11463.43 AG provides info re Parish Information Day on 8<sup>th</sup> September.

11464.44 Trading Standards provide latest info on 'scams'.

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Playgrounds/Youth Activities

11465.45 Problems with RoSPA inspectors, not properly appointed.

11466.46 Safety Inspection arrangements with Wicksteed Leisure.

11467.47 Community Services seek help in identifying sporting facilities.

Police

11468.48 Policing Plan 2007/08 document – circulated.

Railways

11469.49 Minutes of 14<sup>th</sup> April meeting, and other matters.

Roads/Road Signs

11470.50 Response re comment on uneven footway in Redwick Road.

South Gloucestershire Council

11471.51 Council meetings for March 2007.

11472.52 Council to meet on 21<sup>st</sup> February in Kingswood.

11473.53 Cabinet meeting, 19<sup>th</sup> February in Thornbury.

11474.54 Cabinet meeting, 5<sup>th</sup> March in Thornbury.

11475.55 Appointments Panel, 11<sup>th</sup> April in Thornbury.

11476.56 Audit and Accounts Committee, 20<sup>th</sup> April in Kingswood.

11477.57 Standards Committee, 13<sup>th</sup> April in Kingswood.

11478.58 Executive Decisions, w/e 5<sup>th</sup> April.

11479.59 Executive Decisions, w/e 13<sup>th</sup> April.

11480.60 Executive Decisions, w/e 20<sup>th</sup> April.

11481.61 Executive Decisions, w/e 27<sup>th</sup> April.

11482.62 Forward Plan of Executive Decision-Making, May 2007 – April 2008.

11483.63 E U Funding – Does it apply? – How to apply.

11484.64 Quality of Life report – copies distributed.

Stationery/Circulars/Books

11485.65 *Clerks & Councils Direct*, May edition – circulated.

Voluntary & Community Groups

11486.66 Co-operative Development Agency to employ rural development worker.

11487.67 South Glos Senior Citizens Forum, AGM on May 17<sup>th</sup> in Kingswood.

Waste Dumping/Disposal/Landfill

11488.68 Litter bin at 100 Beach Road to be relocated.

Accounts/Donations

11489.69 Coomber Electronics, equipment for Village Players. Item 5-1 refers.

11490.70 AOL, internet charge (Apr). Item 5-4 refers.

11491.71 PC World, Ink cartridge for computer. Item 5-5 refers.

11492.72 Glos Heritage Forum, annual subscription. Item 5-6 refers.

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Accounts/Donations (cont)

11493.73 Mr I Roberts, grass cutting (Apr). Item 5-7 refers.  
11494.74 C P R E, annual subscriptions. Item 5-8 refers.  
11495.75 Allianz Cornhill, annual insurance premium. Item 5-9 refers.  
11496.76 Newsquest, advertising Annual Parish Meeting. Item 5-10 refers.  
11497.77 R&N School, letter of thanks. Item 5-10, February minutes, refers.  
11498.78 Pilning School, letter of thanks. Item 5-8, March minutes, refers.  
11499.79 Village Players, letter of thanks. Item 5-1 refers.  
11500.80 S Glos Council, grant for broadband connection (£1,055)

5. ACCOUNTS for PAYMENT

5 - 1	£ 456.02	Coomber Electronic	Sound system (Village Pl)	137
5 - 2	£ 670.00	J C Rawlinson	Clerk – Wages (April)	112
5 - 3	£ 50.00	J C Rawlinson	Petrol	111
5 - 4	£ 15.99	AOL	Internet charges (Apr)	111
5 - 5	£ 6.99	PC World	Ink cartridge	111
5 - 6	£ 10.00	S Glos H Forum	Subscription	137
5 - 7	£ 350.00	Mr I Roberts	Grass cutting (Apr)	*
5 - 8	£ 27.00	C P R E	Annual subscription	142
5 - 9	£1472.10	Allianz Cornhill	Annual insurance	**
5 -10	£ 86.72	Newsquest	Advert, annual meeting	111
5 -11	£ 99.82	Danwood Group	Photocopier Toner Cartridge	111
	£3244.64			

Items 5-2 to 5-6, inclusive, paid as one cheque.

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 7	(Playing fields	-LG(MP) Act 1979, s19
	(Sea wall gardens	-Public Health Act 1875, s164
5 - 9	Public Liability	LGA 1972, s111
	& Property	
	Employee Fidelity	LGA 1972, s114
	Employee injury	Employees Liability (Comprehensive Ins) Act 1969
	Councillors' injury	Local Government (Misc Prov) 1976, s39(1)

The accounts above were approved for payment.

1. SC 2. NC All agreed

**Current bank balance, prior to payments above**

**£33,477.35 (Including interest for April)**

6. PUBLIC PARTICIPATION

FB confirmed that despite concerns expressed by the family of Stuart Pugh, a recent burial at Pilning had not encroached on the grave. FB had carefully inspected the site. The problem results from the Pugh headstone being out of alignment with others.

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6. PUBLIC PARTICIPATION (cont)

NB confirmed that funding of up to £30,000 has been sought from the Lottery Fund. The aim is to provide a youth shelter and/or a cycle track. NB commented on how popular fishing appeared to be amongst the youngster, but a request that council funded stocking local ponds with fish was rebutted. Each of the ponds serves a specific purpose and fishing is not permitted, council therefore having no right to do anything of that nature.

7. AGENDA

7 – 1 Severnside Development

The public sculpture – the salmon putcher – is now with the fabricators.

7 - 2 Village Halls

Nothing to report.

7 – 3 Parish Plan Update

A questionnaire is now in production. A trial run produced a 60% response level upon which the group wishes to improve, although in respect of the response to most matters this level is excellent. It is hoped production and distribution will be completed by the end of June.

7 - 4 Youth Activities

The youth bus has again attended in the parish. No one was able to confirm the level of interest that had been shown by local youngsters.

7 – 5 Register of Members Interests

Clerk confirmed that a revised version, approved as from 3<sup>rd</sup> May, had led to a relaxation of the usual rules. Though all members had to sign the new version, because of the dateline, signing did not have to be done in order to permit qualification as a councillor. Members have been provided with a copy of the register - which must be returned when members attend the next meeting.

7 – 6 Adoption of Code of Conduct

As it is necessary for members to sign the Register of Members Interests within 28 days of adopting the new code, agreed that council should adopt the code at the next meeting. This will avoid the need for Clerk to chase up members to ensure registers are signed in time for members not to be disqualified. Members can thus agree to adopt the code then hand in their registers at the meeting.

7 – 7 Village Matters

**Footpaths** – DH felt the recent article in the press suggested the path from the shops to sea wall had been closed permanently. PT confirmed this was not so. Though closed by the landowner, submissions by long-time users supporting its registration for future use were being considered.

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**7 – 7 Village Matters (cont)**

**Travellers** – SC asked for details regarding the Mongan site in Bank Road. Clerk confirmed that nothing had been heard for some time, however PT, who had attended the recent site meeting on the adjacent Bobby Richards site, had drawn attention to its condition. Committee members had been appalled by its condition and are set to overrule enforcement, who had claimed the site as not being detrimental to its Green Belt surroundings.

**A403** – SC sought clarification of the position regarding the field at the end of the footpath to Church Road. PT confirmed that as the timber storage application had gone to appeal, enforcement would be unable to act, re the trailers, until the appeal has been ruled upon.

**Cycleway** – CW has received an approach from Sustrans regarding use of the sea wall as part of the cycle track. They claim it would provide an outstanding addition to the route. However, this was all discussed at the time the route was set up, local opinion being against cycling on the seawall, and the width being insufficient to safely allow it. Whilst regulations may now be somewhat more relaxed, local opinion has probably not changed. Indeed, there are long-standing byelaws in place banning cycling. Though as EA own the wall and S Glos are the highways authority, this authority is not the one which should be approached!

**7 – 8 Reports**

**SCHOOL** – PT has been in discussion with Ray Williams, Education Planning Officer, but informed members the new school site has still not been identified. There is to be further discussion by Cabinet in June.

**AUST** – PT had cause to visit the former Aust Services site, and commented on its use by an internet insurance company who now benefit from the wonderful view across the river, once enjoyed by motorway travellers and diners.

**AVONMOUTH** – PT has also visited Avonmouth Docks where dredging is being discussed to facilitate its use by large container ships.

**THORNBURY** – PT noted that local radio station, Thornbury FM had, last week, played Adele Cutler's "Farewell to Severn Beach".

**UWE** – PT reported on separate visits to the campus. A current project seeks to assess facilities available for people visiting the Severn. A workshop is also underway to consider power generation from the river.

**8. PLANNING**

**8 – 1 Comments of PC sent to S Glos Council**

OPT07/0946/F	Roofline/Porch at 14 Station Road, Pilning	Support
PT07/0959/PN1	Monopole adjacent Severn Road	Criticism
PT07/1028/RM	Vehicular access at Ellinghurst Farm	Opposed

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## 8 – 2 Decisions by S Glos Council

PT07/0392/F	Conservatory at 42 Beach Road	Permit
PT07/0541/F	Vehicular access, 57 Redwick Road, Pilning	Permit
PT07/0949/F	Extension at Bank House, Bank Road	Permit
PT07/1082/F	ATM at 103 Beach Road, SB	Permit

### 8 – 3 Application Withdrawn

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PT07/0959/PN1 Monopole adjacent to Severn Road.

**Next Council Meeting to be held at Pilning Village Hall on Monday 4<sup>th</sup> June.**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.54 PM

Signed..... Dated.....

JCR