



Pilning & Severn Beach Parish Council Meeting held on Monday 8th January 2024. Pilning Village Hall, Cross Hands Road, Pilning BS35 4JB 7pm

PRESENTATION FROM BRISTOL ZOO PROJECT

A team of four came from Field Conservation and Science Dept Bristol Zoo Project to give an informative presentation on the work they are doing not just in the UK but globally. They also gave an insight into the conservation work they want to carry out in the local area. The Bristol Zoo Project is mindful that not only do they have exotic animals in enclosures at Easter Compton but there is a wider job to be done to encourage good management of the environment.

Schemes include:-

- Mapping the ecology of the area within the triangular boundary of the three motorways, M5, M49 and M4.
- Looking at badger and freshwater crayfish populations.
- Checking for and managing invasive species of plants and animals.
 - Japanese knotweed
 - Giant hogweed
 - Himalayan balsam
 - Asian hornets
 - Lots of aquatic species of animal
 - Mink control
- Projects include working in partnership with other agencies such as the Environmental Agency, Natural England and so on.
- Outreach to a wide number of groups about bio security and good practices.
- Avon Gorge Project, with particular interest in the moth population.
- Helping set up community action groups to do controlled weed pulling and remedial replanting.
- Water quality awards, to help monitor water quality and invasive species. Promoting best practise.

Bristol Zoo Project (formerly Wild Place) has been open since 2013 55 hectares of site. It's been owned by the zoo since 1966 but only opened to the public in the last 10 years.

Even wilder project

- A way of connecting with the BZP's neighbours
- Developing Community Action Groups
- Tying in with Local Nature Action plans and South Glos, climate and nature objectives.
- Making sure the BZP enhances the local ecology.

Questions

SJ asked how local school children are being encouraged to join in activities at BZP?

An initial outreach scheme is up running which BZP are hoping to expand. With focus on delivering content applicable to KS1 and KS2 children.

Bristol Zoo Project Masterplan. Road connectivity and car parking is a concern. There is a planning application in development currently which details overall site infrastructure proposals. Including

- Bus stop within the site.
- Easy bus turning facilities for efficient dwell times. Negotiations are ongoing with First Bus to bring services onto site. BZP are not running the buses and are seeking assistance from South Glos to facilitate the link from Cribbs Causeway Bus Station.

- Connecting with the cycle network and Public Rights of Way.
- Consideration of a new roundabout on the B4055 at the entrance of Bristol Zoo Project and Golf Course.

BZP were asked if they had any input with the new wetlands that have been created in response to the building of the new flood defences.

They were pleased to confirm that they are involved with several sites known as the “string of pearls” running across the Severnside area. Getting the wetlands right is important to BZP’s strategy building on the work carried out by the Forgotten landscape Project.

There was a call previously for a local nature action plan team to be set up, it is hoped that these presentations will be the catalyst to start the group off.

An invitation to the Severn Festival was extended to BZP, to assist with their engagement in the parish.

Concerns were expressed over land raising in the parish and the lack of biosecurity bringing in invasive species to the area. BZP are keen to hear about the positive and negative changes to the landscape as it will help with the mapping they are undertaking.

Looking at the possibility of work experience at BZP, there will be opportunities for work experience from local secondary schools (those schools receiving the pupil premium initially).

There will be future opportunities of jobs to match a range of skills. There will opportunities to find out about these in “In View”.

PRESENTATION FROM CLIMATE AND NATURE PLAN OFFICER

The meeting was introduced to the South Glos officer, who expects to be in post for about a year, perhaps longer.

The officer was encouraged by the response to the BZP presentation and the feeling that a Climate and Nature Action plan would be welcomed.

Seeing what the Parish Council has in place already is the first stage of creating a CNAP. It was noted for instance that the Parish Council already has a tree management policy.

Key to the scheme working is for the Parish Council to make partnerships with other local groups and aligning plans for climate and natural conservation and creating a network of Councils across the county.

Seventeen Parish Councils in the area have adopted a plan and five are working on one.

The Parish Council will need to start looking at the aims and objectives and developing a three-year plan. As with any plan it will be possible to change the aims and objectives as the project develops.

There is an expectation that an agenda item will be requested for the February meeting.

COUNCILLORS:

Ian Roberts (ISR); Jet O'Neill (JO); Mike Pruett (MP); Nick Davies (ND) (Chairman); and Peter Tyzack (PT).

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, Simon Johnson District Councillor (SJ)

DEATHS: The meeting held a silence in remembrance of those who had recently died Eric Garrett of Olveston, of great help and inspiration to the Local History Group.

1 Apologies for absence

Olga Taylor (OT) Alison Dark (AD)

2a Co-option of Councillors

The Parish Council received an application from Victoria Bywater (VB) and after consideration **Proposed PT and agreed unanimously.**

Victoria Bywater signed the Acceptance of Office and the Clerk received the Declarations of Interest.

2b Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 4th December 2023 were unanimously approved as a true record.

4 Matters arising

X bus service – SevernNet contacted detailing the Parish Council's willingness to take part in the discussion with Transport for Wales over getting the bus diverted on a regular basis.

Bridge joint failures – The Clerk has written to Highways England and South Glos Council expressing the Council's disappointment at the way the road traffic diversions were handled and to request a condition statement on all the other bridges built in the parish at the same time.

Road settlement condition – The Clerk wrote to South Glos once again asking for action to be taken over the state of the B4055 at the end of Marsh Common Road / Bristol Road railway bridge and Northwick Road former railway bridge.

Vehicle weight survey – South Glos have been asked to carry out a survey on the weights of vehicles using the B4055.

Solar farm grant money conflict of interest – The Clerk is preparing the letter to go to SGC Senior Planning Officer.

Remembrance Sunday – The Clerk has been in discussion with interested parties with a view to how the event will be planned in 2024.

Resolved to add to the September agenda.

Action JE

5 Correspondence

See appendix A

6 Accounts for Payment

See appendix B

Planit Gardening

£57.00

SLCC membership

£188.00

Subtotal

£245.00

Revised grand total

£6629.05

Accounts were approved.

Action JE

Note one abstention, see declaration of interest.

Action JE

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for December 2023 be approved.

7a Public Participation

7b Report from District Councillor Simon Johnson

See appendix D

8 AGENDA ITEMS

.1 To confirm Precept request to South Glos Council

Request to South Gloucestershire Council is £83,500 a 5% increase.

Passed, all in favour.

Action JE

.2 To adopt a Policy review calendar.

Following a suggestion from the Finance Committee, policies will be reviewed on a rolling programme each month.

Review calendar to be added to the Parish Council website.

Resolved to adopt this new method.

Action JE

.3 To decide on a Freedom of Information request to SG regarding Gypsy & traveller site provision.

After discussion

Resolved to approach the responsible South Glos officer instead.

Action JE & PT

.4 To decide on a course of action regarding issues with the new coastal path.

The opening of the King Charles III England Coast Path is welcomed but there are some causes for concern.

- Path is too narrow and lightly constructed in places and the quality of the finished path is not good enough.
- Sections of the path are flooded.
- Some way markers and signs are installed.
- Car parking at New Passage and Severn Beach is of even greater concern.
- Rail / pedestrian crossing at Chittening still not satisfactory.

Resolved for the Clerk to write to South Glos on both the quality of the footpath England Coastal Path and lack of parking spaces.

Action JE

.5 To decide on a course of action regarding flooding concerns in the parish.

The Chairman (ND) and District Councillor (SJ) have both been sent pictures of flooding in the parish and surrounding areas. Flooding is nearly getting out onto the B4055 and looking very high in the adjoining fields. In Severnwood Gardens there is a concern that the flooding is higher than ever before. It is recognised that tide lock at any of the sluice gates into the Severn will be a factor in when rhine water drains away. A study from Water Environment claims that there is enough capacity in the area, however this does not take into consideration the land raising that has been taking place over recent years, note this is not permitted in the 1957 consent. South Glos is aware of the increased flood risk but there is concern that the Environment Agency are briefing that there is no problem. As a result, getting South Glos to take any action is being stifled.

Resolved for photographic evidence to be forwarded to District Councillor (SJ)

**.6 To decide on pursuing a claim for registration of Redwick Common
Deferred to February Meeting**

Action JE

9. The Neighbourhood Plan

See appendix C

10 PLANNING

.1 Items from the public relating to planning matters.

None

.2 To decide undelegated applications for consideration.

None

.3 To report South Gloucestershire Council planning decisions.

P23/03065/F: 8020 Western Approach Distribution Park Severn Beach Bristol South Gloucestershire BS35 4GG Erection of 2no. water storage tanks and creation of concrete foundation slab for the storage of wastewater from on-site processes. Approve with Conditions.

P23/02516/HH 168 Gorse Cover Road Severn Beach Bristol South Gloucestershire BS35 4NT Erection of a single storey rear extension to form additional living accommodation and erection of covered outdoor seating area. Approve with Conditions.

P23/02485/F Land at Bilsham Farm Bilsham Lane Pilning Bristol South Gloucestershire Erection of 1no. agricultural building and creation of access track. Withdrawn.

.4 To receive an update on outstanding enforcement issues.

SGC-196160-P0B6 - complaint submitted for the metal fire escape fitted to the side of Pilning shop. New complaint.

SGC-198634-M2M5 - land on Station Road owned by Severnside Land Distribution for the illegal erection of permanent buildings, insertion of a hard standing drive, creation of a motorcycle track and water connection in the green belt. Planning officer has been to site.

.5 To decide on professional legal advice.

Orchard Pools – a South Glos cabinet member is reviewing the case.

Marsh Common Road Land raising works – ND has spoken to the relevant South Glos Councillor and was given an unsatisfactory response regarding who is responsible for enforcing against land raising. Land raising is not permitted as part of the 1957 consent.

11 PARISH EVENTS

11.1 To receive a report regarding Severnside Events 2024.

PT gave a resume of plans for the 2024 festival over several events on different days in June and July.

- Main festival music event on 13th July at Severn Beach Promenade gardens.
- Car show on and cavalcade Sunday 21st July as this works better for the car enthusiasts.
- Consultation with residents about what they might like to see at the festival.

PT also took the opportunity to thank Alasdair Pook who has been encouraging the project along and his input and energy has been greatly appreciated.

11.2 To decide on transferring earmarked funds to Severnside Event Bank account.

PT explained that work is underway to get the bank account up and running. The Clerk explained that a grant application will be required for the full council to consider any monies being granted to the organisation.

12 UPDATES

12.1 Village Halls

12.1.1 Severn Beach Village Hall

No new minutes to circulate since the last Parish Council meeting.

12.1.2 Pilning Village Hall

No new minutes to circulate since the last Parish Council meeting.

12.1.3 Pilning Playing Field

The teen hut continues to be vandalised. TD asked to keep it as tidy as possible.

12.2 Allotments

12.2.1 Severn Beach Allotments

Allotment fees are coming in, one tenant has given up. Two new applicants have come forward.

12.2.2 Pilning Allotments

One plot has been relet.

12.3 Burial Grounds

12.3.1 To receive a report from the Cemetery Clerk

Cemetery Clerk not available.

12.3.2 Northwick Tower update

None

12.4 Railway Stations

12.4.1 Pilning Station

On December the 14th, the Office of Rail and Road (ORR) published railway station usage stats (from 1/04/2022 to 31/03/2023).

Pilning Station, now UK's 22nd least used station and 3rd least used on the GWR network (after Coombe Junction Halt and Chapelton in Devon), had 338 recorded Entries and Exits, with the main origin / destination station being Filton Abbey Wood (68).

For comparison, Severn Beach had 228,566 entries and exits, over half of which (143,438) destined to / from Bristol Temple Meads; and Bristol Parkway - 1,823,644 total, of which 677,864 were heading to / from London Paddington.

Not a bad result, bearing in mind the lack of infrastructure and frequent cancellations in 2022/23!

The Transport for Wales consultation closes on January the 14th. If any councillors would like to comment and say that the changes on the TfW network should be used as an opportunity to talk to the DfT regarding improved services at Pilning, it would be very helpful to the cause.

12.4.2 Severn Beach Station

Planters were needing a bit of tender care PT has organised a volunteer to take them on. Parish Council expressed their thanks.

Resolved to implement a wider scheme for all the planters in the parish – see In View content.

Action JE & OT

Severn Beach underbridge – this structure is flooded currently. Concern was raised that the bridge might be damaged as a result.

Resolved for the Clerk to write to Network Rail with concerns about the bridge.

Action JE

13 Communication

13.1 In View

Scheme to ask for more volunteers to take on the various planters in the parish.

Resolved to get TD to prepare the Parish Council planters with new compost etc in readiness for planting.

Action JE

14 Reports from external meetings

15 Update from Councillors on "Report it" reference numbers.

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 5th February 2024 at Emmaus Church Centre Severn Beach. There being no other business the meeting was closed at 21:34.

Pilning & Severn Beach Parish Council – Full Council meeting 8th January 2024
Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
29/11/2023	Email	Asset-Based Community Development (ABCD) Framework	Noted
29/11/2023	Email	Fwd: FW: FW: Severn Beach potential development of land	Circulated
29/11/2023	Email	GWR strike update - major disruption this Sunday 3 December	Noted
29/11/2023	Email	Re: Inquiry about nature and conservation activities around Severnside	JE replied
29/11/2023	Email	Fwd: Revised overnight closure dates - A403/M49 Bridge	Circulated
29/11/2023	Email	Revised overnight closure dates - A403/M49 Bridge (30th	Noted
29/11/2023	Email	Agenda for Development Management Committee, Thursday	Noted
29/11/2023	Email	RE: A403 closures	JE replied
29/11/2023	Email	News Bulletin - 29 November 2023	Noted
29/11/2023	Email	FW: A403 closures	Circulated
29/11/2023	Email	Re: Zoo/Flood	JE replied
30/11/2023	Email	Re: Youth Consultation	JE replied
30/11/2023	Email	RE: FW: Temporary Road Closure - Severn Road, Severn Beach	Circulated
30/11/2023	Email	P&SB PC Article for InView - January 2024	Noted
30/11/2023	Email	Food Bank	Noted
30/11/2023	Email	6 December- Asset-Based Community Development (ABC	Noted
30/11/2023	Email	RE: - Re: Youth Consultation	JE replied
30/11/2023	Email	RE: [EXT]Re: [EXT]Inquiry about nature and conservation	JE replied
30/11/2023	Email	RE: Meeting Papers for Monday	JE replied
01/12/2023	Email	Accessing Sharepoint	Noted
01/12/2023	Email	RE: Town and Parish Council SharePoint Training	JE replied
01/12/2023	Email	just heard this from Chris W.	Noted
01/12/2023	Email	Google Workspace: Your bank account will be debited soon	Noted
01/12/2023	Email	Town and Parish Council SharePoint site training / support	Noted
01/12/2023	Email	RE: [EXT]Re: [EXT]Re: [EXT]Inquiry about nature and cons	JE replied
01/12/2023	Email	Electoral Register Data	Noted
01/12/2023	Email	Your payment to HMRC is due on or before 22nd December	Noted
01/12/2023	Email	Fwd: Climate Emergency Community Engagement Group	Circulated
01/12/2023	Email	Re: Rail issues and M49	JE replied
01/12/2023	Email	Christmas Payroll Deadline 2023	Noted
02/12/2023	Email	December report	Noted
02/12/2023	Email	Re: Member Awarded Funding Pilning & Severn Beach	JE replied
02/12/2023	Email	In View advertising	Noted
02/12/2023	Email	RE: Annual Parish Council Finance Committee Meeting	JE replied
02/12/2023	Email	Bramble overgrowth	Noted
03/12/2023	Email	Re: GDPR FORM	JE replied
03/12/2023	Email	Severn Beach Allotments	Noted

03/12/2023	Email	Re: December report	JE replied
04/12/2023	Email	Notes from Chris re solar planning	Noted
04/12/2023	Email	Future motorway closures	Noted
04/12/2023	Email	Important news about your 34SP.com account	Noted
04/12/2023	Email	Pilning village hall committee min	Circulated
04/12/2023	Email	Re: In View advertising	JE replied
04/12/2023	Email	RE: SGC Planning Applications Search	JE replied
04/12/2023	Email	SGC Planning Applications Search	Noted
04/12/2023	Email	RE: Meeting Papers for Monday	JE replied
04/12/2023	Email	PCC Mark Shelford - launched precept survey	Noted
04/12/2023	Email	Libraries Report	Noted
04/12/2023	Email	Asset-Based Community Development (ABCD) Framework	Noted
04/12/2023	Email	RE: Drainage ditches at Severn Beach allotments / Prome	JE replied
04/12/2023	Email	Reminder for Meeting today - Library Service Savings Con	Noted
04/12/2023	Email	FW: Cross Hands Pub Pilning	Circulated
04/12/2023	Email	RE: Drainage ditches at Severn Beach allotments / Prome	JE replied
04/12/2023	Email	Essential Councillor Training - 6th December 2023	Noted
05/12/2023	Email	Re: Notes from Chris re solar planning	JE replied
05/12/2023	Email	Re: Future motorway closures	JE replied
05/12/2023	Email	Re: Planning application at Northwick former tip site.	JE replied
05/12/2023	Email	Cross Hands enforcement	Noted
05/12/2023	Email	Re: Severn Beach potential development of land either side	JE replied
05/12/2023	Email	PT.7137 and PT.7139 - CLAIMED FOOTPATH BETWEEN OR	Noted
05/12/2023	Email	PT.7136 - CLAIMED FOOTPATH BETWEEN FOOTPATH OR	Noted
05/12/2023	Email	Your new BT bill	Noted
05/12/2023	Email	Re: Bramble overgrowth	JE replied
06/12/2023	Email	NPSG Report to PC 4th Dec 2023	Noted
06/12/2023	Email	NPSG December Meeting Agenda	Posted to website
06/12/2023	Email	RE: Meeting	JE replied
06/12/2023	Email	Fwd: Stone at Northwick	Circulated
06/12/2023	Email	Re: In View advertising	JE replied
06/12/2023	Email	Re: Tree identification	JE replied
06/12/2023	Email	Re: Meeting at Severn Beach Library	JE replied
06/12/2023	Email	Re: Stone at Northwick	JE replied
06/12/2023	Email	FW: Warm & Well Newsletter	Circulated
06/12/2023	Email	Re: Stone at Northwick	JE replied
06/12/2023	Email	RE: South Glos New Local Plan	JE replied
06/12/2023	Email	Re: Severn Beach potential development of land either sid	JE replied
07/12/2023	Email	FW: B4055 Bridge inspection	Circulated
07/12/2023	Email	RE: WERN meeting at Emmaus Severn Beach	JE replied
07/12/2023	Email	Re: Stone for memorial	JE replied

07/12/2023	Email	Fwd: Train strike tomorrow and disruption through Decem	Circulated
07/12/2023	Email	Re: Meeting this evening	JE replied
08/12/2023	Email	Please confirm your comment for Library savings	Noted
08/12/2023	Email	Please confirm your comment for South Gloucestershire	Noted
08/12/2023	Email	Final day to have your say on the Council Budget - Pop-u	Noted
08/12/2023	Email	Re: Stone at Northwick	JE replied
08/12/2023	Email	Re: PVH letter 20231207	JE replied
08/12/2023	Email	ALCA Chairs' Network	Noted
08/12/2023	Email	PVH letter 20231207	Noted
08/12/2023	Email	RE: Cross Hands enforcement	JE replied
08/12/2023	Email	RE: Suggesting new road signage	JE replied
09/12/2023	Email	Fwd: TRAPP'D DECEMBER 2023 NEWSLETTER - NEW LO	Circulated
11/12/2023	Email	Fwd: FW: Stone at Northwick	Circulated
11/12/2023	Email	Re: Enforcement request Ref SGC-196160-POB6	JE replied
11/12/2023	Email	FW: Stone at Northwick	Circulated
11/12/2023	Email	RE: Clerks network meeting Notes	Noted
11/12/2023	Email	Confirmation of your planning enforcement complaint: SG	Noted
12/12/2023	Email	Minutes from 14 November and Apendices	Noted
12/12/2023	Email	Sequential Test	Noted
12/12/2023	Email	Fwd: South Gloucester Council Contact	Circulated
12/12/2023	Email	Parish Public Liability cover	Noted
12/12/2023	Email	Hinkley Connection - Winter 2023 Newsletter	Noted
12/12/2023	Email	RE: New bin at Cross hands Pilning	JE replied
12/12/2023	Email	Parish Online Newsletter #46	Noted
12/12/2023	Email	FW: Notification of Approved Council Tax Base 2024/25	Circulated
12/12/2023	Email	Emergency works on A403 St. Andrew's Rd (close to petrol	Noted
12/12/2023	Email	Next TPCf Meeting 2 Feb, 2024 (1100-1300) Teams	Noted
13/12/2023	Email	RE: P23/03375/CLE Feedback	JE replied
13/12/2023	Email	RE: Stone at Northwick	JE replied
13/12/2023	Email	Northwick	Noted
13/12/2023	Email	Re: Bramble clearance	JE replied
13/12/2023	Email	ALCA In Short - December 2023	Noted
13/12/2023	Email	Re: In View advertising	JE replied
13/12/2023	Email	Up date on The access to the Local Plan Consultation and	Noted
13/12/2023	Email	M49 Junction Link Road - planning approved	Noted
13/12/2023	Email	Re: Severn Beach potential development of land either sid	JE replied
13/12/2023	Email	Fwd: Next TPCf Meeting 7 Feb, 2024 (1100-1300) Teams	Circulated
13/12/2023	Email	My O2 Business - Your O2 Bill is ready	Noted
13/12/2023	Email	Re: Funding for churches from Parish Councils	JE replied
13/12/2023	Email	Re: In View advertising	JE replied
13/12/2023	Website	Contact from PSBPC website	Noted

13/12/2023	Email	RE: Cross Hands Road, Pilning	JE replied
14/12/2023	Email	Re: M49 Junction Link Road - planning approved	JE replied
14/12/2023	Email	Re: Planning Report	JE replied
14/12/2023	Email	Fwd: Keep It Local - December update	Circulated
14/12/2023	Email	Fwd: FW: Severn Beach Coastal Path	Circulated
14/12/2023	Email	Bristol North Fringe	Noted
14/12/2023	Email	FW: Local Plan issues - Correspondence	Circulated
14/12/2023	Email	Local Plan issues	Noted
14/12/2023	Email	RE: A question of public liability insurance	JE replied
15/12/2023	Email	schools	Noted
15/12/2023	Email	Re: FW: Severn Beach Coastal Path	Circulated
15/12/2023	Email	RE: A question of public liability insurance	JE replied
15/12/2023	Email	Enforcement complaint acknowledgement letter	Noted
15/12/2023	Email	Re: SevernNet and Severn Beach Library	JE replied
15/12/2023	Email	Re: Fact finding online meeting with Kate Royston	JE replied
15/12/2023	Email	Fwd: Re: trees - more of	JE replied
15/12/2023	Email	Update: New response to your poll Online meeting with Ka	Noted
15/12/2023	Email	Fwd: Christmas Wishes from SEP	Circulated
15/12/2023	Email	ALCA Clerks and Officers Network	Noted
15/12/2023	Email	Merry Christmas and a Happy New Year	Noted
15/12/2023	Email	ASEA-Footpath	Noted
15/12/2023	Email	Re: schools	JE replied
16/12/2023	Websi	e Request for a memorial bench Reply New Year	Reply New Year
16/12/2023	Email	Local Plan - nature recovery	Noted
16/12/2023	Email	Update: New response to your poll Online meeting with Ka	Noted
17/12/2023	Email	Re: Road closure	JE replied
17/12/2023	Email	RE: Pilning Allotment PO3a	JE replied
17/12/2023	Email	Last Night. HGV's Severn Beach	JE replied
18/12/2023	Email	Re: Road closure	JE replied
18/12/2023	Email	Highways Update December 2023	Noted
18/12/2023	Email	RE: Severn Beach library contact and A403	JE replied
18/12/2023	Email	Someone has added a new note in your payroll portal	Noted
18/12/2023	Email	Council Meeting - Public Open Session Request	Noted
18/12/2023	Email	Fwd: Bristol Rail Campaign (FoSBR) Newsletter	Circulated
18/12/2023	Email	Someone has mentioned you in a note in your payroll portal	Noted
18/12/2023	Email	Fwd: ELF Winter Newsletter	Circulated
18/12/2023	Email	Re: A403 Bridge Repair	JE replied
18/12/2023	Email	RE: Closure of the A403	JE replied
19/12/2023	Email	Re: Wages for approval	JE replied
19/12/2023	Email	RE: Payments for Pilning & Severn Beach Parish Council	JE replied
19/12/2023	Email	Re: Enquiry no. 30172 - Siting of advertisement on Severn	JE replied

19/12/2023	Email	RE: Meeting	JE replied
19/12/2023	Email	Someone has mentioned you in a note in your payroll portal	Noted
19/12/2023	Email	RE: Meeting	JE replied
19/12/2023	Email	Re: LNAP response to the Local Plan	JE replied
19/12/2023	Email	Re: Wages for approval	JE replied
19/12/2023	Email	[Update] New list of HIPAA-Included Functionality	Noted
19/12/2023	Email	Re: HGVs in Severn Beach	JE replied
19/12/2023	Email	Agenda January	Noted
19/12/2023	Email	Re: Wages for approval	JE replied
19/12/2023	Email	Closure of A403 over the weekend	Noted
20/12/2023	Email	Re: Emmaus hire	JE replied
20/12/2023	Email	Re: Finance Meeting Minutes	JE replied
20/12/2023	Email	RE: Reports to Council	JE replied
20/12/2023	Email	Christmas and New Year bin collections and opening hour	Noted
20/12/2023	Email	Accepted: Fact finding meeting with Kate Royston @ Fri 2	Noted
20/12/2023	Email	RE: On-line meeting with P&SB Parish Councillors	JE replied
20/12/2023	Email	Update: New response to your poll Online meeting with K	Noted
21/12/2023	Email	Re: Severn Beach Allotment SB38	JE replied
21/12/2023	Email	Fwd: Cattybrook Solar Farm Proposal	Circulated
21/12/2023	Email	Roadworks update, Local Plans and consultations and a M	Noted
21/12/2023	Email	Community benefit fund for Cattybrook Solar Farm	Noted
21/12/2023	Email	Happy Christmas from the StreetCare Team	Noted
22/12/2023	Email	Re: Severn Beach potential development of land either sid	JE replied
28/12/2023	Email	Severn Beach - Idling Trains	Noted
02/01/2024	Email	December Report	Noted
02/01/2024	Email	Re: Last call for the agenda for Monday	JE replied
02/01/2024	Email	Confirmation of your Manhole cover report: SGC-197925 -	Noted
02/01/2024	Email	Re: Pilning Allotment	JE replied
02/01/2024	Email	Update on your Pothole report: SGC-198004-S8ZO	Noted
02/01/2024	Email	Re: Last call for the agenda for Monday	JE replied
02/01/2024	Email	Re: Pot Hole on A403	JE replied
02/01/2024	Email	Electoral Register Monthly Changes - January 2024	Noted
03/01/2024	Email	Payment due	Noted
03/01/2024	Email	FW: Enquiry no. 30172 - Siting of advertisement on Severn	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
04/12/2023	ELMTREE GARDEN	Grass Cutting	s111	£1,527.82	£254.64	£716.00
04/12/2023	ELMTREE GARDEN	Northwick Cemetery	s214			£223.00
04/12/2023	ELMTREE GARDEN	Pilning Cemetery	s214			£334.18
04/12/2023	MRS N HILLS	Severn Beach Toilet	PHA 1936 s87	£33.33		£33.33
05/12/2023	HMRC	Tax & NI	s111	£465.89		£465.89
05/12/2023	RBL	Poppy wreaths	s137	£150.00		£150.00
07/12/2023	GOOGLE	Email & Data Storage	s111	£92.00		£80.96
07/12/2023	GOOGLE	Email & Data Storage	LA 2011, NP 2017			£11.04
11/12/2023	VISION PLANNING	NPSG report	LA 2011, NP 2017	£1,320.00	£220.00	£1,100.00
13/12/2023	O2	Mobile Phone	s111	£15.48	£2.58	£12.90
18/12/2023	BT	Telephone	s111	£65.90	£10.98	£54.92
18/12/2023	EMMAUS CHURCH	NPSG Meetings	LA 2011, NP 2017	£60.00		£60.00
20/12/2023	NOW PENSIONS	Pension Contribution	s111	£194.64		£194.64
29/12/2023	HMRC	Tax & NI	s111	£270.22		£270.22
29/12/2023	MRS O MCINTOSH	Wages	s111	£212.00		£212.00
29/12/2023	MR J EDWARDES	Wages Office & Broadband	s111	£1,476.77		£1,476.77
09/01/2024	SOUTH GLOS	Severn Beach allotment fee	SHA 1908 s23, s25	£500.00		£500.00
				£6,384.05	£488.20	£5,895.85

Appendix C NPSG Report

Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 8th January 2024 – delivered by Richard Edwards

The NPSG meeting since last PC meeting was on 12th December. Matters discussed and arising since are as follows:

Presentation:

Peter Brown who is a parish resident and works on the Swanmoor Stoke project, came to the meeting and gave a short presentation on the status and experiences of the project.

Funding:

Although we have confirmation from Locality of availability of an additional grant of up to £10K for flood risk consultancy work, we decided not to apply for this at the current time. We need further clarity from SGC and the EA on required scope. Additionally, the process of handing back money and applying for the grant would leave us with no time or ability to spend anything in the remainder of the current financial year.

Meetings with SGC:

We have a meeting planned with SGC Strategic Planning for 25th January primarily to discuss the Green Belt strategy. SGC has approached the EA to arrange a 3-party meeting to discuss flood risk, but is awaiting a response. We have been given the direct contact for SGC Property Services to discuss issues associated with SGC assets, but we are still awaiting a response to our meeting request.

Evaluation of Sites:

Some communications continue with landowners and agents.

- Having received an initial outline site plan for 21/23 Cross Hands Road, Pilning, we've asked the owners and their agent to give further consideration to the density and mix of properties in the plan and its alignment with the draft objectives of the NP.
- Having believed there were no available options for land at New Passage for car parking, we have had a response from a landowner we were previously unable to contact. We aim to have an informal meeting with them shortly. It is noted that the end of New Passage has been very busy again with visitors, now that the coastal path to Aust has re-opened.
- For the land behind the surgery, the owners and their agent suggested a meeting which will take place later this month.

SGC's Local Plan:

The NPSG has expressed its disappointment that despite the existence of the NP, SGC has no intention of providing a presentation on their draft Local Plan in the Parish. I received a telephone call today from SGC which confirmed they are able to provide us with presentation material, however the NPSG decided against running an event on SGC's behalf without them being present. We will discuss this again at our next meeting. The SGC explained they were running two events in Almondsbury because of supported housing allocations in Almondsbury and Easter Compton. It was re-iterated to the officer that we have a Neighbourhood Plan, an employment allocation and gypsy and traveller sites all identified in the Local Plan.

Planning Applications:

There were no comments on any new planning applications discussed at the meeting. The planning application for the Cattybrook solar farm submitted mid-December, only came to light earlier at this meeting.

With little activity over the festive period, our monthly report for the February In View magazine will largely summarise achievements of the NP to-date and identify the challenges ahead of us.

Next SG meeting 16th January 7pm.

Appendix D District Councillor Report

Pilning & Severn Beach Parish Council Report | Monday 8th January 2024

Key updates for Parish Council colleagues in January 2024;

- I'll be attending and supporting upcoming Local Plan consultation events taking place in Almondsbury and Easter Compton during January. These are important events for local people to input into the draft Local Plan as we look to deliver a comprehensive plan in South Glos.
- Several local people have reached out in relation to flooding in recent weeks. Whilst liaising individually and supporting where I can, I will raise this issue with SGC and partners as it's vital that proactive preventative measures are always in place across P&SB to mitigate the risks to residents and businesses where much of the ward is within the flood zone.
- SGC Officers have followed up on my communications at Rustic Park and will be contacting the owner on the back of resident concerns linked to the lack of street lighting.
- The Youth Consultation work remains ongoing, and I will be liaising with the Parish Council with a view to the organisation who conducted the work feeding back to the Parish Council during Q1 2024. This work should help shape the plans we have for young people in the area.
- I will be attending both the Wessex Regional Flood & Coastal Committee and Lower Severn Drainage Board meetings this month on behalf of SGC. With flooding and water management a priority across P&SB I'll aim to keep the Parish Council and local people updated on any opportunities for further collaboration and funding.
- The SGC Library Consultation event took place this evening (8th January) and I will be liaising with the Severn Beach Library group to follow up on the meeting and any likely impact on the local provision. Whilst difficult decisions on the SGC budget need to be made, my own aim is to maximise the provision locally where resources allow.
- I have contributed to the Transport for Wales consultation on new stations and routes in and out of Wales which closes on 14th January, with a view to highlighting the need and opportunity for future development at both Pilning & Severn Beach stations. I will also follow this up in my communication with WECA, raising the importance of public transport into the ward for both businesses and local people.
- Following several resident enquiries, I will be liaising with Streetcare at SGC with a view to improving the reporting available to Parish and Town Council colleagues. It seems challenging at the moment to gain an update on individual reports made to the Council which I would hope could be automated to provide partners with a progress update on cases.
- I have followed up with SGC Officer's in relation to the request to review the speed limit in New Passage following a petition last year but will also follow up further in relation to the more recent problems of parking since the coastal path reopened fully this month.

Email; Simon.Johnson@southglos.gov.uk

Phone; 07399 080444