



# **Pilning & Severn Beach Parish Council Meeting held on Monday 6<sup>th</sup> June 2022. Severn Beach School 7pm**

**COUNCILLORS:** P Tyzack (PT) (Chairman); Sue Binns (SCB); Kevin Weeks (KW); Olga Taylor (CW) M Pruett (MP) Heather Rickards (HR) Ian Roberts (ISR) & Carol Woodhouse

Jonathan Edwardes (Clerk JE) Cllr Robert Griffin (RG) and six members of the public.

**DEATHS:** The meeting held a silence in remembrance of those who had recently died  
Patricia Champion of Pilning

## **1 Apologies for absence**

None

**2a) Co-option of Casual Vacancy (2x Severn Beach Ward)** - The proper process having been followed and no election being requested, the council considered one application to fill one of the two casual vacancies.

Nicholas Davies (ND) has been co-opted and has signed the Acceptance of Office of Member of Pilning & Severn Beach Parish Council.

Applications are still open for the remaining vacancy. The application form can be downloaded from the Parish Council website. The vacancies are also being published in In View.

**2b Declarations of Interest** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

## **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 3<sup>rd</sup> May 2022 were unanimously approved as a true record.

## **4 Matters arising**

Tree planting locations – Clerk contacted South Gloucestershire Council awaiting a reply

Shaft Road Depot Letter re proposed development – awaiting a reply.

Clearance of the old railway line site at Cross Hands – The Clerk contacted South Gloucestershire Council Planning Enforcement but does not have the landowners' details.

Speed limits in Pilning – South Gloucestershire Council officer Leigh James has been in contact with the parishioner.

Community payback work – The promenade has been improved greatly by their efforts. Painting of the wooden benches is yet to take place.

Grant to the Village Players – The Clerk received an email of thanks from the group.

"Report it" SGC-81637-W2L0 – this has been followed up with Mark King at South Gloucestershire Council.

## 5 Correspondence

Please see Appendix A

## 6 Accounts for Payment

Please see Appendix B

Additional items for approval

|                    |           |
|--------------------|-----------|
| Compton Publishing | £2250.00  |
| Tim Dark           | £242.10   |
| Sub Total          | £2,513.10 |

## New grand total of

**£9,886.10**

Proposed SCB and seconded MP approved unanimously

## 7a Public Participation

Pebble painting – concern was raised that a selection process was going to be used for the pebbles painted for the jubilee. Resident was told that all the work undertaken by children and adults would be displayed. Councillors requested to think about where the pebbles will be displayed.

**Resolved to add to the July agenda**

**Action JE**

## 7b Report from District Councillor

See appendix C

## 8 AGENDA ITEMS

### .1 To decide on playground surface repairs at Severn Beach

Discussion paper and quotes circulated previously by the Clerk.

Proposed to contract the work to GB Sports Ltd for £9392.50 + VAT for the installation of wet pour surface under the hip hop spinner and replacement of life expired matting in the rest of the playing field.

**Proposed MP seconded SCB agreed unanimously**

**Action JE**

Concern was raised that when new equipment is obtained for the play area no account is made of how it will impact on the Parish Council for future maintenance.

### .2 To decide on the donation of stone from BAM Nuttal

Still unclear as to how much stone will become available. The following ideas were put forward

- Sculpture
- Steppingstones
- Maze
- Castle play area
- Spelling "Severn Beach" to be seen from above
- Stone circle
- Bench
- Form part of a memorial

**Resolved to add to the July agenda**

**Action JE**

### .3 To decide basketball hoops at Severn Beach MUGA

After discussion ND and the Clerk will consider getting a basketball hoops custom made for the Severn Beach MUGA.

**Resolved for the Clerk and ND to discuss further, item to be added to the July agenda  
Action JE & ND**

**.4 To decide a course of action regarding the red weed at Orchard Pools**

Reports have been received that the weed is in fact at the pond by Warburtons factory and not Orchard Pools. Also, that weed may now disappeared.

**Resolved for MP to find out and report back**

**Action MP**

**.5 To decide on end of year school prizes for Pilning & Severn Beach schools**

The Clerk outlined the current arrangements for school prizes. £50 to each school being split to 2x£25 vouchers one for a boy and girl at each school.

After much discussion Proposed that the prizes be raised to £100 per school. PT and JE to liaise with each school to discuss the purpose of the award.

**Proposed MP and seconded PT agreed unanimously**

**Action JE & PT**

**.6 To decide on a response regarding flood preparedness**

The aim is to create a flood plan for the parish that can help residents be ready in the event of an alert.

ND agreed to lead this project and to be the Flood warden.

**Action ND**

**.7 To decide on a bid to GWR Community Fund**

Ideas for the GWR Community Fund

- Shelter at the road end of Severn Beach platform for bus / rail connections
- Wi-Fi for Severn Beach Village Hall [Update Severn Beach Village Hall now has Wi-Fi so application not required]
- Platform lighting at Pilning station

**.8 To decide on a response to South Gloucestershire Council re the state of Redwick Road**

Patching work has been undertaken on the road but it is far from satisfactory.

**Resolved for the Clerk to write to South Gloucestershire Council requesting further improvement.**

**Action JE**

**.9 To decide on requesting an update from South Gloucestershire Council re Council Tax rebate**

Details have been given by Cllr Griffin that all residents with direct debits or standing orders will have received the tax rebate by today 6<sup>th</sup> June. Those using paper for their Council tax will be contacted soon.

**9. The Neighbourhood Plan**

Last SG meeting 17th May

Steering Group New Members - Penny Riches of Severn Beach and Robert Goard of Pilning were voted onto the Steering Group. We now have ten members.

Finance - We agreed to apply for grant funding to Locality for £7,035, which is essentially what we didn't spend in the last financial year. The grant has now been approved and the money is available.

Flood Risk - The Steering Group has submitted a request to SGC to be involved in their flood risk consultation. Additionally, we have prepared an objection response, largely concerning flooding, for the Plot 3 planning application.

Survey of Businesses, Organisations and Groups - Except for a couple of stragglers, we have closed this survey and following a sub-group meeting on 31st May are analysing the results. There is much that can be used to support the aims and objectives of the NP. But also, there are aspirational findings that could be used to the benefit of the parish outside of the NP.

Parish Character Assessment and Design Codes Work - We have mapped out 30 different areas for assessment using Google Earth. The assessments have started and we hope to complete by the end of this month. The summary sheets will be used by Aecom in the Design Code work, which started with their guided tour of the Parish on 24th May. We now have Aecom's project scope which shows completion in December this year.

Strategic Infrastructure-led Masterplan for Severnside - We have a meeting scheduled for 14th June with SGC, Atkins and the Parish Council to receive first consultation on the draft masterplan. Following discussions through SevernNet, we've asked that a strategy for the provision of a truck stop should be addressed by the Masterplan.

Project Plan - Issue 4 was agreed at the meeting. Due to some slippage and additional activities identified, the end date for the NP is now predicted as March 2024.

Other Matters - We have commenced initial work on drafting the Vision, Aims & Objectives of the Neighbourhood Plan. We put up a stand at Pilning Village Hall on 14th March and will consider another for the Severn Vale Festival on 9th July.

We will publish a formal notice for a NP call for sites in July's In View  
Next SG meeting 14th June.

## **10 Severn Beach Centenary / Jubilee**

Activities undertaken so far.

- Pebble painting
- Jubilee Beacon
- Hinkley Connection Hamper raffle
- Tea party at Severn Beach Village Hall

Ongoing items

- Rock for sale
- Tea towels for sale

Events to come

- 11<sup>th</sup> June History Group exhibition and bands playing live at Severn Beach Promenade Gardens
- 18<sup>th</sup> Classic Car display, Village Players display and production at Severn Beach Village Hall
- 25<sup>th</sup> Severn Beach School fete
- 2<sup>nd</sup> Picnic and live music at Promenade Gardens
- 9<sup>th</sup> Severnside Festival at Severn Beach Village Hall

Thanks were expressed to SCB for coordinating all the events

Clearing the bonfire – unfortunate breakdown in communication caused upset between the organisers and allotment holders regarding the disposal of the bonfire waste.

Spare pallets to be cleared

SCB to give KW contact details for Malcolm Biggs

**Action SCB**

Knitting group to be thanked for their yarn bombing of the Promenade

**Action JE**

## 11 Updates

### 11.1 Village Halls

#### 11.1.1 Severn Beach Village Hall

Minutes of the most recent meeting circulated previously.

Comment noted that Severn Beach Village Hall appear not to be paying rates to South Gloucestershire Council. Clarification is needed re charities and small business rate relief.

**Resolved for the Clerk to contact Treasurer to investigate further.**

**Action JE**

Letter of thanks for exterior painting

**Resolved for the Clerk to write to Severn Beach Village Hall Committee**

**Action JE**

Assistance may still be being sought for a Falklands memorial plaque and tree. South Gloucestershire Council have apparently refused a memorial tree. Possible solution could be a piece of stone from BAM Nuttal.

**Resolved for the Clerk to contact the resident involved**

**Action JE**

**Resolved for the PT to speak South Gloucestershire Council officer**

**Action PT**

#### 11.1.2 Pilning Village Hall

Minutes from the most recent Pilning Village Hall Committee Meeting have been circulated. At the last meeting 2 officers (Secretary and Treasurer) resigned from the committee and have been replaced. Paperwork from the Secretary will be handed over to the Clerk for the new Secretary. Fortunately, most of the bills needed for the hall have been paid but there may be a requirement for the Parish Council to assist if anything urgent comes in whilst the roles are transferred.

- New lights have been fitted in the car park
- Roof condition inspection will be undertaken soon
- Survey for replacing the drains and septic tank

Cllr Mike Pruett (MP) left the meeting

#### 11.1.3 Pilning Playing Field

See appendix D report from HR & SCB

Comment regarding one of the tree saplings having fallen over, see appendix D for picture.

**Resolved for the Clerk to ask Tim Dark to stake the sapling in question**

**Action JE**

Concern raised over a tree stump that needs attention near to the Village Hall

**Resolved for the Clerk to contact Elmtree for a quote.**

**Action JE**

#### 11.2.1 Severn Beach Allotments

Report circulated previously

Plot 4 has been given notice to quit, concreted fence posts will need to be carefully dealt with.

Plot 22 tenant has been unwell

Plot 29 Clerk contacted tenant to check on progress

Plot 34 tenant has been unwell

#### 11.2.2 Pilning Allotments

Please see appendix D

### **11.3.1 Pilning Cemetery**

Wooden fencing – concern that this is looking very untidy, it was reported that it belonging to the field next door to the cemetery.

### **11.3.2 To decide on replacing Pilning Cemetery Fencing**

After discussion it was proposed to undertake replacing fencing between the cemetery and allotment only as per the quote by ASP Fencing for £1495.20 + VAT.

**Agreed unanimously**

**Action JE**

### **11.3.2 Northwick Cemetery**

See appendix D

Laurel hedge needs cutting back at the kissing gate to ensure access to the cemetery

**Resolved for the Clerk to contact a contractor to undertake this**

**Action JE**

Work has been undertaken to remove a tree from a grave at Northwick cemetery. The masonry of the grave needs to be removed and the tree roots ground out and masonry replaced.

**Resolved for the Clerk to contact the Cemetery Clerk to progress this**

**Action JE & OM**

### **11.3.3 Northwick Tower update**

Much discussion on various options for work needing to be undertaken.

**Resolved for the Clerk to organise an extraordinary meeting of the council for a site visit to the tower.**

**Action JE**

### **11.4.1 Pilning Station**

Passenger count is up

Concern over the yard being extended, residents no longer feel safe leaving vehicles there.

As the approach road is not adopted it makes clearing any fly tipping more problematic to clear.

### **11.4.2 Severn Beach Station**

Although the noise issue has been improved there are still occasions where the trains are very loud indeed.

## **12 Communication**

### **12.1 In View**

- Playground repairs
- School prize increases
- New councillor and flood warden

## **13 Reports from external meetings**

See planning

## **14 Update from Councillors on "Report it" reference numbers.**

None

## **15 Planning**

### **.1 To report planning decisions**

P22/00870/HH 11 Chessell Avenue Pilning South Gloucestershire BS35 4LP Erection of a single storey rear extension to form additional living accommodation. Approve with Conditions.

P22/01507/RVC 22 Beach Avenue Severn Beach South Gloucestershire BS35 4PB Variation of condition 2 attached to permission P21/00013/F to alter the approved plans (and so include an additional side window). Erection of 1no. replacement dwelling and associated works. Approve with Conditions.

P22/01919/HH Fir Tree House Bell Lane Pilning South Gloucestershire BS35 4JS Erection of a single storey side and single storey front extensions to form additional living accommodation. Approve with Conditions.

P21/01242/F The Glen New Passage Pilning South Gloucestershire BS35 4NG Conversion of garage outbuilding into a 1no. separate dwelling (Class C3) with associated works. Approve with Conditions.

## **.2 Update on ongoing planning matters inc. enforcements and applications.**

Oxford Instruments – supportive re the so-called Plot 9000. It appears that moves are being made to apply for an appeal for that site.

**Resolved for the Clerk to write a thank you to the retiring member of staff for their assistance.**

**Action JE**

Plot 3 - ND reported that the Neighbourhood Plan has also been looking at the major applications for the Parish. The applications P22/02510/RM & P22/02500/F have been considered and the recommendation from the Neighbourhood Plan is to object. Although the deadline has passed for consultee responses the objection can still be submitted for consideration. This is particularly with concern to land raising and its effect on the inland waterways.

**Resolved for the Clerk to circulate the paper from the Neighbourhood Plan.**

**Action JE**

Wildplace – no further update.

## **.3 To decide on professional legal advice – ref Orchard Pools.**

Still expecting a report to ELF (Environmental Law Foundation) from South Gloucestershire Council

## **16 Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 4<sup>th</sup> July 2022 at Pilning Village Hall There being no other business the meeting was closed at 21:40.

## APPENDIX A – CORRESPONDENCE

| <b>Date</b> | <b>Type</b> | <b>Detail</b>   | <b>Action</b> |
|-------------|-------------|---|---------------|
| 04/05/2022  | Email       | Stone at Aust   | Circulated    |
| 04/05/2022  | Email       | Reminder / Agenda and meeting link for Severnside CEF Thursday 26 May 2022 at 5pm | Circulated    |
| 04/05/2022  | Email       | Grant Aid Application   | Noted         |
| 04/05/2022  | Email       | Are you prepared for Operation London Bridge and Levelling Up?                    | Circulated    |
| 04/05/2022  | Email       | Speeding on Beach Road and Beach Avenue Severn Beach                              | Circulated    |
| 04/05/2022  | Email       | Cemetery Meeting Minutes 7th April  | Circulated    |
| 05/05/2022  | Email       | Meeting: Pilning & Severn Beach/Almondsbury PCs and SGC                           | JE Replied    |
| 05/05/2022  | Email       | Hinkley Connection Project - Spring Update 2022                                   | Circulated    |
| 05/05/2022  | Email       | Updated Risk Assessment for the Jubilee Beacon                                    | JE Replied    |
| 05/05/2022  | Email       | Consultation: Street Naming   | Noted         |
| 05/05/2022  | Email       | Support for Disability Confident Committed Employers                              | Noted         |
| 05/05/2022  | Email       | Grant Application (Village Players)   | Agenda        |
| 05/05/2022  | Email       | Local Flood Risk Management Strategy 2022-27 Consultation                         | Circulated    |
| 05/05/2022  | Email       | Emergency repair work - Severn Beach Playing Field                                | JE Replied    |
| 05/05/2022  | Email       | Confirmation of your planning enforcement complaint: SGC-95361-T9P9               | Noted         |
| 05/05/2022  | Email       | Planning Issue - Bank Road  | JE Replied    |
| 05/05/2022  | Email       | Severn Beach Road speed limits  | JE Replied    |
| 05/05/2022  | Email       | Community Engagement Forum Ukraine update   | Circulated    |
| 05/05/2022  | Email       | Speed limits in Pilning   | JE Replied    |
| 05/05/2022  | Email       | Bins complaint  | JE Replied    |
| 06/05/2022  | Email       | South Gloucestershire Councillors and Town and Parish Councils update request     | Circulated    |
| 06/05/2022  | Email       | Northwick tower   | Noted         |
| 06/05/2022  | Email       | Thank you BAM Nuttal  | JE replied    |
| 06/05/2022  | Email       | FW: Orchard Pools   | Noted         |
| 06/05/2022  | Email       | Tree Planting   | JE replied    |
| 06/05/2022  | Email       | VAT claim confirmation  | Noted         |
| 06/05/2022  | Email       | Next intake of CiLCA candidates   | JE replied    |
| 06/05/2022  | Email       | Made Potholes   | JE replied    |
| 07/05/2022  | Email       | Opinion please (funeral attendance)   | JE replied    |
| 07/05/2022  | Email       | Thank you - basketball court improvements   | Noted         |
| 07/05/2022  | Email       | Pilning Cemetery Safety Audit   | JE replied    |
| 08/05/2022  | Email       | Visit to archaeological site last month   | JE replied    |



|            |       |  |            |
|------------|-------|--|------------|
| 08/05/2022 | Email | Headstone /Memorial Audit  | JE replied |
| 09/05/2022 | Email | New finance courses  | Noted      |
| 09/05/2022 | Email | Finance for Councillors  | Circulated |
| 09/05/2022 | Email | AGENDA ITEM REQUEST: Pilning & Severn Beach Parish Council                 | JE replied |
| 10/05/2022 | Email | South Gloucestershire New Deal, PPT and Q and A                            | Circulated |
| 10/05/2022 | Email | Beacon   | JE replied |
| 10/05/2022 | Email | P&SB PC Article for InView - June 2022                                     | JE replied |
| 10/05/2022 | Email | New Deal   | Noted      |
| 10/05/2022 | Email | South Glos e News incl. Mental Health support and Jubilee dedicated woods  | Noted      |
| 10/05/2022 | Email | Land at Severn Beach   | PT replied |
| 10/05/2022 | Email | GRASS, GRASS, GRASS  | JE replied |
| 10/05/2022 | Email | 220320/AC17 River Severn Flood Warnings                                    | Circulated |
| 11/05/2022 | Email | PT.7289 Station Road, Pilning - Temporary Road Closure                     | JE replied |
| 11/05/2022 | Email | Registering for Heritage Open Days 9th - 18th September 2022               | Circulated |
| 11/05/2022 | Email | Update on your Damaged kerb stone report: SGC-93699-W9P4                   | Noted      |
| 11/05/2022 | Email | Opportunities for Sponsorship within Pilning & Severn Beach Parish Council | Noted      |
| 11/05/2022 | Email | New Traveller Activity in Pilning  | Noted      |
| 12/05/2022 | Email | Speed Restrictions update  | JE replied |
| 12/05/2022 | Email | Grass Cutting in Severn Beach  | JE replied |
| 12/05/2022 | Email | A grass cutting quote please   | Noted      |
| 12/05/2022 | Email | Pilning & Severn Beach Parish Council Renewal Quote [Quote Ref: 499234047] | Noted      |
| 12/05/2022 | Email | Invoice 20221  | JE Replied |
| 12/05/2022 | Email | Bristol Clean Air Zone - information for parish councils                   | Noted      |
| 12/05/2022 | Email | Future Memorial Tests  | Noted      |
| 12/05/2022 | Email | Ukraine Welcome Event  | Circulated |
| 13/05/2022 | Email | Beach Road Yellow Box Markings   | Noted      |
| 13/05/2022 | Email | Jubilee Participants Press Release - May 2022                              | Circulated |
| 13/05/2022 | Email | Reminder - GWR timetable change this Sunday                                | Circulated |
| 14/05/2022 | Email | Anon donor   | JE replied |
| 15/05/2022 | Email | Your Hamper Order  | Noted      |
| 15/05/2022 | Email | Litter pickers & Blue Bags   | Noted      |
| 15/05/2022 | Email | Next hall Committee Meeting - change of date Monday 23rd May               | Noted      |
| 16/05/2022 | Email | Allotment request  | JE replied |
| 16/05/2022 | Email | Rock Sticks  | JE replied |
| 16/05/2022 | Email | Pilning Village Hall Road sign   | JE replied |

|            |       |   |            |
|------------|-------|---|------------|
| 16/05/2022 | Email | Elmtree Garden Contractor evidence of insurance                                 | Noted      |
| 16/05/2022 | Email | Events for the Queen's Platinum Jubilee - grant monitoring process              | Noted      |
| 25/05/2022 | Email | Allotment unworked complaint  | JE replied |
| 16/05/2022 | Email | Homes for Ukraine update  | Circulated |
| 17/05/2022 | Email | Traffic & Speed Counts - Pilning  | JE replied |
| 17/05/2022 | Email | NALC EVENTS   | Circulated |
| 17/05/2022 | Email | Donation for Severn Beach Sport Equipment                                       | JE replied |
| 17/05/2022 | Email | Wessex Flood Warden Newsletter - Spring 2022                                    | Circulated |
| 18/05/2022 | Email | ICO - Renewal confirmation ICO:00019972640                                      | Noted      |
| 18/05/2022 | Email | Flower show trophies for Pilning & Severn Beach PC                              | JE replied |
| 18/05/2022 | Email | Frances Barr Walk area grass cutting  | JE replied |
| 18/05/2022 | Email | Re: 220516/AC01 2205010/AC02 [Red weed at Orchard Pools]                        | Agenda     |
| 18/05/2022 | Email | FQA Annual Parish Council Meeting   | Noted      |
| 18/05/2022 | Email | Dates of things - Local history Group research                                  | JE replied |
| 19/05/2022 | Email | Memorial Garden Beach Road  | JE replied |
| 19/05/2022 | Email | GWR Community Fund open for bidding   | Agenda     |
| 19/05/2022 | Email | Action from Pilning & Severn Beach Parish Council meeting with SGC Head of Dept | Noted      |
| 19/05/2022 | Email | Climate Emergency Community Engagement Group                                    | Circulated |
| 19/05/2022 | Email | P22/02510/RM & P22/02500/F - Plot 3 Land at Western Approach                    | Circulated |
| 19/05/2022 | Email | ASEA Ecology Mitigation and Flood Defence Project Community Forum               | Noted      |
| 19/05/2022 | Email | PARISH/TOWN ELECTIONS MAY 2023  | Filed      |
| 20/05/2022 | Email | Review changes to Google Workspace search history launching on June 14, 2022    | Noted      |
| 20/05/2022 | Email | PVH Agenda for 23rd May   | Noted      |
| 20/05/2022 | Email | Sea Wall work   | JE replied |
| 20/05/2022 | Email | S Messenger resignation letter PVH 2022   | Circulated |
| 20/05/2022 | Email | New Introduction to CiLCA session   | Noted      |
| 20/05/2022 | Email | Centenary book  | JE replied |
| 20/05/2022 | Email | Sevenside Masterplan workshop invitation - Thursday 9th June 1pm - 2.15pm       | Circulated |
| 20/05/2022 | Email | Greening your rural community - Trip to Marshfield Saturday 4th June            | Circulated |
| 22/05/2022 | Email | Bank Road Issues  | JE replied |
| 22/05/2022 | Email | Jubilee sponsors  | JE replied |
| 23/05/2022 | Email | Queens 70th Jubilee hamper for your parish council                              | Noted      |
| 23/05/2022 | Email | Fencing   | JE replied |
| 23/05/2022 | Email | Complaint regarding the condition of Redwick Road                               | Agenda     |
| 24/05/2022 | Email | BACS Remittance for Pilning and Severn Beach Parish Council (SVB Toilets)       | Noted      |

|            |       |  |                                      |
|------------|-------|--|--------------------------------------|
| 24/05/2022 | Email | Upcoming rail improvement works inc Severn Tunnel closure  | Posted Publicly                      |
| 24/05/2022 | Email | Aust TRO Consultation Feedback Report  | JE replied                           |
| 25/05/2022 | Email | Environmental protection complaint online 1845149  | Noted                                |
| 25/05/2022 | Email | Grant Award - The Village Players - Thank you  | Noted                                |
| 25/05/2022 | Email | Strategic Infrastructure-led Masterplan for Severnside - Update Workshop                                     | Noted                                |
| 25/05/2022 | Email | Pilning Village Hall charity number 301605   | JE Replied                           |
| 25/05/2022 | Email | Temporary signs for 18th June  | Noted                                |
| 25/05/2022 | Email | Reminder / Agenda and meeting link for Severnside CEF Thursday 26 May 2022 at 5pm                            | Circulated                           |
| 25/05/2022 | Email | Pilning Village Hall charity number 301605   | Noted                                |
| 26/05/2022 | Email | Allotments at Severn Beach   | JE replied                           |
| 26/05/2022 | Email | WAP1   | Noted                                |
| 26/05/2022 | Email | Weekly Homes for Ukraine update  | Circulated                           |
| 26/05/2022 | Email | Tax rebate   | Agenda                               |
| 26/05/2022 | Email | CiLCA sessions start date  | Noted                                |
| 26/05/2022 | Email | Register for Scarecrow trail   | Actioned                             |
| 26/05/2022 | Email | INVITATION: WPD Stakeholder Workshops - June 2022  | Circulated                           |
| 26/05/2022 | Email | Tetlow King Planning's Monthly Planning Bulletin   | Circulated                           |
| 26/05/2022 | Email | Summer railway work in South Gloucestershire: June, July and August  | Posted Publicly                      |
| 27/05/2022 | Email | Climate Emergency Community Engagement Group - update May 2022   | Circulated                           |
| 27/05/2022 | Email | Application for the Parish Council   | Actioned                             |
| 27/05/2022 | Email | Severnside Election results  | Noted                                |
| 27/05/2022 | Email | Salthouse Farm Park  | Noted                                |
| 27/05/2022 | Email | Scam? Re - Tax rebate  | JE replied                           |
| 27/05/2022 | Email | Request for an update on the Wild Place project  | JE replied                           |
| 27/05/2022 | Email | Concern over a potential scam letter from SGC  | JE replied                           |
| 28/05/2022 | Email | Jubilee Grants for Village Halls   | Forwarded to Village Hall Committees |
| 30/05/2022 | Email | Sponsorship support  | Noted                                |
| 31/05/2022 | Email | The Queen's Platinum Jubilee Beacons & Associated Activities   | Noted                                |
| 31/05/2022 | Email | Planning Inspectorate ROW/3278139: (Footpath between Prospect Road & Public Footpath ORN 51 at Severn Beach) | Circulated                           |
| 31/05/2022 | Email | Thank you for your payment [Version Ref: 100611600] Insurance confirmation                                   | Noted                                |
| 31/05/2022 | Email | FoSBR event to show support for Portishead rail re-opening   | Circulated                           |
| 31/05/2022 | Email | In View magazine   | JE replied                           |
| 01/06/2022 | Email | Severn Beach Jubilee and Centenary Programme Donation  | Noted                                |

|            |       |   |                 |
|------------|-------|---|-----------------|
| 01/06/2022 | Email | Pilning & Severn Beach Bus Shelters   | Noted           |
| 01/06/2022 | Email | NALC NEWSLETTER   | Circulated      |
| 01/06/2022 | Email | PT.7305 - PT.7306 Various Roads, Various Wards (No.6) Resurfacing –<br>Temporary Road Closures                    | Posted Publicly |
| 01/06/2022 | Email | Volunteers' Week 2022 – A Time To Say Thanks  | Noted           |
| 01/06/2022 | Email | Notification of consultation on recommissioning of our Youth Activities Offer                                     | Circulated      |
| 01/06/2022 | Email | IMPORTANT - Smart Cabinets AAC-634 609R/638 607R/977 1192R<br>Notification of change of SWAS/HeartSafe Monitoring | Noted           |
| 03/06/2022 | Email | Request for an item at Public Participation   | JE replied      |
| 04/06/2022 | Email | Report on Severn Beach Allotments   | Noted           |

APPROVED

## APPENDIX B – ACCOUNTS FOR PAYMENT

| DATE       | PAYEE                | DESCRIPTION                            | NET VAT          | VAT            | TOTAL            |
|------------|----------------------|--|------------------|----------------|------------------|
| 03/05/2022 | ELM TREE GARDEN      | Grounds Maintenance                    | £1,219.99        | £244.00        | £1,463.99        |
| 03/05/2022 | N HILLS              | Severn Beach Toilets                   | £33.33           | £-             | £33.33           |
| 06/05/2022 | OODLE DOODLE ART     | Centenary Expenses (Pebble painting)   | £65.96           | £-             | £65.96           |
| 09/05/2022 | GOOGLE IRELAND LTD   | Email and Data storage                 | £110.40          | £-             | £110.40          |
| 09/05/2022 | THE VILLAGE PLAYERS  | Grant for insurance                    | £395.81          | £-             | £395.81          |
| 09/05/2022 | MOTION PRINT         | Centenary Flyers                       | £67.00           | £-             | £67.00           |
| 10/05/2022 | CLLR M PRUETT        | Expenses                               | £8.19            | £-             | £8.19            |
| 04/05/2022 | PLAY INSPECTIONS CO. | Play equipment inspections             | £170.00          | £34.00         | £204.00          |
| 09/05/2022 | A P CLARK & SON      | Cemetery path repair                   | £100.00          | £20.00         | £120.00          |
| 16/05/2022 | J EDWARDES           | Expenses                               | £17.20           | £-             | £17.20           |
| 17/03/2022 | BRITISH TELECOM      | Telephone & Broadband                  | £120.88          | £24.17         | £145.05          |
| 17/05/2022 | MIKE ARCHER SMITH    | Audit of accounts and AGAR preparation | £150.00          | £-             | £150.00          |
| 17/05/2022 | MOTION PRINT         | Centenary Posters                      | £22.00           | £4.40          | £26.40           |
| 18/05/2022 | NOW PENSIONS         | Pension Contribution                   | £107.90          | £-             | £107.90          |
| 20/05/2022 | ICO                  | Subscription                           | £35.00           | £-             | £35.00           |
| 26/05/2022 | SOUTH GLOS           | Localism                               | £1,330.71        | £266.14        | £1,596.85        |
| 26/05/2022 | WATER2BUSINESS       | Severn Beach allotments                | £60.18           | £-             | £60.18           |
| 30/05/2022 | SUE BINNS            | Expenses                               | £21.00           | £-             | £21.00           |
| 31/05/2022 | J EDWARDES           | Wages & Office                         | £1,203.55        | £-             | £1,203.55        |
| 31/05/2022 | O MCINTOSH           | Wages                                  | £150.10          | £-             | £150.10          |
| 31/05/2022 | HMRC                 | Tax & NI                               | £172.87          | £-             | £172.87          |
| 07/06/2022 | J EDWARDES           | Expenses Hi Vis Vests                  | £32.68           | £6.54          | £39.22           |
| 07/06/2022 | KELLY BROS           | Court Markings                         | £1,000.00        | £200.00        | £1,200.00        |
| 07/06/2022 | COMPTON PUBLISHING   | In View Magazine                       | £2,250.00        | £-             | £2,250.00        |
| 07/06/2022 | TIM DARK             | General Maintenance                    | £242.10          | £-             | £242.10          |
|            |                      |  | <b>£9,086.85</b> | <b>£799.25</b> | <b>£9,886.10</b> |

\$ From the Neighbourhood Plan Grant

## **APPENDIX C – REPORT FROM DISTRICT COUNCILLOR**

Robert C. Griffin 21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN

01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen. June 2022

Dear Ward Members,

**Cost of Living allowance** – on 26<sup>th</sup> May Rishi Sunak announced a package to help all families with their bills. £150 will be paid to all rate payers as soon as possible. South Glos. hope to pay all direct debit payers by the 6<sup>th</sup> June. Other groups will take longer as the software for them has not been written and tested by outside contractors. The neediest can receive up to £1,500, this will include the disabled, pensioners, those on low income and those on benefit. All Energy customers will get £250 now and £400 this winter credited to their energy suppliers.

**Covid aftermath** - this will take a long time to resolve the backlog. The Travel industry will need to employ the extra staff. This includes train and bus providers. Likewise, the Passport Office, a six month delay, DVLC with licences, road tax and driving tests. The NHS which has delays for procedures due to lack of staff including doctors and an aging populous. The Care industry needs a major rethink as the waiting list nationally is horrendous. Councils will need to deploy staff back to their normal tasks. A reduction of home working may help. Hospitality & Entertainment industries need a longer recovery time and unfortunately there will be casualties.

**Bus Service** - I have had complaints that the local bus service run by Stagecoach under the WECA (West of England Combined Authority) banner is not up to standard. This seems to be an unaddressed and regular failing after my complaints. The WECA Mayor Dan Morris will visit South Glos. to explain his policy on bus transport.

**Passage Road, Aust** – after consultations a TRO (Traffic Restriction Order) is being applied for this road to coincide with the flood defences.

**Severn Beach** – 11 local roads are having maintenance carried out on them by South Glos. Council.

**HRT drugs** – some of these makes are in short supply. Pharmacists have been authorised to supply an equivalent product. Cervical tests have been reduced to once every 5 years due to the success of the latest testing scheme.

**Hay- Fever** – These medicines are temporarily in short supply.

**Traffic-Speeding** – is happening throughout all villages in spite of traffic calming and speed limits.

**NHS prescription charges** – these are frozen at £9.35 per single item for a year.

**Climate Change** – South Glos. is making the following changes:- all street lights upgraded to LEDs, grants to help schools etc. install solar panels, block purchase price of solar panels offered to residents via WECA. The downside is that it is reported nationally that up to 30% of new trees have died from lack of watering. Libraries now loan out infrared cameras to detect heat loss in houses during winter cold spells.

**Genetic modified seeds** – after certification these seeds can be sold to farmers as we are outside the EU.

**Globally talented graduates** – from outside the UK can apply for a visa without having a job offer to satisfy the skills shortage in some industries.

**Riverside Park, Severn Beach** - I have had complaints from my neighbours about how the half cut grass has been left and some of the barriers not being removed. All local residents have received a written reply.

**Platinum Jubilee & Centenary** – Thank you to all the local residents who helped celebrate both these achievements.

**Monkeypox** – this has now become a notifiable disease.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.

Paths due to be resurfaced in the ward

|                    |                                     |
|--------------------|-------------------------------------|
| Ableton Lane       | Severn Road to Roundabout           |
| Severnwood Gardens | Ableton Lane to Cul de Sac          |
| Abbot Road         | Ableton Lane to Cul de Sac          |
| Denny Isle Drive   | Ableton Lane to Cul de Sac          |
| Prospect Road      | Denny Isle Drive to All Cul de Sacs |
| School Way         | Denny Isle Drive to Cul de Sacs     |
| Albert Road        | Ableton Lane to Cul de Sac          |
| Victoria Crescent  | Albert Road to Cul de Sac           |
| Station Road       | Roundabout to Beach Road            |
| Beach Road         | Station Road to Beach Avenue        |
| Beach Avenue       | Beach Road to Gorse Cover Road      |

## Appendix D - Report on Northwick Cemetery and Pilning Cemetery, Playing fields and Allotments 4 June 2022

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Pilning and Severn Beach Parish Council

(Sue Binns, Heather Rickards)



### **Northwick Cemetery:**

The grass was long but is probably about to be mown.

A laurel hedge is overlapping the kissing gate at the entrance. This needs to be cut back.

Several graves look overgrown, but 2 or 3 need professional help where trees are growing through the grave and damaging the stonework.

There was concern that the window remnant on the Church Tower has not been attended to, as was agreed in an earlier meeting. The problem might be exacerbated by the growth of a tree sapling within the crack. To stop further damage this needs to be poisoned.



### **Pilning Allotments:**

The allotments looked tidy and one of the paths had been mown.

Most of the allotments were well tended and promise to be productive.

### **Pilning Cemetery:**

At last month's tidy-up, unsuitable items were put to one side. Some of these items have been collected. Several graves have been tended and replanted.

The grass has been cut.

The wooden fence in the cemetery is looking in poor condition. It will need attention soon. Do we know who is responsible for this boundary?



### **Pilning Playing field:**

The basketball/ netball court has been painted and looks very clear. The new hoops/nets have been fitted.

The teen shelter has suffered more damage to the Perspex screen.

The trees planted by the tennis court are growing well. Will they need replacement stakes as they grow taller? One has already fallen over taking its small stake with it.

The grass was cut and litter was at a minimum.



APPROVED