

## PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Tuesday 6<sup>th</sup> May 2008, commencing at 6.30 pm,  
in PILNING Village Hall

COUNCILLORS      Mrs C Woodhouse (Chairman), Mr J Black, Mrs N Bendall,  
PRESENT      (8)      Mrs N Chappell, Mr D Humphries, Mr I Humphries,  
                         Mr D Nethercott, Mr N Webb.

Also Present:-      J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor), and 3  
                         members of the public (Mrs Becky Cooper of Northover Court,  
                         Mrs Barbara Matthews of Salthouse Farm Park and Mr Eric Morse  
                         of Redwick Road). PC Daryl Lodge was also in attendance for a  
                         short while before a duty call required him to leave.

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With the Annual Parish Meeting ending before 6.45 it was agreed to discuss the correspondence before officially commencing the council meeting at around 7.05. For the purposes of reference items of correspondence are recorded in their usual order on the agenda.

### 1a      APOLOGIES for ABSENCE

Mr S Cooper (away on business), also received from Mrs Jane Davey (unwell).

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*The Clerk confirmed that, following notification by CW of Alan Webber's letter of resignation, he had posted notices seeking applications to fill the vacancy. Mr Ian Roberts has already confirmed his interest in filling the post. No applications having been received by 15<sup>th</sup> May the parish council will be required to co-opt a new member. Mr Webber served as a councillor from May 2007.*

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**The death of Mr Daniel David David of Redwick Road was mentioned at the November meeting. Due to an oversight this was not recorded at that time. Accordingly due notice is now given.**

### 1b      ELECTION of CHAIRMAN

CW confirmed she is to stand down. The Clerk asked for nominations. IH was proposed by CW, seconded NC. With no other nominations forthcoming Mr I Humphries' selection was supported by all those present.

### 1c      ELECTION of OFFICERS

Having taken the place of CW in the chair, IH asked for nominations for Vice Chairman. Proposed NC, seconded DN, all agreed, that CW be appointed.

There was some discussion over the appointment of officers and it was agreed the committees for Pilning Cemetery and Northwick Churchyard should be combined. The full list of officers appears at Appendix A, attached.

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 3<sup>rd</sup> March were approved as a true record.

1. CW      2. DH      All agreed.

3. ACTION/RELATED MATTERS

3 – 1 River, Seawall & Environs

A sheet listing the latest comments (re the barrage) from the Bristol Naturalists Society was distributed to all members with the agenda for this meeting.

3 – 2 Village Halls

The fence close by the Cross Hands entrance to Pilning playing field is still to be repaired. Clerk to chase up OJM over this matter.

CW and the Clerk recently met with Mrs Gill Cox and Mrs Denise Turner at SB VH. DH and DN were also in attendance. Clerk was able to clarify the situation regarding the availability of financial help.

3 - 3 Health Authority & Care Services

Following the recent incident in “The Plough”, with a Hayes unit resident, there is correspondence in the latest edition of *In View*.

3 – 3 Parish Plan

Clerk has enquired of Allianz as to the availability of public indemnity insurance to cover the operation of the farmers market. He was able to confirm that Allianz is unable to provide cover, though the company stated that cover should be readily available through the internet. BM recorded this and the PPG is to seek insurance for themselves.

3 – 5 Schools

As requested, Clerk forwarded Robert Griffin’s email to the Governors who do not, apparently, share his opinion. Following RG’s communication he has admitted that his comments may have been excessive.

3 - 6 Church Road

The Rev Topalian has confirmed ownership of the site of the former church still lies with the church authority, though a prospective buyer has shown some interest. Clerk’s suggestion that the site could be used as an allotment is to be followed up.

4. CORRESPONDENCE

Avon Local Councils’ Association

- |          |   |
|----------|---|
| 12301.01 | NALC Conference 2008, 20-22 May in Eastbourne.  |
| 12302.02 | Report from County Secretary to S Glos area group.  |
| 12303.03 | ALCA Newsletter, May edition – circulated.  |
| 12304.04 | Agenda for meeting of May 22 <sup>nd</sup> in Bradley Stoke, minutes of 27 <sup>th</sup> March. |
| 12305.05 | The Quality Parish/Town Council scheme.   |

- 12306.06 Dog Nuisance  
Schedule of dog bins owned by parish council.
- 12307.07 Elections/Applications for Parish Council  
Mr A Webber resigns from the parish council.
- 12308.08 Confirmation of action re vacancy on parish council.
- 12309.09 Ian Roberts expresses an interest in filling council vacancy.
- 12310.10 Environment/Conservation  
Meetings of Environmental Link Group Network.
- 12311.11 "Parish Pump News", issue 17 – circulated.
- 12312.12 Footpaths  
Application for map modification set for 6<sup>th</sup> March (Beach Rd/Seawall).
- 12313.13 Grass Cutting  
Tincknell Fuels, details of new gas oil purchasing arrangements.
- 12314.14 Kubota leaflet, tractor/grass cutting units.
- 12315.15 Health Authority and Care Services  
Primary Care Trust, Locality Health Profile - circulated.
- 12316.16 Cabinet papers: Public Health, Annual Report – circulated.
- 12317.17 ICI/Zeneca & Other Industries  
Site Stakeholder Group Meeting, 7<sup>th</sup> May 2008.
- 12318.18 Oldbury socio-economic meeting, 31<sup>st</sup> January.
- 12319.19 Papers & details re meeting of 7<sup>th</sup> May.
- 12320.20 Site Stakeholder Group trip, 5<sup>th</sup> June.
- 12321.21 Nuclear Installations Inspectorate, quarterly report Jan/Mar 2008.
- 12322.22 Environment Agency report to Site Stakeholder group, 7<sup>th</sup> May.
- 12323.23 Nuclear Decommissioning Agency, manager's report, 2<sup>nd</sup> May.
- 12324.24 Magnox North report, May 2008.
- 12325.25 Legal Services  
Copy of Sims Cook & Teague letter to Mr Hood of Northover Court.
- 12326.26 Copy of Sims Cook & Teague letter to Clarke Willmott (re Rt of Way).
- 12327.27 Lloyds Bank  
Leaflet on Business Telephone Banking.
- 12328.28 Regulations governing BTB, as above.
- 12329.29 Local Facilities & Amenities  
Questionnaire re local toilet facilities.
- 12330.30 Response from Steve Webb MP re toilet facilities.
- 12331.31 Copy of Simon Spedding letter to Steve Webb MP.

- 12332.32 Parish Projects & Related Matters  
Minutes of Parish Plan Group meeting, 25<sup>th</sup> April.
- 12333.33 Police  
Response from Chief Constable re bike problems. Insp Ellis to deal.
- 12334.34 Railways  
Steve Webb MP to meet with Andrew Haines of First Great Western.  
12335.35 Response by Andrew Haines re service complaints notified recently.  
12336.36 FoSBR Newsletter 64, April 2008 – circulated.
- 12337.37 Rural Areas/Local Plan  
Core Strategy Issues consultation – documents circulated.
- 12338.38 South Gloucestershire Council  
Email from R Griffin to NB: copied for St Peters School Governors.  
12339.39 Parish Charter Group, agenda for 15<sup>th</sup> April meeting in Winterbourne.  
12340.40 Severn Vale Area Forum, meeting arranged for December in SB School.
- 12341.41 Stationery/Circulars/Books  
LCR magazine, May edition – circulated.
- 12342.42 Voluntary/Community Groups  
Senior Citizens Forum, newsletter, Spring edition – circulated.  
12343.43 Volunteer Centre, Thornbury: AGM on 19<sup>th</sup> June.  
12344.44 Volunteer Centre, Thornbury: Annual Report 2007-2008 – circulated.  
12345.45 CVS S Glos, summer programme of workshops.  
12346.46 CVS, Children & Young People's News, Apr/May 2008.  
12347.47 CVS S Glos, newsletter 26 – circulated.
- 12348.48 Planning  
Delegated decisions, w/e 18<sup>th</sup> March 2008.  
12349.49 Delegated decisions, w/e 25<sup>th</sup> March 2008.  
12350.50 Delegated decisions, w/e 2<sup>nd</sup> April 2008.  
12351.51 Delegated decisions, w/e 9<sup>th</sup> April 2008.  
12352.52 Delegated decisions, w/e 16<sup>th</sup> April 2008.  
12353.53 Delegated decisions, w/e 23<sup>rd</sup> April 2008.  
12354.54 Role of the parish council in determining planning applications.
- 12355.55 Accounts/Donations  
Gibbs Garden Maint, clearance at Pilning. Item 5-16, 7<sup>th</sup> April, refers.  
12356.56 Post Office, Clerk's phone/internet. Item 5-3 refers.  
12357.57 Mail Boxes, copy of village hall deeds. Item 5-4 refers.  
12358.58 Post Office, postage stamps. Item 5-5 refers.  
12359.59 PC World, Norton protection for pc. Item 5-6 refers.  
12360.60 Parish Plan, expenses. Item 5-7 refers.  
12361.61 John Shaw, internal audit. Item 5-8 refers.

Accounts/Donations (cont)

|          |   |
|----------|---|
| 12362.62 | H M R C, income tax payment. Item 5-9 refers.   |
| 12363.63 | Grass Cutting Services, April. Item 5-10 refers.  |
| 12364.64 | Allianz, annual insurance premium. Item 5-11 refers.  |
| 12365.65 | C P R E, annual subscription. Item 5-12 refers.   |
| 12366.66 | Carnival, donation. Item 5-13 refers.   |
| 12367.67 | S A R A, donation. Item 5-14 refers.  |
| 12368.68 | SB M&T, donation. Item 5-15 refers.   |
| 12369.69 | Vitalise, donation request. Request refused.  |
| 12370.70 | Guides, cheque, £71 towards play equipment, raised by sponsored walk, and thanks for donation. Item 5-10, minutes of 3 <sup>rd</sup> March, refers. |

5. ACCOUNTS for PAYMENT

|       |                 |                   |                         |          |
|-------|-----------------|-------------------|-------------------------|----------|
| 5 - 1 | £ 760.00        | J C Rawlinson     | Clerk – Wages (Apr)     | 112      |
| 5 - 2 | £ 50.00         | J C Rawlinson     | Petrol                  | 111      |
| 5 - 3 | £ 56.62         | Post Office       | Clerk's 'phone/internet | 111      |
| 5 - 4 | £ 2.50          | Mail Boxes, WoT   | Copy, P VH deeds        | LGMP     |
| 5 - 5 | £ 7.20          | Post Office       | Postage stamps          | 111      |
| 5 - 6 | £ 29.99         | PC World          | Norton anti-virus       | 111      |
| 5 - 7 | £ 150.00        | Parish Plan       | Expenses (R Lees)       | 111      |
| 5 - 8 | £ 80.00         | John Shaw         | Internal Audit          | ACA      |
| 5 - 9 | £ 738.00        | H M R C           | Income tax              | 111      |
| 5 -10 | £ 400.00        | Grass Cutting Svs | Grass cutting (Apr)     | LGMP/PHA |
| 5 -11 | £1703.32        | Allianz           | Annual insurance        | 111      |
| 5 -12 | £ 28.00         | C P R E           | Subscription            | 142      |
| 5 -13 | £ 200.00        | Carnival          | Donation                | 137      |
| 5 -14 | £ 200.00        | S A R A           | Donation                | 137      |
| 5 -15 | £ 200.00        | SB M & T          | Donation                | 137      |
| 5 -16 | £ 90.95         | Newsquest         | Advert, parish meeting  | Sch 12   |
|       | <u>£4696.58</u> |                   |                         |          |

Payments in accordance with Local Government Act 1972, sections as shown, except:

- 5 - 4           Local Government (Miscellaneous Provisions) 1979, s19
- 5 - 8           Audit Commission Act 1998, s3
- 5 - 10          )Public Health Act 1875, s164
- )Local Government (Miscellaneous Provisions) 1979, s19

Items 5-1 to 5–8, inclusive, paid as one cheque.

The accounts above were approved for payment. 1. DN 2. JB All Agreed

**Current bank balance, prior to payments listed above**

|                           |                                    |
|---------------------------|------------------------------------|
| <b>£28,781.45</b>         | (Extra Interest Account -31 March) |
| <b>£ 1,405.72</b>         | (Current a/c – 31 March)           |
| <b><u>£30,187.17</u></b>  |                                    |
| £ 415.00                  | Less cheques not presented         |
| £ 5,456.99                | Less payments, April               |
| <b>=<u>£24,315.18</u></b> |                                    |

6. PUBLIC PARTICIPATION

None requested.

7. AGENDA

7 – 1 Severnside Development

CW enquired about the pile driving which has been causing daily problems for those living nearby, particularly following a few warmer days when the tendency was to spend more time outdoors. It was suggested that it must emanate from Western Approach and in view of the period involved the operation must by now be nearing completion.

7 – 2 Village Halls/Playing Fields

DN confirmed that he is involved in arranging for gas supplies to be provided for SB VH. JB is helping out as this is his field of expertise. Various agencies are involved and quotes are being sought. Letter of support from the parish council will be sought. Gill Cox will be providing the relevant addresses.

7 – 3 Parish Plan

IT training for local residents is still on the agenda. A representative of the company involved is willing to attend on a week day afternoon to speak with councillors. NC, IH and CW all expressed an interest. Any others interested should contact CW, who will make the final arrangements.

BM distributed copies of a leaflet prepared by the steering group.

7 – 4 Youth Activities

Grant aid has been applied for and other sources are being investigated. The recent meeting at Pilning playing fields resulted in agreement being reached on siting of amenities. An enclosed dirt track is to be placed between the youth shelter and Northover Court. Clerk asked why a dirt track was being considered when it had been stated that only 2 responses to the parish plan questionnaire had mentioned this as one of their interests. CW stated that this comment had perhaps been misleading. Clerk also pointed out that if enhancement of the multi-purpose ball court were to take place it is unlikely there would be any money left for other purposes. IH confirmed that council were agreed that supporting the installation of any facilities would be subject to there being sufficient funding available. Provision of facilities for 2-6 year olds is also a priority.

7 - 5 Allotment Regulations

Comments by members have been incorporated into a new set of regulations. Clerk indicated where changes/additions have been made but asked that members consider whether it is reasonable to ban the lighting of fires and expect tenants to take their cuttings/weeds etc. away from the site. Agreed that fires should be allowed, subject to certain conditions. A copy of the new regulations is attached at Appendix B. Clerk confirmed that whilst tenants can be notified of the new regulations they cannot be implemented until April 2009 as current agreements are signed and valid until then.

#### 7 - 6 Annual Accounts of the Parish Council

Copies of the balance sheets were distributed to all members last week. Clerk met with John Shaw this morning and the internal audit was carried out, all books and vouchers being provided. Following an examination of the accounts it was unanimously agreed to accept the balance sheets as a true record.

#### 7 - 7 Railways

The ongoing problems were again discussed. Although decisions have been made by the authorities DN questioned the finances – or lack of them – involved in the decision making. The authorities are to be questioned over this.

#### 7 - 8 Village Matters

**Church Road** – CW confirmed that despite local rumours, Mary Lerner's field, near the junction of Gipsies Plat and Church Road, was not being sold for industrial development.

##### **Waste Dumping/Disposal/Landfill**

NB asked whether it would be possible to arrange for a plastics recycling bin in Pilning. Whilst accepting that facilities exist at Morrisons, and in nearby Severn Beach, they are convenient for car drivers, not for local pedestrians.

##### **Traffic Problems/Transport Policy**

Noted that local car dealerships, including Porsche in Cribbs Causeway, are using the Cribbs to Aust route as a vehicle testing run, often at speeds in excess of the limit.

#### 7 - 9 Reports

**ROADS/ROAD SIGNS** – PT confirmed that S Glos have ordered a new boundary sign to replace the one stolen from Aust. There will be no charge for the replacement which is covered by insurance.

**ICI/ZENECA & OTHER INDUSTRIES** – PT confirmed that Churngold has been ordered to replace the red painted fence.

**ENVIRONMENT/CONSERVATION** – Following the successful establishment of the SB Regeneration Group it was suggested that it could be beneficial for a regeneration group to be set up in Pilning.

**PLANNING** – PT attended an emergency planning meeting and was impressed by detail that had been gone into. Advance planning is well thought out and extensive in its scope. A flood-awareness scheme would prove to be of benefit.

**SCHOOLS** – With the architects now appointed their plan is to liaise with local people at a meeting on 19<sup>th</sup> May, commencing at 7.00 pm. PT confirmed the architects have a vision of the new school which people will find impressive.

**RIVER, SEAWALL & ENVIRONS** – There is an opportunity for the benefits of the River Severn project to be linked with the local 'putcher' as an integrated project. There will be £10,000 from Warburtons to add to the 'pot'.

Following the recent local meeting, progress is being made in planning the future of the local nature reserve. Talks have also taken place with Richard Parry regarding his work at the rifle range. It is hoped the projects can be coordinated for the benefit of wildlife. Many local environmental bodies are involved, amongst them the Forest of Avon group. The size and range of the site is greater than originally thought, efforts needing to be made to ensure that all the valuable habitat is included.



JCR