

Pilning & Severn Beach Parish Council

Meeting held on Monday 2nd July 2018

at Severn Beach School, Severn Beach

COUNCILLORS (7) Mrs SC Binns (Chairman), Alderman P Tyzack, Mr N Davies, Mrs H Rickards, Mrs N Chappell, Mr M Pruet, Mr K Weeks & Miss Tessa Chappell.

Also Present: - Mrs Victoria Bywater (Clerk) (VB), District Councillor Robert Griffin & one member of the Parish.

The Chairman asked those present to observe a minute's silence for David Checker, Pilning as a mark of respect who had recently deceased.

Item Number	Details	Action By
2018-7-1 Apologies for absence	Apologies were accepted from Carol Woodhouse and Tony Fennell.	
2018-7-2 Declarations of Interest	None	
2018-7-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 4 th June 2018 had been previously circulated and were agreed by all as a true record.	
2018-7-4 Matters Arising	<ol style="list-style-type: none"> 1) VB reported that the Basketball posts had been commissioned and were awaiting installation at Pilning Playing Field. 2) VB reported that the response from S.Glos Council regarding the moving of the bus stop at Redwick Road had been received and S.Glos Council would not support moving the bus stop. 3) HR reported the swings at Pilning Playing Field had been cleaned and looked better. VB had asked for a quote from Wickstead for the replacement seats but this had not been received yet. 4) VB reported that a site meeting had taken place with KW and Mr Ian Coward to discuss the fence and gate installation at the Allotments site at Severn Beach. It was agreed that the boundary of the site needed to be cut back before the location of the fence could be agreed as it is very overgrown. VB had contacted S.Glos Council and awaits a response. 5) VB reported that the process for registering a path for inclusion on the definitive map is to submit a map of the location of the path along with supporting evidence and witness statements to S.Glos before 2026 deadline. It was agreed to add to the September 2018 meeting agenda to discuss. 	VB
2018-7-5 Correspondence	<p>Please see Appendix A. In addition to Appendix A, the following was received;</p> <ol style="list-style-type: none"> 1) A complaint from a resident regarding dog mess and cyclists on the sea 	

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	wall to which VB had already responded. After discussion it was agreed that other than regularly reapplying the spray paint stencils, there is no further action available.	ND/ MP
2018-7-6 Accounts for Payment	Please see Appendix B Accounts for payment were approved.	
2018-7-7 Public Participation	A resident questioned the need for the replacement of the two swing sets at Severn Beach play area. VB explained that the two sets had failed not only on the chains but also the seats, the floor covering and the siting within the playground. It had been agreed to replace with one set of four swings in a more suitable location compared to the other equipment.	
2018-7-8 Reports	<p><i>Suez meeting 13 June 2018 – PT</i> Mike, Kevin and I had an interesting visit to Suez yesterday evening, well worth it. We were hosted by the Plant Manager, Steve Fisher, their ecological/environmental officer and their regional PR officer. We had a full tour of the works, in places very hot and very noisy and, despite loads of bin waste, surprisingly not too smelly. Before going around the works we had a presentation showing how the regulations are followed, their continuous testing regime and their relationship with EA. They answered all my questions, so now, whilst I don't personally approve of burning our waste, I do accept that the site is doing its job and doing it well. Just unfortunate that they are dealing with London's waste, not ours (though the traffic on the railways must be contributing to the cost of the mainline improvements).</p> <p><i>Sustrans meeting – PT</i> Mike Pruett, Heather Rickards and I attended the workshop with Sustrans at the Bristol Port Offices on 7th June. There seems to be a change of attitude from Sustrans now, maybe it is through a change of personnel, but they seem a bit less gung-ho and singleminded about cycling, learning that they have to be a ware of and work with other non-motorised interests. So this workshop was refreshing in that they were open and asking for our input... which we gave in good measure. (Easter Compton were also represented). They have a grant of money from the M49 Community Fund(which seems to be a bit elastic), and the guy from Highways England was there. The intention being to recognise and adopt the routes that are currently used and to make amendments, and additional routes where they are needed or where an opportunity offers. They wanted to call the project 'Port-Side', but we rubbished that and insisted on 'Avonmouth-Severnside' which is the name used by both councils. The work they had already done, on the plans they put on the table, were</p>	

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	<p>Bristol-centric, didn't include all the Bristol PRow's even, and had a great gap around Central Park. We were able to (and encouraged to) add routes that currently exist and routes we see as possible. We added the route already agreed by the Zeneca planning permission, the bridleway behind Warburtons, potential routes at Cabot Park, and several others.</p> <p>We concurred that we were not opposed to the change of status of the Severn Way, coming from the south as far as Station Rd, so long as they were aware of the ASEA proposals for improvements to the sea defences and would work with them on their designs before a shovel hit the ground. The next stage is for the Sustrans people to go out and survey all the places that we had marked up, and then to work up a set of proposals, which they would re-conduct on before submitting their bid to HE.</p>	
<p>2018-7-9</p>	<p>1) To decide a way forward for the Parish Council website VB updated the meeting on the two quotes (Motion Print & Town & Parish Council Websites) which had been received as per the action from the previous meeting. PT reported that Motion Print had given good service and were locally based. After discussion SCB proposed to ask Motion Print to produce the website, seconded by KW. A vote was taken 5 for, 2 against, 1 abstained.</p> <p>2) To discuss the Notice Boards of both villages HR updated the meeting that the community side of the notice board in Pilning is not big enough. After discussion, it was proposed by SCB and seconded by KW to install new handles to the Parish Council side of the notice board to allow access to the space when space allows.</p> <p>3) To agree the WW1 celebration arrangements SCB updated the meeting that the WW1 celebrations arranged so far included a wreath at Northwick Cemetery, a wreath at Pilning War Memorial and the ringing of the bells in the evening on the 11th November 2018. SCB presented the idea of re-producing the Role of Honour boards and a copy of them placed in both village halls. All agreed this was a good idea. SCB, VB and MP to arrange as required.</p> <p>4) Local Major Developments – nothing to report</p> <p>5) Village Halls/Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field PT had circulated the minutes from the recent meeting previously. PT updated the meeting that the building work for the library was ongoing. VB questioned the progress on Wifi. After discussion, ND offered to assist with obtaining a dongle to allow internet access.</p>	<p>VB</p> <p>SCB/ VB/ MP</p> <p>ND</p>

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	<p>b) Update from Pilning Village Hall & Playing Field HR reported that the grass had been cut, but not looking very green because of drought. Some litter in youth shelter, and more graffiti on end wall. Children's play area is litter free and litter bin obviously in use. Baby swing improved by scrubbing. Tennis court needs weeding. VB updated the meeting that the weeding of the tennis court had been instructed. NC updated the meeting that TC had offered to cut the grass inside the compound of the Village Hall.</p> <p>6) Update on Allotment sites Pilning - HR reported most plots doing well. A couple are partially cultivated. The old railway line has been weeded and cleared.</p> <p>Severn Beach - VB requested that the vacant plots with rubbish and fallen shelters are cleared, all agreed.</p> <p>7) Update on Cemeteries HR reported Pilning cemetery to be tidy, litter free with the grass cut including edges All well (except on going collapsed graves problem which now have tall weeds) HR repeat the concern about disparate distances between new graves.</p> <p>SCB reported that she had spoken to the Cemetery Clerk and was awaiting a response regarding the process for letting the families know if the Parish Council need to make tidy a grave due to collapse or disrepair.</p> <p>VB suggested that the Cemetery Clerk is asked to provide a report for each meeting for inclusion in the minutes, all agreed.</p> <p>VB made the meeting aware that the banking, accounts, payments and receipts were now being administered by VB which is only sustainable for the period of one year as agreed.</p> <p>a) To agree a working party to discuss Northwick Cemetery proposal from Mr P Brown of Northwick VB reported that the proposal from Mr Brown had been recirculated as requested at the last meeting. A response had been received from PT. After discussion NC, KW, PT, SCB and TC would meet onsite at 6.30pm on Tuesday 17th July 2018 to discuss the proposal. VB to ask Mr Brown to peg out the proposal at the site. PT suggested an expert opinion in the value increase of the property with</p>	<p>VB</p> <p>Cemetery Clerk</p> <p>VB/ Cemetery Clerk</p> <p>NC/ KW/ PT/ SCB/ TC VB</p>
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	<p>the new land would need to be obtained. VB to arrange. ND asked that VB contact the Diocess to confirm whether the uplift payment had been paid. VB to contact.</p> <p>8) Update from councillors regarding local village matters PT reported the successful unveiling of the sculptures at Severn Beach on 9th June 2018. KW questioned how the public would know what they represent. SCB advised that plaques are due to be insterted. KW suggested the insertion of benches at Severn Beach playing field. PT advised he had asked for a price for a copy of the A Forgotten Landscape benches. KW reported high level of dog mess. MP also reported high level of dog mess. MP further reported the bin on Gorse Cover Road had been damaged recently by the dredging machine. VB to write to the Internal Drainage Board.</p> <p>SCB questioned when the presentation would be made to Frances Barr MBE. After discussion it was agreed that the Chairman of S.Glos Council would make the presentation at approximately 2pm. PT agreed to prepare some words to say. SCB to invite Frances Barr MBE.</p> <p>SCB questioned the procedure for the Pilning Flower Show. After discussion it was agreed that MP would judge the Pilning Allotments, VB to ask Norman Pearce to judge the SB allotments, NC to judge best front garden, Pilning and SCB to judge best front garden, SB with Frances Barr MBE.</p> <p>SCB asked if any other Councillors would like to present the school prizes. SCB to present prizes.</p>	<p>VB VB VB PT/ SCB MP/ VB/ NC/ SCB SCB</p>
<p>2018-7-10 Planning</p>	<p><u>Decisions by South Glos Council</u></p> <p>PT18/1567/FMW Severnside Energy Recovery Centre, Severn View Ind. Park, Hallen – Addition of 40m dampers to existing stack to prevent oscillation in high winds – Approve with conditions</p> <p>PT18/0803/F St Peters Farm, Bank Road, Pilning – Erection of 1 no. agricultural building as associated works – Approve with conditions</p> <p>PT18/1958/ADV Amazon Fullfillment Facility, Central Av, SB – Display of 1no internally illuminated monument sign – Approve</p> <p>PT17/5674/F Sandfords School, Northwick – Erection of first floor extension to existing garage to facilitate change of use to ancillary</p>	

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	<p>residential accommodation – Approve with conditions</p> <p>PT18/1599/F Lea View, New Passage – Erection of detached garage with storage above – Approve with conditions</p> <p>VB reported that SCB, PT, HR, MP had met to discuss the plans for PT18/2505/R3F. After discussion it was agreed that any Councillor who would like to assist with the drafting of the response to S.Glos Council regarding this application should meet at 7.30pm at Redend Farm, Pilning on Tuesday 17th July 2018.</p> <p>VB updated the meeting that a time extension had been requested for this application.</p> <p>VB further updated the meeting that a public viewing of the documents had been advertised for Sunday 8th July 2018 from 10am until 12noon and again from 6pm until 8pm.</p>	
2018-7-10 Report from S. Glos. Council	<p>Robert Griffin updated the meeting on the following points –</p> <ul style="list-style-type: none"> • S.Glos computers had failed due to a power surge • Oil tank thefts in the area • To report fly tipping a photo of the offenders is very useful along with their registration number. 	
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 3 rd September 2018 starting at 7pm, there being no further business the meeting closed @ 9.35 pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
05.06.18	Email	ALCA InShort June 2018	Circulated
05.06.18	Email	Decision sheet for Cabinet, Monday 4 th June 2018	Circulated
05.06.18	Email	Viridor Community Liaison Group Avonmouth draft minutes 12 th April 2018	Circulated
05.06.18	Email	Agenda for Development Control (West) Committee Thursday 14 th June 2018, 11am	Circulated
11.06.18	Email	District Councillor June Blog	Circulated
19.06.18	Email	Agenda for Scrutiny Commission, Wednesday 27 th June 2018, 3pm, Kingswood	Circulated
20.06.18	Email	Agenda for Safer and Stronger Communities Strategic Partnership, Friday 29 th June 2018, 9.30am, Kingswood	Circulated
20.06.18	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 29 th June 2018, 9.30am, Thornbury	Circulated
22.06.18	Email	Notification from Pilning Management Committee of cost of roof	Accounts for

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		repairs - £890+vat	payment
22.06.18	Email	Agenda for Cabinet, Monday 2 nd July 2018, 2pm, Kingswood	Circulated
25.06.18	Email	Minutes from the Severnside meeting held on 30.05.18	Circulated
26.06.18	Email	Response from S.Glos Council re bus stop on Redwick Road, Pilning	Discussed at meeting
26.06.18	Email	Notice of increase in hire charges from 1 st April 2018 for use of Pilning Village Hall	Circulated
27.06.18	Email	Agenda for Cabinet, Monday 2 nd July 2018, 2pm, Kingswood	Circulated
28.06.18	Email	Agenda for S.Glos Local Strategic Partnership Friday 6 th July 2018, 10am, Bristol	Circulated
01.07.18	Email	From a resident complaining about dog mess and cyclists on the sea wall	VB responded, discussed at meeting
01.07.18	Email	Minutes from the Pilning Management Committee June 2018	Circulated
02.07.18	Post	Clerks & Councils Direct – July 2018	Circulated
02.07.18	Email	Minutes from the Severn Beach Management Committee June 2018	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
02.07.18	Mrs V Bywater	Wages + office payment & fuel allowance (June payment)	1002.09	0.00	1002.09
02.07.18	Mrs V Bywater	Wages + office payment & fuel allowance (July payment)	1002.09	0.00	1002.09
02.07.18	HMRC	NI & PAYE (June payment)	116.08	0.00	116.08
02.07.18	HMRC	NI & PAYE (July payment)	116.08	0.00	116.08
02.07.18	Mr T Dark	Odd jobs (June payment)	210.00	0.00	210.00
02.07.18	Mr T Dark	Odd jobs (July payment)	93.75	0.00	93.75
02.07.18	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance (June payment)	187.58	37.52	225.10
02.07.18	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance (June payment)	170.00	34.00	204.00
02.07.18	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance (July payment)	187.58	37.52	225.10
02.07.18	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance (July payment)	170.00	34.00	204.00
02.07.18	CFS	Photocopying	15.56	3.11	18.67
02.07.18	BT	Telephone & Broadband	79.34	15.86	95.20
02.07.18	Mrs V Bywater	Combinatin lock for Pilning Playing Field (Bank Rd)	32.80	8.20	41.00
02.07.18	Avon Displays	Updating sign at Pilning Playing Field	60.00	12.00	72.00
02.07.18	Avonmouth Windows Limited	Windows at SB Village Hall	1142.50	228.50	1371.00
02.07.18	Mogford & Prescott Ltd	Repairs to roof at Pilning Village Hall	890.00	178.00	1068.00
02.07.18	AR Fabb Bros Ltd	Engraving	37.00	7.40	44.40
02.07.18	S.Glos Council	Buy Back Scheme April, May, June 2018	1046.52	209.30	1255.82
02.07.18	Sutcliffe Play SW	Repairs to play equipment following annual report	3512.86	702.60	4215.46

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02.07.18	Branch Walkers Tree Services Ltd	Work at Pilning Village Hall	300.00	60.00	360.00
02.07.18	Mrs H Rickards	Library computer	135.00	0.00	135.00
02.07.18	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
		TOTAL	10,606.83	1,568.01	12,174.84