

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 5<sup>th</sup> June 2006,  
In SEVERN BEACH School

**COUNCILLORS**      Mr I Humphries (Chairman),      Mrs N Chappell,      Mr A George,  
**PRESENT**      (7)      Mr D Humphries, Mr M Pullen, Mrs F Tyzack, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor); and 2 members of the public (Frances Barr MBE of Beach Road, and Eddie Neave of Ableton Lane).

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At 6.30 pm, prior to the commencement of the meeting, Paula Bromley of S Glos Council, was due to speak with members regarding youth activities within the district. PB cried off earlier today, due to illness, and members arrived earlier than necessary, unaware of her absence.

Accordingly it was agreed to confirm the minutes of the annual parish meeting and deal with some of the considerable bulk of correspondence before commencing the business of the meeting, as advertised, at 7.00 pm.

To conform to the normal layout the minutes are printed in their usual form.

**1. APOLOGIES for ABSENCE**

Mr S Cooper, Mr G Moore (both work commitments), Mrs M Heslop (holiday).

**The Chairman asked that members join in remembrance of Mr Arthur Denner of Church Road, Mr Peter A Griffin of Station Road, Severn Beach, and Mr Brian A Hooper of Salthouse Farm, all recently deceased. Mr Denner was heavily involved in the planning, development and building of Severn Beach Village Hall**

**2a MINUTES of the PREVIOUS MEETING**

The minutes of the meeting of 2<sup>nd</sup> May were approved as a true record.

1. CW      2. MP      All agreed.

**2b MINUTES of the ANNUAL PARISH MEETING**

The minutes of the meeting of 23<sup>rd</sup> May were approved as a true record.

1. MP      2. CW      All agreed.

Although unable to attend the annual meeting, Mrs Barr asked that her thanks, on behalf of all the parish, should be recorded for all the hard work by the parish council on behalf of the parish.

**3. ACTION/RELATED MATTERS**

**3 – 1 Traffic Problems/Transport Policy**

Reference corres below and the decision at the Annual Parish Meeting, Clerk has confirmed with S Glos this council's support for the installation of speed warning signs and promoted the early placement of a zebra crossing, rather than delaying the installation until after the new school site has been decided upon.

3 - 2 Cemeteries/Churches

The Northwick Cemetery Committee meeting has still to be arranged.

3 - 3 Dog Nuisance

Clerk has notified S Glos of this council's wish to identify both playing fields as 'dog free' zones, and the sea wall gardens and church path to be designated as 'dogs under control' areas.

3 - 4 Bank Road/Station Road

Permission was very recently granted for the installation of a wind turbine at Foxhole Farm (PT06/0228/F). IH informed members this is now in place. It is placed unobtrusively and almost unseen from the road.

3 - 5 Village Halls/Playing Fields

Plans to demolish the pavilion have been put on hold in view of the interest shown by the 'football/cricket man' in using the facilities. Unfortunately the 'brainless bunch' have been carrying out their own demolition derby and there could soon be little left to save. The gentleman is to visit the site tomorrow to assess the situation.

3 - 6 Schools

Firm proposals for a new site have now been made. Corres below (10640.50) refers, and as copies were distributed to all members and the matter discussed at the recent Annual Parish Meeting, this topic was merely explained to the member of public who had not been aware of the detail. IH asked why the new school was designated Church of England. PT explained that council was merely following the views of the majority of those who responded during the consultation period.

4. CORRESPONDENCEAvon Local Councils Association

- 10591.01 ALCA Membership leaflet.
- 10592.02 Chairmanship training opportunity, Warmley on 28<sup>th</sup> June.
- 10593.03 Minutes of March meeting in Thornbury, agenda for meeting in May.
- 10594.04 ALCA Newsletter, May edition – circulated.
- 10595.05 ALCA Newsletter, June edition – circulated.

Bus Services, Shelters & Signs

- 10596.06 Public Transport Forum, report of February meeting, next due 12 June.
- 10597.07 4TT, meeting due on 14<sup>th</sup> June.
- 10598.08 General committee meeting at Almondsbury on 14<sup>th</sup> June.
- 10599.09 Minutes of committee meeting held at Thornbury on 21<sup>st</sup> November.

Campaign to Protect Rural England

- 10600.10 Tockington Manor open day, 9<sup>th</sup> July.
- 10601.11 "Fieldwork", June edition – circulated

**Carnival**  
10602.12 Road closures for Carnival Day on 17<sup>th</sup> June.

**Cemetery/Churches**  
10603.13 Mr Cullimore of Portskegwell request info re inscription on war memorial.

**Clerk/Clerk's Society**  
10604.14 New travel expense rates for Clerks.  
10605.15 *Clerk*, May edition – circulated.  
10606.16 New rates of pay, wef 1<sup>st</sup> April 2006.  
10607.17 SLCC membership card issued to Clerk.

**Elections/Applications for Parish Council**  
10608.18 Comment sought re recommendations on future electoral arrangements  
10609.19 Monthly update on changes, Pilning ward, wef 1<sup>st</sup> June.  
10610.20 Monthly update on changes, SB ward, wef 1<sup>st</sup> June.

**Environment/Conservation**  
10611.21 Climate change consultation seminar on Friday 9<sup>th</sup> June in Thornbury.  
10612.22 Sustainable communities bill. Support sought from Steve Webb MP.  
10613.23 *Networking News*, Spring edition – circulated.  
10614.24 Landscape Character Assessment, planning document.  
10615.25 Museums and galleries, open days in May/June.

**Footpaths**  
10616.26 Parish Council's Guide to Public Rights of Way.  
10617.27 (School route) rights of way in need of upgrading.

**ICI, Zeneca & Other Industries**  
10618.28 *Dialogue*, Nuclear Decommissioning Authority leaflet.  
10619.29 Notes on site stakeholder meeting at Oldbury, 3<sup>rd</sup> May.  
10620.30 AstraZeneca issue invite for members to examine the site.

**Insurance/Legal Services**  
10621.31 Details of insurance cover for 2005/2006.  
10622.32 Discussion paper on local authority byelaws.  
10623.33 ALCA upgrade on legal services.

**Lloyds Bank**  
10624.34 Latest deposit account interest rates confirmed.

**Licensing Authority**  
10625.35 Legal Briefing L04-06, Licensing Act.

**Newspapers**  
10626.36 Advert for annual parish meeting.

Playgrounds/Youth Activities

10627.37 Play policy for S Glos.  
 10628.38 Childrens Surestart Centres, consultation document.  
 10629.39 Kompan of Milton Keynes, equipment leaflet.  
 10630.40 Childminders needed in Severnside.  
 10631.41 "The Hub", summer holiday issue to be published shortly.

Police

10632.42 'Safer S Glos', notes on meeting of March 17<sup>th</sup>.  
 10633.43 PCSO Kirsty Flicker to commence on the sector on 19<sup>th</sup> June.

Railways

10634.44 Support offered re proposed closure of Pilning Station.

River/Seawall & Environs

10635.45 *Severn Tidings*, and other information – circulated.

Roads/Road Signs

10636.46 Closure order for Beach Road and Beach Avenue.  
 10637.47 Response from S Glos, Street Care issues to be addressed.

Rural Areas/Local Plan

10638.48 Consultation of draft Regional Spatial Strategy for South West.  
 10639.49 Comments of Green Belt Assessment to be considered in July.

Schools

10640.50 Future of primary school provision on Severnside.

South Gloucestershire Council

10641.51 List of meetings for June 2006.  
 10642.52 Special Council meeting, 10<sup>th</sup> May 2006.  
 10643.53 Council meeting, 24<sup>th</sup> May, at Kingswood.  
 10644.54 Cabinet meeting, 5<sup>th</sup> June, at Thornbury.  
 10645.55 Children & Young People Select Committee, 7<sup>th</sup> June at Thornbury  
 10646.56 Communities Select Committee, 31<sup>st</sup> May at Thornbury.  
 10647.57 Development Control Committee, 25<sup>th</sup> May at Thornbury.  
 10648.58 Health Scrutiny Sub Committee, 31<sup>st</sup> May at Thornbury.  
 10649.59 Planning, Trans & Strategic Enviro Select Committee, 7/6, Kingswood.  
 10650.60 Standards Committee, 12<sup>th</sup> May in Thornbury.  
 10651.61 Standards Committee, 12<sup>th</sup> June in Kingswood.  
 10652.62 Executive Decisions, w/e 5<sup>th</sup> May.  
 10653.63 Executive Decisions, w/e 12<sup>th</sup> May.  
 10654.64 Executive Decisions, w/e 19<sup>th</sup> May.  
 10655.65 Executive Decisions, w/e 26<sup>th</sup> May.  
 10656.66 Executive Decisions, w/e 2<sup>nd</sup> June.  
 10657.67 Forward Plan of Executive Decision-Making, Jun 2006 to May 2007.  
 10658.68 Community Services advise that Capital Grants are now available.

10659.69 South Gloucestershire Council (cont)  
 Annual quality of life indicator report.

10660.70 Charter Mark, Good Service Guide booklets – copies distributed.

10661.71 Enviro Link Group/Agenda 21 Forum meeting, 13<sup>th</sup> June in Yate.

Stationery/Circulars/Books

10662.72 *Local Council Administration*, latest edition now available.

10663.73 Shaw & Sons, latest catalogue.

Utilities – Water

10664.74 Response from Wessex Water re notified problems.

Voluntary/Community Groups

10665.75 Mapping project, European and International Forum. Responded 9<sup>th</sup> May.

10666.76 Funding information event, 5<sup>th</sup> July in Winterbourne.

10667.77 *Community Development* booklet, community projects.

10668.78 Senior Citizens Forum meeting at Patchway, 2<sup>nd</sup> June.

10669.79 “Volunteer Centre” Thornbury, annual report.

Waste Dumping/Disposal/Landfill

10670.80 Waste Management Forum meeting re-scheduled for 29<sup>th</sup> June.

Website

10671.81 The Local Channel, 1400 councils already connected.

Planning

10672.82 Delegated decisions, 22<sup>nd</sup> April.

10673.83 Delegated decisions, 29<sup>th</sup> April.

10674.84 Delegated decisions, 6<sup>th</sup> May.

10675.85 Delegated decisions, 13<sup>th</sup> May.

10676.86 Delegated decisions, 20<sup>th</sup> May.

10677.87 Delegated decisions, 27<sup>th</sup> May.

Accounts/Donations

10678.88 AOL, internet charge, May. Item 5-3 refers.

10679.89 Asda, photo album. Item 5-4 refers.

10680.90 Post Office, Clerk's telephone. Item 5-5 refers.

10681.91 Mr & Mrs Collins, toilet key-holder. Item 5-6 refers.

10682.92 Mr I Roberts, grass cutting (May) and repair. Item 5-7 refers.

10683.93 SB M & Toddler, donation request. Item 5-8 refers.

10684.94 SB Rainbow Guides, donation request. Item 5-9 refers.

10685.95 Newsquest, annual meeting advert. Item 5-10 refers.

10686.96 John Shaw, annual internal audit. Item 5 –11 refers.

10687.97 Alzheimer's Society, donation request. Item 5-12 refers.

10688.98 Care for the Elderly, travel costs. Item 5-15, minutes of 2/5/06, refers.

10689.99 SARA, letter of thanks. Item 5-9, minutes of 2/5/06, refers.

10690.100 Trinity Hall, booking charge. Item 5-11, minutes of 2/4/06, refers.

5. ACCOUNTS for PAYMENT

5 – 1	£ 542.00	J C Rawlinson	Clerk – Wages (May)	112
5 – 2	£ 50.00	J C Rawlinson	Petrol	111
5 – 3	£ 15.99	AOL	Internet charges (May)	111
5 – 4	£ 7.97	Asda	Stationery	111
5 – 5	£ 41.71	Post Office	Clerk's telephone	111
5 – 6	£ 50.00	Mr & Mrs Collins	Toilet Key-holder	PHA
5 – 7	£ 382.79	Mr I Roberts	Grass Cutting (May)	MP/PHA
5 – 8	£ 200.00	SB M & Toddler	Donation	137
5 – 9	£ 200.00	SB Rainbow Guides	Donation	137
5 – 10	£ 84.60	Newsquest	Annual meeting advert	111
5 -11	£ 80.00	John Shaw	Internal Audit	ACA
5 -12	£ 25.00	Alzheimer's Society	Donation	137
	<u>£1680.06</u>			

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 – 6	Public Health Act 1936, s87
5 - 7	(Playing fields - LG(MP) Act 1979, s19
	(Sea wall gardens - Public Health Act 1875, s164
5 -11	Audit Commission Act 1998, s3

Items 5-1 to 5-5, inclusive, paid as one cheque.

**Current bank balance, prior to payments above**

**£12,800.05 (interest since March not included)**

**+£25,000.00 received (precept, first instalment)**

The accounts above were approved for payment. 1. MP 2. AG, all agreed.

6. PUBLIC PARTICIPATION

None requested.

7. AGENDA7 – 1 Severnside Development

Nothing to report.

7 – 2 Village Halls/Playing Fields

Nothing to report.

7 – 3 Parish Projects & Related Matters

CW informed council that sufficient interested parties had now been recruited for the Parish Plan Steering Group - including at least one high calibre candidate.

#### 7 – 4 Footpaths

AG stated the path to the rear of Pippits Court is in need of clearance. Agreed AG should approach his near neighbour who had carried out work in the gardens previously. Problems with the Gorse Cover Road/Beach Avenue path were discussed. As always ownership of such sites is debatable. This council can choose to clear the area should it so wish. Again, AG is to make arrangements for this path to be cleared.

There is some concern over growth in the drainage channels on the sea wall. Environment Agency to be contacted.

#### 7 – 5 Roads/Road Signs

MP pointed to the drainage problem in Osborne Road. The storm drain has still to be cleared.

#### 7 – 6 Waste Dumping/Disposal./Landfill

IH drew attention to comments by the Pilning Postmaster regarding litter outside the premises. Clerk confirmed the large litter bin was originally purchased by the parish council and given into the possession of the postmaster of the time. Responsibility for disposal of the litter therefore rests with him. However, S Glos have confirmed they empty the bin each week and will continue to do so. Conversation between the postmaster and S Glos confirms he appears to be happy with this arrangement. The postmaster's problem with litter from other sources is insurmountable, there being no controls on where people place their litter. Perhaps we should be grateful when any litter is put into a litter bin, wherever it may be!

#### 7 – 7 Audit/Precept

Members were issued with copies of the accounts at the Annual Parish Meeting and have had adequate time to study the figures. Members expressed their satisfaction at the way in which accounting was carried out. Proposed MP, seconded NC, the accounts be approved.

Regarding the internal audit, the Clerk explained the checks that were carried out by Mr John Shaw, who worked for Avon County Council prior to his retirement. Believing the audit programme to be entirely satisfactory, members unanimously agreed to retain the services of Mr Shaw.

The risk element of the accounting system was considered. With no petty cash fund, all receipts being in the form of cheques payable to the parish council, and all payments out requiring 2 signatures, neither of which is the Clerk's, it was agreed that controls on funds were fairly tight. All invoice payments are examined by the council. The Clerk has been in post for almost 15 years, has lived in the same property for 39 years, and was formerly (for over 28 years) the proprietor of Redwick Stores, and is known and trusted throughout the parish. On this basis, and with fidelity bonding upon the Clerk, it is considered the accounts of the council are being operated in safe fashion.

The Clerk was thanked for the thoroughness of his accounting and the clarity with which he presented his reports.

#### 7 – 8 Village Matters

**Seawall & Environs** – MP reported on damage inflicted upon trees near the burger bar. Culprits are known and a report to be submitted to S Glos.

**Toilets** – CW has been informed the toilets at SB are in need of repair and a higher cleansing standard.

**Overgrowth** – Tree growing from Severnwood Gardens is obstructing the “Yield” sign at the Ableton Lane junction (AG). At Jackson Close the hedgerow is obstructing the footway (NC).

**Footpaths** – The committee were thanked for the effort they put into having a local walk including in the newly published booklet.

#### 7 – 9 Reports

**ELECTIONS** – PT confirmed that despite proposals for including Hallen within our electoral boundary the *status quo* had been maintained.

**ENVIRONMENT/CONSERVATION** – PT stated the establishment of a Severnside nature reserve was still planned. Now ICI are no longer landowners in this area negotiations begin again with the new owners.

**SEAWALL & ENVIRONS** – Reported by PT that flood defences at SB can cope with the 1/200 event, though the wall toward Chittering will need attention.

With regard to the works compound under the new bridge Laing are ‘stretching’ their occupation by manipulating the law. Negotiations continue, and efforts are still being made to arrange for the required landscaping of the area.

### 8. PLANNING

#### 8 – 1 Comments of PC sent to S Glos Council

PT06/1134/F	Wester Power sub-station, Western Approach	No comment
PT06/1160/F	Extension at Crossland Cottage, Severn Road	Comments
PT06/1294/F	Conservatory & Garage, 25 Redwick Road	No comment
PT06/1385/F	Garage & access, 1 Blands Row, Pilning	No comment
PT06/1420/F	Rear extension, Rose Grove, Church Road	Support
PT06/1422/F	Forestry use, land at Church/Severn Road	Support

#### 8 – 2 Decisions by S Glos Council

PT05/2502/RM	Distribution, plot 8000, Western Approach	Permit
PT05/2503/RM	Distribution, plot 5000, Western Approach	Permit
PT06/0599/F	Dwelling, 4 parking, Stride Close	Refuse
PT06/0795/F	Extension, 75a Beach Road, SB	Permit
PT06/0856/ADV	Illuminated fascia, Currys, Western Approach	Refuse
PT06/1134/F	Western Power sub-station, Western Approach	Refuse

#### 8 – 3 Planning Enforcement

CAW/05/0185 Use of land at Dean House Farm, New Passage – Judged that work in progress is in keeping with P98/1664, and that forestry use has a permitted change from agriculture.

**Next Council Meeting to be held at Pilning Village Hall on Monday 3<sup>rd</sup> July**  
THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.35 PM

Signed..... Dated..... JCR