

Pilning & Severn Beach Parish Council

Meeting held on Monday 7th October 2019

Pilning Village Hall, Pilning

COUNCILLORS (6) Alderman P Tyzack (PT), Mr K Weeks (KW), Mr M Pruett (MP), Mrs C Woodhouse (CW), Mr A Smith (AS) & Mrs O Taylor (OT).

Also Present: - Mrs Victoria Bywater (VB) and 3 members of the Parish.

The meeting held a silence in remembrance of Amy Jones, Audrey Bessant and Steve McLeans of Pilning who had recently passed away.

Item Number	Details	Action By
2019-10-1 Apologies for absence	Apologies were accepted from Ian Roberts of Severn Beach, Ian Roberts of Northwick, Carol Woodhouse and Sue Binns.	
2019-10-2 Declarations of Interest	None	
2019-10-3 Minutes of the previous Parish Council Meeting	The minutes of the previous Annual Parish Council Meeting held on the 2 nd September 2019 had been previously circulated and were agreed by all as a true record.	
2019-10-4 Matters arising	<ol style="list-style-type: none"> 1) PT requested that VB re-circulate the details of the meeting with the representative of the sea defences project to all Councillors. 2) PT requested a further response to be sent to South Gloucestershire Council on behalf of the Parish Council regarding the proposed traffic calming scheme across both our Parish and Easter Compton to warn South Gloucestershire Council of the issues relating to using traffic tables/ speed bumps or rumble strips in our area. District Councillor Robert Griffin to also raise the concerns as above with South Gloucestershire Council. 3) MP updated the meeting that further newt barrier activity had been noted and reported to South Gloucestershire Council on land at Severn Beach owned by Delta Properties. PT confirmed he has written to South Gloucestershire Council to ask that a notice to stop works was ready in case the developer started any building works. 4) Discussion was held on the proposed work of Cat Boot and the A Forgotten Landscape project regarding the decision to the have a performance rather than a lasting legacy of the project. 5) MP & PT updated meeting that linking roads to the new junction on the M49 may open in Summer 2020. MP & PT further updated the meeting regarding shared bus services put on by companies, more public bus services and the resurfacing of Farm Lane road. 6) PT requested that VB invite the electric car charging company representative to attend the next meeting of the Parish Council, all agreed. 	<p>VB</p> <p>VB</p> <p>RG</p> <p>VB</p>

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<p>2019-10-5 Correspondence</p>	<p>Please see Appendix A.</p> <p>VB updated the meeting that a request had been received from a resident for the installation of a bus shelter on Ableton Lane opposite the junction with Severnwood Gardens.</p> <p>After discussion, it was agreed that VB should chase up the repair to the pavement at the bus stop (RG to forward previous correspondence to VB for reference) but due to budgetary constraints the Parish Council is unable to fund a new shelter at this point.</p> <p>PT requested all Councillors to forward copies of the Councils and Clerks magazines once read.</p> <p>PT updated the meeting that details of the Severn Ride & Stride service are now available in Downs Bakery.</p> <p>KW updated the meeting that the maps of routes footpaths/ cyclepaths circulated by SevernNet advertise routes that in places are overgrown. KW to report via 'Report It' on the South Gloucestershire Council website.</p> <p>PT reported good attendance at the Beach Clean (50+ attendees).</p> <p>PT reported the Secret Box Trail is open from the 10th October 2019.</p>	<p>VB</p>
<p>2019-10-6 Accounts for Payment</p>	<p>Please see Appendix B</p> <p>Accounts for payment were approved.</p>	
<p>2019-10-7 Planning</p>	<p><u>Sites Inspection Visit</u> P19/7847/F Rustic House, 123 Beach Road, Severn Beach – 20th September 2019, 12.45pm</p> <p><u>Development Management Committee</u> P19/7847/F Rustic House, 123 Beach Road, Severn Beach – 3rd October 2019, 11am, Kingswood</p> <p><u>Notice of Appeal</u> P19/0868/F Severn Beach Post Office, 115 Beach Road, Severn Beach Appeal ref: APP/P0119/W/19/3234497</p>	
<p>2019-10-8 Public Participation</p>	<p>The meeting received a report from a resident regarding the sprouting of off-shoots from the large tree that had been removed near Northover Court. The meeting agreed that VB would contact Branch Walkers to arrange for an inspection of the area.</p> <p>The meeting received an update from Becky Griffin regarding the damaged defibrillator at the Plough in Pilning and the additional defibrillators in the Parish as follows;</p> <ol style="list-style-type: none"> 1) An application for funding would shortly be submitted to Almondsbury Charities for the damaged defibrillator cabinet at the Plough and the actual defibrillator is sited behind the bar at the pub currently. 2) The insurance for the defibrillator at Mafeking Hall had been arranged via the buildings insurance of the Mafeking Hall by the scouts. 3) The defibrillator at Severn Beach is in full working order. 4) An application for funding to assist with the running costs of the units would be placed in the InView magazine. 	<p>VB</p>

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Pilning & Severn Beach Parish Council, the initiative of Peter Tyzack, the support of Severn Beach Village Hall committee, and a bevy of volunteer decorators and shelf installers. The Severnside Community Engagement Forum funded our chairs, and a private donation has helped us with other expenses.

The Library opens for 2 sessions a week, and in its first year has welcomed 1288 people through its doors.

We participated in the nationwide Summer Reading Challenge for Primary school aged children. 24 children joined up and 14 completed the challenge to read 6 books in the holidays (winning medals and other incentives).

The books, audio/visual items and the computer system are provided by South Gloucestershire Library service, but the open sessions are staffed by trained volunteers. At present we have 13 volunteers. They are wonderful – and even seem to enjoy it! I thank them all for their commitment and support. More volunteers would be welcome.

We have no income except from small donations for refreshments and the sale of second hand books.

I am very conscious of the fact that we are not able to pay rent to the Village Hall. We have provided them with a pleasant room for meetings, and I hope through our contacts that the Hall will get more bookings.

Our team of volunteers worked hard at the Severn Vale Festival, running a book stall and serving refreshments. We made a profit of £279.78 and donated £250 of this to Severn Beach Village Hall and the Festival.

We have small problems: the heating system and the arrangements for stock swaps with the Library service. We came unstuck with the Zumba HQ when we invited the local Zumba group to be named on our cotton tote bags. (as we both used the Hall)

On the whole we are proud of our little library and people are realising that we provide services free which are charged in the main libraries.

We look forward to another year.

Viridor Community Liaison Group Meeting 26th September 2019 – KW

We were given a tour of the site to show how quickly the site is now proceeding.

On the previous visit it was just the bare bones of a structure now the internal offices are beginning to take shape.

All the equipment has been installed it's just the fitting out to be complete.

The first test run is due at the end of November.

The road works and traffic lights on Severn Road towards Hallen are due to be removed by the end of October. However the plan is then to install street lighting so disruption will still continue.

The junction between Severn Road and Chittingen Road is not planned to have traffic lights. There was some debate as to whether the new M49 junction would greatly impact on the level of traffic travelling to Avonmouth on the A403.

It was again stressed that Bristol City Council study of the increase of traffic caused by the site would not have a major impact. It was pointed out that with the new B&A site open as well there has been more than significant change in the volume of lorries using the road over the last couple of years.

The Plastic recycling building work has only just started not much to report on.

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	<p>Pilning Village Hall Meeting 30th September 2019 - KW</p> <ul style="list-style-type: none"> • Two groups have folded and are no longer using the hall, however, some of the groups that are carrying on have asked about taking up these slots. • Progress is being made in preparation for a new Playgroup starting. The area at the rear of the build has been cleared and Astro turf laid. This was all carried out with the aid of a local supermarket chain. • Conversion of the shower block into another meeting room is progressing nicely. The room will need better ventilation and quotes are being sought to change the windows. • In conjunction with the shower block conversion the toilet area will also need changing and quotes are being arranged for this work. • Work is being done at present on the subsidence problem but it was reported that the building was still moving. • Work is done to move the containers to a new area in preparation for the work on the sewers. <p>Report on Pilning allotments, playing field and cemetery – HR</p> <p>Allotments: The allotments were looking good for this time of year. Some of the plots have changed hands and they have much improved.</p> <p>Cemetery: The grass has been cut and the edges trimmed.</p> <p>Several new graves have been dug, and the plots look orderly. A new row, designated for smaller graves, has been started near the path.</p> <p>Frances Barr’s memorial tree is cause for concern. It does not look very healthy, and has shot up in search of light. It may strengthen with time.</p> <p>Playing field: The litter bin at the entrance to the playing field continues to look a disgrace. It is a tribute to the locals that they continue to use it. The grass has been cut and looks tidy. We saw a minimum of litter and no dog mess on the site.</p> <p>The mossy weed on the tennis court has gone. Has it been treated? It looks much better. Some attempt has been made to remove the scribble on the back screen of the teen shelter. Apart from this it is in fairly good order. We looked to see where the field could be enhanced by the planting of trees. At the side of the entrance drive, and near the tennis court seemed possibilities. I think a small clump of perhaps 3 trees looks better than odd trees dotted about.</p> <p>PT requested the list of Report It reference numbers to be forwarded to VB after a reasonable time had passed for VB to chase up.</p>	ALL
2019-10-12	The meeting agreed to postpone this agenda item to a future meeting.	VB

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Twining		
2019-10-13 Trees, Redwick Road	After discussion, it was agreed that the Parish Council would not fund the replacement trees on Redwick Road due to the land being the responsibility of South Gloucestershire Council and the surface being unsuitable for planting trees because of the former road running beneath the grass.	
2019-10-14 Trees	After discussion, it was agreed that a working group consisting of PT/ MP/ Ian Roberts of Northwick & a local resident would have delegated responsibility to deliver a new tree-planting scheme at Pilning Village Hall playing field. MP advised the meeting that everyone should be vigilant in not allowing existing trees to be removed or damaged in the parish.	PT/ MP/ IR ALL
2019-10-15 Teen shelter, Pilning	KW & AS updated the meeting that a number of children had been viewed climbing on the teen shelter with and without parental supervision. KW proposed to remove the teen shelter. Not carried. AS proposed leaving the teen shelter in place and inserting a sign to warn against climbing on the shelter, seconded by HR (Vote - 4 for, 1 against, 1 abstained). AS to arrange for the insertion of a suitable sign. PT requested a reminder in InView to include the supervision of children at the playing fields.	AS VB
2019-10-16 Items to add to future agendas	Items from previous meetings <ol style="list-style-type: none"> 1) The installation of electric car charging points at both village halls 2) To review bins in the parish 3) To discuss the installation of a cycle hire scheme 4) To discuss Public Rights of Way in the Parish 5) To agree how to support local 'period poverty' in our parish 6) Addition of solar lighting at Pilning Station 	
2019-10-17 Report from S.Glos Council	District Councillor Robert Griffin reported that the insertion of an electricity car charging point by Western Power is circa £4.5K.	
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 4 TH November 2019 starting at 7pm, there being no further business the meeting closed @ 9.55pm.	
In Camera	The meeting held an in camera discussion on the possible future options available to the Parish Council with regard to Northwick Tower. The meeting agreed to give notice to the Parish that expressions of interest in the purchase of the Tower would be open from the Annual Parish Meeting in May 2020. VB to investigate the process of the tendering process.	VB

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
30.09.19	Email	Complaint from a resident regarding HGV's using Redwick Road, Pilning	VB responded
02.09.19	Email	Sevenside CEF 11 th September 2019, 7pm Easter Compton	Circulated
03.09.19	Email	ALCA AGM 5 th October 2019 notice of meeting	Circulated
04.09.19	Email	Notice of application of street closure order for Pining remembrance day parade	Circulated
05.09.19	Email	Update from the Environment Agency regarding the weeding of the sea wall which had taken place on 27.08.19	Circulated
05.09.19	Email	September blog from District Councillor Robert Griffin	Circulated

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07.09.19	Post	Clerks & Councils Direct – Sept 2019	Passed to PT
07.09.19	Post	Clerk Magazine	Passed to PT
08.09.19	Email	Details of the Twinning Conference to be attended by PT	Circulated
08.09.19	Email	Clarification from the owner of Northwick School regarding the outfall into the ditch at Northwick cemetery	VB responded
10.09.19	Email	Agenda for Scrutiny Committee, Wednesday 18 th September 2019, 3pm, Kingswood Civic Centre, Kingswood	Circulated
11.09.19	Email	Agenda for Strategic Sites Delivery Committee, Thursday 19 th Septmber 2019, 3pm, Kingswood Civic Centre, Kingswood	Circulated
11.09.19	Email	Severn Ride & Stride – Avonmouth & Severnside walking & cycling map	Circulated
12.09.19	Email	Overnight closures of M49 notification	Circulated & posted on Social Media
11/ 12.09.19	Email	A request from a resident to install a bus stop on Ableton Lane opposite the junction to Severnwood Gardens	To be discussed
13.09.19	Email	The Great British Beach Clean! 20-23 September 2019	Circulated
23.09.19	Email	S.Glos Tree Planting Winter 2019	VB applied for trees
26.09.19	Email	Secret box trail – Western Approaches from 10 October 2019	Circulated
27.09.19	Email	Agenda for Cabinet, Monday 7 th October 2019, 2pm	Circulated
30.09.19	Email	Agenda for ALCA AGM	Circulated
30.09.19	Email	HR report of Environment Agency monitoring high tides	Circulated
30.09.19	Email	HR report of SB community library	Circulated
30.09.19	Email	Climate Change Emergency meeting 23.10.19 Yate Town Council, Yate 7pm	Circulated
02.10.19	Email	PR report on Twinning	Circulated
02.10.19	Email	Oldbury & Berkeley site Stakeholder Group joint meeting 30.10.19	Circulated
03.10.19	Email	Agenda for Safer and Stronger communities strategic partnership 11.10.19, 9.30am Kingswood	Circulated
03.10.19	Email	Latest newsletter from M49 Junction project	Circulated
04.10.19	Email	The Western Approach Secret Box trail 10.10.19	Circulated
04.10.19	Email	SevernNet Transport Update 04.10.19	Circulated
05.10.19	Email	October blog from District Councillor Robert Griffin	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
07.10.19	Mrs V Bywater	Wages + office payment & fuel allowance	1017.95	0.00	1019.95
07.10.19	Mrs O McIntosh	Cemetery Clerk salary	200.00	0.00	200.00
07.10.19	HMRC	NI & PAYE	161.21	0.00	161.21
07.10.19	Mr P Collins	Toilets at SB	33.33	0.00	33.33
07.10.19	Mr T Dark	Odd Jobs	67.50	0.00	67.50
07.10.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
07.10.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
07.10.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
07.10.19	BT	Telephone & Broadband	111.37	22.27	133.64
07.10.19	Vision	Photocopier costs	7.28	1.46	8.74
07.10.19	Smiths (Gloucester) Limited	Skip at Pilning allotments	210.00	42.00	252.00
07.10.19	PKF Littlejohn LLP	External audit	300.00	60.00	360.00

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07.10.19	Mr I L Roberts	Exps for repairs to fence	39.00	0.00	39.00
07.10.19	Mr I Coward	Clearing rubbish at Pilning Allotments	160.00	0.00	160.00
07.10.19	Elm Tree Garden Contractors Ltd	Cutting back to the boundary at Northwick Cemetery	440.00	88.00	528.00
07.10.19	CJ Associates Geotechnical Ltd	Boreholes & sampling for cemetery risk assessment	1275.00	255.00	1530.00
07.10.19	Severn Beach Village Hall	Hire of SB Village Hall Library for meeting with Dave Perry, CEO S.Glos Council	10.00	0.00	10.00
07.10.19	Good Directions Ltd	Replacement slats for benches	320.00	64.00	384.00
07.10.19	Dunkley's	PAYE & NI staff computations	15.00	3.00	18.00
07.10.19	Motion Print Ltd	New sign at Pilning VH	82.00	16.40	98.40
07.10.19	Tbyte Ltd	Repairs to computer inc. new hard drive	245.00	0.00	245.00
TOTAL			5,158.24	644.85	5,805.09