



# **Pilning & Severn Beach Parish Council Meeting held on Monday 3<sup>rd</sup> March 2025. Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP 7pm**

## **PRESENTATION WITH BRISTOL ZOO PROJECT**

### **Area of interest**

The area of interest Bristol Zoo Project are involved mainly concentrates inside the triangle of motorways that surround the Parish. The exceptions being Aust and Hallen Marsh Nature reserves.

### **Surveys**

Surveying work is being undertaken on different aspects of natural habitat in the Parish. Alongside this several SNCI designations (Sites of Nature Conservation Interest) are now out of date and need refreshing as they haven't been surveyed for a long time. Every bit of land that has some biodiversity value needs to be recognised as that so that BZP can protect against it being built on.

### **The Pill Rhine**

The Pill is one of the only real river catchment systems that there is in the project area. It is heavily interconnected; it has a lot of potential. It suffers a lot from water pollution and the quality is not that good but there are issues that can be solved. BZP are going to be doing some work into surveying it for the potential of releasing native white crayfish.

### **Invasive species**

American mink is an invasive species in the area, back in the 1970s very well-meaning people decide to release them from fur farms to freedom and now they're present in pretty much every water way in England. They make voracious predators on other native animals such as water vole as well as seabird populations.

### **Get involved**

Local communities are invited to get involved with the River Detectives project, which is alongside the Bristol & Avon Rivers Trust. The community effort will be to monitor the water quality in the Pill.

Aust Nature Reserve, there is a group that meet every Wednesday, currently mainly a survey group but also discussing the future of the reserve. It's good for nature and as a community resource. Becoming part of the community will ensure it's going to be successful in the long run.

## **COUNCILLORS:**

Graham Crane (GC) Ian S Roberts (ISR); Jet O'Neill (JO); Mike Pruett (MP); Nick Davies (ND); (Chairman); Peter Tyzack (Vice Chair) (PT) Steve Graham (SKG); Stephanie Rutterford (SR) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, and thirty-seven members of the public.

## **0 ELECTION OF CHAIR**

ND started the meeting and moved the first item of the agenda to elect a new Chair for the Parish Council.

### **One nomination of Peter Tyzack was agreed unanimously**

PT took the Chair and signed the Acceptance of Office

## **1 Apologies for absence**

Olga Taylor (OT)

## **2 Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

## **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 3<sup>rd</sup> February 2025 after one amendment were unanimously approved as a true record.

## **4 Matters arising / actions**

### **In progress**

142/780 – s106 money - On 29/07/2024 SGC were paid the following in relation to the Panittonni site: £15,000 towards sports feasibility study and £146,316.92 towards sports facilities.

Update from South Gloucestershire Council 17/01/2025 no work will be undertaken until the whole amount has been received.

144/854 – Broad Gauge rail display – Timbers are on the concrete plinth, not yet set up; Clerk has had wording approved by the Local History Group for the interpretation board. Design to be finalised. Work to resume once better weather arrives.

146/915 – Pilning shop bin – Clerk contacted South Gloucestershire Council again 18/09/2024, 20/09/2024 and 23/10/2024. Meeting 12/12/2024, agreement made to have the South Gloucestershire Council bin on the right-hand side of the shop door. Design of bin to be determined. At the meeting it was discovered that the Parish Council noticeboard is about to be removed from the side of the building.

150/56 – Flooding preparedness exhibition – Almondsbury, Aust & Oldbury on Severn are keen to make a joint approach to South Gloucestershire Council. Clerk to contact South Gloucestershire Council to start the process. Sean Rhodes agreed to ask the relevant officer. Update requested from SR.

151/84 – Severnside Rail Conference – Severnside focused conference with GWR / NR / WECA and other partners in the future. Suggestion that Claire Young MP could help lead. 14/11/2024 The Clerk contacted GWR Community Engagement and Events Manager. Regrettably the proposed event had been passed to a local manager who then failed to act on it. Hopefully things will start moving again. Claire Young contacted as well. PT contacted GWR and Claire Young 18/02/2025. PT and JE to attend MP's surgery 4<sup>th</sup> April.

- 152/106 – Letter to EDF re Orchard Pools – Both the EDF Stakeholder Relation Manager and the agent for Orchard Pools have been contacted by the Clerk. 01/11/2024 The agent has been in touch with the developers and conversations are going on between them. Clerk requested an update 10/12/2024. Planning application is now in progress, the agent has been asked if selling to EDF is still an option. No reply.
- 154/192 – Pebble display –The wall behind the Tea Cottage has been deemed to be in too poor a condition to be of use for the display. Another suggestion is using the side of the steps up to Frances Barr Walk.
- 155/209 – Complaint regarding lights by Ableton Court – Clerk tried to contact Connelly & Callahan, no response. Clerk requested South Gloucestershire Council to light the public footpath, no budget to do so. Clerk's second attempt was more positive with Connelly & Callahan, a solution is now being actively sought.
- 157/322 – South Glos Invite - Invite sent to Chris Willmore for a future Parish Council meeting 20/1/2025. No reply. SJ to chase up.
- 158/351 – New padlock for Roy Edwardes Way gate – purchased, changeover required. New gate being fitted 28/02/2025
- 158/355 – Cemetery visit – Clerk to visit Almondsbury and Thornbury cemeteries to assess best practice.

### **Completed / Closed**

- 151/90 – Memorial works at Northwick – Wiseman grave – grave has been cleared of the tree root. Two firms contacted and the Cemetery Clerk preparing a paper for Council. See agenda item **Actioned**
- 152/138 – Decoration Policy – Refresh and reprint the policy for public noticeboards. **Actioned**
- 154/198 – Northwick Tower roof repair. Agenda item, see February minutes. Clerk to instruct contractor to undertake the work. **Actioned**
- 155/231 - Payroll services – Agenda item, the Clerk instructing payroll services for changeover in April 2025. **Actioned**
- 158/344 – 918 bus – first draft completed; contact made with Olveston Parish Council to link in with their submission. Message back from the campaign organiser to make contact directly with them. **Actioned**
- 158/347 – Purchase of new gate – Gate purchased, expenses to Clerk £268.44 inc VAT + £7.65 mileage. Delivery 21/2/2025. New gate being fitted 28/02/2025 **Actioned**
- 158/348 – Purchase of new bench – Replacement bench for promenade purchased ref RC27163618. Delivery 28 days, New bench fitted Tuesday 18/02/2025. **Actioned**
- 158/350 – New Councillor training – Booked 6<sup>th</sup> March **Actioned**
- 158/353 – Policies - Upload policies to website. **Actioned**
- 158/354 – New plaque for memorial tree – Del informed of go ahead, plaque has been seen by the Clerk. **Actioned**
- 158/356 – New Councillors - Set up Councillors email and shared drive **Actioned**
- 158/361 – Vision Planning – Instructed the response to be written for South Gloucestershire Council Local Plan. **Actioned**
- 158/358 – Declarations of interest -send new and updated DOIs to South Gloucestershire Council **Actioned**
- 158/365 – Northwick Tower repair – Contractor contacted to get on with the work before Easter. **Actioned**
- 158/366 – SBMR – Difficulties are being experienced with South Gloucestershire Council regarding the lease and a potential planning application. A form is being completed to satisfy the Environment Agency regarding the inner flood wall. Note agenda report item **Actioned**
- 158/367 – Severn Beach Allotments – road and car parking works, invoice paid. **Actioned**

## 5 Correspondence

See appendix A

## 6 Accounts for Payment

See appendix B

Planit Gardens	General maintenance	£76.00
FOSBR	Membership	£25.00
SevernNet	Membership	£30.00
I Coward	New gate REW installation	£250.00
J Edwardes	Lock for REW gate and travel	£16.33

<b>Subtotal</b>	<b>£397.33</b>
<b>Monthly total</b>	<b>£16,852.55</b>
<b>Revised grand total</b>	<b>£17,249.88</b>

**Accounts were approved.**

**158/341 Action JE**

### **.1 Bank reconciliation for the previous month see appendix C**

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

**Resolved that the bank reconciliation report for February 2025 be approved.**

## **7 Neighbourhood Plan report on progress**

See appendix C

### **8a Public Participation**

Allotment curtilage - A complaint was received from a member of the public at the meeting regarding remaining piles of wood and earth at Severn Beach allotment. Also, that the new car park surface is getting rutted after a very short period.

Allotment car park – A question was asked regarding how the car park at Severn Beach allotments will be managed. ND reported that a permanent height restrictor will be installed, the gate will be closed when the car park area is not in use. It is expected that the operator of the miniature railway will be supervising the gate. Since the meeting in February when it was put forward that the car park would be opened occasionally, it now appears that the car park will be open 10am to 6pm. There is some confusion that needs to be clarified. Concern was raised that decisions were being made with residents not being kept properly informed.

Allotment fencing – An allotment tenant put forward the idea that fencing should be erected around the allotment to prevent unauthorised access, particularly small children potentially hurting themselves.

Beach Road – A suggestion was put forward that Beach Road should be made a one-way street. Item for a future agenda

### **8b Report from District Councillor Simon Johnson**

See appendix D

## 9 AGENDA ITEMS

### **.1 To decide on a grant towards a new laptop to Severn Beach Community Library**

The Clerk had circulated the grant application prior to the meeting.

**Proposed VB seconded JO agreed unanimously**

**159/391 Action JE**

### **.2 To receive a report on progress with Severn Beach Miniature Railway**

The Clerk had circulated the report prior to the meeting, which PT quoted from.

Two members of the public spoke to support the miniature railway and how it would be a community resource, to be appreciated by local businesses, youth organisations, schools as well as the visiting public to Severn Beach. Local people have already benefited by coming together as a group to support its construction. Mention was made of a young man with additional needs who has really flourished because of the project.

SR raised the issue of planning consent, that care needs to be taken that the project is not going to create problems for itself. Complaints from members of the public who have not felt consulted sufficiently have sadly dampened the project.

It is understood that the scheme comes under permitted development and everything being done has been in good faith with South Gloucestershire Council's knowledge. ND is in regular contact with SGC Enforcement and other departments over the miniature railway.

### **.3 To decide on submitting a planning application for the "Men's shed" facility**

ND explained this scheme does need planning permission, even though there was a building on the site previously. Note plans will permit the Lower Severn Internal Draining Board better access to the watercourses around the allotment site.

**Proposed VB seconded JO agreed unanimously**

**159/391 Action ND**

### **.4 To receive a report on the refurbishment of Severn Beach allotment curtilage**

ND gave a verbal report on the refurbishment of Severn Beach allotment curtilage.

Current situation is that 1600 square metre of refurbished car park. The access road needs widening slightly and tidying up. It could just be scraped off, but it would be better being made slightly wider for vehicles going in and out.

To widen the access would take an estimated £2000 worth of aggregate. The Clerk was asked if there was sufficient in the 2024/25 budget or whether to wait a few weeks to the next financial year. See 9.5 below.

### **.5 To decide on improvements to Severn Beach allotment access road**

After discussion this item will be deferred to the April 2025 meeting.

**159/392 Action JE**

### **.6 To receive a report on the Parish Council Forward Plan**

The Clerk had circulated the papers prior to the meeting.

VB outlined the scope of the Forward Plan project

- The number of full council meetings will be reduced slightly
- Working groups will meet when there are not full council meetings, other working group meetings will be held as required throughout the year. All meetings are open to the public and one meeting a year will be deemed the working groups' Annual Meeting.
- Working groups will have with specific aims and objectives
- Any financial decisions must come back to Full Council.
- Each of the working groups is to be led by councillor and will be able invite members of the public to help.

- The aim is to spread the load and look after the jobs that the Clerk never gets a chance to do.

Next step is at the April meeting, there will be a motion to adopt the three documents presented here, together with the forward plan.

VB requested that any Councillors should feedback amendments and suggestions by March 9<sup>th</sup>.

**159/393 Action ALL**

## **.7 To decide on masonry repairs to the Wiseman grave at Northwick Churchyard**

The Clerk had circulated the report prior to the meeting.

Proposal to go for option one and lay the headstone flat and remove the curbing stones.

**Proposed VB seconded ND agreed unanimously**

**159/394 Action JE & OM**

## **10 PLANNING**

### **.1 Items from the public relating to planning matters.**

None

### **.2 To decide undelegated applications for consideration.**

P25/00232/RVC Former Avlon Works Severn Road Hallen

**Response** Pilning & Severn Beach Parish Council continues to object to this planning application in its current iteration (being based on P21/06880/F of January 2023) arguing that the outline consent should not have been granted because the development increases the risk of flooding. The 2012 Strategic Flood Risk Assessment and later modelling commissioned by South Gloucestershire Council identified that land raising at the site would increase flood extents and depths. Despite this, the officer's report to the committee did not mention the study or its findings and recommended approval of the development, which the Parish Council believes is contrary to national planning policy.

The Parish Council requests that South Gloucestershire Council either modify the previous consent to eliminate the increased flood risk or revoke the previous consent on the basis that the increased flood risk was concealed from the planning committee.

Additionally, the Parish Council argues that the development is unlikely to employ anyone from South Gloucestershire due to a lack of public transport links and that the site's design discourages the switch to low or zero carbon fuels. The traffic plan also needlessly increases emissions and the site lacks welfare facilities for drivers. The Parish Council welcomes the external seating area, landscaping, and disabled parking spaces but is concerned about the lack of a drop-off area for staff and visitors who require transportation assistance.

The Parish Council requests that the application be refused, and the previous hybrid consent be modified.

P25/00329/RM Land North of Severn Road Severn Beach South Gloucestershire. Reserved Matters Application pursuant to condition 1 of planning permission ref. SG4244 (dated 27th November 1957) for access, scale, appearance, landscaping and Layout, the erection of 5 no. commercial buildings with associated works.

**Response** Pilning & Severn Beach Parish Council objects to this planning application. This section of land under consideration was taken out of the 1957 consent in 1995 to become a community forest and wildlife conservation.

P25/00342/F Land North of Severn Road Severn Beach South Gloucestershire Land raising enabling works to create plateau (retrospective).

**Response** Pilning & Severn Beach Parish Council objects to this planning application. Land raising will put the risk of fresh water flooding higher than currently. There is evidence that fluvial flood modelling for future years shows a higher risk.

Note PT also noted that he has witnessed a high tide where the water level of the Severn is above roof ridge of bungalow properties behind the sea wall.

P25/00343/F Land South of Severn Road Severnside Avonmouth [sic] Creation of plateau and relocation of pond (retrospective).

**Response** Pilning & Severn Beach Parish Council objects to this planning application. The land raising has taken place it caused the loss of a mature oak tree that had a preservation order and significant detriment to wildlife. As with P25/00329/RM this land was taken out of the 1957 consent in 1995 and as part of the Masterplan with the aim to become a community forest and wildlife conservation area. If this planning application is granted, then the wider implications of the 1957 consent changed in 1995 could potentially mean development right out into the Severn Estuary.

**Now that this application is live it was resolved for the Chairman and Clerk to write to Claire Young MP to call the application for parliamentary scrutiny.**

**159/395 Action PT & JE**

### **.3 South Gloucestershire Council planning decisions.**

#### No objection

P25/00009/OHLE Fairfield Northwick Road Pilning South Gloucestershire BS35 4HA Application for consent under Section 37 of the Electricity Act 1989 to relocate the 10.5m pole and stay wire and replacement of second 8.5m carrier pole and stay wire. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008.

#### Approve with Conditions

P24/02910/F Unit 4 Central Park Central Avenue Severn Beach South Gloucestershire Installation of 1no. new metal van ramp to existing logistics facility building

P24/02414/RM Former Avlon Works Severn Road Hallen South Gloucestershire BS10 7ZE Erection of a new storage and distribution unit (Use Class B8) with ancillary office space, vehicle maintenance unit and gatehouse, and the creation of central access road, vehicular, cycle and pedestrian connections, external yards, parking, landscaping and associated works with appearance, landscaping, layout and scale to be determined. (Reserved Matters to be read in conjunction with hybrid planning application P21/06880/F).

P24/02652/F Car Park at Warburton's Bakery 8010 Western Approach Distribution Park Severn Beach South Gloucestershire BS35 4GG Erection of effluent treatment plant.

### **.4 To receive an update on outstanding enforcement issues.**

None

### **.5 To decide on professional legal advice.**

None

### **.6 Report any trading applications.**

South Gloucestershire Council had circulated two applications for the Filling Station. No objection

## 11 PARISH EVENTS

1. 27<sup>th</sup> March 2025 11am to 1pm JO is organising a litter pick with fellow Councillors; members of the public are welcome to join in.

## 12 POLICY REVIEW

- .1 Complaints
- .2 Councillor Expenses

**Proposed the above policies be adopted en-bloc Agreed unanimously.**

**Action JE**

## 13. UPDATES & REPORTS

### .1 Pilning Station

Claire Young is calling a meeting with GWR and other interested parties regarding Pilning Station. OT had reported to the Clerk that the train service has been patchy of late and the station is suffering as much as ever with rubbish.

### .2 Severn Beach Station

Train diesel engines are once again being left to idle much to the annoyance of neighbours. As well as seemly unnecessary train horn sounds. Also reports are being made that the smell of diesel fumes (particularly during a southerly wind) are noticeable around Gorse Cover Road in Severn Beach.

**Resolved to add details to a future In View article regarding who residents should be complaining.**

**159/398 Action JE**

### .3 Severn Beach Village Hall

Minutes circulated

### .4 Pilning Village Hall

VB attended the most recent meeting and the minutes from the Management Committee will be produced in due course.

### .5 Pilning Playing Field

Report circulated

### .6 Severn Beach Allotments

Status of Severn Beach allotments currently, plots below noted as not being worked, unless otherwise stated.

Plot 1	Plot 4	Plot 10
Plot 14	Plot 15	Plot 18
Plot 25	Plot 27	Plot 28
Plot 29	Plot 31	Plot 34
Plot 38		

### .7 Pilning Allotments

The allotments are looking as though they are heading for the winter dormant period. Little work being done apart from tidying up. See report from volunteer

### .8 To receive a report from the Cemetery Clerk

See the Wiseman grave report



### **.9 Update on "Report it" reference numbers**

Prior to the meeting the Clerk followed a tarmac lorry along Cross Hands Road Pilning, stopping every few metres filling in potholes.

### **.10 Report from external meetings**

VB & PT attended the Gypsy & Traveller meeting referencing the Local Plan. Content was said to be excellent and informative.

PT had been in contact with St Peter's School, with the possibility to get them involved with organised volunteering groups, litter picking and such. Also, any Parish Councillors that wants to speak about their role would be welcome to address a school assembly. PT is endeavouring to contact Severn Beach school on the same projects.

### **Date of Next Meeting**

The date of the next Parish Council meeting (following the annual meeting of electors) will be on Monday 7<sup>th</sup> April at St Peter's Church Cross Hands Road Pilning BS35 4JB. There being no other business the meeting was closed at 21:45.

### **Pilning & Severn Beach Parish Council – Full Council meeting 7<sup>th</sup> April 2025**

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

## APPENDIX A – CORRESPONDENCE

Date	Type	Subject	Action
03/02/2025	Email	Bin collection dates - request for publication	Published
03/02/2025	Email	Pilning Tennis Court	Noted
03/02/2025	Email	Pilning station strategic case	Noted
04/02/2025	Email	S.106 Funds   PSB	Circulated
04/02/2025	Email	Drainage Board Maps	JE replied
04/02/2025	Email	Tea cottage steps	JE replied
04/02/2025	Email	Documentary on Severn Beach	Circulated
05/02/2025	Email	Train Horn - Severn Beach (Case Ref: CY00593)	Noted
06/02/2025	Email	Let Us Know How Your Council Will Support the 10th Great British Spring Clean	Noted
06/02/2025	Email	Work on the railway near your property	Circulated
07/02/2025	Email	Miniature railway at Severn Beach - COM/25/0070/OD	JE replied
07/02/2025	Email	SGC Notification of Customer platform downtime - Thursday 13th February - 5pm - 8pm	Noted
07/02/2025	Email	Town and Parish Councils Visioning Workshops New Dates	Circulated
07/02/2025	Email	Volunteer for parish jobs	JE replied
07/02/2025	Email	Width restrictions in Pilning (Case Ref: CY00730)	JE replied
08/02/2025	Email	Greenways tender contract A	JE replied
10/02/2025	Email	SouthGlos Town & Parish Forum co chair update	Circulated
10/02/2025	Email	SEVERNSIDE LINK ROAD	Noted
10/02/2025	Email	Documentary on Severn Beach	JE replied
11/02/2025	Email	Planning Enforcement Meeting   PSB	JE replied
11/02/2025	Email	Documentary on Severn Beach	Circulated
12/02/2025	Email	23.1 million - cycling improvements	Noted
12/02/2025	Email	NP Documents for website	Published
12/02/2025	Email	A&S Beat newsletter	Published
13/02/2025	Email	Visioning Workshop hybrid	Circulated
13/02/2025	Email	Town and Parish Councils Visioning Workshops	Circulated
13/02/2025	Email	Reminder: Customer platform downtime this evening (Thursday 13th February) 5pm - 8pm	Noted
13/02/2025	Email	Allotment security	Noted
13/02/2025	Email	Local plan presentation, draft minutes etc	Circulated
13/02/2025	Email	SBVH AGM Agenda 2025	Circulated
13/02/2025	Email	Minutes from meeting 09.01.25	Circulated

13/02/2025	Email	Join us for the Severn Estuary Spring Clean! 21st March - 6th April	Circulated
14/02/2025	Email	Sevenside CEF meeting on Thursday 27 February 2025 at 7pm	Circulated
14/02/2025	Email	Small Sparks and Stronger Together Community grants - survey for TPCs	Circulated
14/02/2025	Email	Let us know how your town or parish council will support the Great British Spring Clean	Circulated
15/02/2025	Email	Train Horn - Severn Beach	Noted
17/02/2025	Email	MAF [Grant] P&SB	JE replied
17/02/2025	Email	PT.8186 E-scooter Trial, South Gloucestershire	Circulated
18/02/2025	Email	Changes to GWR Public Affairs team	Noted
18/02/2025	Email	Location suggestion for a Gromit	Noted
18/02/2025	Email	Have your say - South Gloucestershire Joint Local Health and Wellbeing Strategy 2025-29	Circulated
19/02/2025	Email	HGV and overweight vehicles using B4055 through Pilning and Easter Compton	Noted
19/02/2025	Email	Instruction to stop work at Beach Road, Severn Beach - Damage to secondary flood defence	Forwarded
20/02/2025	Email	Notice of consultations	Circulated
20/02/2025	Email	918 bus	Noted
21/02/2025	Email	Application for a grant towards a new computer for Severn Beach Community Library	Agenda
21/02/2025	Email	PT.7140 (FOOTPATH DEF. MAP AND MODIFICATION ORDER 2025	Noted
24/02/2025	Email	GWR - Train Horn Usage	Noted
24/02/2025	Email	Sort it centre time slots	Noted
24/02/2025	Email	REMINDER: Member training session on the new Local Plan proposals	Circulated
25/02/2025	Email	Query regarding Salthouse Farm defib	JE replied
25/02/2025	Email	Question regarding Fit & Proper persons information on South Gloucestershire Council website	JE replied
26/02/2025	Email	P25/00232/RVC Consultation Extension request	JE replied
27/02/2025	Email	Potholes complaints	JE replied
27/02/2025	Email	LCNAP in Severn Beach & Pilning	JE replied
27/02/2025	Email	Circulated schedule	Forwarded
27/02/2025	Email	Planning Watch - 27 February 2025	JE replied
27/02/2025	Email	Confirmation of your Pothole report: SGC-263646-N2B6	Registered
28/02/2025	Email	Severn Estuary Partnership E-Newsletter - February 2025	Circulated
28/02/2025	Email	Forward plan update	Circulated
28/02/2025	Email	S G Local Plan Publication Regulations 2012 Regulation 19)	Circulated
28/02/2025	Email	The Model Railway   Severn Beach	Noted

## APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
Date	Payee	Detail	Law	Total	VAT	Ex VAT
03/02/2025	ELMTREE GARDEN	Grass Cutting	s111	£1,583.30	£263.88	£742.58
03/02/2025	ELMTREE GARDEN	Northwick Cemetery	s214			£230.67
03/02/2025	ELMTREE GARDEN	Pilning Cemetery	s214			£346.17
03/02/2025	NICHOLA HILLS	Severn Beach Toilet	PHA 1936 s87	£43.66		£43.66
04/02/2025	PLANIT GARDENS	General maintenance	s111	£120.00		£120.00
04/02/2025	DUNKLEY'S	Payroll preparation	s111	£50.40	£8.40	£42.00
05/02/2025	NOW PENSIONS	Pension Contribution	s111	£188.79		£188.79
07/02/2025	GOOGLE	Email and data storage	s111	£132.00		£120.00
07/02/2025	GOOGLE	Email and data storage	LA 2011, NP 2017			£12.00
07/02/2025	R EDWARDS	Meeting Expenses NPSG	LA 2011, NP 2017	£213.20		£213.20
12/02/2025	O2	Mobile phone	s111	£15.00	£2.50	£12.50
12/02/2025	PETER TYZACK	Expenses	s111	£33.40		£33.40
13/02/2025	SWG EVENTS	Allotment roadways	s111	£9,600.00	£1,600.00	£8,000.00
17/02/2025	BT	Telephone	s111	£77.62	£12.93	£64.69
18/02/2025	S GLOS COUNCIL	Localism	s111	£2,020.03	£336.67	£1,683.36
18/02/2025	GLASDON	Bench	s111	£730.92	£121.82	£609.10
20/02/2025	J EDWARDES	Expenses Gate (Mole Valley)	s111	£268.44	£44.74	£223.70
20/02/2025	J EDWARDES	Mileage to Mole Valley Supplies	s111	£7.65		£7.65
28/02/2025	J EDWARDES	Wages Office & Broadband	s111	£1,744.14		£1,744.14
28/02/2025	ODILE MCINTOSH	Wages	s111	£24.00		£24.00
			<b>Totals</b>	<b>£16,852.55</b>	<b>£2,390.94</b>	<b>£14,461.61</b>

## **Appendix C NPSG Report**

### **Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 3rd March 2025 – delivered by Richard Edwards**

Since the last PC meeting the NPSG met on 18th February.

Matters discussed at the Steering Group meeting and arising since are as follows:

#### **Flooding**

The specification for a consultant to produce a level 2 Strategic Flood Risk Assessment was agreed with both the EA and SGC. This was sent out to tender to three consultants who all returned proposals. After one round of clarifications, we appointed JBA consulting for the work on 19th February. The important work should be delivered within the scope of our available grant budget. JBA have a strong reputation and know our area. They have completed SFRA work before for SGC including Oldbury-on-Severn's NP. JBA commenced work immediately and we held an inaugural meeting on 24th February. The expectation is that the report will be finished in 8 to 10 weeks.

#### **Planning**

P24/02984/CLP - Land raising works (either side of Farm Lane), necessary to facilitate warehouse development – the Steering Group has posted its objections.

We'd like to thank our Ward Councillor for arranging a meeting with SGC planning enforcement. This will take place later this month and the Steering Group is now preparing for that.

#### **Progress**

With the excellent news on the Flood Risk work, we are now able to see light at the end of the tunnel for the NP. Particularly for the benefit of new councillors and the residents present, it's worth re-capping what the home run will be and the benefits of the plan.

- Strategic Environmental Assessment and Habitats Regulation Assessment of potential sites
- Finish site evaluations
- Complete the Neighbourhood Development Plan
- Regulation 14 Consultation to the public and statutory bodies
- Submission of the plan to SGC by the Parish Council for its Inspection – essentially legal compliance
- Public referendum

#### **Benefits**

- To give the Parish its say, which must be considered during future planning applications
- To protect what we have, but to enable some new housing, car parking, retail, etc.
- Allowing young people and their families and older people who may need a little care to live/stay in the Parish
- Sustainability of the community, keeping schools and businesses open, improving facilities
- Funding – an agreed NP raises CIL income from 15% to 25% allowing the parish to invest in community, leisure and sporting facilities
- Aspirations – a list of non-planning related projects that could be taken on by the Parish.

**Next SG meeting:** 18th March, 7pm at Emmaus Church.

## **Appendix D Unitary Councillor Report**

### **Pilning & Severn Beach Parish Council Report | Monday 3rd March 2025**

Key updates for Parish Council colleagues in March 2025;

- Several people joined the Community Engagement Forum (CEF) last week online to hear updates on local matters. This included a very positive update from South Glos Council in relation to the M49 junction. The final two legal contracts have now been signed, meaning all land ownership is in place to proceed with the junction build this spring. Once underway, there is a 12 month build programme which is being done within South Glos Council. Officers are aiming for late May at the latest.
- I spent some time in Severn Beach on Saturday and was joined by Claire Young MP and Leader of SGC Maggie Tyrell. We spent time knocking on doors, talking to local people and answering questions about any of the work of the council, and where Claire can support in her role as MP. Some of the key themes included parking challenges at weekends with visitors, the need for the dog warden to visit more regularly and feedback on proposed changes to black bin collections. I also spent some time with residents in Pilning discussing the challenges they are facing with speeding traffic and weight limits being ignored which I'm following up with Cllr Rhodes who attended a recent meeting.
- A meeting with South Glos Planning Enforcement has been established for Tuesday 18th March. This follows Parish Council concern that there are several planning matters not being seen to be properly enforced in the ward, so this meeting will be a chance to visit sites and discuss in person to reach a resolution with Parish Councillors and Neighbourhood Plan colleagues.
- Conversations with colleagues relating to Pilning Station are ongoing. I received an update on the multi-agency meeting in September 2024 which was attended by SGC, National Rail, Planning Enforcement, Police and Environmental protection. I would welcome Parish Council thought of establishing a smaller, more agile working group of key people associated with the site and develop a plan outside of the full Parish meeting as there are no currently planned multi agency meetings scheduled and no recent reports. I'm aware of a parallel piece of work being led by Claire Young MP to engage in the project.
- Every effort continues to be made in relation to the 918 bus that is vital for young people in the ward. We are awaiting the final lists from WECA, and colleagues remain in contact with parents group representatives.
- WECA are going to reply to my query regarding e-scooters trial expansion. This is due to be received by April as we look to improve the connectivity from Severn Beach station to Severnside.

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