



Pilning & Severn Beach Parish Council Meeting held on Monday 3rd February 2020 Severn Beach Primary School, Severn Beach, 6.30pm

COUNCILLORS: Mrs S Binns (SCB) (Chairman); Alderman P Tyzack (PT); Mrs H Rickards (HR); Mr K Weeks (KW); Mr M Pruett (MP); Mrs O Taylor (OT); Mr I Roberts (IR); Mr A Smith (AS)

Also present: District Councillor Robert Griffin, Editor and Treasurer of the InView magazine, 6 residents of the parish and R Fox (minutes)

DEATHS: The meeting held a silence in remembrance of David Olive of Northwick who had recently passed away.

2020-02-1 Apologies for absence

Apologies were accepted from Mrs Carol Woodhouse.

2020-02-2 Declarations of Interest

None

2020-02-3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 6th January 2020 had been previously circulated and were agreed by all as a true record with one minor amendment.

2020-02-4 Matters arising

Tree planting at Pilning Playing field happened on the 8th of January. OT circulated the article for InView

- 1) Orchard Pools, South Gloucestershire Council are aware of the clearance works that had happened, and development can take place without permission.
- 2) Plans for the Western Approaches, PT & MP will view some historic documents and maps and will circulate to Councillors. **Action PT & MP**
- 3) Defibrillators, the Chairman confirmed the Parish Council was committed to fund the repairs of the defibrillator at The Plough, at the cost of £2,300. As Almondsbury Charities offered a grant of £1,000 towards the repairs of the same, P&SBPC expect £1,000 will be returned to their account once the repairs have been completed.
- 4) Ableton Court, local residents had reported anti-social behaviour. The Chairman confirmed that the Police have had no recent reports of anti-social behaviour. The Chairman that residents should keep a diary of incidents.
- 5) OT recommended deferring sending the letter to Stagecoach about the Chepstow to Cribbs Causeway bus as OT has a meeting Kate Royston (SevernNet) to discuss joining forces on the transport campaign. **Action OT**
- 6) IR confirmed he had yet to instruct the tennis Courts to be cleared of brambles and cleaned. **Action IR**
- 7) HGV on Marsh Common Road, any issues about HGVs should be fed back to S GLOS Council via Report It

- 8) M49 Junction is completed but the link roads are not at planning stage.
- 9) Noise from Turbo Trains, OT & MP to compile data about the noise and present to GWR.

Action OT & MP

10) Traffic Calming Proposals by S.Glos Council following recent consultation
PT reported that he and the Chair of Almondsbury Parish Council had asked a senior Officer (Nigel Riglar) of S.Glos Council to explain the decision to have the same solution for the whole area, when each village has different needs.
South Gloucestershire Council have reported the results of the survey indicating that residents approve of speed bumps. PT reported that the evidence shows there is no speeding and therefore traffic calming in its proposed form isn't justified.
It was agreed that a joint letter with Almondsbury Parish Council should be sent to Chief Executive Officer of S.Glos Council to request a meeting regarding traffic calming and requesting a speed assessment. 6 in favour 2 against, Carried.

2020-02-5 Correspondence

Please see Appendix A.

InView Magazine

The editor and treasurer of InView reported that due to loss of advertising there is a monthly shortfall for the magazine, and April edition will be the last issue without assistance. It was proposed by KW to take out double page ad for a year at the cost of £1,000 (subject to InView's acceptance), seconded PT, all agreed.

Ian L Roberts

The Chairman updated the meeting that Mr Ian L. Roberts had resigned from the Parish Council. The Chairman confirmed that the necessary documents had been lodged with South Glos Council, and subject to there being no call for an election, the Parish Council will be able to co-opt at the next meeting.

Letter response from Mr Dave Perry, CEO S.Glos Council

The meeting agreed that the Chairman would respond to the letter from Mr Dave Perry CEO S Glos Council following the meeting held in the earlier in the year. **Action SCB**

Flower Show Prizes

The Chairman confirmed that the guidelines and judging criteria of the Flower Show had been circulated. The meeting agreed to thank the committee for the preparation of the guidelines and judging criteria which were unanimously approved.

PT proposed that current parish councillors should not be eligible for the awards, to avoid appearance of collusion, all agreed.

PT proposed the wording for the Frances Barr trophy should say that it is awarded by the parish council in memory of ..., etc., all agreed.

Vehicle Activated Speed Device

PT updated the meeting regarding the possible sharing of a Vehicle Activated Speed device with Oldbury Parish Council.

IR & OT to draft a response asking for more information from Oldbury Parish Council. **Action IR & OT**

2020-02-6 Accounts for Payment

Please see Appendix B

Accounts for payment were approved.

2020-02-7 Planning

P19/16068/F 31 Beach Avenue, Severn Beach – Approve with conditions

P19/17694/PNGR Barn at Bilsham Farm, Bilsham Lane, Pilning – Approve with conditions

P19/12274/F Riverview, Church Road, Severn Beach – Approve with conditions

P19/16719/F Unit 1, Central Park, Goldcrest Way, Severn Beach – Approve with conditions

2020-02-8 Public Participation

The meeting heard from the Editor and Treasurer of the InView magazine under agenda item 2020-02-5.

2019-02-9 Discussion on agenda item 2020-02-9

None

2020-02-10 Updates

1. Village Halls/ Playing Fields

- a) Update from Severn Beach Village Hall & Playing Field – None
- b) Update from Pilning Village Hall – The Chairman that a report from the latest Management Committee meeting has been circulated to all attendees prior to the meeting.
- c) Pilning Playing Field – The Chairman confirmed the site to be tidy, litter free but soggy due to the very high rainfall in recent months.

2. Allotments

- a) Update on Severn Beach Allotments – KW reported that the site was tidy with 10 vacant plots.
- b) Update on Pilning Allotments – The Chairman reported the site was tidy and plot 10A had been let.

3. Cemeteries

- a) Update on Pilning Cemetery – The Chairman reported the site was tidy but soggy due to the very high rainfall in recent months.
- b) Update on Northwick Cemetery – The Chairman reported that the site was soggy due to the very high rainfall in recent months.

4. Pilning Station

OT reported Pilning Station had been included on the Joint Local Transport Plan with WECA (JLTP4); OT further reported that Network Rail had offered to carry out a feasibility study (but require a go-ahead either from WECA / S Glos Council or GWR). OT reported that the land behind the car park and the Network Rail compound is up for sale at an Auction on 24 February 2020. OT proposed writing a letter to South Gloucestershire Council asking them to secure the land for possible future developments at the station, such as an extension of the

car park / taxi rank / access for buses etc. Proposed OT seconded IR. For: 5 , Against: 2 , Carried

OT to draft a letter to S Glos Council and forward to the Chairman to send. **Action OT**

2020-02-11 Reports

Viridor Meeting 22/1/2020 – KW

The main contractor on site for installing the processing plant is a French company called CNIM. Clugguson who are the civils contractor worked for CNIM.

Now that Clugguson have gone into administration CNIM have taken over the control of the civils work but this has had a delay in the completion in the plant.

The main plant is now due to have the first waste burn on 18/19th March.

The work on Severn road to Hallen was under the control of Clugguson under a section 278 authority is now controlled by CNIM. All surface work needs to be completed before the plant starts in March.

On the downside there is further work to be carried out at the junction of Severn Road and Chittening Road. To improve the junction some BT equipment needs to be moved and the estimated completion of this part of the work is 12 months from application which has not yet been instigated.

Then more work can start widening the road at the junction no date was given as to when the work will be completed. There are no plans at the moment to have traffic lights at this junction.

The other part of the Viridor plant is the plastic recycling operation turning old plastic into food grade pellets. Old material will arrive on an articulated lorry and leave as pellet in tankers. There will be four production lines producing various pellets with the first line due to start in July and all four running by the end of September.

Pilning Village Hall - KW

It was confirmed at the meeting that Julie Tyzack had resigned from the position of Secretary and this is a shame for all the good work she has carried out. This will be a hard position to fill.

No problems reported from any of the group's using the premises. A couple of the groups have been asking to extend their hire agreement to include more hours which is welcome news The Village players report that this year's pantomime was a great success with sell-out crowds.

Work on the back garden has been completed with the AstroTurf being replaced by Elmtree. We will be inviting Elmtree when we have a plaque in place to celebrate their excellent work.

Work on the windows in meeting room two has been delayed due to the change in secretary but that shall now progress as soon as we can.

Also the work on the drains has been held up due to availability of the contractors but that should also start in before the spring.

New smoke and gas detectors have been purchased.

Further discussion are in progress regarding making the front door more user friendly as at the moment most people enter the premises through the side door.

Projects for the future include replacing the lighting in the Hall with low watt L.E.D units and adding additional loft insulation where required.

PT reports that planning training is being arranged, by Robert Walsh (SG), date TBA

PT reports that Bristol Energy have an agreement with village halls that guarantee lowest priced provider for solar panel. Proposed to arrange meeting , For 7 . Carried.

2020-02-12 Severn Beach noise

MP updated the meeting that there had been reports from residents about a low frequency drone which allegedly appears to be coming from Severnside.

MP confirmed a meeting on 13th February 2020 will take place between MP and Suez. **Action MP**

2020-02-13 Action Plan

The meeting agreed to adopt the Parish Action Plan with the addition of the following introduction: The Parish of Pilning & Severn Beach extends almost to Aust to the north, includes Marsh Common, the new M49 junction and the 'Energy from Waste' plant to the south, as well as the main towers of the Second Severn Crossing, and a large area of the river extending as far as Denny Island. So it is probably more diverse than any other parish in South Gloucestershire. The Parish Council takes its duty, as custodians of the area and as representatives of its people, seriously. We seek to ensure that the services and facilities of the parish are maintained and we will make the case for improvements where appropriate.

We recognise that we have limited powers and limited funds, but we will try to ensure that both are used wisely. We will represent the needs of the parish, and our views as its elected authority to the principal council, utilities suppliers, local businesses and others. We will expect to be consulted by these bodies, we will raise concerns where necessary and will respond promptly to their enquiries. Where public funds are being expended in our parish, whether by us or by others, we shall seek to ensure that the best value is achieved for our area, and we will seek to ensure that the value of our local environment is maintained and enhanced.

To this end, in 2020-21 we will:-

The Action Plan to be updated and added to the Parish Council website. **Action SCB**

2020-02-18 Items to add to future agendas

Items from previous meetings

- 1) The installation of electric car charging points at both village halls (PT)
- 2) To discuss the installation of a cycle hire scheme (April 2020) (OT)
- 3) To discuss Public Rights of Way in the Parish (PT)
- 4) Community Land Trust (PT)
- 5) Speed Indicator Devices (SPIDS)

2020-02-19 Report from S.Glos Council

District Councillor Robert Griffin reported the following points;

- 1) The S.Glos Council four year budget will be approved on 7th February 2020
- 2) S.Glos Council Health Scrutiny reported a lack of GPs locally

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 2nd March 2020 at Severn Beach School, Severn Beach starting at 7pm, there being no further business the meeting closed at 8:40pm.

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
02.01.20	Post	Update on Land Registry work by solicitor at Northwick Tower	Filed
07.01.20	Email	Revised report to S.Glos Cabinet agenda for Scrutiny Commission, Wednesday 8 th January 2020, 3pm	Circulated
08.01.20	Email	Update from S.Glos Council regarding A403 Redwick traffic lights	Circulated
08.01.20	Email	ALCC notification regarding Surveillance Camera Commissioner regulations	Circulated
09.01.20	Email	Resignation of Cllr Ian Roberts of Severn Beach	Circulated/ SCB responded
09.01.20	Email	Invitation to Avonmouth RRC Community Liaison Group meeting Wednesday 22 nd January 2020, 5.30pm, Avonmouth RRC	Circulated
09.01.20	Email	Highway Improvement Work 2020	Circulated
09.01.20	Email	Agenda for S.Glos Council Local Strategic Partnership Friday 17 th January 2020, 10am, Little Stoke	Circulated
09.01.20	Email	Notification of Grants available through Member Awarded Funding scheme 2019/ 2020	Circulated
09.01.20	Email	Nominations for Royal Garden Party	Circulated/ SCB responded
10.01.20	Email	Town & Parish Council Forum Wednesday 22 nd January 2020, 9.30am, Yate	Circulated
10.01.20	Email	NALC Chairman's Open Letter to all Councillors	Circulated
10.01.20	Email	SLCC News Bulletin – 10 th January 2020	Circulated
10.01.20	Email	Notification of filming at Whale Wharf Salmon Hunt on 24 th January 2020	Circulated/ SCB responded
10.01.20	Email	Minerals Local Plan for S.Glos 2018 – 2032	Circulated
10.01.20	Email	Wessex Flood Warden Newsletter – January 2020	Circulated
10.01.20	Email	Ongoing information regarding noise issue in Severn Beach from Environmental Health, S.Glos Council	Circulated
13.01.20	Email	Notification of various Foot & Cyclepaths, Severn Beach temporary closure	Circulated
13.01.20	Email	Change of time for Audit & Accounts Committee meeting – 5pm	Circulated
13.01.20	Email	FoSBR AGM information – 14 th February 2020, 7.30pm, Clifton	Circulated
13.01.20	Email	Agenda for S.Glos Local Strategic Partnership, 17 th January 2020, 10am	Circulated
13.01.20	Email	Agenda for Audit & Accounts Committee, 21 st January 2020, 5pm,	Circulated

		Kingswood	
15.01.20	Email	Town & Parish Councils Forum Agenda	Circulated
14.01.20	Email	Decision sheet for Cabinet, Monday 13 th January 2020, 2pm	Circulated
14.01.20	Email	Pilning Station Group press release and petition	Circulated
16.01.20	Email	From a resident regarding ongoing noise issues in Severn Beach	Circulated
16.01.20	Email	Response from S.Glos CEO following meeting with Parish Council	Circulated
16.01.20	Email	S.Glos Council notification of approved Council Tax Base 2019/ 20	Circulated
17.01.20	Email	Query from a resident regarding Community Engagement Forum	SCB responded
20.01.20	Email	NALC InShort	Circulated
21.01.20	Email	GWR New Timetable update from GWR	Circulated
21.01.20	Email	Agenda for Scrutiny Commission, Wednesday 29 th January 2020, 3pm, Kingswood	Circulated
22.01.20	Email	Further response from a resident regarding Community Engagement Forum and local parish issues	Circulated
22.01.20	Email	Town & Parish Council Forum presentation on Green Infrastructure Asset Management Plan update	Circulated
22.01.20	Email	S.Glos Council Consultation on proposed changes to Adult Social Care fees & charges	Circulated
23.01.20	Email	InView Magazine update	Circulated
23.01.20	Email	Notification of NALs Spring Conference 2020	Circulated
24.01.20	Email	Report from Viridor meeting from Cllr K Weeks	Circulated
24.01.20	Email	SLCC News Bulletin	Circulated
24.01.20	Email	Information regarding the sale of land near Pilning Station	Circulated
24.01.20	Email	S.Glos Consultation on School Admissions	Circulated
24.01.20	Email	Agenda for Cabinet, Monday 3 rd February 2020, 2pm Kingswood	Circulated
25.01.20	Email	Draft Magnox Charter	Circulated
27.01.20	Email	Update on recent filming at Severn Beach	Circulated
28.01.20	Email	Update on traffic calming scheme in the Parish due to start in Spring 2020	Circulated
28.01.20	Email	From Pilning Flower Show Committee regarding new guidelines for judging	Circulated
28.01.20	Email	Clerk vacancy – Aust Parish Council	Circulated
28.01.20	Email	Join the Great British Spring Clean	Circulated
28.01.20	Post	FoSBR Newsletter	Passed to SCB
28.01.20	Email	Notification of road closures in Pilning	Circulated
28.01.20	Email	Pilning Village Hall Management committee meeting notes	Circulated

29.01.20	Email	Agenda for Development Management committee, 6 th February 2020, 11am, Kingswood	Circulated
29.01.20	Email	S.Glos Heritage Partnership Meeting 18.03.20, 9.30am, Iron Action	Circulated
29.01.20	Email	Protocol for marking the death of a senior National figure	Circulated
29.01.20	Email	Notification of roadworks on M49 Severn Tunnel joints	Circulated
30.01.20	Email	Possible sharing of a Vehicle Activated Speed device with Oldbury Parish Council	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
06.01.20	Mrs V Bywater	Administration	336.00	0.00	336.00
06.01.20	Mrs O McIntosh	Cemetery Clerk salary	36.00	0.00	36.00
06.01.20	HMRC	NI & PAYE	93.00	0.00	93.00
06.01.20	Mr P Collins	Toilets at SB	33.33	0.00	33.33
06.01.20	Mr T Dark	Odd Jobs	45.00	0.00	45.00
06.01.20	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
06.01.20	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
06.01.20	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
06.01.20	BT	Telephone & Broadband	109.39	21.87	131.26
06.01.20	AED Locator (EU) Ltd	Annual monitoring charge for defibrillators at Mafeking Hall & SB	630.00	126.00	756.00
06.01.20	FoSBR	Annual membership	25.00	0.00	25.00
06.01.20	Pilning Village Hall	Meetings 2020/ 2021	111.00	0.00	111.00
TOTAL			1,882.32	240.59	2,122.91