

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th February 2013 at 7pm at Pilning Village Hall, Pilning

COUNCILLORS Mr I L Roberts (Chairman), Mrs F C A Barr MBE,
PRESENT (9) Mr Ivor W Humphries, Mr M D Pruett,
 Mr Ian Humphries, Mrs C E Woodhouse, Kevin Weeks
 & Mrs J A Fennell

Also Present: - Mrs Victoria Bywater & Mr Peter Tyzack of Crossings House, Severn Beach.

The Chairman asked those present to observe a minute's silence, as a mark of respect, for Frank Ball of Compton Greenfield, Gerald Rich of Beach Avenue, Severn Beach, David Withers of Pilning Street, Bill Snook of New Passage, Jane Sellick of Gorsecover Road, Severn Beach and Phylis Ball late of Pilning, all recently deceased.

Item Number	Details	Action By
2013-02-1 Apologies for Absence	Apologies were accepted from Mrs N. Chappell.	
2013 -02-2 Declarations of Interest	FCAB – Severn Beach Neighbourhood Watch	
	FCAB proposed and seconded by Mrs N Chappell to alter the Standing Order Number 13 from £400 to £750	To be discussed at next meeting - VB
2013-02-3 Minutes of the previous meeting	The minutes of the previous meeting held on 7 th January 2013 had been previously circulated in the most part by email. The minutes of the meeting of 7 th January 2013 were agreed as a true record. 1. FCAB 2. Ian Humphries All agreed	
2013-02-4 Matters Arising	Appendix A Correspondence (page 7) – Miriam Woolnough to be asked to make a presentation to the Parish Council	VB
2013-02-5 Correspondence	Please see Appendix A - Attached	
2013-02-6 Accounts for Payment	Please see Appendix B – Attached 1.FCAB 2. CW All agreed Payments in accordance with Local Government Act 1972, sections as shown. The online Lloyds Banking signatories were updated to include IR and FCAB as full access users.	
2013-02-7 Public Participation	No requests had been received.	
2013-02-8 New Business	<u>Local Major Developments</u> IR reported on the hedge cutting at Ellinghurst Farm, Marsh Common Road.	

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	<p>VB to contact David Villis of S.Glos Council to clarify hedge cutting dates.</p> <p><u>Village Halls/Playing Fields</u></p> <p><u>Severn Beach</u></p> <p>JF reported on a recent meeting of the SB Village Hall Committee.</p> <ul style="list-style-type: none"> • Accounts healthy and no o/s bills • New floodlighting required • Collapsed drains. Quotes had been obtained at a cost of £1195 • Rental of hall booking form from Pilning requested. NC to provide a copy. • Original plans for development found and Peter Tyzack has been asked to champion the development. <p>Stile broken in the corner of the playing fields. Robin Kirby to be asked to repair.</p> <p><u>Pilning</u></p> <p>New village hall signage required to provide clearer instruction to visitors. VB to order new sign from Avonmouth Signs including Village Hall & Playing Fields, Pilning Pips, Brownies & Guides.</p> <p><u>Dog fouling at Severn Beach</u></p> <p>Letter previous circulated from a parishioner regarding dog fouling. VB to respond advising parishioner to contact the Dog Warden.</p> <p><u>Allotments</u></p> <p>Spring clean week to be held in April to encourage a tidy-up of both Piling & Severn Beach allotments.</p> <p><u>Repair/ refurbishment of steps by Burger Bar</u></p> <p>After discussion regarding the quotes received and the options available, it was decided to contact a Highway Adviser through Cllr Robert Griffin. VB to ask RG for his assistance.</p> <p><u>Village Matters</u></p> <p>IR reported on intimidation felt by Ableton Court. CW to organise an Action-meeting at Ableton Court.</p> <p>IR further reported on the unacceptable level of mud on the A403 along with speeding and un-sheeted loads. VB to contact S.Glos Council regarding the mud. FCAB to contact P.C. Sheilds regarding the speeding and un-sheeted loads.</p> <p>CW requested a donation towards the collection for the retiring doctor in the parish Dr Terry Paterson. Vote – 7 for, 2 against. IR and CW to investigate a gift.</p> <p>CW had received a request to unlock the bottom gates from a bereaved family wishing to visit the grave situated in the new cemetery. FCAB to unlock the gates for a trial period.</p>	<p>NC</p> <p>FCAB/ VB</p> <p>VB</p> <p>VB</p> <p></p> <p>VB</p> <p>CW</p> <p>VB FCAB</p> <p>IR/ CW</p> <p>FCAB</p>
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	<p>FCAB reported on a recent meeting of SB Neighbourhood Watch requested permission to investigate Community Doorstep Control. The Parish Council agreed to allow investigation.</p> <p>FCAB further reported a complaint from a parishioner regarding the amount of litter along the verge of Marsh Common Road.</p> <p>IWH requested contact to be made with S.Glos Council regarding the timescale of the new motorway junction and the effect this will have on relieving the area of traffic. VB to contact S.Glos Council.</p> <p>IWH reported no improvement on the bin collection. VB to further report this to S.Glos/ SITA.</p> <p>MP requested permission to launch the ‘Green dog-walker’ scheme on the Facebook page. All agreed.</p> <p>MP reported the unacceptable behaviour of cyclists on the seawall and in particular from Bristol South Cycling Club. VB to write to Bristol South Cycling Club to inform them of the by-law of no-cycling on the sea wall.</p> <p>IH requested a letter to be written to Mercedes, Audi and Porche regarding the test-track of Marsh Common Road.</p> <p><u>Report from Cllr Robert Griffin – Apologies received</u></p> <p><u>Report from Norah Chappell – Marlwood School Speech Night</u> – FCAB reported in NC’s absence. A very enjoyable evening attended by FCAB, NC & VB. The prizes sponsored by the Parish Council has been won by Kai Roberts & Lauren Medwell.</p> <p><u>Report from Frances Barr MBE – Cemetery Committee Meeting</u> It was agreed at the meeting to cut back the large willow tree, raise the ground level to improve drainage and insert paths. New burials would be at the top end of the site until the work is complete.</p>	<p>VB</p> <p>VB</p> <p>MP</p> <p>VB</p> <p>VB</p>
<p>2013-02-9 Planning</p>	<p><u>Comments of PC sent to S Glos. Council via website</u> PT12/3345/F Mafeking Hall alterations Highlighted parking issues PT13/0013/F Former St Peter’s School porch No comment</p> <p><u>Further Comment Required</u> PT12/3345/F Mafeking Hall alterations Planning officers to be contacted to inform them that work has commenced prior to granting permission.</p> <p><u>Decisions by S Glos. Council</u> PT12/1680/HS Claim for express consent for the storage of hazardous substances Consent PT12/2567/MW Sita UK Ltd Variation to condition 2 of ref</p>	<p>VB</p>

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	APP/PO009/A/102140199 Permit PT12/323/F Change of use of land at Gumhurn Lane from agricultural to mixed use agricultural and dog training/ exercise Permit with conditions PT12/3930/F Cloud Nine installation of a 100kWp ground mounted solar PV system Permit PT12/4028/O Former St Nicholas Church Site Development Control Committee visiting site on 01.02.13 – FCAB attended.	
Date of Next Meeting	The date of the next meeting will be Monday 4 th March 2013 at Severn Beach School, Severn Beach. THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED 8.50@ PM.	VB

APPENDIX A - CORRESPONDENCE

Date Received	Received by	Details	ACTION
10.01.13	Post	Update on proposals for M48/ M4 Windfarm from Reg Windpower. Reducing proposal from 3 turbines to 2.	n/a
10.12.13	Post	The Clerk Magazine	VB read & passed to FCAB
11.01.13	Email	Response to Action from Jan meeting regarding Recycling Boxes etc.	n/a
11.01.13	Letter	Further information on LCTS Grants to Parish/ Town Councils – 2013/14	n/a
14.01.13	Email	Mr Nethercott in response to our reply to him as per actions from Jan meeting	Circulated
14.01.13	Letter	Temporary Closure of Stoke Gifford Sort It from 4 th Feb to 17 th Feb 2013	n/a
14.01.13	Letter	Avon Local Councils Association S.Glos Area Group Localism & the Street Scene – Area Group Meeting 7 th February 2013. 7.15pm for 7.30pm Poole Court, Yate	n/a
14.01.13	Letter	Thornbury Reuse Shop – “Revive” at Thornbury Sort It open from Jan 2013	n/a
14.01.13	Email	Correspondence from Diane Malley regarding internal audit services for Town & Parish Councils.	n/a
14.01.13	Letter	NALC Communications Briefing – LCR & DIS Pricing 2013/14	n/a
14.01.13	Letter	Emma Homden regarding dog fouling in Severn Beach	Circulated – VB responded 08/02/13
14.01.13	Email	S.Glos press release regarding part night lighting scheme conserving energy	n/a
14.01.13	Email	S.Glos regarding Bus service contracts for the area. Currently collaging survey information to determine whether the service will continue in its current form or whether any changes need to be made.	n/a
14.01.13	Email	ALCA – requirements & procedure for requesting Legal Advice from NALC	n/a
23.01.13	Post	10% discount from Glason Direct regarding litter bins, dog waste bins etc.	VB – informed of new address
23.01.13	Post	S.Glos Over Fifties Forum Winter Newsletter x 3 S.Glos Age UK Services update January 2013 x 3	VB – informed of new address
23.01.13	Post	Report on Oldbury Activities to SSG January 2013, Quarterly site report for Oldbury Nuclear Licensed Site Oct-Dec 12, EA Report to Oldbury	n/a

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		Stakeholder Group 23 Jan 13, NDA Monthly update Jan 13.	
23.01.13	Post	Clerks & Council Direct 2013 + Jan 13 issue 85	VB - read
23.01.13	Letter	From S.Glos Council regarding extending 'part night' lighting scheme throughout S.Glos.	n/a
23.01.13	Letter	Draft programme for Town & Parish CVS Event Friday 22 Feb 2013	Wait for more details before responding
24.01.13	Email	Weekly planning list direct link	n/a
24.01.13	Email	Childrens Hospice SW. Bluebell Walk 2013 Sunday 28 th April 2013	VB-poster displayed
24.01.13	Email	S.Glos information for residents on missed recycling and waste collections	VB updated email contact details
24.01.13	Email	Avon, Somerset & Wiltshire Cancer Services Network email link survey on breast cancer	Circulated
24.01.13	Email x 2	Police & Crime Commissioners Plan Consultation & Social Value workshop. Thursday 7 th February 2013 10am-12noon Patchway & 3pm-5pm Hanham	Circulated
24.01.13	Post	S.Glos Parish Precept Acknowledgement	n/a
24.01.13	Letter	Reply to letter sent against Dec 12 actions regarding problems on Bank Road at pick up and drop off times near St Peters School	n/a
25.01.13	Post	Reminder from Wicksteed Playscapes regarding Annual inspection of play areas	VB – booked inspection visit
25.01.13	Email	Correspondence from AON UK Ltd requesting Employers Reference Number for Employers Liability renewal.	VB to supply ERN
25.01.13	Email	Poster for display on missed Waste Collections	VB displayed on Notice Boards
25.01.13	Email	Sevenside Safer Stronger Community Group – request to try and track down stolen car number plates.	Circulated
25.01.13	Email	Agenda for Planning, Transportation & Strategic Environment Committee Meeting to be held on 30.01.13	Circulated
25.01.13	Email	Survey from S.Glos concerning the Police & Crime Plan priorities for 2013/14 – 2016/17	Circulated
25.01.13	Email	Seeking nominations for PCWG representatives to attend Compact Implementation Group meetings and report back to PCWG	Circulated
25.01.13	Email	S.Glos offer to hold a training session regarding Building Control.	Circulated
25.01.13	Email	NALC E-Bulletin – Monday 21 st Jan 2013	Circulated
25.01.13	Email	Safer Stronger Community Group minutes from meeting 16 th January 2013	Circulated
25.01.13	Email	Electoral Register Monthly Changes for Feb 2013	n/a
25.01.13	Email	Weekly Planning List and Appeal List for South Gloucestershire	n/a
25.01.13	Email	FREE Electric Blanket Testing Day on Friday 25 th January 2013	Circulated
25.01.13	Email	FOSBR AGM 26 th January 2013	Circulated
25.01.13	Email	Agenda for Public Transport Forum 4 th February 2013	Circulated
25.01.13	Email	Updated programme for Localism Day to be held on Friday 22 nd February 2013 from 9.30am – 4.30pm	n/a
25.01.13	Email	NALC seeking a nomination to attend a Royal Garden Party	VB nominated JCR - unsuccessful
25.01.13	Email	Invitation to receive a quarterly e-learning bulletin to learn more about our native wild plants	Circulated
25.01.13	Email	Parish Online webmapping software for Parishes in the UK	Circulated
26.01.13	Email	Information on Green Dog Walkers from Cllr M Pruet	Circulated
27.01.13	FCAB	Thank you letter from 1st Severn Beach Scout Group for the donation towards the Defibrillator fund	n/a
27.01.13	Email	NALC member giving his approach to how to engage dog owners in the effects of dog mess – suggests an article in InView (he said local magazine)	Circulated

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27.01.13	Email	Invitation to attend S Glos partnership annual conference on the topic of low carbon	n/a
27.01.13	Email	Agenda for Planning, Transport & Strategic Environment Major Schemes sub committee on Wednesday 6th Feb 2013 at 3pm, Thornbury	n/a
27.01.13	Email	Temporary changes of patient drop off area for children between 28th Jan – 8th Mar 2013 between BRI and Bristol Royal Hospital for children	n/a
29.01.13	Email	Invitation to a consultation event about the S.Glos Health & Well Being Strategy on 21st Feb 2013	Circulated
29.01.13	Email	Invitation to S.Glos Chairman's Charity Dinner on Fri 12 Apr 2013	Circulated
29.01.13	Email	Nominations sought for S.Glos Community Award – deadline 22 Feb 2013	Circulated
30.01.13	Email	Programme for S.Glos Localism Event Fri 22 Feb 2013	Circulated
31.01.13	Email	ALCA 'Being a Good Councillor Course' training session programme 2013-2014	Circulated
31.01.13	Email	Article from SITA for inclusion in InView & website	Circulated, forwarded to InView & added to website
01.02.13	Email	Sevenside Environmental Link Group – 10am Tuesday 19th February 2013 – Agenda	Circulated
01.02.13	Email	Notification of 'part-night' lighting scheme in S.Glos	Circulated
02.02.13	Post	Full plans of 'part-night' lighting scheme effecting our parish	Circulated at meeting
02.02.13	Email	January 31st 2013 E-bulletin for County Associations, National Council and member councils of NALC	Circulated
04.02.13	Email	Pilning Ecumenical Church Council seeking input into their plans. Open event Sat 9 th March 2013 10am- 4pm.	Read at meeting.

APPENDIX B – ACCOUNTS FOR PAYMENT

04.02.13	Mrs V A Bywater	Clerk's wages (January)	£603.00	£0.00	£603.00
04.02.13	Mrs V Bywater	Stamps- general use	£5.00	£0.00	£5.00
04.02.13	Mrs V A Bywater	Petrol Allowance (January)	£50.00	£0.00	£50.00
04.02.13	S.Glos Council	Emptying of Dog Waste bins w/e 11.11.12 to w/e 06.01.13	£268.38	£53.68	£322.06
04.02.13	J C Rawlinson	Telephone bill Sept-Dec 2012	£25.63	£5.13	£30.76
04.02.13	Friends of SB Primary School	Reissue of cheque not presented from June 2012	£100.00	£0.00	£100.00
04.02.13	Care for the Elderly	Oct – Dec 2012 – 70 attendances @ £2.00 each	£140.00	£0.00	£140.00
04.02.13	KN Office Supplies	A4 Laminator + pouches General stationary Envelopes	£96.16	£19.23	£115.39
04.02.13	Dz Architecture	Stage B/ C of proposed development plan at Pilning Village Hall	£1250.00	£0.00	£1250.00
04.02.13	T-Byte Ltd	Computer & software set up for Parish Council	£190.00	£0.00	£190.00
04.02.13	Mr N Pearce	Odd jobs for Dec 2012 & Jan 2013 – 15.5hrs plus expenses of £23.32	£139.57	£0.00	£139.57
04.02.13	RE & AM Hicks	Hedge cutting on Bank Road side of Allotments	£25.00	£5.00	£30.00
04.02.13	Mrs V Bywater	Fuel allowance not paid from December accounts although listed not on chq number 316	£50.00	£0.00	£50.00
04.02.13	Arthur Booy Transport	Office relocation costs	£50.00	£10.00	£60.00
04.02.13	Mr I Roberts	Lock replacement at Northwick Tower	£11.66	£2.33	£13.99

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04.02.13	MJ Fisher	Grass Cutting	£630.00	£0.00	£630.00
		TOTAL	£3634.40	£90.37	£3729.77

DRAFT