

## PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 6<sup>th</sup> June 2005, commencing at 7.00 pm  
In PILNING Village Hall

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COUNCILLORS	Mr I Humphries (Chairman), Mrs N Chappell, Mr S Cooper,
PRESENT (10)	Mr A George, Mrs M Heslop, Mr D Humphries, Mrs J Macleod, Mr M Pullen, Mrs F Tyzack, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor) and two members of the public, Mrs J Davies and Mr E Neave.

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At 6.45, prior to the commencement of the monthly meeting, Jim Mitchell of the Severn Estuary Partnership met with members. Mr Mitchell presented a number of slides and indicated the progress being made towards an Atlantic vision of an integrated policy for wildlife and people.

There are currently 4 pilot schemes where action is to be concentrated within the estuary area. The estuary is of international importance, providing a winter home for more than 20,000 birds. Immediate targets are improvements to access along and onto the Severn Way. £10,000 has been made available and £6,000 is to be spent on modernising access points. The balance is to be used to provide information panels for this area, two suggested sites being New Passage and the Station Road end of Severn Beach. Mr Mitchell is to arrange for the production of these panels. The panels could be horizontal in nature – in keeping with the visual aspects of the river – and could present information about local wildlife and local or more distant landmarks.

Their precise nature is to be left to Mr Mitchell. He is experienced in arranging for information panels of an interesting and more durable nature. He is to liaise with the Clerk and visualises production of the panels may be possible by September.

With the time just after 7.00 pm Mr Mitchell was thanked for his attendance and then departed.

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1. APOLOGIES for ABSENCE  
No apologies, all members being present.

- 2A MINUTES of the PREVIOUS MEETING  
The minutes of the meeting of 3<sup>rd</sup> May were approved as a true record.
  1. MH      2. NC      All agreed.

2B MINUTES of the ANNUAL PARISH MEETING

Clerk read through the minutes of the meeting of 23<sup>rd</sup> May. Those members present on the occasion approved the minutes as a true record, with two exceptions. On page 285, reference to the “Highways Agency” to be altered to “Highways Authority”. This was so done. NC asked that her vote of thanks to the Clerk for his work over and above the requirements of his post should be recorded. Added on page 285.

3. ACTION/RELATED MATTERS

Nothing to record..

4. CORRESPONDENCEAirports

9621.01 Copy of response to PT, re complaint of low-flying helicopters.

Audit/Precept

9622.02 Arrangements for on-line returns to Inland Revenue.

9623.03 “Employer’s Bulletin, issue 20, April 2005.

9624.04 Budget 2005: update for employers.

Avon Local Councils’ Association

9625.05 Somerset branch notification of courses for newer councillors.

9626.06 New rates for essential and casual car users.

9627.07 Minutes of April 7<sup>th</sup> meeting, agenda for meeting on 16<sup>th</sup> June.

9628.08 ALCA Newsletter, issue 5, May edition – circulated.

9629.09 ALCA Newsletter, issue 6 – Clerks’ training courses.

9630.10 ALCA Newsletter, issue 7, June edition – circulated.

Bus Services, Shelters & Signs

9631.11 Community Transport meeting at Lower Almondsbury, 6<sup>th</sup> June.

9632.12 Public Transport Forum at Yate, 13<sup>th</sup> June.

Campaign to Protect Rural England

9633.13 *Fieldwork*, June edition – circulated.

9634.14 *Countryside Voice*, summer 2005 edition – circulated.

Cemetery/Churches

9635.15 Info re troughs made for centenary, provided by Mr M Fish.

9636.16 Request for info re war memorial. Response 19<sup>th</sup> June.

Clerk/Clerks' Society

- 9637.17 Training opportunities for Clerks, in Marksbury and Taunton.  
9638.18 Booking form for various courses.  
9639.19 Training and support for Council Admin courses.  
9640.20 *The Clerk*, May edition – circulated.

Elections/Applications for Parish Council

- 9641.21 Monthly alterations to electoral register, Pilning ward.  
9642.22 Monthly alterations to electoral register, SB ward.  
9643.23 Update on electoral services review.

Employment/Opportunities

- 9644.24 Employment Update E02-05, increase in compensation levels.  
9645.25 “Be Ready”, practical information for employers.

Environment Agency

- 9646.26 *Update*, April edition – circulated.

Environment/Conservation

- 9647.27 *Heritage News*, issue 11 – circulated.

Footpaths

- 9648.28 Letter of thanks from Mr E Neave, for help in clearance, ORNs 4 & 54.

Grass Cutting

- 9649.29 Living Landscapes of Bath: offer of services.

Health Authority and Care Services

- 9650.30 ‘Save Frenchay Hospital’, meeting at Winterbourne on 25<sup>th</sup> May.

ICI/Zeneca & other Industrials

- 9651.31 Comment from Terra re visible brown stacks.

Newspapers

- 9652.32 *Gazette*, May 13<sup>th</sup> edition: advert for annual parish meeting.

Playgrounds/Youth Activities

- 9653.33 SMP of Egham, suggestions for new play equipment.  
9654.34 Annual inspection report from Wicksteed – copies to VH committees.  
9655.35 S Glos to remove graffiti at Pilning play area – waiver form.

Police

- 9656.36 *Safer S Glos*, second edition – circulated.

Railways

9657.37 Newsletter (FoSBR), copy to CW, copy circulated.

River, Seawall & Environs

9658.38 Current arrangements for Visitor Centre in Shaft Road.

9659.39 Comment on food hygiene regulations, re burger bar at SB.

Roads/Road Signs

9660.40 Rail bridge at Northwick Road, response from Janet Finch.

Rural Areas/Local Plan

9661.41 Draft of Transport Plan can be viewed on internet.

9662.42 S Glos Local Plan, modification programme.

9663.43 'RSS Update', issue 1 – circulated.

Schools

9664.44 Consultation on schools organisation plan, 2006-2010 – circulated.

Severnside Development

9665.45 Response from Steve Webb MP, and copy of Redrow letter.

9666.46 Redrow response to MP, copy to council.

South Gloucestershire Council

9667.47 List of meetings for June.

9668.48 Council meeting, 18<sup>th</sup> May in Kingswood.

9669.49 Cabinet meeting, 23<sup>rd</sup> May in Kingswood.

9670.50 Cabinet meeting, 6<sup>th</sup> June in Thornbury.

9671.51 Children & Young People Select Committee, 25<sup>th</sup> May in Thornbury.

9672.52 Communities Select Committee, 1<sup>st</sup> June in Thornbury.

9673.53 Corporate Coordination Select Committee, 11<sup>th</sup> May in Thornbury.

9674.54 Development Control Committee, 12<sup>th</sup> May in Thornbury.

9675.55 Development Control Committee, 9<sup>th</sup> June in Thornbury.

9676.56 Health Scrutiny sub Committee, 25<sup>th</sup> May in Kingswood.

9677.57 Standards Committee, 13<sup>th</sup> May in Thornbury.

9678.58 Severn Vale Area Forum, 15<sup>th</sup> June at SB School.

9679.59 Executive Decisions, w/e 30<sup>th</sup> April.

9680.60 Executive Decisions, w/e 6<sup>th</sup> May.

9681.61 Executive Decisions, w/e 13<sup>th</sup> May.

9682.62 Executive Decisions, w/e 20<sup>th</sup> May.

9683.63 Executive Decisions, w/e 27<sup>th</sup> May.

9684.64 Executive Decisions, w/e 3<sup>rd</sup> June.

9685.65 Forward Plan of Executive Decision-Making, Jun 2005 to May 2006.

9686.66 A code for the future, Standards Board.

South Gloucestershire Council (cont)

- 9687.67 Parish council member required for Standards Board.  
 9688.68 Standards Committee, annual review – circulated.  
 9689.69 Quality of Life, indicators report – circulated.

Stationery/Circulars/Books

- 9690.70 Catalogue from Shaws of Crayford.

Travellers

- 9691.71 Stephen Pasterfield letter to Chairman, re next step.  
 9692.72 Draft of letter to S Glos, and follow-up to letter above.

Traffic Problems/Transport Policy

- 9693.73 Leaflet, Joint Local Transport Plan – circulated.  
 9694.74 Ackn by Steve Webb MP, re comment on Bristol Bridge proposals.  
 9695.75 ‘Bike Week’ event, 12<sup>th</sup> June,

Utilites – Post Office

- 9696.76 *Pillar Talk*. issue 7, Spring 2005 edition – circulated.

Voluntary/Community Groups

- 9697.77 Arrangements for Parish Information Day on 25<sup>th</sup> June.  
 9698.78 S Glos Deaf Association newsletter – circulated.  
 9699.79 Volunteer Centre AGM being held this evening.  
 9700.80 Volunteer Centre, follow up re Data Protection Act.  
 9701.81 Booking form for Trinity Hall – Information Day on 25<sup>th</sup> June.

Waste Dumping/Disposal/Landfill

- 9702.82 Bottle Recycling Banks to be placed at SB Village Hall.

Planning

- 9703.83 Delegated decisions, 1<sup>st</sup> May.  
 9704.84 Delegated decisions, 8<sup>th</sup> May.  
 9705.85 Delegated decisions, 15<sup>th</sup> May.  
 9706.86 Letter of thanks for council support, Mr Francis of Wainbridge Bungalow.

Accounts/Donations

- 9707.87 JPR Building, repairs at Pilning VH. Item 5 -1 refers.  
 9708.88 JPR Building, repairs at Pilning VH, second project. Item 5 -1 refers.  
 9709.89 Newsquest, advert for annual parish meeting. Item 5 – 2 refers.  
 9710.90 PC World, computer cable. Item 5 – 5 refers.  
 9711.91 PC World, computer (Norton) programmes. Item 5 – 6 refers.  
 9712.92 CJ Computing, printer repair. Item 5 – 7 refers.

Accounts/Donations (cont)

9713.93	PC World, digital camera. Item 5 – 8 refers.
9714.94	SB School, booking charges. Item 5 – 9 refers.
9715.95	SB Mother & Toddler, donation. Item 5 – 10 refers.
9716.96	Music with Mummy, donation. Item 5 - 11 refers.
9717.97	Mr I Roberts, grass cutting. Item 5 – 12 refers.
9718.98	Total Butler, oil purchase. Direct debit through bank (£62.31).
9719.99	SARA, letter of thanks. Item 5 – 12, minutes of 3/5, refers.
9720.100	Alzheimer's Society, donation request.

5. ACCOUNTS for PAYMENT

5 – 1	£4932.65	J P R Building	Repairs at Pilning VH	LGMP
5 – 2	£ 80.37	Newsquest	Annual meeting ad.	111
5 – 3	£ 420.00	J C Rawlinson	Clerk – wages (May)	112
5 – 4	£ 50.00	J C Rawlinson	Petrol	111
5 – 5	£ 7.99	PC World	Computer cable	111
5 – 6	£ 70.19	PC World	Anti-virus/firewall disks	111
5 – 7	£ 64.95	CJ Computing	Repair to printer	111
5 – 8	£ 104.85	PC World	Digital camera	111
5 – 9	£ 30.00	SB School	Booking charges	111
5 -10	£ 200.00	SB M & T	Donation	137
5 -11	£	Music with Mummy	Donation	137
5 -12	£ 350.00	Mr I Roberts	Grass cutting (May)	*
5 -13	£ 50.00	Mr & Mrs Collins	Toilet keyholder	PHA
5 -14	<u>£ 82.00</u>	Trinity Hall	Booking charge	142
	<u>£6443.00</u>			

Items 5-3 to 5-8, inclusive, paid as one cheque.

Payments in accordance with Local Government Act 1972, sections as shown, except –

5 – 1	Local Government (Miscellaneous Provisions) Act 1979, s19
5 -12	(Playing fields – LG(MP), as above (Sea wall gardens – Public Health Act 1875, s164
5 -13	Public Health Act 1936, s87

The accounts above were approved for payment. 1. MP 2. SC, All agreed.  
(Item 5-11 to be held in abeyance, subject to further inquiries)

6. PUBLIC PARTICIPATION

None.

## 7. AGENDA

### 7 – 1 Severnside Development

Despite claims of problems due to increased traffic levels, the changes to road markings, and speed limits, along the A403, have resulted in the number of accidents falling from 5 per year to only 1 during the entire period since the changes were made (reported by PT). DH suggested the accidents may simply have 'moved along the road'. There have recently been a number inside the Bristol boundaries. This concern has been addressed as PT has made contact with Bristol City Council regarding this matter.

Further to the response from Redrow (corres above), agreed a copy should be sent to the Police, and that Insp Corrigan should be approached at next week's 'Forum'.

### 7 – 2 Village Halls/Playing Fields

A thank you was given to SC and wife Becky, for their work at the tennis court. SC reported that much remained to be done: bitumen is required to complete the on-court repair; a JCB will be needed to clear up the old remnant surface of the former play area; and, a contractor will need to clear the bramble growth to the rear of the court. It may be possible to obtain a 'flailing' machine from the same source as that used by the footpaths department

### 7 – 3 Information Day

AG summarised arrangements for 25<sup>th</sup> June, obtaining promises of help at Pilning from NC, MH and FT. AG, JM and CW will be involved at SB. IH, who will be helping with the provision of transport, thanked AG for the enormous amount of work he had put in. Any charges made for halls to be met by pc. Those councillors helping out are to arrange for refreshments, costs again to be met by pc. Name tags are to be provided by JM so that members of the public may approach councillors should they wish. Clerk to provide a brief history of the pc so those interested may read or remove.

### 7 – 4 Youth Activities

Despite the enthusiasm of new Community Police Officer Ray Barlow, it is more likely the pavilion will need to be demolished, rather than be re-furbished with some involvement by those responsible: damage now being considerable.

Clerk has completed a disclaimer form for S Glos to facilitate early efforts by them to remove the offensive graffiti at the Pilning play area. Agreed a sign should be mounted to clearly indicate the area had been provided only for children under 10. Although the pc has no wish to spend any further money on the existing pavilion, agreed a sign indicating the dangers should be obtained and displayed. This would demonstrate a duty of care and indicate the pc has done all it can to warn youngsters of dangers involved in using the site.

As requested, Clerk provided likely costings for the provision of 2 new seats at Pilning VH and one seat plus table with picnic benches on the sea wall gardens. Cost is likely to be in the region of £2,500. On this basis it was agreed to go ahead.

#### 7 – 5 Travellers

Caravans recently on the 'tip' site have now departed. JM expressed concerns felt by her and neighbours, following some interest being shown in Beach House and a nearby site, with travellers making their presence known.

IH said the account submitted by the solicitors had now been paid, Clerk stating that he had made the payment despite pc deciding not to pay. Clerk observed that as a local authority the pc should not become embroiled in legal action for debt recovery. Whilst councillors were clearly unhappy over the comparative lack of progress, legal representation had been obtained on the basis of an hourly rate for services rendered. Failure to obtain satisfaction was not a valid point under the terms of the contract. Agreed to continue with the process, a monthly itemised account to be requested.

#### 7 – 6 Parish Website

Minutes for April have now been submitted. As yet no confirmation has been received concerning the future of the website. However, with the pc now on-line, an independent site could be set up if necessary.

#### 7 – 7 Road Problems

Following complaints, AG asked whether the 30 mph signs at the junction of Beach Road/Gorse Cover Road might be moved to the top of the motorway bridge. The current site results in vehicles greatly exceeding the limit well into the restricted area. If re-positioned the situation may be improved.

Following on from the decision made at the annual parish meeting it was agreed to invite Derek Baillie and John Fox to a meeting to discuss the likely alterations to traffic flows at Bristol Bridge and continuing developments at Cribbs Causeway and the traffic chaos.

#### 7 – 8 Cemetery Regulations

IH recommended 2 small amendments to the draft. These related to: 1. a specification requiring the base of the Headstone should be at ground level; and, 2. that a minimum 2 feet distance should be left between headstones to facilitate grass cutting. The draft, together with the amendments was approved.

#### 7 – 9 Village Matters

**Trees** – DH reported a recent approach to Alan Irons and the subsequent removal of brushwood from a tree bole. Unfortunately the adjacent tree, in an equally bad condition, was ignored. AI to be contacted again, also by NC. Excess growth in Beach Avenue has been dealt with. AG reported a fallen tree in Northwick Road.

**Gaming Machines** – JM informed members of problems at the Burger Bar. A difficulty had arisen within her own family and having dealt with this, JM has observed, and been advised of problems with children, one as young as 8, playing the machines throughout the day. It appears that not only are these machines unlicensed, but the minimum age of players should be 18. S Glos to be informed.



7 – 9 Reports

FOOTPATHS – PT reported that on a recent walk on the path to Lords Rhine it had been noted that the formerly collapsed stone bridge had been replaced by a modern ‘state of the art’ bridge which could be highly commended.

WEIGH STATION – PT raised the question of likely future use of this soon to be closed facility. DH stated the original agreement called for reinstatement for fire service use.

8. PLANNING8 – 1 Comments of PC sent to S Glos Council

PT05/1153/RM	Warehouse, Plot 4000, Western Approach	No comment
PT05/1212/F	Garage conversion, Pampass Court, Pilning	No comment
PT05/1304/F	Stable conversion, Whitehouse Farm	No objection
PT05/1305/RVC	Variation of conditions, Enron	Defer plans
PT05/1305/RVC	Enron (follow up comment)	Acceptable
PT05/1567/F	Extension, 32 Gorse Cover Road	Support

8 – 2 Decisions by S Glos Council

PT04/0233/O	Development at Enron	Permit
PT05/0736/F	Garage conversion at 7 Riverside Park	Permit
PT05/1062/F	Conservatory at 19 Redwick Road	Permit
PT05/1087/F	Compressor/tower at Terra Nitrogen	Permit
PT05/1118/F	Extension, 15 Albert Road	Permit
PT05/1202/F	Extension, 69 Redwick Road	Permit

8 – 3 Planning Appeals

PT04/3347/O	2 dwellings at 67 Redwick Road – against refusal
PT04/0565/F	Demolition/new build at Wainbridge Bungalow –withdrawn

8 – 4 Applications Withdrawn

PT04/0191/CLE	Firing at Range (Bristol M&B Gun Club)
PT05/0157/F	Barn conversion, St Peters Farm
PT05/0160/F	Coach House conversion, St Peters Farm

**The next Council Meeting to be held at Severn Beach School on Monday 4<sup>th</sup> July.**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.32 PM

Signed.....Dated.....

JCR