

Pilning & Severn Beach Parish Council

Meeting held on Monday 3rd September 2018

at Pilning Village Hall, Pilning

COUNCILLORS (9) Mrs SC Binns (Chairman), Alderman P Tyzack, Mr N Davies, Mrs H Rickards, Mrs N Chappell, Mr K Weeks, Miss Tessa Chappell, Mr T Fennell & Mrs C Woodhouse.

Also Present: - Mrs Victoria Bywater (Clerk) (VB) & three members of the Parish.

The Chairman asked those present to observe a minute's silence for Roy Edwardes of Pilning, Mike Woodhouse of Severn Beach and Chris Rowan also of Severn Beach as a mark of respect who had recently deceased.

Item Number	Details	Action By
2018-9-1 Apologies for absence	Apologies were accepted from District Councillor Robert Griffin and Cllr Mike Pruett.	
2018-9-2 Declarations of Interest	None	
2018-9-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 2 nd July 2018 had been previously circulated and were agreed by all as a true record.	
2018-9-4 Matters Arising	<p>SCB reported the following matters arising –</p> <ol style="list-style-type: none"> 1) The basket ball hoops have been installed at Pilning Playing Field 2) The cost for replacement cradle swings is approx. £240 3) No further update had been received from SusTrans 4) Website near completion and will then be made 'live' 5) The WW1 roll of honour boards have finally been successfully scanned and will be printed by Motion Print 6) The cost of the print for the WW1 booklet being prepared by the History Group is more costly than originally thought. A vote was taken on the proposal of KW, seconded by CW, all agreed to pay for 500 copies at a cost of £430.00. 7) Mrs Frances Barr MBE was presented with a gift of thanks for her work with the Parish Council at the Flower Show <p>PT requested VB contact S.Glos Council to determine the boundary of the land adjacent to the bus stop at Redwick Road. PT reported the plaques on the sculptures would shortly be inserted.</p>	VB
2018-9-5 Correspondence	<p>Please see Appendix A. It was agreed that a letter of support would be sent to FoSBR regarding the Cross Country Consultation.</p>	VB
2018-9-6 Accounts for Payment	<p>Please see Appendix B Accounts for payment were approved. PT questioned the cost of the work at Northwick Cemetery. VB explained</p>	

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	that the tender documents for 2019 had been circulated to Mr L Liddiatt, Elm Tree Contractors and Mr T Roper with a closing date of 30 th November 2018. VB to forward tender documents to Mr T Dark also.	VB
2018-9-7 Public Participation	None	
2018-9-8 Libraries	<p>SCB reported that the opening of the Community Library at Severn Beach has been successful and thanks were expressed to Cllr Heather Rickards for all her hard work.</p> <p>PT reported that the hall had already received an enquiry about Adult Learning using the new facility.</p> <p>VB presented the income and expenditure to date for the Community Library. Costs expected to conclude the setting up of the Community Library will be circa £1600 and would form part of accounts for payment at the October 2018 meeting.</p> <p>1) To agree whether to financially support the mobile library After discussion, KW proposed not to financially support the mobile library, seconded by TF, all agreed.</p> <p>2) To formally confirm the arrangements regarding the Parish Council support of the Community Library at Severn Beach After discussion, the following was agreed:</p> <p>Insurance – to be covered by Village Hall policy Room hire – no rental fee to be paid by the Parish Council Use of room – not a Parish Council decision Heating / lighting etc. – to be paid for by Village Hall with a cost analysis prepared in one year Wifi – to be paid for by the Village Hall</p> <p>A donation request was received from a member of the Village Hall Management Committee to fund the cost of the Wifi installation (£240). ND proposed this was paid, seconded by CW, one abstained all others in favour.</p>	<p>VB</p> <p>VB</p>
2018-9-9 Unsociable behaviour in Severn Beach	<p>To discuss the recent unsociable behaviour at Ableton Court, Severn Beach</p> <p>PT updated the meeting that there had been a recent incident regarding a former resident of Ableton Court. The police had been involved and the resident had been immediately evicted from Ableton Court.</p> <p>After discussion it was agreed that this is not a Parish Council matter and any incidents of unsociable behaviour in the Parish should be reported to the police.</p>	

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2018-9-10	<p>1. Village Halls/ Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field PT confirmed that the recent minutes from the Management Committee had been circulated. PT requested that the ball park fencing company are chased again for a response to the items on the play equipment inspection report.</p> <p>b) Update from Pilning Village Hall VB reported that following a report from the Management Committee, a building surveyor had been instructed to report on subsidence at the Village Hall. The report had been received and forwarded to the insurance company. VB awaiting confirmation of cover before undertaking the recommendations made by the Buildings Surveyor.</p> <p>c) Pilning Playing Field - 1st September 2018 - SCB Field has been recently cut with little grass lying on top. Only found three pieces of litter, all by teenage shelter. A big improvement. The basketball hoops are up!!! There is a tree growing through the tennis court fence. Two buried pieces of metal now exposed in play area. Victoria has arranged for these to be removed Equipment all appears sound and field looks good.</p> <p>d) To agree the decision regarding the trees at the gate to Northover Court, Pilning Deferred to next meeting due to time constraints</p> <p>2. Allotments Pilning – SCB reported that two plots unworked currently. Severn Beach – KW reported ten unworked plots currently.</p> <p>3. Cemeteries</p> <p>a) Update on Pilning Cemetery SCB reported a recent issue with a burial at Pilning Cemetery along with a number of graves in need of weeding and requested a meeting of the Cemetery Committee to agree a plan of the area for the future.</p> <p>b) Update on Northwick Cemetery This item had been already covered under item number 2018-9-6</p> <p>SCB informed all those present that the usual agenda item ‘Update from councillors regarding local village matters’ had been removed from this and future agendas but reminded Councillors that any agenda items can be forwarded to the Clerk for inclusion in the agenda.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>SCB/ CW/ NC</p>
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<p>2018-9-10 Planning</p>	<p>a) To discuss the planning application at the former Cross Hands public house, Pilning PT raised the concern regarding any possible application that involved changing the frontage of the building. PT advised the meeting that following his correspondence with the Conservation Officer at South Glos Council that the building is Locally Listed which would give some protection.</p> <p>b) To agree a representative to attend Development Control Meetings regarding the Sea Wall Defence application PT proposed that ND prepare a statement and attend the meetings if available. ND agreed to prepare a statement and attend if possible or brief an alternative representative as required.</p> <p>NC queried the recent acquisition of land near the new M49 junction for use as a service station . VB confirmed no application had been received to date.</p> <p><u>Decisions by South Glos Council</u></p> <p>PT18/1831/F 7 Denny Isle Drive, Severn Beach – Erection of two storey side extension and erection of single storey rear extension to form additional living accommodation. Extension of existing boundary wall and gates to rear garden – Approve with conditions</p> <p>PT18/2228/F Rustic House, 123 Beach Road, Severn Beach – Erection of a single, 3 bed, 2-storey house – Refusal</p> <p>PT18/2359/F 244 Gorse Cover Road, Severn Beach – Erection of two-storey side extension to provide additional living accommodation – Refusal</p> <p>PT18/2224/F Queens Lodge, New Passage, Pilning – Erection of 1no. detached car port and store. Creation of new vehicle access and associated works – Approve with conditions</p> <p>PT18/2225/F Eighteen Eighty Six, New Passage Road, Pilning – Erection of detached double garage – Approve with conditions</p> <p>PT18/2275/F Laurel Farm, Northwick Road, Pilning – Extension and conversion of barn and 1no. dwelling and associated works – Approve with conditions</p> <p>PT18/2555/F 6 Shaymoor Lane, Pilning – Demolition of existing structure and erection of log cabin to form annex – Approve with conditions</p>	<p>ND</p>
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	<p>PT18/2944/F Grey West Bungalow, 91 Marsh Common Road, Pilning – Alterations to dormer to allow improved access to loft space – Approve with conditions</p> <p>PT18/2700/F 2 Beach Avenue, Severn Beach – Erection of first floor extension to form additional living accommodation. Installation of Juliet balcony – Approve with conditions</p> <p><u>Withdrawn Application</u></p> <p>PT18/1996/F Ableton Court, Severn Beach</p>	
<p>2018-9-12 Reports</p>	<p>Tuesday 17th Town & Parish Forum three presentations gave limited time for questions. 1 - Amanda Deeks, CEO of SG, gave a glowing report of how well everything is going despite the cuts. Council income is now 70% from Council Tax, 25% from Business Rates and 5% from Govt grant. Social care is now taking the lions share of the total budget, still need to find stupendous amounts of cuts to meet the government edicts. Some Councils are going bust, but govt is blaming the councils. 2- Brian Glasson, Head of Planning Services, talking about the changes to the planning committee process. We had previously protested about the lack of consultation on matters affecting us, but they have since rescinded all the changes we objected to. For us, all will stay the same except that we will now have the power to call an application to Committee, even if our District Councillor doesn't. The Committee structure change is that instead of having a geographic split of east and a west committees, there will now be a larger sites and a smaller sites committees. Several Parishes concerned about ability to respond in the 21days, but it was made clear it is up to us how we manage to do that. Latitude will be given where possible, but point was made that whatever they receive from the Parish Clerk is taken to be the considered view of the whole of the Parish Council 3- Debbie Butler about the 'Future Bright' programme. Afraid I glazed over at this one, but her briefing notes will be circulated. She had a stall at the Severn Festival, so you may have already seen it.</p> <p>Wed 18th - SevernNet - Transport - An alteration to the 625 is on the cards. The contract is about to be re-tendered and Stagecoach are interested as they see a potential for it with all the new development - the SevernNet shuttle bus connecting the stations to the works is to be replicated with a second route. Its progress will depend on the buy-in of the different companies</p>	

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	<ul style="list-style-type: none"> - Delta properties, in conjunction with Euro Garages, are looking to acquire a tranche of land next to the new M49 junction to provide a truckers service area and fuel stop - road closure to lift in the beams for the new bridge likely to be December/January. Transport operators urged for it to be Jan, and to give 2 months notice because of need to plan extra timing to their distribution routes. - FoSBR are pushing for a trial stopping service at Pilning Station at 7.30am and pushing the P&R idea - works on M5 junction 19 are now delayed until 2019, because repair works on the Avon bridge south-bound are needed first. This will involve lane closures later this year. - work is under way to introduce vehicle charging points across the city/region. Govt grants available. <p>Friday 20th - Highways England - M49 Start of Work</p> <ul style="list-style-type: none"> - it seemed to me like a social event for the senior people, masquerading as an official function. But we heard some bits of interest, and spoke to some useful people. - they have cleared the vegetation from the site now, and promise that the tree replanting will be on the basis of 2:1 - they are constructing an additional drainage culvert to aid the drainage of the area - I acquired a site map which you may find of interest - Sustrans were there and will be granted a sum of money to enhance cycle routes through Severnside. - lane narrowing and 50mph speed limit will be introduced as soon as they start work. The lane narrowing is to enable the hard shoulders to provide the access and egress from the works site. - still no news of any progress with roads to connect to the junction. Unless the councils get involved with the developers the junction will be built but not opened. - made the point about them calling it 'Avonmouth Junction' when there is no road from it to Avonmouth.. they seem to be taking note.. 	
<p>2018-9-13 Report from S. Glos. Council</p>	<p>None</p>	
<p>2018-9-14 Items to add to future agendas</p>	<ol style="list-style-type: none"> 1. Paths - To agree paths for inclusion on the definitive map 2. To agree a plan for the opening of Severn Beach Toilets if Mr Collins is unavailable 3. A Forgotten Landscape <ul style="list-style-type: none"> • To discuss the presentation of the sculptures at Severn Beach 	

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	To discuss the ongoing legacy work of A Forgotten Landscape 4. To agree the decision regarding the trees at the gate to Northover Court, Pilning	
2018-15-15 IN CAMERA	It was proposed by PT, seconded by KW, all agreed to hold the item to discuss the role of the Cemetery Clerk in camera due to the recent resignation of the Cemetery Clerk. After discussion, it was agreed to ask the Cemetery Clerk for another local cemetery to receive all the records and advise the Parish Council on a way forward.	VB
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 1 st October 2018 starting at 7pm, there being no further business the meeting closed @ 9.15pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
03.07.18	Email	Decision sheet for Cabinet, Monday 2 nd July 2018, 2pm	Circulated
04.07.18	Email	Agenda for Development Control (West) Committee, Thursday 12 th July 2018, 11am, Turnberries, Thornbury	Circulated
04.07.18	Email	July blog from District Councillor Robert Griffin	Circulated
05.07.18	Email	Viridor Community Liaison Group meeting information	Circulated – KW to attend
06.07.18	Email	Latest news from A Forgotten Landscape	Circulated
06.07.18	Email	Agenda for Town & Parish Council Forum, 17 th July 2018, 10am	Circulated
06.07.18	Email	Postponement of opening of Library at Severn Beach	Circulated
10.07.18	Email	Change of meeting date for Viridor Community Liaison Group to Tuesday 17 th July 2018, 6pm at Avonmouth RRC site	KW informed
10.07.18	Email	Agenda for Council, Wednesday 18 th July 2018, 7.45pm, Kingswood	Circulated
10.07.18	Post	The Clerk Magazine	Circulated
13.07.18	Email	S.Glos Consultation – bus CIL Regulation 123 list	Circulated
16.07.18	Email	Agenda for Audit & Accounts Committee, Tuesday 24 th July 2018	Circulated
17.07.18	Email	Agenda for Scrutiny Commission, Wednesday 25 th July 2018, 3pm	Circulated
17.07.18	Email	Oldbury Site Stakeholder Meeting – Wednesday 1 st August 2018	Circulated
18.07.18	Email	Agenda for Development Control (West) Committee Friday 27 th July 2018, Thornbury	Circulated
19.07.18	Email	Pilning Wetland Open Morning – 12 August 2018, 10am	Circulated
23.07.18	Email	Request from a Parishioner to cut back hedge on footpath	VB responded
23.07.18	Email	SB Open Space Drone recording	Circulated
24.07.18	Email	Agenda for Scrutiny Commission, Wednesday 25 th July 2018, 3pm	Circulated
24.07.18	Email	News & Events in S.Glos	Circulated
25.07.18	Email	Oldbury Site Stakeholder Group Meeting Wednesday 1 st August	Circulated

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26.07.18	Email	From a resident thanking for basketball hoops and requesting more equipment	VB responded
26.07.18	Email	Notes from Pilning Station Group 27.07.18	Circulated
30.07.18	Email	SevernNet news 30.07.18	Circulated
31.07.18	Email	S.Glos Consultation Document and Feedback form on Refreshing Equality Plan for 2018	Circulated
31.07.148	Email	Notice of Mobile mast base-station upgrade work at 54 Redwick Road, Pilning	Circulated
01.08.18	Email	Agenda for Development Control (West) Committee, Thursday 9 th August 2018, 11am	Circulated
01.08.18	Email	Request for woodchip from SB allotment holder	VB responded
02.08.18	Email	Notice of intent of temporary traffic order for A403	Circulated
06.08.17	Email	Latest news from A Forgotten Landscape – August 2018	Circulated
08.08.18	Email	August blog from District Councillor Robert Griffin	Circulated
09.08.18	Email	Hinkley Connection Project high-level update invitation	Circulated
20.08.18	Email	Request from a resident of Severn Beach to inspect the trees on the boundary of Severn Beach allotments for Dutch Elm Disease	To be discussed at the Sept 2018 meeting
21.08.18	Email	Oldbury Site Stakeholder Group Meeting – Draft minutes Wednesday 1 st August 2018	Circulated
22.08.18	Email	From a resident of Severn Beach – a number of emails regarding a recent incident at the play park and an address in Severn Beach.	To be discussed at the Sept 2018 meeting
23.08.18	Email	Response from Lower Severn Drainage Board regarding bin on Gorse Cover Road.	No Action
24.08.18	Email	Request from FoSBR to respond to CrossCountry consultation	Circulated
28.08.18	Hand	Letter of resignation from Mrs Frances Barr MBE from the role of Cemetery Clerk	To be discussed at the Sept 2018 meeting
02.09.18	Email	Minutes of the SBVH Management Committee	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
03.09.18	Mrs V Bywater	Wages + office payment & fuel allowance	1002.09	0.00	1002.09
03.09.18	HMRC	NI & PAYE	116.08	0.00	116.08
03.09.18	Mr T Dark	Odd jobs	60.00	0.00	60.00
03.09.18	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance	187.58	37.52	225.10
03.09.18	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
03.09.18	Mr L Liddatt	Quarterly payment for grass cutting at Northwick	200.00	40.00	240.00

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03.09.18	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - July - Sept 2018	37.52	0.00	37.52
03.09.18	Greenbarnes Ltd	New catches for Notice Board at Pilning	35.83	7.17	43.00
03.09.18	BT	Telephone & broadband	81.00	16.20	97.20
03.09.18	PKF Littlejohn LLP	External Auditor	300.00	60.00	360.00
03.09.18	B&A Group	Skip at SB allotments	190.00	38.00	228.00
03.09.18	Parish Hall & Recreation Ground	Meeting room hire - 2019/2020	165.00	0.00	165.00
25.07.18	Mr L Liddatt	Quarterly payment for grass cutting at Northwick - June to Sept	200.00	40.00	240.00
03.09.18	BT	Telephone & broadband	79.77	15.95	95.72
03.09.18	Branch Walkers	Work at Northwick Cemetery	120.00	24.00	144.00
03.09.18	Branch Walkers	Work at Pilning Cemetery	70.00	14.00	84.00
03.09.18	Robert White Associates	Building survey at PVH	300.00	60.00	360.00
03.09.18	Vision	Photocopier charges	3.31	0.66	3.97
03.09.18	Water2business	Water at Bank Road	107.37	0.00	107.37
TOTAL			3,425.55	387.50	3,813.05