

# PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 4<sup>th</sup> September 2006  
In SEVERN BEACH School

COUNCILLORS      Mr I Humphries (Chairman), Mrs N Chappell, Mr D Humphries,  
PRESENT      (6)      Mr G Moore, Mr M Pullen, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor); 4 members of the public (Frances Barr MBE of Beach Road, Nicole Bendall of Cranmoor Green, Barbara Matthews of Salthouse Farm Park, and Eddie Neave of Ableton Lane. Also present: PC Daryl Lodge and PCSO Kirsty Flicker.

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At 6.30 pm, prior to the commencement of the meeting, Richard Aston of S Glos Council, was due to speak with members regarding the establishment of a nature reserve on the foreshore. RA submitted his apologies, members thus arriving earlier than necessary, unaware of his absence.

Accordingly it was agreed to deal with some of the considerable bulk of correspondence before commencing the business of the meeting, as advertised, at 7.00 pm. To conform to the normal layout the minutes are printed in their usual form.

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## 1. APOLOGIES for ABSENCE

Mr S Cooper (work commitments), Mr A George & Mrs M Heslop (holidays).

Councillor Fiona Tyzack submitted a letter of resignation, a decision contributed to by a combination of extra grand-parental duties and a diminishing health condition. Mrs Tyzack has been a member of council since May 2003.

**The Chairman asked that members join in remembrance of Mr Alfie Lavender, formerly of Ableton Court, and Mrs Gwen Hooper (nee Ball), recently deceased**

## 2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 3<sup>rd</sup> July were approved as a true record.

1. MP      2. CW      All agreed.

## 3. ACTION/RELATED MATTERS

### 3 – 1 Village Halls/Playing Fields

With the failure of the initiative aimed at utilising the pavilion, and increasing concerns over the deteriorating condition and the resultant dangers, IH contacted Smiths (Gloucester), and the pavilion has been demolished. Item 5-16, minutes of 3<sup>rd</sup> July, refers to the cost involved. The pavilion was erected on the site in 1964 and served the cricket club for almost 30 years. Local GP, Dr E K R Rushton, a keen cricketer, was one of the major figures involved in setting up the facility.

3 - 2 Cemeteries/Churches

The Northwick Cemetery Committee meeting has still to be arranged.

3 – 3 River, Seawall & Environs

Following damage to some trees on the ‘boating lake’ site, a planting and protection programme has been promised (item 10855.105 below). PT had spoken with some of the local children involved in creating the problems, but had been badly received. Since then, however, he had received an apology in respect of the language he had been subjected to.

3 – 4 Disabled Access

Following the complaint regarding access to Pilning VH, signs have been prepared indicating the availability of ramps for use by disabled persons seeking access.

4. CORRESPONDENCEAudit/Precept

- 10751.01 Request for pay and tax details for Mrs Barr.
- 10752.02 Transitional arrangements for audit fee scales.
- 10753.03 External audit fee scales, 2006/2011.
- 10754.04 VAT on mileage, and internet purchases.

Avon Local Councils Association

- 10755.05 Legal briefing L06-06, Freedom of Information Act, publication schemes.
- 10756.06 ALCA Newsletter, July edition – circulated.
- 10757.07 ALCA Newsletter, August edition – circulated.
- 10758.08 ALCA Newsletter, September edition – circulated.
- 10759.09 Awards for best practice councils.
- 10760.10 Starter list of policy documents required by local councils.
- 10761.11 Minutes of ALCA meeting on 16<sup>th</sup> February.
- 10762.12 Minutes of ALCA meeting, 18<sup>th</sup> May, Agenda for meeting, 27<sup>th</sup> July.
- 10763.13 Policy briefing P06-06, The Commons Act 2006.
- 10764.14 Minutes of AGM, 15<sup>th</sup> October 2005, at Long Ashton.
- 10765.15 ALCA Annual Report 2005-2006.
- 10766.16 Digital mapping, a booklet from the Ordnance Survey.

Cemetery/Churches

- 10767.17 War Memorial Heritage, an information leaflet.
- 10768.18 Legal briefing L07-06, memorial safety in cemeteries.

Clerk/Clerk's Society

- 10769.19 Survey on clerks' terms and conditions. Response 14<sup>th</sup> August.

Council to Protect Rural England

- 10770.20 *Fieldwork*, September edition – circulated.

Dog Nuisance

- 10771.21 Dog control orders and offences.  
10772.22 The Dog Control Orders (Procedures) Regulations 2006.  
10773.23 (Litter &) Dog Waste bins, an update.

Elections/Applications for Parish Council

- 10774.24 Monthly update on changes, Pilning ward, wef 1<sup>st</sup> August.  
10775.25 Monthly update on changes, SB ward, wef 1<sup>st</sup> August.  
10776.26 Monthly update on changes, Pilning ward, wef 1<sup>st</sup> September.  
10777.27 Monthly update on changes, SB ward, wef 1<sup>st</sup> September.  
10778.28 Estimate of costs for 2007 parish council elections.  
10779.29 Letter of resignation from Councillor Mrs F Tyzack.

Environment Agency

- 10780.30 Tidal Severn Flood Risk Management Strategy – circulated.  
10781.31 Avonmouth to Aust tidal defence scheme; surveys underway.

Environment/Conservation

- 10782.32 LNR, copy letter, RA to PT, support sought by letter from parish council.  
10783.33 Encams guide to local environment quality - circulated.  
10784.34 Heritage open days, 7<sup>th</sup> to 10<sup>th</sup> September.  
10785.35 Wessex Archaeology, excavations at Western Approach.  
10786.36 Climate change and the Sustainable Energy Act 2006.  
10787.37 Meeting on 26<sup>th</sup> September, Cleaner South Gloucester Strategy.  
10788.38 *Glossary*, Gloucester Record Office booklet, Spring edition – circulated.  
10789.39 Local Nature Reserve, copy letter, Richard Aston to Peter Tyzack.

Footpaths

- 10790.40 “Viewpoint”, questionnaire completed and returned, 8<sup>th</sup> August.  
10791.41 Copy of Gleeson letter to AG. Contacted re clearance of pathway.

ICI, Zeneca & Other Industries

- 10792.42 Site stakeholder group meeting, 2<sup>nd</sup> August, agenda enclosed.  
10793.43 Site stakeholder group meeting, relevant papers enclosed.  
10794.44 Minutes of meeting, 2<sup>nd</sup> August, at Thornbury.  
10795.45 Site manager’s report to stakeholder group.

Insurance/Legal Services

- 10796.46 Liability Services Adjuster seeks help in contacting Mrs Woolley.  
10797.47 Mr S Peet, Cross Hands Rd, seeks information following personal injury.  
10798.48 Contact from Allianz Cornhill, re injury listed above.  
10799.49 Schedule for inclusion of Steering Group on insurance policy.

Local Facilities & Amenities

- 10800.50 Toilets at SB to be inspected. Possible improvements to be considered.

Parish Projects & Related Matters

- 10801.51 Steering Group seek clarification on several matters – response 19/7.  
10802.52 Ackn by Steering Group re letter above. Next meeting -12<sup>th</sup> August.

Playgrounds/Youth Activities

- 10803.53 Invitation from Saltex to play equipment event at Windsor.  
10804.54 S Glos Children & Young People Plan 2006-09 – circulated.  
10805.55 Brochure from Wicksteed Leisure, ‘Playground Inspirations’.  
10806.56 Jim Davis, Children’s Society, to attend at Pilning, 7<sup>th</sup> July.  
10807.57 Jim Davis confirms further meeting on 18<sup>th</sup> September.  
10808.58 Schedule from Jenny Macleod of work carried out in SB playing fields.

Police

- 10809.59 A&S Constabulary Annual Report, 2005/2006 – circulated.  
10810.60 *Policing Plan 2006/07* - circulated.

Railways

- 10811.61 Closure of Pilning Station for week day service, as from 11<sup>th</sup> December.  
10812.62 FoSBR Newsletter 57 – circulated.

River/Seawall & Environs

- 10813.63 Robert Griffin suggests a beach clean-up operation.

Roads/Road Signs

- 10814.64 Street care issues to be dealt with.

Rural Areas/Local Plan

- 10815.65 Forest of Dean plan, issues and options paper.  
10816.66 Forest of Dean plan, statement of community involvement.  
10817.67 Bristol City Council, “Shaping Bristol over the next 20 years”.

Schools

- 10818.68 Consultation on S Glos School Organisation Plan, 2006-2011.  
10819.69 Future of Primary School Provision in Severnside.  
10820.70 Disposal of land by Wimpey, copied for S Glos Property Services.

South Gloucestershire Council

- 10821.71 List of meetings for August 2006.  
10822.72 List of meetings for September 2006.  
10823.73 Council meeting, 19<sup>th</sup> July, in Kingswood.  
10824.74 Cabinet meeting, 17<sup>th</sup> July, at Thornbury.  
10825.75 Cabinet meeting, 4<sup>th</sup> September, at Thornbury.  
10826.76 Children & Young People Select Committee, 12<sup>th</sup> July, in Kingswood.  
10827.77 Children & Young People Select Committee, 2<sup>nd</sup> August, at Thornbury.  
10828.78 Community Care, Housing & Health Select Committee, 2/8, Thornbury.  
10829.79 Community Care, Housing & Health Select Committee, 6/9, Kingswood.  
10830.80 Development Control Committee, 20<sup>th</sup> July, at Thornbury.

South Gloucestershire Council (cont)

- 10831.81 Development Control Committee, 17<sup>th</sup> August, at Thornbury.
- 10832.82 Health Scrutiny Sub Committee, 30<sup>th</sup> August, in Kingswood.
- 10833.83 Planning, Trans & Strategic Enviro Select Committee, 26/7, Kingswood.
- 10834.84 Standards Committee, 1<sup>st</sup> September, in Kingswood.
- 10835.85 Standards Committee, 12<sup>th</sup> June in Kingswood.
- 10836.86 Executive Decisions, w/e 30<sup>th</sup> June.
- 10837.87 Executive Decisions, w/e 7<sup>th</sup> July.
- 10838.88 Executive Decisions, w/e 14<sup>th</sup> July.
- 10839.89 Executive Decisions, w/e 21<sup>st</sup> July.
- 10840.90 Executive Decisions, w/e 28<sup>th</sup> July.
- 10841.91 Executive Decisions, w/e 4<sup>th</sup> August.
- 10842.92 Executive Decisions, w/e 11<sup>th</sup> August.
- 10843.93 Executive Decisions, w/e 18<sup>th</sup> August.
- 10844.94 Executive Decisions, w/e 25<sup>th</sup> August.
- 10845.95 Executive Decisions, w/e 1<sup>st</sup> September.
- 10846.96 Forward Plan of Executive Decision-Making, Aug 2006 to Jul 2007.
- 10847.97 Forward Plan of Executive Decision-Making, Sep 2006 to Aug 2007.
- 10848.98 Severn Vale Area Forum, 6<sup>th</sup> September 2006.
- 10849.99 Annual Report on Council Performance 2006.
- 10850.100 Workshops on Community Involvement.

Stationery/Circulars/Books

- 10851.101 *Clerks & Councils Direct*, September edition – circulated.

Traffic Problems/Transport Policy

- 10852.102 Proposals for 50 mph limit along Green Lane.
- 10853.103 Copy of response to Mrs Kemp, Redwick Road, re crossing proposals.
- 10854.104 Copy of letter to PT, speedvisor readings on A403.

Trees/Tree Planting

- 10855.105 Tree planting to be considered for late Autumn/Winter.

Voluntary/Community Groups

- 10856.106 Senior Citizens Forum meeting at Kingswood, 27<sup>th</sup> July.
- 10857.107 Volunteer Centre outreach session at Pilning, 13<sup>th</sup> September.
- 10858.108 Senior Citizens Forum meeting at Patchway, 2<sup>nd</sup> June.
- 10859.109 Senior Citizens Day, 2 dates, 14/9 Hanham, 28/9 Yate.
- 10860.110 “Volunteer Centre”, Thornbury: annual report.
- 10861.111 Wheels at St Peters, annual report and financial statement – 2005.
- 10862.112 Community Action, management training, 6<sup>th</sup> October in Long Ashton.
- 10863.113 Future work arrangements, the Council’s Community Development team.
- 10864.114 *S Glos Deaf Association* newsletter, August edition - distributed.

Waste Dumping/Disposal/Landfill

- 10865.115 Waste Management Forum meeting, 5<sup>th</sup> September at Kingswood.

Planning

10866.116	Questionnaire on community involvement – returned.
10867.117	Delegated decisions, 3 <sup>rd</sup> June.
10868.118	Delegated decisions, 10 <sup>th</sup> June.
10869.119	Delegated decisions, 17 <sup>th</sup> June.
10870.120	Delegated decisions, 24 <sup>th</sup> June.
10871.121	Delegated decisions, 1 <sup>st</sup> July.
10872.122	Delegated decisions, 8 <sup>th</sup> July.
10873.123	Delegated decisions, 15 <sup>th</sup> July.
10874.124	Delegated decisions, 22 <sup>nd</sup> July.
10875.125	Delegated decisions, 29 <sup>th</sup> July.
10876.126	Delegated decisions, 5 <sup>th</sup> August.
10877.127	Delegated decisions, 12 <sup>th</sup> August.
10878.128	Delegated decisions, 19 <sup>th</sup> August.

Accounts/Donations

10879.129	The Range, cost of frames for certificates. Item 5-3 refers.
10880.130	AOL, internet charge, July. Item 5-4 refers.
10881.131	AOL, internet charge, August, Item 5-5 refers.
10882.132	Bristol Water, allotment water rate. Item 5-6 refers.
10883.133	Victim Support, donation. Item 5-7 refers.
10884.134	Mr I Roberts, grass cutting (August). Item 5-8 refers.
10885.135	Mr I Roberts, repair to mower. Item 5-9 refers.
10886.136	Senior Citizens Forum, donation. Item 5-10 refers.
10887.137	Wicksteed, parts for swings. Item 5-11 refers.
10888.138	Wheels at St Peters, donation. Item 5-12 refers.
10889.139	Post Office, Clerk's telephone account. Item 5-14 refers.
10890.140	Wicksteed, work at Pilning play area – work still in hand.

5. ACCOUNTS for PAYMENT

5 – 1	£ 543.00	J C Rawlinson	Clerk – Wages (August)	112
5 – 2	£ 50.00	J C Rawlinson	Petrol	111
5 – 3	£ 6.27	The Range	Frames for certificates	137
5 – 4	£ 15.99	AOL	Internet charges (July)	111
5 – 5	£ 15.99	AOL	Internet charges (August)	111
5 – 6	£ 48.14	Bristol Water	Allotment water rate	SHAA
5 – 7	£ 150.00	Victim Support	Donation	142
5 – 8	£ 350.00	Mr I Roberts	Grass Cutting (Aug)	MP/PHA
5 – 9	£ 70.50	Mr I Roberts	Mower repairs	MP/PHA
5 – 10	£ 25.00	Senior Citizens	Donation	137
5 – 11	£ 16.45	Wicksteed	Parts for swings	LGMP
5 – 12	£ 800.00	W A S P	Donation	LGRA
5 – 13	£ 50.00	Mr & Mrs Collins	Toilet keyholders	PHA
5 – 14	£ 48.63	Post Office	Clerk's telephone	111
	<u>2189.97</u>			

5. ACCOUNTS for PAYMENT (cont)

Payments in accordance with Local Government Act 1972, sections as shown, except:

- |         |   |
|---------|---|
| 5 – 6   | Small Holdings & Allotments Act 1908, s26                 |
| 5 - 8/9 | (Playing fields - LG(MP) Act 1979, s19                    |
|         | (Sea wall gardens - Public Health Act 1875, s164          |
| 5 -11   | Local Government (Miscellaneous Provisions) Act 1979, s19 |
| 5 -12   | Local Government & Rating Act 1997                        |
| 5 -13   | Public Health Act 1936, 87                                |

Items 5-1 to 5-6, inclusive, paid as one cheque.

Items 5-8 & 5-9 paid as one cheque.

**Current bank balance, prior to payments above**

**£31,204.19 (interest since July onwards not included)**

The accounts above were approved for payment

1. MP    2. NC    All agreed.

6. PUBLIC PARTICIPATION

None requested.

7. AGENDA7 – 1 Severnside Development

Reported travellers now camped on Western Approach. PC Lodge commented on several problems within the district. It was also noted that travellers were seen examining the entrance to the foreshore on A403 with a view to gaining entry. Concrete blocks were placed there following the illegal camp last year.

7 – 2 Village Halls/Playing Fields

Nothing to report.

7 – 3 Parish Projects & Related Matters

CW informed council that minutes of the recent Parish Plan Steering Group meeting are now available. The schedule, including the group on the council's insurance policy requires that a parish councillor must be present at each meeting. CW confirmed that she and SC were willing to conform to this requirement. IH agreed to act as substitute should neither be available.

7 – 4 Footpaths

MP is one of several councillors contacted over the closure of the footpath adjacent to 114/116 Beach Road. PT has obtained the relevant forms to register use of this path. Mrs Barr informed members that the path had been open for just less than 20 years, although DH stated he had used the path when he was a boy. Although there is some thought that the alignment of the path may differ from that of the original, DH believes the path follows its original route.



#### 7 - 4 Footpaths (cont)

Ben Holt of Clarke Willmott has promised to expedite the response from Sims Cooke & Teague in respect of the right of way at Pilning playing fields and hopes to meet with members later this month. Agreed that council should seek to register the path, by following the procedure employed in respect of the closed path at the sea wall.

#### 7 – 5 Village Matters

**Mini Motorbikes** – MP reported on problems with bikers buzzing around the local open spaces. DH confirmed he had narrowly escaped injury following a recent incident. Many of the riders are local, and are known to members. PC Lodge confirmed that reported incidents would be dealt with, dated digital photos would be particularly useful in dealing with the problem.

**SB Regeneration** – The Group AGM is to be held on 19<sup>th</sup> October in SB School.

**School Awards** – CW confirmed that James Hathway of R&N School was delighted to receive his award. DH suggested that Ryan Hathway at SB School was equally delighted,

**Police Station** – NC reported on work being carried out on the building. There are many rumours concerning what is happening. PC Lodge confirmed that he also was unable to offer any help, though he, too, could offer opinions based on rumour.

**Allotments** – NC reported that one allotment was not being worked. Clerk to speak with the occupant.

**Overgrowth** – DH observed that overgrowth at the end of Abbott Road was in need of attention.

**4 Towns Transport** – An unfounded complaint has been made against IH, following a problem with a parked car. IH is upset by the allegation, though all passengers on the bus confirmed it is untrue. Council to write supporting IH.

**Church Road** – Recent confusion involving emergency services has led to a request for a road sign for that stretch of road to the east of the junction with Little Green Lane. This should help prevent future problems.

**Industries on the A403** – IH drew attention to the various sites set up along the A403, close to the Bristol border. He questioned the permits for this development. PT confirmed that planning law does not necessarily require a knowledge of all that is involved. Any enquiry would need to be via enforcement to check whether all permits are being complied with.

**Chessell Avenue** – NC informed members of the nuisance created by youths gathering near the garages. Drinking is one problem, but the main concern must be in respect of improper use of air rifles in a public place. Police have been informed.

#### 7 – 9 Reports

**POLICING** – PC Lodge gave details of the new policing plan. Its effectiveness is being tested in Bristol, and it will become live in S Glos in April, and be tested in some areas. It is hoped that that PCSO numbers will be increased. In particular this area should benefit from a 2<sup>nd</sup> PCSO.

**COUNCIL HOUSING** – PT stated that S Glos is currently considering the transfer of council housing. A number of land parcels are being considered, possibly even sites in this area.



8. PLANNING8 – 1 Comments of PC sent to S Glos Council

PT06/2055/F	Bungalow at Station House, SB	Comments
PT06/2239/F	Extension at 16 Abbott Road	No objection
PT06/2329/F	Extension at 56 Redwick Road, Pilning	No objection
PT06/2458/F	Extension, Brook House, Pilning	No objection
PT06/2463/F	Extn & gge conversion, Faith House, SB	No objection
PT06/2495/F	Replacement, 10 Osborne Road, SB	Objection
PT06/2521/F	Demolish & extend, 111 Marsh Common Road	Objection

8 – 2 Decisions by S Glos Council

PT04/3203/F	Garage to annex, Wainbridge Bungalow	Refuse
PT06/0856/ADV	Illuminated fascia, Currys, Western Approach	Refuse
PT06/1647/F	Extension, 2 Wainbridge Crescent	Permit
PT06/1751/F	Garage to living, 170 Gorse Cover Road	Permit
PT06/1862/F	Distribution centres, Plot 5000	Permit
PT06/1974/F	Sign at Currys, Western Approach	Permit
PT06/2008/F	Extension, Pilning Post Office	Permit
PT06/2055/F	Bungalow at Station House, Severn Beach	Refuse
PT06/2232/F	Conservatory at Mayburn Cottage, Northwick	Permit

8 – 3 Applications Withdrawn

PT04/2739/HS	Phosphine storage at Terra Nitrogen (UK)
PT06/0585/F	4 dwellings and parking at Stride Close
PT06/2329/F	Extension, conservatory & balcony at 56 Redwick Road-

**Next Council Meeting to be held at Pilning Village Hall on Monday 2<sup>nd</sup> October**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.35 PM

Signed.....Dated.....

JCR