

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 1st September 2008, commencing at 7.00 pm,
in SEVERN BEACH School

COUNCILLORS Mr I Humphries (Chairman), Mrs N Chappell, Mr S Cooper,
PRESENT (6) Mr D Humphries, Mr I Roberts, Mr N Webb.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (South
Glos Councillor) and 4 members of the public (Mrs Frances Barr MBE of Beach
Road, Mrs Gillian Cox of Ableton Lane, Mrs Jane Davey of Ableton Lane, Mrs
Barbara Matthews of Salthouse Farm Park. Also in attendance: PC Daryl Lodge,
Avon & Somerset Constabulary.

1. APOLOGIES for ABSENCE

Mrs N Bendall (work commitment), Mr J Black, Mr D Nethercott (both on
holiday), and Mrs C Woodhouse (unwell). Mr S Cooper, arriving at 7.35 pm, had
sent his apologies for his expected late arrival – due to motorway problems.

**The Chairman asked that members join in remembrance of: Mrs Eurfron
Buffery of Denny Isle Drive; Mrs Margaret Hawkins of Albert Road; Jeffery
Hodges of Beach Road; Mark Hollister, former resident of Keens Grove; A
G(eoff) Rickards of Meadow View; Mrs Margaret Scriven (née Snook), former
resident of Pilning; George Shapland of Gorse Cover Road; Mrs Eileen
Steadman, former resident of Albert Road; and, Mrs Margaret Wigmore of
Victoria Crescent – all recently deceased.**

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 7th July 2008 were approved as a true record.

1. IR 2. DH All agreed.

3. ACTION/RELATED MATTERS

3 – 1 Village Halls

DH confirmed that he had spoken with the Odd Job Man. Unfortunately the
gap in the fence at Pilning playing field is yet to be repaired.

3 - 2 Church Road

There has been no further contact by the church authority regarding the church
road site.

3 - 3 Building-New Development-Housing

The Internal Drainage Board has made no further contact following their site
inspection, at which their concerns were expressed. Be that as it may, the planning
application for Plot 7 in Church Road has now been granted.

3 - 4 Cemetery/Churches

The meeting arranged for 16th July was held, as planned. Minutes are not yet
filed as the notes relating to the meeting have not been confirmed.

3 - 5 Health Authority & Care Services

Following the incident involving a patient of the Hayes Hospital, the MP for the area in which the incident occurred has met with unit supervisor Chris Peach, and local MP, Steve Webb. Members felt that whilst the problem has been discussed at the highest level, it would be helpful if a meeting with the parish council went ahead. Chris Peach to be contacted, requesting that he attend the October council meeting.

3 - 6 Village Halls

Work at SB VH (heating installation) has now been completed. Payment to contractor Nick O'Neill is included in Item 5, Accounts for Payment. A comprehensive summary of the procedure has been produced by DN and copies have been distributed to all members.

3 - 7 Playgrounds/Youth Activities

NB has, as agreed, purchased vandal-proof paint for the youth shelter at Pilning. A notice, advising users that the roof has been painted with this product, is to be obtained before the paint is applied.

3 - 8 Trees & Tree Planting

DH confirmed that sucker growth in Abbott Road has now been cut.

3 - 9 Waste Dumping/Disposal/Landfill

Confirmed that recycling bins have been removed from SB VH. Following vandalism they are not to be replaced. Any thoughts for a suitable alternative site will be welcome.

4. CORRESPONDENCE

Audit/Precept

12681.01 HMRC advise an increase in personal allowances, as from 7/9/2008.

Avon Local Councils Association

12682.02 ALCA Newsletter, August edition - circulated.
 12683.03 Agenda for area group meeting, Little Stoke, 25th September.
 12684.04 Minutes of area group meeting, 22nd May in Bradley Stoke.
 12685.05 Minutes of Executive Committee meeting, 25th March, Long Ashton.
 12686.06 Legal briefing note L15-08: selection of co-opted councillors.
 12687.07 Association AGM, 4th October in Flaxbourton.
 12688.08 Agenda for above, and minutes of previous AGM.
 12689.09 Nomination form: election of officers at AGM.
 12690.10 Legal briefing note L12-08: Homicide Act 2007.
 12691.11 ALCA Newsletter, September edition – circulated.

Building-New Development-Housing

12692.12 S Glos Housing Strategy, 2008-2013.
 12693.13 Public consultation on house building changes to regional strategy.

Campaign to Protect Rural England

- 12694.14 *Fieldwork*, June edition - circulated.
12695.15 *Fieldwork*, September edition – circulated.

Cemetery/Churches

- 12696.16 Legal briefing L17-08: guidance on burial fees.

Elections/Applications for Parish Council

- 12697.17 Policy document: election day, weekend voting?

Employment/Opportunities

- 12698.18 Request from NW for clarification, re employment of councillors.
12699.19 Info from Stuart Hook re employment of councillors by council.
12700.20 HMRC, *Employer Bulletin*, enclosing revised CD-Rom.

Environment/Conservation

- 12701.21 Statutory obligations re services and obligations.
12702.22 Guidance re Natural Environment & Rural Communities Act 2006.
12703.23 Consultation arrangements on National Wildlife Conservation Park.
12704.24 Leaflet, Heritage Open Days, 11th to 14th September.
12705.25 Archaeology in the Park: “The Lost Gardens of Warmley”, 20th July.
12706.26 Invitation from Richard Parry to discuss wetland reserve proposals.
12707.27 *Avon Biodiversity Review* – copies distributed.

Footpaths

- 12708.28 “Water walks”; programme of events during September & October.
12709.29 Ramblers Association seek new members.

Grass Cutting

- 12710.30 Legal briefing L14-08: use of red diesel by local councils.

Health Authority and Care Services

- 12711.31 Conference in Isle of Wight to consider implications of Health Bill.

ICI/Zeneca & Other Industries

- 12712.32 *BAC 100* publication, a celebration of technology – circulated.
12713.33 Site Stakeholder meeting at Oldbury, 6th August, including Agenda.
12714.34 Report on Oldbury activities published August 8th.
12715.35 *PowerLines*. Issue 6.

Licence Applications

- 12716.36 Renewal sought for street traders licence at Cross Hands.
12717.37 Licence above granted, no objections having been received.
12718.38 Licence sought for temporary site on Govier Way.
12719.39 Licence above granted, no objections having been received.

Parish Projects & Related Matters

- 12720.40 Minutes of Parish Plan Steering Group meeting, 25th July.
12721.41 PP Steering Group, August newsletter – distributed.
12722.42 Freeholders consent granted for Farmers Market at Kings Arms.
12723.43 Minutes of PPS Group meeting, 29th August – circulated.

Playgrounds/Youth Activities

- 12724.44 *Playtime* News, July 2008: issued by Taylor-Made of Cornwall.

Police

- 12725.45 Actions re HGV activity through Hallen.
12726.46 Leaflet highlighting Community Policing Awards.
12727.47 Local crime report by PC Lodge – circulated.

Quotations

- 12728.48 Gibbs Garden Maintenance, weed clearance at seawall path.

Railways

- 12729.49 Info re withdrawal of bus link serviced from Avonmouth to SB.
12730.50 FoSBR Newsletter, July edition - circulated.
12731.51 Plans for film show deemed not to be feasible at present

River, Seawall & Environs

- 12732.52 *Esturiales* News, summer edition - circulated.
12733.53 Severn Estuary Partnership, membership application form.

Roads/Road Signs

- 12734.54 Comment by Mark Shearman re slip road, Ableton Lane/A403.
12735.55 Comment by Mark Shearman re road marking in Ableton Lane.

South Gloucestershire Council

- 12736.56 Annual Report on Council performance – circulated.

Stationery/Circulars/Books

- 12737.57 *Clerks & Councils Direct*, September edition – circulated.
12738.58 *LCR*, September edition – circulated.

Street Furniture & Lighting

- 12739.59 Autumn leaflet showing waste bins, from Glasdon of Blackpool.
12740.60 Glasdon of Blackpool, seating collection pamphlet.

Traffic Problems/Transport Policy

- 12741.61 Notification of problems, by Barbara Matthews of Riverside Park.

Voluntary/Community Groups

- 12742.62 CVS leaflet: Making your Organisation Work.
12743.63 Senior Citizens Forum; local meetings.

Voluntary/Community Groups (cont)

- 12744.64 S Glos Disability Action Group, July newsletter – circulated.
- 12745.65 Community Action: workshops designed to power up communities.
- 12746.66 Senior Citizens Forum, summer newsletter – circulated.
- 12747.67 CVS newsletter 17 – circulated.
- 12748.68 CVS, Children & Young People's News, July-August.
- 12749.69 CVS, annual survey summary report.

Planning

- 12750.70 Delegated decisions, w/e 19th June 2008.
- 12751.71 Delegated decisions, w/e 26th June 2008.
- 12752.72 Delegated decisions, w/e 3rd July 2008.
- 12753.73 Delegated decisions, w/e 10th July 2008.
- 12754.74 Delegated decisions, w/e 17th July 2008.
- 12755.75 Delegated decisions, w/e 24th July 2008.
- 12756.76 Delegated decisions, w/e 31st July 2008.
- 12757.77 Delegated decisions, w/e 7th August 2008.
- 12758.78 Confirmation that missing results were forwarded as usual.

Accounts/Donations

- 12759.79 Gibbs Garden Maint., clearance at Pilning & SB. Item 5-3 refers.
- 12760.80 British Gas, meter charges. Item 5-4 refers.
- 12761.81 HMRC, refund of tax payment (on-line accounting). Item 5-5 refers.
- 12762.82 Post Office, quarterly charge – 'phone & internet. Item 5-6 refers.
- 12763.83 Harold Hockey, T&H Guildhall account book. Item 5-7 refers.
- 12764.84 PC World, inks for printer. Item 5-8 refers.
- 12765.85 The Range, frames for local school awards. Item 5-9 refers.
- 12766.86 BWBSL, water rates for allotments. Item 5-11 refers.
- 12767.87 Grass Cutting Services, grass cuts for August. Item 5-12 refers.
- 12768.88 Taylor-Made, refurbishment of play area. Item 5-13 refers.
- 12769.89 Mazar, annual audit charges. Item 5-14 refers.
- 12770.90 O'Neill & Co, gas heating charges for SB VH. Item 5-15 refers.

5. ACCOUNTS for PAYMENT

Payments in accordance with Local Government Act 1972, sections as shown, except:

- 5 -3, 5-12, 5-19)Local Government (Miscellaneous Provisions) Act, s19
-)Public Health Act 1875, s164
- 5 - 4, 15 Local Government (Miscellaneous Provisions) Act, s19
- 5 -11 Smallholdings & Allotments Act 1908, s26
- 5 -13 Public Health Act 1875, s164
- 5 -14 Audit Commission Act 1998, s3
- 5 -18 Public Health Act 1875, s164

Items 5-1 to 5-10, inclusive, paid as one cheque.

The accounts below were approved for payment.

- 1. NW 2. IR 5 For, 1 Abstained (NC).

5.	<u>ACCOUNTS for PAYMENT</u> (cont)			
5 - 1	£ 757.00	J C Rawlinson	Clerk – Wages (Aug)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol	111
5 - 3	£ 317.00	Mike Gibbs	Clearance, Pilning & SB	*
5 - 4	£ 220.32	British Gas	SB VH	LGMP
5 - 5	£ 147.60	HMRC	Tax discount	112
5 - 6	£ 92.48	Post Office	Phone/Internet	111
5 - 7	£ 31.26	Hockey	Accounts book	111
5 - 8	£ 59.96	PC World	Inks for printer	111
5 - 9	£ 6.27	The Range	Frames for school awards	137
5 -10	£ 100.00	R Lees	Parish plan expenses	111
5 -11	£ 37.53	BWBSL	Allotment water rates	SHAA
5 -12	£ 400.00	Grass Cut Services	Grass cutting (Aug)	*
5 -13	£4312.25	Taylor-Made	Repairs at Pilning play area	PHA75
5 -14	£ 470.00	Mazar	Annual audit	ACA
5 -15	£8132.03	O'Neill & Co	Gas installations at SB VH	LGMP
5 -16	£1222.26	J C Rawlinson	BEN Fear a/c payment	111
5 -17	£ 31.96	K P Badges	Garden/Allotment awards	137
5 -18	£ 196.00	Mike Gibbs	Weed clearance at SB	PHA75
5 -19	£ 206.56	Tincknell Fuels	Diesel oil (grass cutting)	*
	<u>16790.48</u>			

Funds in hand have been boosted by the following amounts:-

£ 71.00 raised by Guides, as a contribution towards new play equipment (April);
£ 500.00 contribution from Pilning Village Hall (July);
£1222.26 refund by Ray Cottrell of Ben FEAR a/c funds (July), see 5-16 above;
£ 500.00 from S Glos Council, via Village Players (July);
£3500.00 from SB VH, including £2500 grant from S Glos for PPSG.

Current bank balance, prior to payments above

£33,220.56 (Interest included up to 30th June)

6. PUBLIC PARTICIPATION

With PC Lodge present it was suggested by IH that it might be a good idea to raise any concerns with regard to law and order. A short but useful discussion took place and PC Lodge mentioned Kirsty Flicker's youth initiative – a Pizza and Pepsi evening. PC Lodge confirmed the need to report incidents as much Police activity is related to noted 'hot spots'. NW volunteered to prepare a short article for *In View*, stressing the need for involvement by the public in reporting illegal activity.

7. AGENDA

7 – 1 Sevenside Development

Nothing to report.

7 – 2 Village Halls/Playing Fields

With a need to keep Pilning playing field tidy, efforts will be made to employ someone. GC is to ask the SB caretaker if he would be prepared to do the work.

7 – 3 Parish Plan Update

JD summarised the problems that have arisen in respect of the proposed farmers market. So far there has been only one objector. All of the points made were based on pub activities - hardly relevant to the market itself. When all the loose ends are tied it is likely the market will consist of 7 traders, and will operate on the first Wednesday of each month between the hours of 9.30 am until 2.30 pm.

7 - 4 Playgrounds/Youth Activities

See item 3-7. Nothing further to report.

7 - 5 Village Matters

Roads/Roadsigns - NW reported damage to the road sign “49-99 Gorse Cover Road”. SC advised members of the problem caused by overgrowth alongside 1 Northover Court. The footway in Bank Road is obstructed.

River, Seawall & Environs – IR drew attention to a damaged manhole cover to the rear of the burger bar.

Schools – PC Lodge was asked to ensure a Police presence on Thursday when the autumn school term begins. Problems in Bank Road are likely to become worse than ever.

Footpaths – NC expressed her concerns over the condition of the path between Redwick Road and Keens Grove. She also observed that parents were adamant in not wanting the church path gate to be left open, being happy with the current system of opening the gate to coincide with school hours. IR has seen an advert for the latest system of barriers and is to show this to members.

7 – 6 Reports

FLOWER SHOW – NC reported the annual show had been a huge success. Cups had again been awarded for the best-kept allotment (Mr A George) and for the best-kept gardens (Mr/Mrs Shearman of Salthouse Farm Park & Mr/Mrs Palmer of Cranmoor Green). Fund raising had allowed a £500 donation to be made to Care for the Elderly.

SCHOOLS – NC was unfortunately taken ill when due to make the award at Pilning School. The Head Teacher was kind enough to make arrangements to take her home and also for the awards to be made to the pupils in her absence. At St Peters the awards went to Joseph Hurford-Green and Myajay Carstairs. At Severn Beach School the recipient was Yasmine Griffin.

PT has visited the local schools and whilst acknowledging the extra work always undertaken by the staff, he drew special attention to the immense amount of additional work that has been carried out in preparation for this term.

RIVER, SEAWALL & ENVIRONS – Suggested there is a need for the many new residents of the community to be made aware of the flood risk. Some of the newer arrivals may not even realise the area is liable to flooding. The Environment Agency website is a useful source of information and EA officers could attend to make a presentation to the public.

S GLOS COUNCIL – PT commented on changes to Sort-It centres. He handed over a document for circulation amongst members.

PLANNING – PT confirmed that in support of sustainable development local communities could submit bids which included their favoured options and requests. The status of the caravan park at Northwick was questioned. Enforcement officers are to be asked whether residents are permitted to be on-site throughout the year.

Signed.....Dated.....JCR

