

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 1<sup>st</sup> July 2019

### Severn Beach School, Severn Beach

COUNCILLORS (10) Mrs SC Binns (Chairman) (SCB), Alderman P Tyzack (PT), Mrs H Rickards (HR), Mr K Weeks (KW), Mr M Pruett (MP), Mrs C Woodhouse (CW), – Mr I Roberts (IR) – arrived 7.08pm , Mr A Smith (AS), Mrs O Taylor (OT)

Co-opted at agenda item 2019-7-2 – Mr I L Roberts (ILR)

Also Present: - Mrs Victoria Bywater (VB) and 4 members of the Parish.

Item Number	Details	Action By
<b>2019-7-1</b> <b>Apologies for absence</b>	District Councillor Robert Griffin	
<b>2019-7-2</b> <b>Co-option of Councillors</b>	Mr Ian L Roberts of Severn Beach offered himself for co-option which was unanimously approved by the meeting. ILR duly signed the Acceptance of Office and submitted their Register of Interests witnessed by the Clerk.	
<b>2019-7-3</b> <b>Declarations of Interest</b>	None	
<b>2019-7-4</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous Annual Parish Council Meeting held on the 1 <sup>st</sup> July 2019 had been previously circulated and were agreed by all as a true record with three minor alterations.	
<b>2019-7-5</b> <b>Matters arising</b>	<ol style="list-style-type: none"> <li>1) The Chairman updated the meeting that no response had been received from the Environment Agency regarding the Sea Wall defences or the timescale of works.</li> <li>2) The Chairman updated the meeting that she would shortly be contacting Mr Nick Harley regarding a news item for the Gazette to recognise the service of Mrs Norah Chappell.</li> </ol>	VB  SCB
<b>2019-7-6</b> <b>Correspondence</b>	<p>Please see Appendix A.</p> <ol style="list-style-type: none"> <li>1) After discussion the following response was agreed in relation to the email received from a resident on the 8<sup>th</sup> June 2019 Viridor – no further response required Anti-Social Behaviour Policy – no further response required Parish Events Diary – no further response required</li> <li>2) After discussion the following response was agreed in relation to the email received from a resident on the 9<sup>th</sup> June 2019 Parish Events Diary – the decision made previously stands as it was unanimous. SCB updated the meeting that the issue regarding the History Group website should shortly be rectified.</li> <li>3) After discussion the following response was agreed in relation to the email received from a resident on the 19<sup>th</sup> June 2019 Viridor – the response previously given stands and was viewed as helpful. Anti-Social Behaviour Policy – no response required. VB updated the meeting that the</li> </ol>	VB  VB  VB

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	<p>article submitted to the InView magazine from Avon &amp; Somerset Police had been comprehensive.</p> <p>4) After discussion the following response was agreed in relation to the email received from a resident on the 30th June 2019</p> <p>HGV lorries using B4055 as a cut-through especially at night – if possible, accurate timings to be logged and sent to the Clerk to support the claim.</p> <p>It was agreed that the Clerk would write to the companies listed (Warburtons, Foulger, Owens South Wales and Bensons) to request a general directive to their drivers not to use the B4055. Following these letters, the logs received from residents will be used to back-up the letters.</p> <p>5) The Clerk updated the meeting that the insurance company had agreed to cover the necessary work to repair the subsidence at Pilning Village Hall. The Clerk requested permission to go ahead with the repairs which assumed a £1000 policy excess – all agreed.</p> <p>6) The Clerk requested that via the Parish Council representative on the Severn Beach Village Hall Management Committee, the committee are asked to look at contributing towards the costs of the necessary repairs to matting on the rotary equipment at the hall. The Clerk reminded the meeting that the Parish Council had only assumed the cost of the play equipment when the hall was not in a position to fund the repairs themselves due to a lack of funds which is clearly now not the case with circa £12K in the bank. MP to raise at the next meeting of the Severn Beach Village Hall Management Committee.  SB pointed out that some of the money in the village hall account is allocated for improvement works'(Front door, front step and ramp) and PT pointed out that the amount also included money belonging to the Severn Vale Festival.</p> <p>7) The Chairman updated the meeting on a letter received as a cc regarding the collapsed road and recent resulting traffic accident at New Passage Road, Pilning. It was agreed that VB would write to S.Glos Council in support of the need to make urgent remedial work to this section of road.</p>	<p>VB</p> <p>VB</p> <p>MP</p> <p>VB</p>
<p><b>2019-7-7</b>  <b>Accounts for Payment</b></p>	<p>Please see Appendix B  Accounts for payment were approved.</p>	
<p><b>2019-7-8</b>  <b>Planning</b></p>	<p>PT18/5779/F Land off Goldcrest Way, Severn Beach – Erection of a five storey 81 bedroom hotel plus roof plant space with ancillary bar café/ meeting/ function space, with associated car parking and landscape – Approve with conditions</p> <p>PT19/1049/RVC Land off Church Road, Severn Beach – removal of conditions 12 and 13 attached to permission PT16/4530/RVC – Approve with conditions</p> <p>The Clerk reported a local Enforcement at Ingst Hill Farm, Ingst Hill, Olveston, S.Glos BS35 4AB. After discussion, it was agreed that OT and IR would respond personally to this</p>	

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	<p>Appeal under Section 174.</p> <p>The Clerk reported the addition of a revised Flood Risk Assessment for PT18/5034/F – After discussion, it was agreed that the Clerk would respond to this revised Flood Risk Assessment against the proposal.</p>	VB
<b>2019-7-9 Public Participation</b>	<p>A resident of the Parish updated the meeting that the de-fibrillator located at The Plough, Pilning has recently been irreparably damaged by a reversing vehicle. The resident requested funds to support the urgent replacement.</p> <p>After discussion it was agreed that HR would urgently contact Almondsbury Charities to ask if the charity are able to assist.</p> <p>It was further agreed that should Almondsbury Charities not be able to help, the Parish Council would fund the replacement (a vote was taken 9 for, 1 against).</p>	VB
<b>2019-7-10 Updates</b>	<p><b>1. Village Halls/ Playing Fields</b></p> <p>a) Update from Severn Beach Village Hall &amp; Playing Field – PT updated the meeting that he is seeking grant funding from Highways England and not as reported in the meeting notes.</p> <p>b) Update from Pilning Village Hall – IR updated the meeting that following a meeting with a local contractor where the possibility of creating a compliant soak-away can be created.</p> <p>c) Pilning Playing Field – the Chairman updated the meeting that the field was in good order.</p> <p>The Chairman further updated the meeting that whilst the new fence and gate were installed there is a splinter risk on the wooden rails. VB to ask Mr Ian Coward to sand the rails to remove splinter risk with urgency.</p> <p>The Chairman reported the bin outside the playing field is still in poor repair. VB to contact S.Glos Council to request a replacement.</p> <p><b>2. Allotments</b></p> <p>a) Update on Severn Beach Allotments – KW reported five unworked allotments and three under-worked allotments. KW requested the stimming of plot 6 due to excessive weeds. VB to ask Tim Dark to strim plot 6.</p> <p>b) Update on Pilning Allotments – The Chairman reported plot 1 and plot 6 being under-worked and one unworked allotment. The Chairman requested the stimming of the area between plots 6 and 7 due to excessive weeds. VB to ask Tim Dark to strim between plots 6 and 7.</p> <p>The Clerk updated the meeting on the quote for the repair to the metal fence on the path at the allotment/ cemetery site. After discussion, it was agreed that ILR would explore the options of a remedial repair and all Councillors would visit the site over the summer ahead of a decision at the next meeting.</p> <p><b>3. Cemeteries</b></p> <p>The Chairman updated the meeting that the Cemetery Clerk is continuing to plot and plan the graves on a mapping system at both Pilning and Northwick cemeteries.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>ILR ALL VB</p>

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	<p>The Chairman confirmed the membership to ICCM had been accepted.  The Chairman reported that Pilning cemetery tidy but a volunteers day would be required again at the end of the summer.  The Chairman reported that Northwick cemetery tidy but the boundary in need of a good trim back.</p> <p>The Chairman reported that the building works at the former Redwick and Northwick School appeared to include a new drain into the graveyard. The Clerk confirmed no permission had been sought for a drain into the graveyard.  All Councillors to visit the site and discuss at the next meeting.</p>	ALL
<p><b>2019-7-11</b>  <b>Reports</b></p>	<p><b>SevernNet Transport Forum - PT</b>  I attended the SevernNet Transport Forum this morning (and the business breakfast last week too)  a number of things of interest..  The North Somerset local elections result means that the Independents are in charge there now, so the Council is considering joining the West of England Combined Authority. The new Leader of the council is the councillor for the Portbury ward, so has been a regular at SevernNet meetings.  M49 junction, sadly the Highways teams from the two councils were not present to answer questions, and no-one attending knew anything about plans for connecting the new junction to the local roads. Rep from Galliford-Try said that she had heard from SouthGlos that work to connect Goldcrest Way would only start after they had finished in December. The Rep from Knight-Frank, the land agents, said that he understood the same, and the rep from Amazon said the same. I said that SG had said they would show us the designs when they had them, but that we hadn't heard anything yet.. The estimation was that, even if they got the plans in place by December, and started work immediately, it would be unlikely that the junction could be opened much before early summer 2020. Perhaps we could write to SG and ask for an update and a 'copy of the plans that they promised' and see what response we get.?  M5 junction 19, some minor changes are scheduled to start soon. They have some more radical proposals in development to 'restructure' the junction for 2023.  Viridor corner (Severn Rd/Chittening Rd corner) 3-way lights are likely to be in place for a while yet. They had to wait for utilities to finish, now they are constructing the north side of the junction. Then they will clear that and start work on the southeast side of the junction, then they have to do works on the junction as a whole... 3months possibly?(Craig from Viridor)  Bristol City Council regaling the difficulties the councils have in managing roadworks, especially the utilities, who have complete power to dig up the road whenever they want to, and councils efforts to 'manage' them are often ignored.  Government has set up 'Sub-National Transport Areas' to manage the primary routes (green road signs) which used to be called the Trunk Road network. Our area covers WECA and extends from Gloucestershire to Dorset.  SevernNet have a draft Transport Strategy. I have a paper copy which I can circulate, but will ask for it on email.  A plea was made for the X-bus to Chepstow to be re-routed via B4055 to Aust rather than M5-M4-M48.</p>	

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	<p>A new scheme called 'Go-to-Low West'(if I heard correctly) is being launched, offering funds for vehicle charging points.</p> <p>The Business breakfast (last Thurs) was on the subject of staff training. (I attended (7.30am start) for the free bacon roll, and to publicise the Severn Vale Festival). One point worth reminding: Bristol and SouthGlos work together on the community education front.. so any course that is forwarded on from Bristol CC is co-organised and open to any SouthGlos resident, - many are free to attend.</p> <p><b>Town &amp; Parish Councils Forum - Thurs 27th June - PT</b></p> <p>the venue was Little Stoke Community Hall. We met in their new extension, which has just been added, which incorporates a cafe facility. Next to it they have a new ball court with an Astro Turf surface.</p> <p>I asked one of their councillors where they got all the money, and he said 'from reserves'.. (!!)</p> <p>The meeting:-</p> <p>We heard from the new CEO of SouthGlos, Dave Perry. He has worked for SG at least 10yrs as corporate finance officer and has been promoted. He said that he saw the parish councils and the Forum as important. He also commented on the wide diversity of different lansdscapes and communities across SG which made it unique. He mentioned working with the Parishes and how we are crucial in helping them to deliver to the public, that there are some things happening across the whole of SG, mentioning M49, coastal defences, Wild Place and the Wave. He referred to priorities for him being 'People, Places and Partnership'.. and rapidly realising that he has to add 'Planning'.</p> <p>I was first to question him and picked up on his references all being on this side of SouthGlos, and that, as regards the Charter and Partnership, they give evidence of how not to do partnership(M49 junction and Sea Defences). I asked him to come and meet with us to understand our issues and resolve our concerns, so that we can feel like we are working as partners. He agreed to meet us(Victoria is emailing him to fix a date).</p> <p>We then heard from the 'Senior Environmental Policy &amp; Climate Change Officer'. . (sounded more headline than substance) She works with Sally Pattison, and seems keen to get all parishes growing wild flowers and planting trees(though as one councillor said 'where's the point if the mowing contractors are not told') They are launching a SouthGlos Tree Planting week and will help us apply for trees from the Woodlands Trust. Not sure what SG are putting into it.. but we shall see.</p> <p>We then heard from Ruth Webster of StreetCare and following up the 'doing more together' event that I went to. They will be doing an 'open forum' event in September, which we need to be at.</p> <p>In the open session I asked for training opportunities for new councillors.. they said 'ALCA' but I said it needs to be SouthGlos so that the planning aspects could be more specific.</p> <p>One clerk(Filton I think) said they had experienced rogue traders calling on the vulnerable saying they had been sent by the Town council.</p> <p>Downend &amp; Bromley Heath having ongoing problems with traveller encampments.</p> <p>VB to write to Dave Perry, Chief Executive of S.Glos Council to request a meeting to discuss parish issues regarding consultation.</p>	<p style="text-align: right;">VB</p>
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	<p><b>Sevenside Community Rail Partnership Forum - OT</b></p> <p>On 6 June 2019 I took part in Sevenside Community Rail Partnership forum in Avonmouth on the subject of Severn Beach Line. The forum was attended by representatives from GWR, parish councillors from Almondsbury and Avonmouth, FOSBR and a number of passengers.</p> <p>Network Rail sent in a presentation about the success of the four tracking at Filton Bank and the forthcoming refurbishments of Bristol Temple Meads.</p> <p>The end of GWR current franchise will be in March 2020. The next big change in the timetables will be December 2019. Severn Beach Line service is likely to see improvements, whereby Pilning station will not.</p> <p>It was highlighted that even though SVB passengers have recently seen changes for the better, 10% of services terminating in SVB in April and May arrived late (15 or more minutes). GWR responded by saying that they have recently introduced the Delay Repay scheme, so passengers might be entitled to refunds in case of severe delays or cancellations. Check their website <a href="http://www.gwr.com">www.gwr.com</a> for details</p> <p>In case of non- collection of fares, email GWR customer services (address on the website).</p> <p>For all other enquiries email  <a href="mailto:renny.jones@gwr.com">renny.jones@gwr.com</a> or <a href="mailto:peter.jones7@networkrail.co.uk">peter.jones7@networkrail.co.uk</a></p> <p>Sevenside CRP are looking to run another forum in the winter, and hope for better attendance.</p> <p>On a side note, it would be good to clarify whether there will be an increase in fares with the start of the new franchise. The current discounted fares were factored into the current franchise contract. The new franchise operator will not be under the obligation to subsidise the fares.</p>	
<p><b>2019-7-12 Play Equipment representative</b></p>	<p>AS offered himself for the role which would include the next available training session with ALCA and monthly check-sheet completing at both play equipment sites. It was unanimously agreed to appoint AS.</p>	<p>AS</p>
<p><b>2019-7-13 Beach cleaning</b></p>	<p>After discussion, the following was agreed;</p> <ol style="list-style-type: none"> <li>1) The section at Severn Beach near the Sea Wall – PT to arrange regular litter pick of the beach area.</li> <li>2) The section from Severn Beach near the Sea Wall to include Northwick Wharf – SCB to discuss possible solutions with Mr L Liddiatt. VB to write to S.Glos Council, the Environment Agency and the landowners to ask for assistance in clearing the litter in the area or possible solutions to the problem.</li> </ol>	<p>PT SCB VB</p>
<p><b>2019-7-14 Replacement trees on Redwick Road, Pilning</b></p>	<p>HR updated the meeting that two trees on Redwick Road had died and S.Glos Council do not have the funds to replace the trees currently.</p> <p>After discussion, it was agreed to defer a decision until the next meeting.</p>	<p>VB</p>
<p><b>2019-7-15 Items to add to future agendas</b></p>	<p>Items from previous meeting</p> <ol style="list-style-type: none"> <li>1) The installation of electric car charging points at both village halls</li> <li>2) To review bins in the parish</li> <li>3) To discuss the installation of a cycle hire scheme</li> <li>4)</li> </ol>	

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	<p>KW requested clarification on the reason why Beach Avenue is being closed – PT advised the closure is due to resurfacing works</p> <p>MP updated the meeting that the bridlepath near the new Amazon building and the M49 junction is flooded. MP to report to S.Glos Council.</p> <p>MP further reported fly tipping near the SUEZ yard. MP to forward a location plan to VB and PT for forward the details of the land agent to VB. VB to write to the land agent to request a clean up of the site.</p> <p>PT requested the addition of Public Rights of Way to the next agenda.</p> <p>PT updated the meeting regarding the SevernNet draft transport strategy. All Councillors to forward comments on the document directly to PT.</p> <p>SCB updated the meeting regarding the new legislation on dog fouling. VB to request new posters from S.Glos Council.</p> <p>SCB further updated the meeting regarding a conference at a cost of £27.50 per person in Bristol to discuss Twinning. It was agreed at PT should attend. It was further agreed that payment of the fee to attend would be discussed at the next meeting.</p> <p>SCB requested the addition of '125 years of Parish Councils' to be added to the next agenda.</p>	<p>MP/ PT/ VB</p> <p>VB</p> <p>PT</p> <p>VB</p> <p>PT</p> <p>VB</p>
<b>2019-7-16 'Meet the Councillors'</b>	<p>SCB suggested a 6.30pm 'Meet the Councillors' opportunity for residents at the October 2019 meeting, all agreed.</p> <p>HR suggested this opportunity as a way of celebrating the 125 years of the Parish Council.</p>	VB
<b>2019-7-17 Report from S.Glos Council</b>		
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be on Monday 2 <sup>nd</sup> September 2019 starting at 7pm, there being no further business the meeting closed @ 9.26pm.	

#### APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
04.06.19	Email	Berkeley and Oldbury SSG invitation to site tour of Oldbury site – Thursday 11 <sup>th</sup> July 2019	Circulated
04.06.19	Email	Agenda for Strategic Sites Delivery Committee, Wednesday 12 <sup>th</sup> June 2019, 6pm, Kingswood	Circulated
04.06.19	Email	Agenda for Development Management Committee, Thursday 13 <sup>th</sup> June 2019, 3pm, Kingswood	Circulated
05.06.19	Email	Reminder regarding the FoSBR event 09.06.19	Circulated
06.06.19	Email	Blog from District Councillor Robert Griffin	Circulated
06.06.19	Email	From a resident regarding the Sea Wall planning application	Circulated
06.06.19	Email	Pre- Notice of M49 closure and bridge lift	Circulated
06.06.19	Email	Notification of StreetCare Satisfaction survey	Circulated
07.06.19	Email	Agenda for Cabinet, Monday 17 <sup>th</sup> June 2019, 2pm, Kingswood	Circulated
08.06.19	Email	From a resident in response to the draft June Parish Council minutes	Discussed
09.06.19	Email	Update to email dated 08.06.19 from a resident in response to the letter from the Parish Council	Discussed
09.06.19	Email	Confirmation from a resident regarding the tidiness of Northwick Cemetery	No action
14.06.19	Email	Town & Parish Council Forum agenda 27 June 2019	Circulated
11.06.19	Email	Nuclear Decommissioning Authority and Radio Active Waste Management regional	Circulated

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		engagement event – Thursday 20 <sup>th</sup> June 2019, Aztec Hotel & Spa, Aztec West	
18.06.19	Email	Notice of M49 closure and bridge lift	Circulated
18.06.19	Email	Notification of S.Glos Council consultation on Better Care Stronger Communities Funding 2020- 2023	Circulated
19.06.19	Email	Agenda for Strategic Sties Delivery Committee, Thursday 27 <sup>th</sup> June 2019, 6pm	Circulated
19.06.19	Email	From a resident in response to the letter from the Parish Council	Discussed
19.06.19	Email	Confirmation of receipt of donation to Above & Beyond	No action
20.06.19	Email	Agenda for Safer and Stronger Communities Strategic Partnerships – Friday 28 <sup>th</sup> June 2019, 9.30am, Kingswood	Circulated
24.06.19	Email	Notice of temporary traffic order including Pilning and Severn Beach areas	Circulated
25.06.19	Email	Consultation on Waste Supplementary Planning Document 2019	Circulated
27.06.19	Email	BCC notification newsroom: Bigger, better electric vehicle charging network launches	Circulated
27.06.19	Email	Notice of AGM S.Glos ALCA – 18 <sup>th</sup> July 2019	PT agreed represent
27.06.19	Email	Agenda for S.Glos Local Strategic Partnership, Friday 5 <sup>th</sup> July 2019, 10am,	Circulated
28.06.19	Email	Press item regarding electrifications problems in the Severn Tunnel	Circulated
30.06.19	Email	From a resident regarding HGV vehicles using the B4055 as a short cut at night	Discussed
30.06.19	Email	Notification of commencement of subsidence works at Pilning Village Hall	Discussed
01.17.19	Post	Clerk & Councils Direct	Circulated
01.07.19	Email	Severn Beach Village Hall Management Committee minutes 13.06.19	Circulated
01.07.19	Post	CC to letter to a resident from Jack Lopresti MP	Discussed

#### APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
01.07.19	Mrs V Bywater	Wages + office payment & fuel allowance	1018.15	0.00	1018.15
01.07.19	Mrs O McIntosh	Cemetery Clerk salary	192.00	0.00	192.00
01.07.19	HMRC	NI & PAYE	159.01	0.00	159.01
01.07.19	Mrs V Bywater	Wages + office payment & fuel allowance	1017.95	0.00	1017.95
01.07.19	Mrs O McIntosh	Cemetery Clerk salary	120.00	0.00	120.00
01.07.19	HMRC	NI & PAYE	141.21	0.00	141.21
01.07.19	Mr T Dark	Odd Jobs	60.00	0.00	60.00
01.07.19	Mr T Dark	Odd Jobs	67.50	0.00	67.50
01.07.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
01.07.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
01.07.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
01.07.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
01.07.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
01.07.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
01.07.19	Mr I Coward	Fence at Pilning Village Hall	1060.00	0.00	1060.00
01.07.19	Water2business	Allotments at SB	71.06	0.00	71.06



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01.07.19	Branchwalkers	Tree at Pilning allotments	400.00	80.00	480.00
01.07.19	BT	Telephone & Broadband	91.50	18.30	109.80
<b>TOTAL</b>			<b>5,325.58</b>	<b>283.74</b>	<b>5,609.32</b>