

## PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 12<sup>th</sup> December 2005,  
In SEVERN BEACH School

COUNCILLORS      Mr I Humphries (Chairman), Mr A George, Mrs M Heslop,  
PRESENT      (7)      Mr D Humphries, Mr G Moore, Mr M Pullen,  
                         Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor); 5 persons representing the Methodist Church – Rev Dr Berj Topalian from The Glebe, Gillian Harper of Vicarage Road, Roger Ducker of Gorse Cover Road, Iain Gray from Thornbury and Peter Mortlock (Superintendent of the Methodist Area); 7 members of the general public – Frances Barr MBE of Beach Road, Jean Davey of Ableton Lane, Tony Fennell of Redwick Road, Robert Griffin of Shaymoor Lane, Eddie Neave of Ableton Lane, Ian Humphries of Marsh Common, and Denise Roberts of Little Green Lane.

Sgt Kevin Thatcher of the Avon & Somerset Constabulary arrived at a few minutes before 7 pm. Mrs Woodhouse, who had attended an afternoon meeting at Thornbury, and had apologised for her probable lateness, arrived at 6.43 pm.

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At 6.30, prior to the commencement of the meeting, Rev Topalian introduced the topic to the 6 members present. Peter Mortlock and Roger Ducker expanded on the Methodist Church's attitude to the future of Trinity Hall. Costs involved in operating the hall are too high and usage of the hall too low. The Methodist authority is prepared to 'release' the hall. Options appear to be the retention of the hall; the demolition of the hall, with the resultant fund passing to the church authority; or the setting up of a partnership, possibly with the parish council, following which, should the hall be disposed of, funding would be retained locally for the establishment of new premises for the continuing benefit of both church and local people in general. As a rough guide this might be on a 20/80% basis.

Following general discussion, it was indicated that a review of the hall's status is to be held, and likely costings produced. A report could then be presented to the parish council. At this point it would perhaps be relevant for a public meeting to help assess the depth of local feeling. There is likely to be a 12 month 'window of opportunity' during which the parish council might choose to become involved.

Following this, the 5 persons departed.

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At 7.08, having introduced himself and commented on his previous duties, Sgt Thatcher invited questions from those present. IH asked members of the public to join in expressing their opinions. The first complaint related to the apparent absence and unavailability of local beat officer Daryl Lodge, although this was countered by others who had found PC Lodge not only to be available but also helpful over a number of matters. Sgt Thatcher pointed out that 8 hour shifts were worked and that PC Lodge, even if on full duty, would be regularly unavailable. However, contacts should always draw a response. Even if reports are apparently not answered each call would be logged and a profile of trouble spots or particular problems would result from this.

For the public not to call in (on the basis of having had no response earlier) would therefore be counter-productive. Whilst calls always need to be prioritised, resulting in an apparent lack of response - due to manpower shortages, the build-up of statistics might still result in action later.

Other matters of concern were: 1. Youth activities and behaviour; 2. Heavy lorries; 3. Speeding; 4. Western Approach; and, 5. Off-road bikes being used on the highway. All of the preceding points cause concerns for local residents, though the question of off-road bikes could perhaps most easily be dealt with, assuming residents were prepared to note names and addresses and licence plates, if they existed. Once the nuisance-makers were identified warning letters could be issued, and bikes confiscated if the need arose.

Concern was expressed regarding the continued absence of Community Officer Ray Barlow. Sgt Thatcher apologised for this, stating that Ray felt equally unhappy about the situation. As residents may be aware, Ray is suffering from a cancerous tumour and is most unwell. Whilst there is a real possibility that Ray will be unable to return to duty he remains on the pay roll and, accordingly, no replacement can be appointed. Sgt Thatcher is to convey the best wishes of council, and will look into some of the points raised, reporting back when possible. He is hopeful of being able to attend council meetings on an irregular/regular basis

With the time now 7.40, Sgt Thatcher was thanked for his attendance. After a brief delay the council meeting commenced.

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1. APOLOGIES for ABSENCE

Mrs N Chappell (illness), Mr S Cooper, Mrs F Tyzack, (both away).

**The Chairman asked all those present to join him in remembrance of Mr Pete Hill, formerly of Chessell Avenue, recently deceased.**

Whilst Mr Hill had died during the summer his death had not been noted at the time.

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 7<sup>th</sup> November were approved as a true record.

1. MH 2. CW All agreed.

3. ACTION/RELATED MATTERS

3 – 1 Allotments

Mr Markham has confirmed his intention to continue working the allotment and has already begun clearance work at the site.

3 – 2 Sevenside Development

As indicated to the Police, to whom the letter was copied, no response has yet been received from Gazeley regarding improper use of their land.

3 – 3 A403/Church Road

Enforcement action at the ‘timber yard’ site is delayed until ownership can be ascertained. Ken Meachin of 11 Abbott Road is a former occupant of the site. He is to be contacted to see if he can provide details.

3 – 4 Shaft Road

No written response has been received in respect of the notified damage. Members confirmed, however, that the repairs have very recently been completed.

4. CORRESPONDENCEAllotments

10121.01 Mr Markham confirms his intention to continue working the allotment.

Audit/Precept

10122.02 Introduction to the Toshiba colour printer range.

10123.03 NALC response to audit regime review.

10124.04 Estimate of ALCA affiliation fees for next year (£708.09).

10125.05 Info re filing payroll returns on-line.

Avon Local Councils Association

10126.06 ALCA Newsletter, December edition – circulated.

10127.07 ALCA, new constitution – receipt acknowledged 9th December.

10128.08 NALC Annual Report and Accounts, 2004-2005.

10129.09 List of appointed officers, 2005-2006.

10130.10 Minutes of executive committee meeting, 16<sup>th</sup> August at Saltford.

Building, New Development, Housing

10131.11 Summary of Redrow appeal results at Marsh Common.

Clerk/Clerks’ Society

10132.12 Annual subscription now due (introduce a friend).

Elections/Applications for Parish Council

10133.13 Register of electors, December 2005; Pilning ward.

10134.14 Register of electors, December 2005, SB ward.

10135.15 UK Youth Parliament, electoral arrangements.

ICI, Zeneca & Other Industries

10136.16 Contact by Astra Zeneca re redundancy programme set in motion.

10137.17 Berkeley/Oldbury joint meeting: minutes of meeting, 2<sup>nd</sup> November.

10138.18 British Nuclear Group: ‘Nuclear clean-up: the intelligent route’.

Insurance

10139.19 Letter from Mrs Woolley re accident at SB. All relevant details have now been provided to the Loss Adjuster.

Playgrounds/Youth Activities

- 10140.20 Kompan of Milton Keynes, seminar in Keynsham, 30<sup>th</sup> November.  
10141.21 Royal Society for the Prevention of Accidents, leaflet.

Police

- 10142.22 Sgt Kevin Thatcher to attend December meeting of council.

Rural Areas/Local Plan

- 10143.23 Leaflet from Forest of Dean re Local Development Frameworks.  
10144.24 Joint Local Transport Plan Consultation, Phase 2 – circulated.  
10145.25 RSS Update, issue 3 – circulated.

South Gloucestershire Council

- 10146.26 List of meetings for December.  
10147.27 Council meeting, 23<sup>rd</sup> November at Kingswood.  
10148.28 Cabinet meeting, 8<sup>th</sup> December.  
10149.29 Cabinet meeting, 15<sup>th</sup> December.  
10150.30 Communities Select Committee, 14<sup>th</sup> December at Kingswood.  
10151.31 Community Care, Housing & Health Select Comm, 30/11. Kingswood.  
10152.32 Corporate Coordination Select Committee, 30<sup>th</sup> November at Kingswood.  
10153.33 Development Control Committee, 24<sup>th</sup> November, Thornbury.  
10154.34 Health Scrutiny sub Committee, 7<sup>th</sup> December in Thornbury.  
10155.35 Planning, Trans & Strat Enviro Committee, 14<sup>th</sup> December in Thornbury.  
10156.36 Standards Committee meeting, 2<sup>nd</sup> December in Thornbury.  
10157.37 Executive Decisions, w/e 11<sup>th</sup> November.  
10158.38 Executive Decisions, w/e 18<sup>th</sup> November.  
10159.39 Executive Decisions, w/e 25<sup>th</sup> November.  
10160.40 Executive Decisions, w/e 2<sup>nd</sup> December.  
10161.41 Executive Decisions, w/e 9<sup>th</sup> December.  
10162.42 Forward Plan of Executive Decision-Making, Dec 2005 to Nov 2006.  
10163.43 Parish Charter Working Group, minutes of 24<sup>th</sup> October meeting.  
10164.44 Parish Charter meeting scheduled of 8<sup>th</sup> December, Yate.  
10165.45 Notes on Parish Charter Review meeting, 30<sup>th</sup> November, Bradley Stoke.  
10166.46 Code of Conduct/ conflicts of interest issues.  
10167.47 Local Area Agreements newsletter.  
10168.48 Severn Vale Community Network meeting, 9<sup>th</sup> December, Thornbury.  
10169.49 S Glos departmental telephone directory.  
10170.50 S Glos alphabetical telephone directory.

Stationery/Circulars/Books

- 10171.51 *Clerks & Councils Direct*, Nov edition – circulated.

Street Furniture & Lighting

- 10172.52 Glasdon product information selector leaflet.  
10173.53 Products promotional leaflet from Glasdon.

Traffic Problems/Transport Policy

- 10174.54 Acknowledgement of comment re parish traffic calming measures.  
 10175.55 Mark Shearman confirms options to be considered re above.  
 10176.56 Local Transport capital programme for 2006/2007.  
 10177.57 Comment from Mr & Mrs Heal re speeds on A403.  
 10178.58 Response from Bob Benton re bridge repairs on Northwick Road.

Travellers

- 10179.59 Response from Lisa Price re continuance of occupation at Bank Road.  
 NALC comment re planning for gypsy and traveller sites.

Village Halls

- 10180.60 Comment by I Roberts re litter at SB playing fields.  
 10181.61 Pilning VH, accounts October 2004 – October 2005.

Voluntary/Community Groups

- 10182.62 Senior Citizens Forum, Christmas Get-Togethers, 2005.  
 10183.63 WRVS request for info re available grants, response 25/11.  
 10184.64 S Glos Deaf Association, November 2005 – circulated.

Waste Dumping/Disposal/Landfill

- 10185.65 Waste Management, 5 year review by S Glos Council.  
 10186.66 Leaflet re review above – distributed.

Planning

- 10187.67 Delegated decisions, 29<sup>th</sup> October.  
 10188.68 Delegated decisions, 5<sup>th</sup> November.  
 10189.69 Delegated decisions, 12<sup>th</sup> November.  
 10190.70 Delegated decisions, 19<sup>th</sup> November.  
 10191.71 Delegated decisions, 26<sup>th</sup> November.  
 10192.72 Delegated decisions, 3<sup>rd</sup> December.

Accounts/Donations

- 10193.73 AOL, internet charge, November. Item 5 – 3 refers.  
 10194.74 Avonmouth Signs, cost of notices. Item 5 – 4 refers.  
 10195.75 Mr I Roberts, grass cutting (November). Item 5 – 5 refers.  
 10196.76 SLCC, annual subscription. Item 5 – 6 refers.  
 10197.77 Care for the Elderly, transport charges. Item 5 – 7 refers.  
 10198.78 Mazar, annual audit charge. Item 5 – 8 refers.  
 10199.79 S Glos Council, dog bin maintenances. Item 5 – 9 refers.  
 10200.80 Marlwood School, letter of thanks. Item 5-10, minutes of 7<sup>th</sup> Nov, refers.  
 IH confirmed that he had attended the prize giving ceremony.

5. ACCOUNTS for PAYMENT

The accounts below were approved for payment. 1. MP 2. MH All agreed.

5. ACCOUNTS for PAYMENT (cont)

5 – 1	£ 420.00	J C Rawlinson	Clerk – Wages (Nov)	112
5 – 2	£ 50.00	J C Rawlinson	Petrol	111
5 – 3	£ 15.99	AOL	Internet charges (Nov)	111
5 – 4	£ 19.00	Avonmouth Signs	Warning notices	111
5 – 5	£ 350.00	Mr I Roberts	Grass Cutting (Nov)	*
5 – 6	£ 93.00	S L C C	Annual subscription	143
5 – 7	£ 368.35	Care for Elderly	Attendance allowance	LGRA
5 – 8	£ 293.75	Mazar	Annual Audit	ACA
5 – 9	£ 496.44	S Glos Council	Dog bin services	DFLA
5 -10	£ 200.00	Mr I Humphries	Honorarium (part)	15(5)
5 -11	£ 50.00	Mr & Mrs Collins	Toilet keyholder	PHA
	<u>£2356.53</u>			

Payments in accordance with Local Government Act 1972, sections as shown, except –

5 – 5	(Playing fields – LG(MP) Act 1979, s19 (Sea wall gardens – Public Health Act 1875, s164)
5 – 7	Local Government & Rating Act 1997
5 – 8	Audit Commission Act 1998, s3
5 – 9	Dogs (Fouling of Land) Act 1996
5 -11	Public Health Act 1936, s87

**Balance-before payment of accounts above = £33,672.72**

6. PUBLIC PARTICIPATION

Ben Mullen, who had organised the petition in respect of the skateboarding facility at SB was not present. PT summarised the efforts the group had made and will endeavour to persuade him to attend the next meeting. DH mentioned the problems that had arisen from a previous request for ‘mounding’ and of the improper use of the soil provided following the excavation of the ball court area. DH suggested that the current committee would find itself unable to support such an initiative.

7. AGENDA7 – 1 Sevenside Development

IH suggested the provision of a new motorway link is vital. PT confirmed that phase I of the development did not require that a junction be provided. When phase II commences those involved will be required to pledge a contribution toward the provision of the link. This will be regulated by the Highways Agency and agreed council should write to HA supporting the early provision when phase II is underway.

7 – 2 Village Halls/Playing Fields

The new caretaker provides an excellent service. DH confirmed the level of payments may require ‘dipping into’ the field fund. As the cash is available, the committee has the right to choose how it wishes to use the fund.

### 7 – 3 Little Green Lane

AG expressed his concerns over the likely vehicle movements when the development at the Little Green Lane/Church Road junction gets under way. PT confirmed that planners are unable to be specific over routes but can negotiate a 'gentleman's agreement', and are able to claim restitution for any damage to highways.

### 7 – 4 Timber Yard on A403/Church Road

See item 3-3 above.

### 7 – 5 Update on Parish Plan

CW confirmed the relevant forms have now been completed. Mr Snelling has confirmed that subject to certain conditions a grant of £3,000 is very likely, subject to the council wishing to proceed with the process. Proposed MP, seconded CW, all agreed that the council proceed with the plan. A committee of around 8 persons should be set up, preferably with no more than 2 council members. CW knows of some interested parties.

### 7 - 6 Liaison with Other Parishes

A suggestion by a Hallen resident has led to the feeling that mutual benefit could accrue from Almondsbury and P&SB combining their efforts in many matters of local interest. IH agreed to pursue the matter on an unofficial basis, by speaking with his daughter, Clerk of Almondsbury PC.

### 7 - 7 Cemetery/Churches

Under discussion since 1998 and recommended by the Cemetery Committee, the draft regulations set up to cover the new cemetery grounds are adopted with immediate effect. The new cemetery is designated as a lawn cemetery.

### 7 – 8 Village Matters

**Overgrowth** – MH reported an overgrown hedgerow adjacent to 9 and 15 Cross Hands Road of which S Glos should be informed.

**Rail Service from Severn Beach** – Agreed to invite a representative of FoSBR to speak with council to ascertain how the council might become more involved in helping guarantee the future of the rail link.

**Footpaths** – AG indicated that the stile onto Butchers Lane had been renewed. There is now no access for dogs, a problem for the main user of this route. Whilst the highways authority needs to facilitate accessible routes there is no compulsion to make provision for animal access. The person involved to be informed that whilst council could attempt to have the access altered there would need to be a more compelling reason to spend the amount of money necessary – ie inconvenience to many..

**A403 Signage** – Advance warning signs for Western Approach will help prevent lorries turning into Ableton Lane. Funding is to be sought from companies on Western Approach. A new 'Yield' sign at the end of Ableton Lane is difficult to see, being obstructed by tree growth.

**Agenda Items** – IH stressed the need for Agendas to conform with accepted policy, with more detail shown in respect of each item. Councillors must expand on the items at the 'phone-in'. This might also help encourage further attendance, if extra information catches the public eye.



7 – 9 Reports

OIL STORAGE FIRE - PT informed members the recent disaster has caused S Glos to put in hand a review of local emergency procedures.

STANDARDS BOARD – PT reported that a recent training event was attended by more than 200 people, though no local residents were involved. A future meeting may be necessary. It is important that someone local attends.

SEVERNSIDE AREA FORUM – FB notified members that the next meeting will be held in Severn Beach on 5<sup>th</sup> January.

8. PLANNING8 – 1 Comments of PC sent to S Glos Council

PT05/3403/F	Demolish, extend at 6 Church Road, SB	No comment
PT05/3103/F	Caravans at Marsh Common	Objection
PT05/3307/F	Garage & store, 2 Wick Road	No comment
PT05/3394/RVC	Relax condition at traveller site, Bank Road	Objection
PT05/3466/F	Extension at 85 Marsh Common Road	No objection

8 – 2 Decisions by S Glos Council

PT05/2691/F	Stables to dwelling, Whitehouse Farm	Refuse
PT05/2701/PN1	Ariel Mast adjacent Severn Road	No objection
PT05/2727/F	Car parking at Royal Mail Distribution	Permit
PT05/2934/F	Extension, 55b Cross Hands Road	Permit

**The next Council Meeting to be held at Pilning Village Hall on Tuesday 3<sup>rd</sup> January.**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.46PM

Signed.....Dated.....

JCR



**CONFIDENTIAL MINUTE**

*Discussed in camera -*

*At the end of the meeting and following the departure of all, save members of the council, plus Peter Tyzack, CW reported on her attendance at the school meeting during the afternoon.*

*The review of school provision seeks to settle the number of places available locally over the next few years. One of the main proposals is for the amalgamation of 2 local schools – probably R&N and Pilning. This could be accomplished by expansion at Pilning, or by the provision of a new site.*

*The Cabinet is to meet in January when a decision is likely to be made.*