



# **Pilning & Severn Beach Parish Council Meeting held on Monday 6<sup>th</sup> February 2023. Pilning Village Hall Cross Hands Road Pilning 7pm**

## **Presentation from M49 J1 Project**

Update from Kelvin Packer

Progress on the scheme since the last presentation

- Highway design
  - Land survey completed.
  - Significant progress with the road design both horizontally and vertically
  - Design for the rerouting of the national cycle network 4 has been completed, including discussions with relevant landowners.
  - Geotechnical study has been completed and the results are being used to design the solution needed for a nearby attenuation pond.
  - M49 team now in discussion with National Highways about how the slip road will tie in with the already built junction to mitigate any possible road settlement in future.
- Planning application
  - Now been submitted and is going through validation.
  - The air quality assessment needs to be completed and added to the application.
  - The application is slightly later than has been hoped due to additional work being needed on the transport assessment.
  - Project will be put before the Strategic sites committee in the spring and is broadly still on schedule for a start to be made on site in Summer 2023.
- Land acquisition
  - The decision to use a CPO (Compulsory purchase order) if it is required, will be put before South Gloucestershire Council at the 10<sup>th</sup> February cabinet meeting.
  - Lots of work has taken place behind the scenes on land acquisition and all the land involved has now been valued.
  - Land referencing work has been completed in conjunction with the Land Registry.
  - One parcel of land has not been identified but there is a mechanism within the CPO to allow that to be acquired if needed.
  - CPO is only to be used as a last resort, negotiations are ongoing with the major landowners and it is still expected that the land purchase will be completed with recourse to the CPO.
  - KP is much more confident that a challenge to a CPO can be avoided. Landowner engagement has improved and it is hoped that a negotiated settlement will prevail.
  - Timescales for land acquisition by either negotiation or CPO are similar, it is only if there is a challenge to a CPO, then a public enquiry is needed, delaying the scheme.
  - If negotiations with landowners continue to be positive then there is a good possibility that work could begin in Summer 2023.

PT thanked KP for the update.

**COUNCILLORS:** P Tyzack (PT) (Chairman); Olga Taylor (OT); M Pruett (MP); Heather Rickards (HR) and Nick Davies (ND)

One member of the public. Gary Sheppard – Neighbourhood Plan (GS) District Cllr Robert Griffin (RG)

### **1 Apologies for absence**

Sue Binns (SCB); Carol Woodhouse (CW) Kevin Weeks (KW) and Ian Roberts (ISR)  
Noted with regret that Jenn Godsell has resigned from the Council.

### **2 Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.  
None.

### **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 6<sup>th</sup> January were unanimously approved as a true record.

### **4 Matters arising**

Christmas tree supports – nothing to report currently.

**Resolved for the Clerk to continue with this action.**

**Action JE**

War memorial - the Clerk discussed this with the resident involved, this will be added to an agenda later in the year.

20mph zone on New Passage Road - nothing to report currently. ND noted that the resident was working on the issue.

Low level noise – lots of complaints recently. MP has been talking to the South Gloucestershire Council officer. There now appears to be a slight change in the frequency of the noise.

**Resolved for the Clerk and MP to continue with this action.**

**Action JE and MP**

£2 Commemorative Coin – The Clerk has had a reply from the Royal Mint who were unable to give any launch dates due to an embargo from the UK treasury. Clerk has been made aware of a scheme to give wildflower seeds to school children.

**Resolved for the wildflower scheme to be added to the March agenda.**

**Action JE**

Local Nature Action Plan – the Clerk has received interest from two potential volunteers so far. MP expressed an interest in getting involved.

Precept - -South Gloucestershire Council confirmed they had received it.

Replacement bench at New Passage – the bench has been delivered and is waiting installation.

English Coastal path rail crossing – the clerk has written a Freedom of Information request to Natural England. Only an automatic reply has been received from NE so far.

Timetable exercise – the Clerk has found a potential solution to adding Pilning station stops into other schedules.

Non-voting governor – MP requested an update if the Clerk had heard anything back. No update to be had at the meeting.

**Resolved for the Clerk to check this item.**

**Action JE**

Water quality testing – PT has contacted a company who can supply the testing kits. The company are happy to give advice to volunteers about how to take the samples. Initially the three

Pill outfalls would be investigated and should anything of concern is found, other water courses will be checked after that. Advice will be needed to interpret / analyse the results.

**Resolved for PT to obtain the kits and for ALL to think about getting a consultant.**

**Action PT & ALL**

## **5 Correspondence**

Please see Appendix A

Adapted housing in Severn Beach – a concerned resident wanted to know why the adapted housing was being rented out to families that didn't need it.

**Resolved for the Clerk to write to the renting organisation for an explanation.**

**Action JE**

Truck stop application – resident was asking that the amount of time being taken to decide the truck stop application was too long. Clerk replied that South Gloucestershire Council is permitted to change the timescales.

Severn Festival – PT has had conversations with people wanting to continue the festival. Note it will be given a new name to differentiate it from the previous events. 8<sup>th</sup> July date has been booked at Severn Beach Village Hall.

- Sound stage
- Temporary bar
- Stalls during the day
- Classic car rally

PT to coordinate.

## **6 Accounts for Payment**

Additional items for approval

South Gloucestershire Council New litter and dog bin Northwick

£719.46

Localism Charge

£1596.85

**Revised Total**

**£7,525.60**

**Accounts were approved unanimously.**

**Action JE**

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

**Resolved that the bank reconciliation report for January 2023 be approved.**

## **7a Public Participation**

None

## **7b Report from District Councillor**

See appendix C

## **8 AGENDA ITEMS**

### **.1 To decide on play equipment inspection training.**

Proposal to pay for professional RoSPA training or the maintenance operative to undertake play equipment inspection. £320 +VAT and exam £110 (no VAT) total £494.00 inc VAT where applicable

**Proposed MP seconded HR all in favour.**

**.2 To decide on a fee proposal for a planning consultant regarding Green Belt extension.**

Following an extensive search of at least a dozen potential candidates for a consultant, Marches Planning were recommended. Fee estimate from them is between £3,800 and £5,320. It is hoped this can be kept to a minimum by involving the Neighbourhood Plan team as they have lots of relevant information, including read only access to Parish online information.

**Action ND**

Clerk to share the brief sent to the consultant with the Neighbourhood Plan Steering Group

**Action JE**

**Proposal to enlist the consultant Helen Hamilton of Marches Planning in estimated fees of between £3,800 and £5,320.**

**Proposed HR and seconded OT approved unanimously.**

**.3 To decide on a course of action regarding car misuse on Western Approaches.**

Late at night, quite frequently "drifting" is taking place around a particular roundabout on Western Approaches and roads being used as a racetrack. Not a publicly adopted road but it is accessible by the public.

**Resolved that the PSCO to be contacted by MP for an update.**

**Action MP**

**.4 To decide on funding for Severn Beach Community Library.**

Currently the South Glos MAF grant is used the mobile library from North Somerset. Councillors were asked if the MAF grant could be used to support Severn Beach Community library instead. After discussion it was agreed that the MAF grant should be used for a wider range of activities throughout the parish and not just on a mobile library service. Comment was also made that book rotation is an issue at Severn Beach community library, this is mainly driven by the library service funding being hollowed out. Residents are encouraged to pre order books that they particularly want.

**Resolved for the Clerk to write to the head of libraries asking for the book rotation to be improved.**

**Action JE**

**.5 To decide on solar lighting for Frances Barr Walk steps.**

This item was tabled for discussion after public participation at the January meeting. After discussion it was agreed that this is not a project that the Parish Council wants to pursue.

**.6 To decide on priorities for CIL / s106 funds regarding sports in the parish.**

The development of the former AstraZeneca included the site of two football pitches. As a condition to permit the development, money is being paid by the developer for the improvement of sports facilities within a 5km radius of the site.

First stage is funding for South Gloucestershire Council to create a study to identify where sports provision is needed (£15k). Second stage will be when the site is first occupied (£100k) with the remainder coming once over 5000 sqm is occupied. Total funding in the region of £197,000. Both Village Halls have been made aware and the Neighbourhood Plan Steering Group are looking at where sports provision is likely to be needed. Note figures quoted are index linked.

**.7 To decide on a response to P21/06880/F.**

**Resolved to agree the additional comments to the planning officer.**

**Action JE**

**9. The Neighbourhood Plan**

Report from GS see appendix D

## **10 Severn Beach Centenary / Jubilee**

No update at this meeting

**Resolved for the CW and SCB to continue with this action.**

**Action CW and SCB**

## **11 Updates**

### **11.1 Village Halls**

#### **11.1.1 Severn Beach Village Hall**

No minutes received.

#### **11.1.2 Pilning Village Hall**

No minutes received.

#### **11.1.4 Pilning Playing Field**

Report circulated previously.

#### **11.2.1 Severn Beach Allotments**

Looking tidy for the time of year

Report circulated previously. The Clerk is in the process of reletting the vacant plots.

Another reminder to allotment holders to get fruit trees pruned is needed.

#### **11.2.2 Pilning Allotments**

Looking tidy for the time of year

#### **11.3.1 Pilning Cemetery**

Report circulated previously; attention needs to be given to the old cemetery gates as they are jammed open.

**Resolved for the Clerk to ask TD to attend.**

**Action JE**

#### **11.3.2 Northwick Cemetery**

Report circulated previously. New larger capacity bin at the churchyard has been noticed and appreciated.

#### **11.3.3 Northwick Tower update**

The Clerk is meeting a contractor later this week to discuss scaffolding the inside of the tower.

#### **11.4.1 Pilning Station**

Fly tipping has been very bad recently, to the point of being unable to access the station. Phone box has been taken away having been partially demolished, reported to BTP.

#### **11.4.2 Severn Beach Station**

The new canopy is apparently unfinished but its lights are on 24 hours a day where other lights are timed to go off.

**Resolved for the Clerk to write to Network Rail and Community Rail Partnership regarding the issue with the lights.**

**Action JE**

Posters for the Community noticeboard can be dropped into Crossing Cottage opposite the station.

## 12 Communication

### 12.1 In View

Items to possibly be included.

- M49 J1 update
- Western approach drifting issue.
- New festival at Severn Beach

### 13 Reports from external meetings

Centenary – PT attended on behalf of the Parish Council at Connie Gregory's 100<sup>th</sup> birthday party.  
SevernNet business breakfast – Wildplace hosted, PT found that Wildplace would be interested in getting involved in the new Local Nature Action Plan.

### 14 Update from Councillors on "Report it" reference numbers.

SITA roundabout – entrance to South Gloucestershire 21/5/2021 still bad. There is resurfacing job due this year.

Weeds in the gutters and sweeping the A403 – still not done.

Bad state of the footpath and cycleway along the A403

**Resolved for the Clerk to write to South Gloucestershire Council**

**Action JE**

## 15 Planning

### .1 To report South Gloucestershire Council planning decisions.

P22/06572/HH 4 Church Road Severn Beach South Gloucestershire BS35 4PW Demolition of existing carport. Erection of a two-storey side and first floor rear extension to form garage and additional living accommodation. Approve with Conditions.

P22/02775/CLP Plot 2 Land At Western Approach Severn Beach South Gloucestershire Development of buildings and associated areas for the production of chemical and allied products (including non-ferrous metals) (within Class B2), offices (within Class E(g) and warehouses (within Class B8) pursuant to outline planning permission ref. SG.4244, in respect of Plot 2, Land at Western Approach, Severn Beach, Bristol, including access and servicing arrangements, vehicle parking, landscaping, attenuation features and associated works. Approve Certificate of Lawfulness.

### .2 Update on ongoing planning matters inc. enforcements and applications.

### .3 To decide on professional legal advice – ref Orchard Pools.

A virtual meeting with ELF and Councillors was held to discuss possible next steps.

A freedom of Information request has been submitted by the Clerk to South Gloucestershire Council asking if they have had counsel advice and if so, what did it say. Receipt acknowledged and waiting for a reply.

PT has a meeting scheduled with our MP to ask what can be done via the Secretary of State "calling in" the application.

Going through judicial review is something that the Parish Council could consider, and although the Aarhus Convention could limit costs to £10k, that does not apply if the case is lost, leaving the Parish Council with a very large bill.

It will cost nothing to be vocal and send a formal complaint to South Gloucestershire Council to express the dissatisfaction regarding Orchard Pools.

**Resolved for a letter to be sent to South Gloucestershire Council regarding Orchard Pools**

**Action JE**

**16 Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 6<sup>th</sup> March at Emmaus Church Centre. There being no other business the meeting was closed at 21:30

APPROVED

**Pilning & Severn Beach Parish Council – Full Council meeting 6<sup>th</sup> February 2023**  
Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

APPROVED

## APPENDIX A – CORRESPONDENCE

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
04/01/2023	Email	Next Parish Council Meeting	JE replied
04/01/2023	Email	PT.7277 - SOUTH GLOUCESTERSHIRE COUNCIL (FOOTPATH ORN47	Posted Publicly
04/01/2023	Email	Invite: Meet Mark Hopwood, GWR MD – 17th January	Circulated
05/01/2023	Email	Employment liability	JE replied
05/01/2023	Email	Re: Abbott Road	PT replied
05/01/2023	Email	Press Release from Pilning Station Group	Noted
06/01/2023	Email	Review of South Gloucestershire Mobile Library service	Circulated
07/01/2023	Email	Research on youth councils - a survey request	Noted
08/01/2023	Email	Ref Planning application P21/07517/F Truck Stop	JE replied
09/01/2023	Email	Opportunities to support local scrutiny of policing	Circulated
09/01/2023	Email	Houses in Multiple Occupation Article 4 Direction Proposal	Circulated
09/01/2023	Email	Fresh funds for village halls	Forwarded to Village Hall Committee
09/01/2023	Email	s106 Astra Zeneca site / Panattoni Park	JE replied
09/01/2023	Email	Footpath Blocked	Noted
09/01/2023	Email	Bollard at Station Road	Noted
09/01/2023	Email	Water quality testing	PT replied
10/01/2023	Email	Elderly Accommodation in the Parish	Noted
10/01/2023	Email	Piling on Severnside	JE replied
11/01/2023	Email	s106 correspondence with SGC	Noted
11/01/2023	Email	All things Orchard Pools	Noted
11/01/2023	Email	Agenda for Development Management Committee, Thursday, 19th Jan 2023, 11.00 am	Circulated
11/01/2023	Email	Hedge laying	JE replied
11/01/2023	Email	The introduction of Voter Photo ID, May 2023	Posted Publicly
11/01/2023	Email	Waste prosecutions, new voting rules, apply for primary school places and more	Noted
11/01/2023	Email	Extension of Green Belt	JE replied
11/01/2023	Email	31/01/2023 TPC Forum Teams Meeting 1030-1230	Circulated
12/01/2023	Email	economic/deprivation data SB	JE replied
12/01/2023	Email	Speed Restrictions - accident on Cross Hands Road	Noted
13/01/2023	Email	Census 2021 data release - Housing	Circulated
13/01/2023	Email	Complaint regarding potholes	JE replied

13/01/2023	Email	M49 Link Road update	Circulated
14/01/2023	Email	Govier Way notice	PT replied
16/01/2023	Email	District and Parish Elections May 2023 - FYI	Circulated
16/01/2023	Email	Stride Close	JE replied
16/01/2023	Email	Bench for New Passage	JE replied
16/01/2023	Email	Cross Hands Enforcement	JE replied
17/01/2023	Email	Pilning & Severn Beach Parish Council Precept Confirmation	Noted
17/01/2023	Email	Severn Beach Toilet Lights	Noted
17/01/2023	Email	Claimed Footpath between Prospect Road and Footpath ORN 51, Severn Beach	Circulated
18/01/2023	Email	PT.7054 Temporary Closure - Various Footpaths, Aust and Severn Beach	Noted
18/01/2023	Email	Problem Report: 30mph road sign demolished	JE replied
18/01/2023	Email	Cemetery noticeboard issue	JE replied
19/01/2023	Email	Climate Emergency Community Engagement Group update	Circulated
19/01/2023	Email	Contact re Northwick Cemetery	JE replied
20/01/2023	Email	South Gloucestershire Hedgehog Heroes	Circulated
20/01/2023	Email	Consultation launched: Recommissioning of our drug and alcohol support services	Circulated
20/01/2023	Email	Train Services in South Gloucestershire - Parliamentary Debate	Noted
21/01/2023	Email	Pilning Station in the News	Noted
23/01/2023	Email	ICI Master Plan - Orchards	Noted
23/01/2023	Email	In View Magazine advertising	Agenda
23/01/2023	Email	YTL Arena parking & travel survey	Circulated
23/01/2023	Email	Census 2021 data release - Sexual orientation and gender identity	Forwarded to Neighbourhood Plan Group
23/01/2023	Email	Litter bin outside the Pilning Village shop	Noted
24/01/2023	Email	s106 payments	JE replied
25/01/2023	Email	Severn Beach Promenade Dog mess issue	JE replied
25/01/2023	Email	Community Funding	JE replied
25/01/2023	Email	Pilning Village Hall	Noted
26/01/2023	Email	Hinkley Connection Project - Winter Update 2022/23	Noted
26/01/2023	Email	FoSBR meet-ups	Circulated
26/01/2023	Email	Nature Action Group - potential volunteer	Noted
27/01/2023	Email	Case Ref: JL31781 - Green Belt	Noted

## APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	NET VAT	VAT	TOTAL
03/01/2023	ELM TREE GARDEN	Grounds Maintenance	£1,397.32	£66.67	£1,463.99
03/01/2023	MRS NICOLA HILLS	Severn Beach Toilet	£33.33	£-	£33.33
09/01/2023	GOOGLE	Email & Data Storage	£119.60	£-	£119.60
11/01/2023	EMMAUS CHURCH	Neighbourhood Plan Steering Group Hire	£80.00	£-	£80.00
12/01/2023	O2	Mobile Telephone	£11.00	£2.20	£13.20
13/01/2023	SEVERN BEACH SCHOOL	Hall hire	£240.00	£-	£240.00
17/01/2023	BT	Telephone	£87.22	£17.44	£104.66
18/01/2023	NOW PENSIONS	Pension contribution	£223.52	£-	£223.52
31/01/2023	MR J EDWARDES	Wages & Office	£1,441.37	£-	£1,441.37
31/01/2023	MRS O MCINTOSH	Wages	£232.00	£-	£232.00
31/01/2023	HMRC	Tax & NI	£258.12	£-	£258.12
07/02/2023	SLCC	Clerk's Reference Books - Clerks Manual	£47.50	£-	£47.50
07/02/2023	SLCC	Clerk's Reference Books - CA Baker	£137.00	£-	£137.00
07/02/2023	SLCC	Postage	£6.40	£1.60	£8.00
07/02/2023	ST PETER'S CHURCH	Meeting room hire	£30.00	£-	£30.00
07/02/2023	SOUTH GLOS COUNCIL	Severn Beach Allotment Rental	£500.00	£-	£500.00
07/02/2023	DUNKLEY'S	Payslip invoice	£120.00	£24.00	£144.00
07/02/2023	PLANIT GARDENS	General Maintenance Dec & Jan	£133.00	£-	£133.00
			<b>£5,097.38</b>	<b>£111.91</b>	<b>£5,209.29</b>

\$ From the Neighbourhood Plan Grant

## APPENDIX C – REPORT FROM DISTRICT COUNCILLOR

Robert C. Griffin

21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN

01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen. February 2023

Dear Ward Members,

**Morrisons** – Severn Beach. A minor electrical fire reported.

**Road State** – I have had complaints about potholes all around my ward and mud on the road between Severn Beach and Bristol boundary. This should be swept twice a day. Some work has been started on the potholes.

**Postage Stamps** – the current life of the stamps without barcodes are extended for three months.

**Marsh Common Road** – Some trees have been pruned to keep Ash die back under control. Unfortunately, more will need to be done. South Glos. forestry team keep it under control. I thank the forester for reporting this situation some two years ago.

**West of England Flood & Coastal Committee** – I attended this long meeting about the Somerset levels flooding. The good news was that no dwellings were flooded and the higher access road performed well. DEFRA and the Dept of the Environment want the government to refer all new house building to the relevant drainage board. All the pumps on the levels need replacing due to age and use.

**Waste Management** – part of Streetcare visited Severn Beach and Easter Compton Halls car parks to consult on waste and recycling in our area. Outstanding queries and orders for bins were taken away to be addressed. Any outstanding queries can be sent to:-  
wastemanagement@southglos.gov.uk I have requested a visit to Hallen.

**Filton North Station** – on Severn Beach line gets Planning permission. It will serve the arena, zoo and the Brabazon housing complex.

**Vimpenny's Lane, Hallen** – Some ditch work has been carried out to keep the water flowing after being reported by me. Streetcare attended but this is an old recurring problem.

**Plastics** - single use containers will be banned from fast-food outlets from October. This includes cutlery, crockery, cups and containers.

**Landlords** – are being issued with new regulations on the mould protection they have to put in their properties.

**District Council** – in the forthcoming election a secondary method of identification will be requested.

**Sirona** - I tendered my resignation from this worthy organisation.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.

## **APPENDIX D Neighbourhood Plan Steering Group**

### **NP SG Report to Parish Council 6<sup>th</sup> February 2023**

SG meeting since last PC meeting: 17<sup>th</sup> January. Matters discussed and arising since.

#### **Planning Applications:**

P22/06963/F Land next to Northwick Road, Pilning for the alteration of the entrances to the travellers' sites on the north side were discussed. It was concluded that the NPSG would prepare a note of objection several grounds (*these might include: non-compliance of these sites with conditions for original appealed approval, e.g. use of the site for storing ground works machinery, dumping and burning of commercial waste around the site, no children occupying the sites*). This applications includes the building of a new large permanent day room which was not in the original consent and is not properly identified in this application. Furthermore, this site is under evaluation for development in the NP.

#### **Design Codes and Guidelines:**

After another round of comment clarifications, the final document was received from AECOM and accepted by the NPSG on 25<sup>th</sup> January. It is now available on the NP website pages.

#### **Evaluation of Sites:**

The Steering Group received a summary of the initial evaluations and prioritisations on 31<sup>st</sup> January. Site visits are planned to take place 20<sup>th</sup> and 21<sup>st</sup> February.

#### **SEA Scoping Document:**

The Strategic Environmental Assessment scoping document was reviewed was submitted to the consultees on 20<sup>th</sup> Jan. A further round of closure on NPSG comments was needed and the final agreed document was sent to us on 3rd February. It will be made available on the NP website pages.

#### **Neighbourhood Development Plan:**

Stuart Miles of Vision Planning continues to work with us as an independent planning consultant to review and develop the objectives and policies of the NP. His good advice will result in the wholesale reformatting of the NDP and removal of content into other supporting documents.

#### **Public Presentations:**

The Steering Group has arranged 2 public presentation events on Tues 28<sup>th</sup> March at Emmaus Church, 6pm to 9pm, and Sat 1<sup>st</sup> April at Mafeking, 10am to 1pm, which is combined with the Scouts' coffee morning. Main purpose is to consult on sites, objectives and policies. Also to inform on the technical documents produced by Locality.

**Next SG meeting** 14<sup>th</sup> March