

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm

### At Severn Beach School, Severn Beach

COUNCILLORS (8) Mrs FCA Barr MBE (Chairman), Mr K Weeks, Mrs N Chappell, Mr M Pruett, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mrs C Woodhouse.

Also Present: - Mrs Victoria Bywater (Clerk) & District Councillor Robert Griffin

**The Chairman asked those present to observe a minute's silence for Karin Bishop, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2016-11-1</b> <b>Apologies for absence</b>	Apologies were accepted from Nick Davies and Tony Fennell.	
<b>2016-11-2</b> <b>Declarations of Interest</b>	None	
<b>2016-11-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on Monday 3 <sup>rd</sup> October 2016 had been previously circulated. The minutes of the meeting of Monday 3 <sup>rd</sup> October 2016 were agreed as a true record with two minor alterations. Proposed by CW and seconded by KW. All in favour.	
<b>2016-11-4</b> <b>Matters Arising</b>	SB reported that the wire bin had yet to be removed from Pilning Cemetery. VB to remind Tim Dark about removing the bin. MP requested VB print and laminate 10x copies of the fish-hooks posters. MP reported investigative work on the bridge at Farm Lane. SB reported that Northwick Tower was clear of pigeon faeces but a hole was visible in the roof. After discussion, PT offered to inspect the roof with a surveyor colleague.	VB VB  PT
<b>2016-11-5</b> <b>Correspondence</b>	Please see Appendix A A donation request had been received from the Citizens Advice Bureau. CW proposed £50, seconded by NC, all agreed. A donation request had been received from St Peter's Hospice. CW proposed £250, seconded by NC. FCAB proposed £200, seconded by KW. A vote was taken 5 for and 3 against. £200 to be paid to St Peter's Hospice. A donation request for a chair at St Peter's Church had been received. HR proposed a £70 chair, seconded by CW. A vote was taken 3 for 2 against, 2 abstained. VB updated the meeting that Ableton Court, SB had been sold to Connelly and Callaghan. VB to write to Connelly and Callaghan by way of introduction and to remind them about the trees. VB advised the meeting that a meeting had been arranged with S.Glos Council regarding Special Expenses and is due to take place on Tuesday 7 <sup>th</sup> November 2016 at Rednend Farm, Pilning at 7.30pm as agreed in the September 2016 actions.	VB         ALL
<b>2016-11-6</b>	Please see Appendix B	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

<b>Accounts for Payment</b>	Accounts for payment, proposed by PT, seconded by SB, all agreed.	
<b>2016-11-7 Public Participation</b>	None	
<b>2016-11-8 Reports</b>	<p>Report of the meeting concerning the M49 Junctions  October 10th 2016  Present: Frances, Sue, Victoria, Jeremy Damrel of Highways England and Phil Amwell Mott McDonald Construction.</p> <p>We were shown maps of the 2 Junctions under consideration, one near Farm Lane, Easter Compton and the other 1 mile further South towards Hallen. Members of the Parish Council highlighted our concerns about the Farm Lane Junction and its likely impact on the local roads and communities. Both representatives were unaware of these issues and said that they would do some research on the concerns in question. At present, there is a large computer programme analysing traffic flow and road use in the area. This is due to end in November. It was pointed out that there is a dramatic difference in peak flow at Christmas and Summer holidays and that new developments and proposed developments at Cribbs Causeway will have a significant impact. The junction nearer Hallen we felt would fulfil its brief to provide better road infrastructure to the industrial and retail distribution centres on Severnside whilst not making a huge impact on local roads.</p> <p>It was agreed that the representatives would schedule a further meeting when the traffic analysis was finished to share the outcome. The preferred junction is scheduled to be started next year.</p> <p>Sue Binns</p> <p>Library Review - Town and Parish Councils  Meeting held at Yate Library on 26 Oct 2016</p> <p>Frances and I attended this meeting.  There were representatives from S.Glos Council and from at least 10 Town and Parish Councils.</p> <p>Martin Burton (Community Cultural Services Manager for S.Glos) explained that the library budget has to be reduced by £500,000 (from £2.6M).</p> <p>Public Library opening hours and the book fund will be reduced.  Further proposals that are open for consultation are:</p> <ol style="list-style-type: none"> <li>1. Bradley Stoke Library will pilot an Open Access scheme. During hours when no staff are present, borrowers with swipe cards will be able to access part of the library and use self-service machines to borrow items. This proposal has little impact on our Parish.</li> <li>2. Parish Councils could provide funding so that a local library could be staffed for extra hours.</li> </ol> <p>No library is close to our Parish. Thornbury or Bradley Stoke would cost over £3000 per annum for one hour per week.</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

	<p>3. The mobile van will cease operation from Oct 2017.          Frances, and others spoke against this proposal. There are many stops in our two villages and 45 people from this Parish use the van (that is 11% of total users).          A suggestion was made that Parishes fund the mobile library service. Martin said that they would work out the costs for this.          Business sponsorship was discussed.          If all the parish councils fund the mobile library service it would cost between £2000 and £4000 for each council.</p> <p>4. If the mobile library service was discontinued, then up to 10 Community Libraries could be set up. These would exist in village community properties, would be run by trained volunteers, the library service would regularly exchange books and audio visual items, and there would be no charge for reservations nor overdue books.          Parish Councils would have to provide the premises, the shelving, and a lap top computer for issuing books.          This venture would provide more frequent access to books than the mobile van, but at only one venue(perhaps two) . There are costs involved.</p> <p>Although a positive spin was put on these schemes the general atmosphere was fairly depressed on all sides.</p> <p>Heather Rickards</p>	
<p><b>2016-11-9</b>  <b>Ongoing</b>  <b>Business</b></p>	<p>1. To agree whether to adopt the telephone box at Station Road, Pilning.          HR explained the research undertaken regarding the ‘adoption’ of the phone box at Station Road, Pilning. VB confirmed that a register of interest had been made to BT. After discussion, HR proposed the adoption of the box, seconded by SB. A vote was taken, 3 for and 4 against.</p> <p>2. Local Major Developments          FCAB reported that residents are becoming tired of the piling works.</p> <p>3. Village Halls/Playing Fields          a) Update regarding Severn Beach Village Hall          PT reported that the painting of the hall was going well, the electrics have been repaired to the outside light and quotes were being obtained for the replacement of the windows overlooking the field.          b) Update regarding Pilning Village Hall          VB read aloud the report from Ian Roberts regarding Pilning Village Hall as follows –</p> <p>I have been reminded and confirmed that the Pilning Village Hall management committee are not responsible for the field or play area. It was during Ivors reign and Norah will confirm. The users do have access to the showers etc. I cannot remember why the decision was made but I</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

<p>have asked Julie Tyzack to look back at the minutes to back up what I have been reminded about.</p> <p>The gas boiler and alarm systems are being serviced on 21st November.</p> <p>The remaining parts of the skate park were collected recently.</p> <p>The lowest price for the waste collection which consists of three household bins per fortnight is around £600 per annum. We are still investigating alternatives.</p> <p>Pre - school have settled in well, but we are still looking for another football team to replace Oldbury who left to play at Bradley Stoke because our changing facilities are not up to standard expected.</p> <p>Still chasing funding for the new hall, having had a very useful meeting with Councillor Nick Davies.</p> <p>Our secretary Julie Tyzack has resigned because of health problems, a new member has been appointed and in addition our Treasurer Mrs. Norah Chappell has also resigned and a committee member has taken over the roll. I would like to thank both for their long service and are pleased that they are staying on as committee members to guide us with their long service knowledge.</p> <p>Ian</p> <p>Discussion followed and it was agreed to hold a meeting to discuss and agree the role of the Management Committee with members of the Parish Council and the Management Committee as soon as possible.</p> <p style="text-align: center;">4. Update on allotment sites</p> <p>FCAB reported one plot in particular being covered in rubbish. VB requested a skip to be delivered and Tim Dark to fill with rubbish as soon as possible. All agreed.</p> <p>After discussion, it was agreed that the siting of sheds or greenhouses at Pilning would be deferred to the next meeting where everyone should come with their ideas.</p> <p style="text-align: center;">5. Update on Cemeteries</p> <p>FCAB reported that Les Liddiatt had been asked to remove the ivy from Northwick Tower and fill the holes in the graves.</p> <p>SB reported that Pilning cemetery was untidy in places. Others disagreed.</p> <p style="text-align: center;">6. Update from councillors regarding local village matters</p> <p>NC reported the repair work to prevent the flooding at the traffic lights at Pilning has resulted in the whole road flooding and not just one side. MP</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>VB</p> <p></p> <p>VB</p> <p></p> <p>ALL</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>
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**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

	<p>to attend and photograph the water when there is next heavy rain and forward photos to VB.</p> <p>PT requested a meeting with the Emergency Planning officer of S.Glos Council. VB advised this was in talks regarding a date.</p> <p>PT presented information on the Environment and Resources Interest Group and offered to attend. All agreed.</p> <p>KW questioned the floodplain/ wetlands work in the area. PT advised that The Forgotten Landscape had agreed a lease with a farmer to graze cattle on the land.</p> <p>MP requested clarification on the boundary of the former Blue Lagoon (swimming pool site). PT &amp; FCAB advised on the location of the boundary and offered to inspect with MP recent works in the area.</p> <p>MP reported the railings by the pumping station are rusty. FCAB advised they are not Parish Council responsibility.</p> <p>MP asked if the redundant ‘No Parking’ sign could be used as a notice board. MP to use the sign as required.</p> <p>MP reported the cracking of the concrete in places along the path of the sea wall. MP to circulated photos.</p> <p>MP reported test driving of MacLaren cars on the Western Approaches site. VB to write to Dick Lovett to complain about the speed of the cars.</p> <p>HR reported on the pavement surface between Vicarage Road, Pilning and the post office. VB &amp; Robert Griffin to report the pavement to S.Glos Council.</p> <p>HR further reported that the Severnside Rail Partnership notice board Perspex has become cloudy. VB to report to Severnside Rail Partnership.</p> <p>FCAB requested that the Library consultation is added to the next agenda.</p> <p>FCAB reported that she had received an invitation to the Marlwood Celebration evening. VB to chase parish council invitation.</p>	<p>MP/ VB</p> <p>PT</p> <p>PT/ FCAB/ MP</p> <p>MP</p> <p>VB</p> <p>VB/ RG</p> <p>VB</p> <p>VB</p> <p>VB</p>
<p><b>2016-11-10 Planning</b></p>	<p>PT16/4656/F Willow Cottage, 78 Redwick Road, Pilning – erection of detached garage (retrospective) – Approve with conditions</p> <p>PT16/4086/F 8 Abbott Road, SB – demolition of existing conservatory and erection of single storey site and rear extension and erection of rear conservatory and single storey front extension and front porch – Approve with conditions</p> <p>PT16/4910/F 8 Osborne Road, SB – Erection of single storey rear extension and conversion of an existing detached garage to form additional living accommodation. Erection of front porch. Approve with conditions.</p> <p>PT16/4673/F Bell House, Bell Lane, Pilning – Demolition of existing extensions, garage etc to provide additional living accommodation – Refused</p> <p>PT16/0944/F Manor Farm Cottage, Bilsham Lane, Pilning – Erection of single storey rear and single rear extensions to form additional living accommodation – Approve with conditions</p> <p>PT16/5150/F 29 Redwick Road, Pilning – Erection of a first floor rear</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

	<p>extension to provide additional living accommodation – Approve with conditions.  PT16/4090/F Village Hall, SB – Mobile Catering unit - refused</p> <p><u>General Permitted Development</u>  PT16/5662/PNH – 25 Beach Road, Severn Beach – erection of single storey rear extension</p> <p><u>Planning Enforcement</u>  COM/16/0644/OD Further response from Planning Enforcement regarding lighting on railway siding at SB – closed investigation as covered under permitted development regulations</p> <p>After discussion, it was agreed that all parish councillors would endeavour to respond to more planning applications but VB only to respond on applications where five or more responses have been received.</p>	
<b>2016-11-11 Finance Committee Meeting date</b>	The finance committee will meet on Wednesday 14 <sup>th</sup> December 2016 at Rednend Farm, Pilning at 7pm	VB/ NC/PT/ ND/ MP/ FCAB
<b>2016-11-12 Report from S. Glos. Council</b>	<p>RG reported the following;</p> <ul style="list-style-type: none"> <li>• There will be no police escort on Remembrance Sunday parade</li> <li>• Bus service to be provided by Wessex from 13<sup>th</sup> November 2016</li> <li>• Bus service on Sundays/ Bank Holidays with Stagecoach</li> <li>• Many complaints about A403 works</li> <li>• A Merlin Housing presentation revealed 350 extra houses being built this year</li> <li>• RG a trustee on Surestart Patchway</li> <li>• Expensive rubbish collection for Churches/ Community Centres and Village Hall. RG has complained to Jack Lopresti and Matthew Riddle</li> <li>• 20 mins free parking at Southmead Hospital</li> </ul>	
<b>Date of Next Meeting</b>	<p>FCAB reminded all councillors to attend the Remembrance Parade.</p> <p>The date of the next Parish Council meeting will be on Monday 5<sup>th</sup> December 2016 starting at 7pm there being no further business the meeting closed @ 9.30pm.</p>	

**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
04.10.16	Email	ASEA Ecology Mitigation and Flood Defence Project – Sept 2016 Newsletter	Circulated
05.10.16	Post	Open Space Autumn 2016 Vol 31 No 7	Passed to NC

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

05.10.16	Email	S.Glos Library Review meeting 26 <sup>th</sup> October 2016	HR & FCAB attending
05.10.16	Email	Community based services re-commissioning consultation	Circulated
06.10.16	Email	Agenda for Safer and Stronger Communities Strategic Partnership, Friday 14 <sup>th</sup> October 2016, 9.30am, Kingswood	Circulated
07.10.16	Email	Update from Network Rail regarding the removal of the footbridge at Pilning Station and the service from after 29 <sup>th</sup> October 2016	Circulated
10.10.16	Email	Donation request from Citizens Advice S.Glos.	To be discussed
10.10.16	Email	Agenda for S.Glos Local Strategic Partnership, Tuesday 18 <sup>th</sup> October 2016, 2pm at Bristol and Bath Science Park, Emersons Green	Circulated
11.10.16	Email	Consultation of Children & Young People's Mental Health & Emotional Wellbeing Strategy	Circulated
12.10.16	Email	October E-bulletin from A Forgotten Landscape	Circulated
12.10.16	Email	October 2016 blog from Robert Griffin	Circulated
12.10.16	Email	Second phase of Libraries Consultation, S.Glos Council	Circulated
13.10.16	Email	Donation request from St Peter's Hospice	To be discussed
13.10.16	Email	Agenda for Development Control (West) Sites Inspection Sub-Committee Friday 21 <sup>st</sup> October 2016 at 9.30am, Thornbury	Circulated
13.10.16	Email	Notification of piling in Pilning 15-21 October 2016	Circulated
17.10.16	Email	NALC Info Direct Service	Circulated
17.10.16	Email	Publicity from Four Towns Vale Link Transport	Circulated
18.10.16	Email	A403 Challenge Fund update	Circulated
18.10.16	Email	From Sarah Smith regarding low flying helicopters over SB	VB responded
20.10.16	Email	Notification of piling in Pilning on 22 <sup>nd</sup> October 2016	Circulated
20.10.16	Email	Agenda for Children, Adults and Health Committee, Monday 31 <sup>st</sup> October 2016 at 2pm, Kingswood	Circulated
20.10.16	Email	Library Review meeting reminder	Circulated
21.10.16	Email	Community Resilience emergency plan and flood plan from S.Glos Council	Circulated
24.10.16	Email	S.Glos Councillor Development Events	Circulated
24.10.16	Email	Oldbury Site Stakeholder Group meeting – 2 November 2016	Circulated
24.10.16	Email	S.Glos Health in School programme October 2016 newsletter	Circulated
24.10.16	Email	Mobile Library Service until October 2017	VB added to InView
24.10.16	Email	Second phase of S.Glos Library Consultation – South Glos	Circulated
25.10.16	Email	Response from Sue Mountstevens regarding 101 service	Circulated
25.10.16	Email	Agenda for Development Control (West) Committee, Thursday 3 <sup>rd</sup> November 2016, 11am at Thornbury	Circulated
26.10.16	Email	Response from Bristol City Council regarding road closure signage on A403	Circulated
26.10.16	Email	A403 Challenge Fund Resurfacing update	Circulated
26.10.16	Email	Berkeley & Oldbury Site Stakeholders Group meeting – 2 Nov 2016	Circulated
28.10.16	Post	FoSBR Newsletter – October 2016	Passed to NC
28.10.16	Post	Clerks & Councils Direct – November 2016	Passed to FCAB
28.10.16	Post	Response from Network Rail regarding the footbridge at Pilning Station – awaiting response from legal department	Circulated
31.10.16	Email	Sponsor a chair scheme of St Peter's Church	Discussed at

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 7<sup>th</sup> November 2016 at 7.00pm**  
**At Severn Beach School, Severn Beach**

			meeting
31.10.16	Email	Severn Estuary Partnership News – October 2016	Circulated
01.11.16	Email	Agenda for Environment and Community Services Committee, Wednesday 9 <sup>th</sup> November 2016, 2pm at Thornbury	Circulated
01.11.16	Email	S.Glos Council budget and savings programme – residents survey	Circulated
01.11.16	Email	Healthwatch S.Glos – November 2016	Circulated
02.11.16	Email	JSP Update for Town & Parish Councils – event details	Circulated
03.11.16	Email	Environment & Resources Interest Group Meeting – 23 Nov 2016, Winterbourne	Circulated
04.11.16	Email	Information on Public Rights of Way issues resolved from July to Nov 2016	Circulated
07.11.16	Email	Information on siting of a mobile enforcement camera near Osbourne Road, SB	Circulated
07.11.16	Email	Severnside Community Engagement Forum minutes from Sept 2016 meeting	Circulated
07.11.16	Post	The Clerk Magazine November 2016	Passed to FCAB
07.11.16	Email	Notification of sale of Ableton Court, SB to Connelly and Callaghan	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

Date	Payee	Details	Net	Reclaimable VAT	Total
07.11.16	Mrs V Bywater	Wages + office payment & fuel allowance	923.53	0.00	923.53
07.11.16	HMRC	NI & PAYE	88.70	0.00	88.70
07.11.16	Mr T Dark	Odd jobs	45.00	0.00	45.00
07.11.16	Mr M J Fisher	Grass cutting & maintenance	870.00	0.00	870.00
07.11.16	Mr M J Fisher	Cemetery	600.00	0.00	600.00
17.10.16	BT	Telephone & broadband	92.72	18.54	111.26
07.11.16	Royal British Legion	Donation for wreath	100.00	0.00	100.00
07.11.16	AED Locator (EU) Ltd	De-fibrillator	295.00	59.00	354.00
07.11.16	Pilning Village Hall	Hire of hall 2017/ 2018	148.50	0.00	148.50
07.11.16	Obsidian Accountancy L	Internal Audit fee	35.00	7.00	42.00
07.11.16	Mr C Thompson	Repair to hand rail at Severn Beach	180.00	0.00	180.00
07.11.16	Sutcliffe Play SW	Inspection reports	400.00	80.00	480.00
07.11.16	Mrs H Rickards	Exps	24.69	0.00	24.69
07.11.16	Pilning Church Council	Donation for chair	70.00	0.00	70.00
07.11.16	St Peter's Hospice	Donation	200.00	0.00	200.00
		<b>TOTAL</b>	<b>4,073.14</b>	<b>164.54</b>	<b>4,237.68</b>