



# Pilning & Severn Beach Parish Council Meeting held on Monday 5<sup>th</sup> July 2021. Pilning Village Hall 7pm

**COUNCILLORS:** P Tyzack (PT) (Chairman); S Binns (SCB); K Weeks (KW); M Pruettt (MP); I Roberts (ISR); Carol Woodhouse (CW); Heather Rickards (HR)  
One resident of the Parish

**DEATHS:** The meeting held a silence in remembrance of those who had recently died.  
Marg Jacobs of Pilning

## 1 Apologies for absence

Clerk Jonathan Edwardes (JE)  
Olga Taylor (OT)  
Alex Smith (AS)  
Jacqs Graham (JG)  
District Councillor Robert Griffin (RG).

## 2 Declarations of Interest

None

## 3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 4<sup>th</sup> May 2021  
The minutes were unanimously approved as a true record.

## 4 Matters arising

Northwick notice boards these have been installed and are now in use.  
Hinkley Connection presentation now scheduled for September.

**Action JE**

BAM Nuttal meeting The Clerk has been in touch multiple times to get a meeting with the Parish Council.

**Resolved The Clerk will continue to get a meeting arranged.**

**Action JE**

Gypsy Platt signs, The Clerk corresponded with Robert Wiltshire at South Gloucestershire Council, and they are happy to provide the correct signs.

**Resolved the Clerk to contact South Gloucestershire Council to get signs erected.**

**Action JE**

Woodland Trust tree planting The Clerk and SCB have considered further sites for tree planting. They are limited, possible sites considered are

- Corner of Redwick crossroads
- Alongside the A403 by Pilning Forge
- Severn Beach Playing Field
- Severn Beach Primary School
- Frances Barr Walk
- Promenade Gardens
- Land to the East of Gorse Cover Road

Note another possible source of grant funding has been identified.

New Cemetery Gate has been installed and looks very good.

Audit of bins this has been carried out with one or two on the promenade needing to be confirmed.

Cleaning of the War Memorial the Clerk has corresponded with HR and a member of the public regarding a volunteer risk assessment for the work. No further news

Limited governance review the Clerk has prepared a map of the internal boundaries and circulated it to Councillors.

Barriers at Bristol Road Bridge The Clerk has corresponded with Mark King at South Gloucestershire Council. The situation is reviewed every five years with Network Rail. The last review was in 2017, since which time electrification has come through. If the higher kerbs are installed then the footpath will need to be raised and therefore the parapet of the bridge raised even further. South Gloucestershire Council are going to ask Network Rail to bring the joint review forward to this year to reassess this bridge and other structures.

Joint statement from Almondsbury and Pilning & Severn Beach Parish Councils this has been sent.

MAF Funding. There has been no news from Robert Griffin

Future of Hybrid Meetings. Waiting Info from ALCA.

**Resolved PT to raise at Town and Parish Forum.**

**Action PT**

## **5 Correspondence**

Request for a second new dog waste bin on Gypsy Platt. The cost of the new bin and its annual cost was discussed. First to check if there is one nearby on the A403 or as people continue across the road to exercise their dogs at Western Approaches. A new bin will be considered if there is none nearby. There is an issue of difficulty in emptying the bin as the Streetcare vehicle cannot park nearby.

**Resolved All to check when in vicinity and let JE know.**

**Action ALL**

**Action JE**

Definitive Footpath requests. PT stated that four claims have been sent and a further five are still being processed.

**Action PT and MP**

The Sirens Trust has informed the Parish Council that one of the Warning Sirens did not work on its last test at the old Astra Zeneca Site (03/07/21). On investigating it was discovered that the developers are demolishing the site and had cut the power. It had done two tests on battery power. Whoever owns the site must maintain the siren. Power will be restored the Sirens Trust will ensure this will happen.

Wainbridge Step SCB has asked who maintains the steps by the rhine at Pilning Shop.

**Resolved JE to pass the details on.**

**Action JE**

Path Naming A request from a resident to name the footpath by the church after Roy Edwardes. As a champion of everything to do with the parish including being Parish Council Chairman, Editor of In View magazine, Gazette correspondent, church organist, founding trustee of WASP and much more.

**Resolved All agreed Clerk to proceed.**

**Action JE**

## **6 Accounts for Payment**

Please see Appendix B Additional items came in after Appendix B was created.

Expenses for Cllr Tyzack £29.93

Hand sanitiser and face masks £17.98

**Proposed MP and seconded IR, accounts for payment were approved unanimously.**

**Action JE**

## 7 Public Participation

Speed signs A resident queried the new traffic signs in Ableton Lane going from 30,20,30,20 in a very short space. They had messaged the District Councillor and had not yet had a reply. PT and CW are to check this.

Potholes A resident complained that the many potholes in the Parish were not being repaired.

**Resolved a letter sent to South Glos Highways also to query the legal height of the speed bumps.**

**Action PT & JE**

**Action JE**

Pilning traffic calming a resident asked when this scheme will be completed.

**Resolved letter to be sent to South Gloucestershire Council**

**Action JE**

## 8 AGENDA ITEMS

**.1 To adopt a proposed addition to Standing Orders 15. xvi. xvii. xviii.**

**Resolved With the absence of the Clerk this item to be deferred to the September meeting.**

**Action JE**

**.2 To decide on repair of the damaged bus stop on Redwick Road.**

The Clerk has received a quote from the manufacturer for repairing the bus shelter for £1276.25. £376.25 for the part and £900 for the installation including temporary traffic lights. Suggest this comes out of parish contingency.

It has been discovered in the Annual Parish Meeting minutes in 2014 that South Glos had stated they were responsible.

**Resolved for the Clerk to enquire.**

**Action JE**

**.3 To decide on additional flood insurance for Pilning Village Hall.**

The Clerk called eleven different brokers to get flood insurance but none were interested as the rest of the building is already insured through Came & Co. Figures have been provided to Councillors by the Clerk for additional cost to insure the building for flood.

Proposal to accept the additional payment and sensor from Came & Co or leave Pilning Village Hall uninsured for flood.

It was decided to accept the lowest additional payment from the Insurance Company.

**Proposed SCB and seconded KW all in favour.**

**Action JE**

**.4 To consider claiming Cranmoor Green and Redwick Common for green spaces.**

**Resolved to find out how to claim these two areas as green spaces.**

**Action PT & JE**

**.5 To consider the next steps in the Pump track project.**

After discussion it was agreed to press forward by MP to share proposed site locations by google maps.

**Resolved The Clerk to find out who owns the site and get permission. MP/JE to contact design consultants and get costings.**

**Action MP/JE**

**.6 To consider swings and zip wire for Pilning Playing Field.**

The Clerk has been in contact with three firms, yet no firm quotes have been made.

**Resolved Clerk to chase up and discuss in September.**

**Action JE**

**.7 To decide on contacting Bristol Water regarding water refill points in the Parish.**

Possible locations

SB Toilet, SB play area, Sea Wall Path adjacent to the Tea Cottage, SB Station, Severn Lodge Farm Sea wall, New Passage, Mafeking Hall, Pilning Station

**Resolved Clerk to contact Bristol water for how to proceed.**

**Action JE**

**.8 To decide on a response to South Gloucestershire Council Road alterations at "The Island".**

The PC are in favour of the present system to remain as it is, not having a contra flow cycle track.

**Resolved PT/JE to write a letter to South Glos Highways.**

**Proposed CW Seconded KW all in favour.**

**Action PT/JE**

**9 The Neighbourhood Plan**

.1 Co-option of members

Anuran Wickramasinghe and Nigel Barton

It was agreed to co-opt AW and NB to the steering group.

There is a need to have clear guidelines about co-opting people to working groups. To discuss in September.

**Action JE**

.2 Report from the Neighbourhood Plan Steering Group

The 10-strong Neighbourhood Plan Steering Group met on 22 June. They were joined by two observers - Phil Hall (Chair of Almondsbury PC) and Kate Royston (Director at SevernNet).

A significant advance has been made with the grant application for £10,000. This funding will be used on publicising the Neighbourhood Plan and running residents' surveys.

We enjoyed several thought-provoking presentations, which emphasised the Group's ability to influence the shape of the local landscape by capitalising on the local community assets and realising the area's potential without causing irreversible damage to the environment. A debate was held about shaping up the Plan and how to overcome the limitations imposed on the group by various organisations.

The focus of the next few weeks will be resolving administrative issues in connection with the receipt of the grant, as well as setting the groundwork for the forthcoming surveys.

Olga Taylor

**10 Severn Beach Centenary**

Appendix C to follow

A request for the Group to have starting budget was agreed. A budget of £2,500 was agreed.

**Proposed SCB seconded KW all in favour.**

## 11 Updates

### 11.1 Village Halls

#### 11.1.1 Severn Beach Village Hall

A copy of the minutes has been sent to all councillors. JE to have a discussion with Sam Croft to sort out the insurance. HR requested that the issue of funding the library dongle be clarified.

**Action JE**

#### 11.1.2 Pilning Village Hall

There has been no meeting. CW enquired about the drains; IR replied that they were waiting for dry weather.

#### 11.1.3 Pilning Playing Field

Request for more paint to clean up the teen hut.

**Resolved the clerk should contact the Insurance company to find out if it can be claimed for.**

**Action JE**

New basketball hoops to replace damaged ones.

**Resolved the Clerk to source more robust hoops and bring costs to next meeting.**

**Action JE**

Site was clear of rubbish.

#### 11.2.1 Severn Beach Allotments

Number 8 has been given up and is about to be relet, Number 16 waiting to hear back and Number 29 will probably be relet either as a whole or half plot.

#### 11.2.2 Pilning Allotments

Rapid growth in the last few weeks has overwhelmed some. When an allotment becomes available half plots should be considered.

It was agreed to replace the fence between the allotments and the New Cemetery with the fence taken from the cemetery. Clerk to source new metal fence posts and work to be undertaken.

**Action JE**

#### 11.3.1 Pilning Cemetery

Cemetery meeting June 8th, 2021.

Present Sue Binns, Carol Woodhouse, Odile McIntosh

First impressions were disappointing as it appeared to have been a few weeks since the grass had been cut.

The Clerk contacted the contractor the next day and it was done straight away.

Christmas Decorations have been removed and most glass bottles and vases have been taken away.

Further work is required to tidy graves in both cemeteries The Cemetery Clerk will contact the grave owners. She will ask them to start to think about reducing the amount of grave furniture further quoting regulations and safety.

Cemetery Clerk will contact a stone mason who will hopefully meet up with the Cemetery committee to suggest a way looking forwards. Some new graves need topped up (Some from 2014). We need to grass seed or turf those in the new cemetery that are ready for this and some in the old cemetery which have been sinking. Some of the older graves that are no longer looked after would benefit from proper grassing over which would reduce weeds and let the mower do a better cut. We need to think who would be best placed to do this.

It is felt that the Cemetery Committee should meet with the Stone Mason and hopefully address the issue of a Masonry Audit. We aim to have audited at least half of the Cemetery by next year. The split in the tarmac path needs to be addressed. It was suggested to contact the person who did the job to come back and repair it before it gets worse.

The two Saturday working parties were successful.

We need to arrange for some of the older graves that have been filled with gravel to have weed killer put on them. The benches need cleaning.

There are issues that need to be addressed that will incur a financial outlay.

A meeting to be arranged with Cemetery Committee JE and PT to discuss contracts for grass cutting. Some areas need to be identified for weed control.

**Resolved the Clerk to organise a meeting.**

**Action JE**

Letters of thanks to be sent to volunteers of the working Parties.

**Resolved SCB to pass detail to the Clerk.**

**Action JE & SCB**

The Church path is in a poor state. Clerk to contact South Glos with a view to repairing it especially as the PC has replaced the railings. Not easy to move a trolley with a coffin smoothly. PT requested that we ask for the bridge to be inspected given that it is nearly 50 years old.

**Actions JE**

### **11.3.2 Northwick Cemetery**

Northwick Cemetery looking very tidy apart from a few old graves, a working party is needed there. A few graves need some work to replace lost soil suggested that Elmtree be asked to do this.

**Action JE/OM**

There is a strange smell at Northwick Cemetery.

**Resolved for the clerk to investigate.**

**Action JE**

### **11.3.3 Northwick Tower update**

Four project areas have been identified.

- Scaffolding
  - Ridge roofing £3000
  - Northville Scaffolding £550
- Repairing the roof
  - Ridge Roofing (dependent on inspection)
  - Davis Roofing (dependent on inspection - meeting 09/07 expecting quote)
  - )
- Repointing the tower and former nave wall#
  - Davis Roofing (meeting 09/07 expecting quote)
  - Bristol Stone Masonry (expecting quote)
  - Roland Stone (meeting 08/07 expecting quote)
- Repairing and restoring the weathervane (potential quotes £4k to £7k)
  - Dorothea Restorations
  - Iron Art at Bath
  - Sam Bailey The artist blacksmith

The biggest issue is access, the tower needs to be scaffolded to allow for both inspection, quotes and repairs. Currently firms are finding themselves very busy because of the effects of the pandemic and there is a reluctance to take on something potentially awkward.

Therefore, getting quotes to apply for grant funding is being made doubly difficult.

**Resolved to get a date for someone to inspect and then book scaffolding from Northville Scaffolding.**

**Action JE**

### **11.4.1 Pilning Station**

No updates

### **11.4.2 Severn Beach Station**

PT and HR met the FOSBR train on Saturday to promote goodwill and community spirit. MP contacted the District Councillor about the continuing noise problems at SB station but has had no reply yet.

## **12 Communication**

### **12.1 In View**

- Our first F2F meeting in 15 months!
- Joint letter to S Glos
- Water refill point
- Pump track progress
- Damaged bus stop Redwick Road
- Burnt down teenage hut.
- Speed camera
- SVB100 budget
- Pilning Cemetery tidy up thanks.
- How to report noise pollution

### **13 Reports from external meetings**

MP reported that he had attended a YTL meeting about the new arena at Filton airfield. There was a presentation by the developers. Many residents took over the meeting complaining about the prospect of too much noise.

### **14 Update from Councillors on "Report it" reference numbers.**

### **15 Planning**

P21/02898/RVC Land To The North Of Minors Farm Ableton Lane Hallen South Gloucestershire BS10 7SF Variation of condition 3 attached to planning permission P20/09494/F (as added by P21/02138/NMA) to amend the approved plans. Relocation of the modular site office, provision of new concrete pad, creation of a lorry park, fitters building, pedestrian gate, covered bike shed, container storage, lighting column, wash bay and associated development. Approve with Conditions.

P21/00013/F 22 Beach Avenue Severn Beach South Gloucestershire BS35 4PB Erection of 1no. replacement dwelling and associated works. Approve with Conditions.

P20/22056/F 1 Abbott Road Severn Beach South Gloucestershire BS35 4PU Erection of two storey side, single storey front and rear extension to form additional living accommodation. Installation of front and rear dormers to facilitate loft conversion. Creation of new vehicular access. Approve with Conditions.

P21/02939/F Pilning Cadet Training Camp New Passage Road Pilning South Gloucestershire BS35 4LZ Re-cladding and re-roofing of existing shower and wc block (ablutions) and installation of 1 no. access ramp to northern side elevation. Approve with Conditions.

P21/02945/F 6 Church Road Severn Beach South Gloucestershire BS35 4PW Erection of a single storey rear extension to form additional living accommodation. Approve with Conditions.

Ableton Court

A letter from a resident with great concerns about the planning application of the owners.  
**Resolved for PT and JE to write to South Glos emphasising the concern of the PC and residents.**

**Action JE/PT**

Complaints about development on Bank Road and mud on road.  
**Resolved to pass concerns to South Glos planning.**

**Action JE**

**16 Items to add to future agendas.**  
**Resolved that this should no longer be an agenda item.**

**Action JE**

Items from previous agendas

1. The installation of electric car charging points at both village halls (solar panels) (PT)
2. Community Land Trust (PT) July 2021.
3. Hybrid meetings (PT)
4. Northwick tower (JE)

New items

5. Declaring a climate emergency (PT)

Peter has a long list of items that may be addressed in the future he will circulate the list.

**Action PT**

### **17 Report from S. Glos Council**

No report

### **18 Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 6<sup>th</sup> September 2021 at Pilning Village Hall. There being no other business the meeting was closed at 21.40



## APPENDIX A – CORRESPONDENCE

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
28/04/2021	Email	Complaint from a parishioner regarding Bank Road	JE Replied
28/04/2021	Email	ASEA - Salt Wind Resistant Trees	Filed
28/04/2021	Email	Grant application from Above & Beyond	May Agenda
28/04/2021	Email	VAT on digital services	Filed
28/04/2021	Email	Terminology, ambiguity and confusion	JE Replied
28/04/2021	Email	Parish Council advertising in In View	Filed
28/04/2021	Email	Agenda for the Annual Parish Meeting and Full Council meeting on May 4th 2021	JE Replied
28/04/2021	Email	Request for information on buses to Severn Beach	JE Replied
28/04/2021	Email	Village Litter	Noted
28/04/2021	Email	Question from resident regarding M49	JE Replied
28/04/2021	Email	Judicial Review on Remote Meetings	May Agenda
29/04/2021	Email	Final opportunity - Remote Annual Parish Council Meeting in May	Noted
29/04/2021	Email	Streetcare Satisfaction Survey 2021	JE Replied
29/04/2021	Email	Community-Led Housing Webinar - The art of the possible	Circulated
29/04/2021	Email	In view and Neighbourhood Plan Steering Group	JE Replied
30/04/2021	Email	One way system	JE Replied
30/04/2021	Email	Sevenside CEF	Circulated
30/04/2021	Email	Northwick Cemetery bin	JE Replied
30/04/2021	Email	Changes to Universal Community Rapid Testing Programme in South Gloucestershire	Circulated
04/05/2021	Email	Bristol Rail Regeneration: 10th July – 4th September	Circulated
04/05/2021	Email	Repairs to the Teen hut at Pilning Village Hall	JE Replied
04/05/2021	Email	Sevenside CEF Meeting	Circulated
05/05/2021	Email	Hinkley Connection Project - Spring Update 2021	Circulated
05/05/2021	Email	Next Town & Parish Council Forum Meeting	Circulated
05/05/2021	Email	Agenda for Development Management Committee, Thursday, 13th May, 2021, 11.00 am	Circulated
06/05/2021	Email	ACRE Guidelines on Reopening Village Halls and Community Buildings - updated version	Fwd to V Halls
07/05/2021	Email	Council meetings - navigating the route out of Lockdown	Noted
07/05/2021	Email	ASEA-A1-Progress Update	Circulated
07/05/2021	Website	Orchard Pools	JE Replied
08/05/2021	Email	GWR long distance trains withdrawn by Hitachi	Noted
09/05/2021	Email	Latest position on GWR long distance services	Noted
09/05/2021	Website	Offer of a speed camera	Circulated
10/05/2021	Email	Local Nature Action Plans Webinar	Circulated
10/05/2021	Email	Proposed road layout changes in Severn Beach South Gloucestershire Council	Circulated

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
10/05/2021	Email	PT.6400 - Severn Beach Speed Limits and PT.6554 - Severn Beach Road Humps	Circulated
10/05/2021	Email	Filming in Severn Beach	Noted
10/05/2021	Email	Census 2021 - a huge 'Thank You'!	Noted
10/05/2021	Email	Reported horse in the playing field Severn Beach	Noted
11/05/2021	Email	South Gloucestershire Local Flood Risk Management Strategy	Circulated
11/05/2021	Email	Riverside Park Additional No through road signage	JE Replied
11/05/2021	Website	RE: ground hammering from Ableton Lane	JE Replied
12/05/2021	Email	New grant for tree planting	Noted
12/05/2021	Email	Open Spaces Society's call to local councils to grant a green	Circulated
13/05/2021	Email	Cleaning of Pilning War Memorial	JE Replied
14/05/2021	Email	South Gloucestershire Council Response Safety barriers at Bristol Bridge Pilning	Circulated
16/05/2021	Email	Planning enforcement response letter attached	Filed
17/05/2021	Email	M49 Junction at Western Approach Severn Beach	Circulated
17/05/2021	Email	SEP Severn Tidings	Circulated
17/05/2021	Email	South Gloucestershire Council Severn Beach Works starting	Circulated
17/05/2021	Website	Pedestrian priority signs on Gypsy Platt	JE Replied
17/05/2021	Email	ALCA UK Community Renewal Fund (UKCRF)	Noted
18/05/2021	Email	Free training - Setting up new bereavement peer-support groups	Circulated to cemetery group
18/05/2021	Email	Introduction to Crime stoppers Charity in the West Country ( South Glos )	Noted
19/05/2021	Email	Treasure and Portable Antiquities in South Gloucestershire	Circulated
19/05/2021	Email	Pilning & Severn Beach Parish Council insurance	Filed
20/05/2021	Email	SSEN Funding Available	Circulated
20/05/2021	Email	Thoughts for the Parish regarding the SB Centenary Celebrations in 2022	Circulated
20/05/2021	Email	ALCA Communications Training - Breakthrough Communications	Noted
23/05/2021	Website	Complaint regarding traffic around the island going the wrong way	JE Replied
24/05/2021	Email	M49 junction reality	JE Replied
25/05/2021	Website	Tick bite in Severn Beach	JE Replied & posted NHS details on FB
25/05/2021	Email	Pilning Village Hall minutes	Circulated
26/05/2021	Email	Local Nature Action Plans Webinar	Circulated
26/05/2021	Email	UPDATE: Cribbs Patchway metrobus extension, San Andreas roundabout	Circulated
26/05/2021	Email	South Gloucestershire Council Circulated list (Sea wall)	Circulated
26/05/2021	Email	South Gloucestershire Council Traffic Surveys	Circulated
26/05/2021	Email	Notification of Public Consultation: Joint Health & Wellbeing Strategy	Circulated
27/05/2021	Email	Damaged bus stop	Agenda
27/05/2021	Email	Sea defence works in Severn Beach, movement if machinery on the public road	JE Replied & BAM Nuttal informed

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
27/05/2021	Email	Consultation for mobile street trader	Circulated
28/05/2021	Email	SV188 Ableton Lane - Severn Beach Data	Circulated
29/05/2021	Email	Viridor Meeting	Circulated
01/06/2021	Email	Registration for South Gloucestershire Heritage Open Days 10th to 19th September 2021	Circulated
02/06/2021	Email	Parish Council land Frances Barr Way	JE Replied
02/06/2021	Email	Agenda for Development Management Committee, Thursday, 10th June, 2021, 11.00 am	Circulated
02/06/2021	Email	Avonmouth RRC Community Liaison Group - 25th May - Minutes	Circulated
03/06/2021	Email	New finance training course availability	Circulated
03/06/2021	Email	Music Festival in Easter Compton - June 26 and 27 2021	PT replied
03/06/2021	Email	The Cross Hands	PT replied
05/06/2021	Email	BMX / Pump Track	Fwd to MP
05/06/2021	Email	Bank Road developments	JE Replied
06/06/2021	Email	Bank road site (old railway line)	JE Replied
07/06/2021	Email	South Gloucestershire Council Full Council meeting of 19 May - written reply	Circulated
08/06/2021	Email	Glass at Pilning Playing Field basketball court	Actioned
08/06/2021	Email	Highways England – Severn Resilience Package	Circulated
09/06/2021	Email	Complaint regarding temporary traffic lights on Beach Road	JE Replied
10/06/2021	Email	Local Events - South Gloucestershire Council request	Circulated
10/06/2021	Email	Grass cutting at Severn Beach Frances Barr MBE Way	JE Replied
11/06/2021	Email	Oldbury on Severn Neighbourhood Plan out for consultation	Circulated & N Plan Group
11/06/2021	Email	Thornbury Neighbourhood Plan out for consultation	Circulated & N Plan Group
11/06/2021	Phone	Request for verge cutting at the junction of New Passage Road	JE Replied
14/06/2021	Phone	Complaint over poor parking in Redwick Road layby	Noted
14/06/2021	Email	Agenda for Development Management Committee, Thursday, 24th June, 2021, 11.00 am	Circulated
15/06/2021	Email	Request for an additional dog bin on Gypsy Platt	Circulated & Agenda
15/06/2021	Email	Request for verge cutting on old railway bridge Northwick Road	JE Replied
15/06/2021	Email	Consultation response received - Response ID: ANON-N2UZ-45K4-Q	Noted
16/06/2021	Email	Consultation for mobile street trader	Circulated
16/06/2021	Email	Water refill points	JE Replied
17/06/2021	Email	Severn Rd junction with Smoke Lane	PT replied
17/06/2021	Email	Damage to the teen hut at Pilning Playing Field 16/06/2021	Circulated
18/06/2021	Email	Cribbs Patchway metrobus extension, Gypsy Patch Lane (re number 12 bus)	Circulated
18/06/2021	Email	The Queen's Platinum Jubilee Beacons - 2nd June 2022	Circulated & Scouts
18/06/2021	Email	Local Events request from South Gloucestershire Council	Circulated
20/06/2021	Email	No through road signs for Riverside Park	Noted
20/06/2021	Phone	Request to name the church path in Pilning	Noted
21/06/2021	Email	Falling tree on the side of the Pill at Jackson Close Pilning	Reported to Lower Severn

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Drainage Action</b>
21/06/2021	Email	Request to undertake a beach clean	JE Replied
21/06/2021	Email	Grass and Open Space Maintenance - apology South Gloucestershire Council	Circulated
21/06/2021	Email	Litter picking at Wainbridge	JE Replied
21/06/2021	Email	Boundary Commission for England - review of Parliamentary Constituencies	Circulated
22/06/2021	Email	Pilning Village Hall next meeting 28th June	JE Replied
22/06/2021	Email	Building Back Communities for Older People	Circulated
22/06/2021	Email	Notification of public consultation: Greener Places strategy	Circulated
22/06/2021	Email	Road scheme changes in Severn Beach	JE Replied
23/06/2021	Email	The Cross Hands	JE Replied & circulated
23/06/2021	Email	Gypsy Platt cycle path signage	JE Replied
23/06/2021	Email	Road scheme changes in Severn Beach	JE Replied
23/06/2021	Email	SGC litter clearance	JE Replied
23/06/2021	Email	South Gloucestershire Online Consultations	Circulated
23/06/2021	Email	LNAP webinar 2 - Identifying Opportunities for Nature	Circulated
23/06/2021	Email	Kirona 295128 Grass at entry to primary school, Ableton Lane	JE Replied
24/06/2021	Email	Junction works Gorse Cover Road/Church Road	JE Replied
24/06/2021	Email	Appeal letter for PT18/5034/F	Circulated
24/06/2021	Email	YTL Arena Pop Up Meeting for South Gloucestershire Residents	Added FB page
24/06/2021	Email	FoSBR: Severn Beach train trip on Saturday 3rd July	Circulated
24/06/2021	Email	South Gloucestershire Circulated Schedule	Circulated
25/06/2021	Email	Memorial at Pilning Cemetery	Circulated
26/06/2021	Email	Ableton Court appeal letter	JE Replied
26/06/2021	Website	RE: ground hammering from Ableton Lane	JE Replied
27/06/2021	Email	M49 Junction 1	JE Replied & circulated
29/06/2021	Email	Grass cutting at Severn Beach Frances Barr MBE Way	JE Replied
29/06/2021	Email	LNAP webinar 2 - Identifying Opportunities for Nature	Circulated
29/06/2021	Email	Land Registry Survey of Local Council land ownership	Circulated
29/06/2021	Email	Agenda for Development Management Committee, Thursday, 8th July, 2021, 11.00 am	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

PILNING &amp; SEVERN BEACH PARISH COUNCIL MEETING JULY 2021

**APPENDIX B**

DATE	PAYEE	DESCRIPTION	NET VAT	RECLAIMABLE VAT	TOTAL
03/06/2021	PS COLLINS	Severn Beach Toilets	£ 33.33	£ -	£ 33.33
03/06/2021	ELM TREE GARDEN	Grounds Maintenance	£ 491.38	£ 98.28	£ 589.66
08/06/2021	GOOGLE IRELAND LTD	Email and Data storage	£ 107.64	£ -	£ 107.64
09/06/2021	MR C D THOMPSON	Repainting play equipment and cemetery gates	£ 1,880.00	£ -	£ 1,880.00
17/06/2021	BRITISH TELECOM	Telephone & Broadband	£ 109.50	£ 21.90	£ 131.40
18/06/2021	NOW PENSIONS	Pension Contribution	£ 110.08	£ -	£ 110.08
21/06/2021	SCOTTYS GATES	Cemetery Gate	£ 282.50	£ 56.50	£ 339.00
30/06/2021	DUNKLEYS	Payroll preparation	£ 40.00	£ 8.00	£ 48.00
30/06/2021	MR T DARK	General Maintenance	£ 280.95	£ -	£ 280.95
30/06/2021	J EDWARDES	Wages & Office	£ 1,176.94	£ -	£ 1,176.94
30/06/2021	O MCINTOSH	Wages	£ 104.00	£ -	£ 104.00
30/06/2021	HMRC	Tax & NI	£ 142.72	£ -	£ 142.72
06/07/2021	P TYZACK	Cllr expenses	£ 29.93	£ -	£ 29.93
06/07/2021	J EDWARDES	Reimbursement for face masks and sanitiser	£ 14.98	£ 3.00	£ 17.98
			<b>£ 4,803.95</b>	<b>£ 187.68</b>	<b>£ 4,991.63</b>

Approved