

# Pilning & Severn Beach Parish Council

## Meeting held on Tuesday 2<sup>nd</sup> January at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (8) Mrs FCA Barr MBE (Chairman), Mr T Fennell, Mrs N Chappell, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), District Councillor Robert Griffin, Mr I Roberts of SB, Mr I Roberts of Pilning, Mr J Mason, Mr P Jackson & Mr C Brickell.

**The Chairman asked those present to observe a minute's silence for Jack Hodges and Joan Farnsworth both of Church Road, SB and Ellen Florence Hann late resident of Ableton Court, SB, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2018-1-1</b> <b>Apologies for absence</b>	Apologies were accepted from Mike Pruett & Carol Woodhouse.	
<b>2018-1-2</b> <b>Declarations of Interest</b>	None	
<b>2018-1-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 4 <sup>th</sup> December 2017 had been previously circulated. The minutes of the meeting of 4 <sup>th</sup> December 2017 were agreed by all as a true record.	
<b>2018-1-4</b> <b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• To agree the deferred donation request from Four Towns Vale Link – VB had requested the number of residents from Pilning &amp; SB who use the service and a balance sheet but as yet no response had been received. Deferred to next meeting.</li> <li>• To agree the Landscape Plan for Pilning Village Hall playing field – Deferred to next meeting. MP to update plan and recirculate.</li> </ul>	<p style="text-align: center;">VB</p> <p style="text-align: center;">VB/ MP</p>
<b>2018-1-5</b> <b>Correspondence</b>	<p>Please see Appendix A</p> <p>PT suggested a separate sub-committee meet to prepare a response to the following-</p> <ol style="list-style-type: none"> <li>1) Severn Beach Station Access Study</li> <li>2) BEIS Consultation on new National Policy Statement for new nuclear power stations including Oldbury</li> <li>3) ASEA Ecology Mitigation and Flood Defence project</li> <li>4) Draft consultation on Climate Change Strategy – S.Glos Council</li> </ol> <p>All agreed and the meeting will be held on Thursday 11<sup>th</sup> January 2018 at Rednend Farm, Station Road, Pilning starting at 7pm. VB to re-circulate the correspondence.</p> <ul style="list-style-type: none"> <li>• To discuss the response following the circulation of flyer on 11 yrs</li> </ul>	<p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>

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	<p>+ play equipment in Pilning          VB advised that 6 responses had been received so far one of which offered to prepare a petition. VB to ask for a copy of the petition and add to InView article. Deferred to next meeting.</p> <ul style="list-style-type: none"> <li>• To agree a donation request from Pilning Village Hall for radiator covers</li> </ul> <p>A donation request had been received from PVH management committee for radiator covers in accordance with the Grant Policy. SCB proposed to pay for the radiator covers at a cost of £342.12, seconded by PT (6 for, 2 abstained). ND suggested a further plan to insulate the building more effectively in future.</p> <p>A further correspondence item had been received late on 02.01.18 regarding the siting of a Gromit on Parish Council land. All agreed that this would be an excellent idea.</p> <p>It was agreed that KW should attend next community liaison meeting with Viridor.</p>	<p>VB          VB</p> <p>KW</p>
<b>2018-1-6 Accounts for Payment</b>	<p>Please see Appendix B          Accounts for payment were approved.</p>	
<b>2018-1-7 Public Participation</b>	<p>Mr Colin Brickell asked if the conifer on the grave reported at the last meeting had been removed.          KW reported that there are two conifers which require removal.          FCAB responded that she would check update at the next meeting.</p> <p>SCB suggested a Cemetery Committee meeting should be held in March 2018, all agreed. NC requested an afternoon meeting is scheduled.</p>	<p>FCAB</p>
<b>2018-1-8 Reports</b>		
<b>2018-1-9</b>	<p>To agree with A Forgotten Landscape the use of Parish Council land for the siting of artwork in Severn Beach – After discussion it was agreed to allow A Forgotten Landscape to use any part of Parish Council land for the siting of the artwork in Severn Beach.</p> <p>1) Local Major Developments          FCAB reported that the height of the rhine on the B4055 where the land is raised on Marsh Common Road, Pilning is alarmingly high. VB to request the Lower Severn Drainage Board extend the opening of the gates to allow more flow.          NC noted that the surface water on the higher level ground was visible.</p> <p>FCAB further reported that current high winds and high tide will result in some overlapping of the sea wall and S.Glos Council due to deliver sand</p>	<p>VB</p>

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	<p>bags on 03.01.18. PT advised that the Environment Agency had advised that sand bags are inadequate and suggested that SG should do more to promote the use of flood boards.</p> <p>VB reported that a response from the Environment Agency under a Freedom of Information Request had been received regarding emissions from the Suez Incinerator. VB &amp; KW to review the documents and write to the Environment Agency regarding the results.</p> <p>2) Village Halls/Playing Fields</p> <p>a) Severn Beach Village Hall</p> <p>The meeting notes from the most recent meeting had been circulated. PT updated the meeting that patio slabs had been donated to the hall along with a pledge from a local business to install the slabs.</p> <p>b) Pilning Village Hall &amp; Playing Field</p> <p>SCB reported that the field was tidy with no litter but sitting water was visible.</p> <p>SCB noted the former bark area has not reseeded. VB to ask Tim Dark to reseed when the weather is suitable.</p> <p>SCB confirmed that no signs were positioned on the small gate into the field.</p> <p>VB to chase up removal of signs on the main gate and order new signs.</p> <p>KW questioned the relationship between the Parish Council and the Management Committee following the recent article in the InView Magazine relating to historical documents placed by Julie Tyzack.</p> <p>VB suggested further investigation to confirm the position before making any decision. VB to investigate for next meeting.</p> <p>c) Extension at Pilning Village Hall</p> <p>IR confirmed that a Grant application had been made and the result is expected soon.</p> <p>3) Update on Allotment sites</p> <p>FCAB reported that SB site tidy.</p> <p>SCB reported the compost area had been removed. VB to find out if the allotment holder would like the area incorporated into their plot and arrange further tidy up of the area.</p> <p>4) Update on Cemeteries</p> <p>FCAB reported Pilning cemetery tidy.</p> <p>SCB reported that the path to the trough is slippery. VB to ask Elm Tree Contractors to meet with SCB to arrange weed killing of path.</p> <p>SCB suggested a working party in March to weed graves and tidy cemetery, all agreed.</p> <p>FCAB to remind Tim Dark regarding the gravel on the graves.</p> <p>SCB reported Northwick Cemetery tidy but sign still on the floor which</p>	<p>VB/ KW</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB/ SCB</p> <p>SCB</p> <p>FCAB</p>
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	<p>was originally on the gate. VB to arrange for sign to be put back up.</p> <p>5) Update from councillors regarding local village matters  TF reported that the fly tipping on the A403 had been reported to S.Glos Council.</p> <p>KW reported the increase in rubbish on the A403. VB to report and supply the reference number for future use.</p> <p>KW noted the long diversion for pedestrians while work is undertaken on the cyclepath/ footpath on Centurion Way.</p> <p>HR reported the out fall pipe from the site on Bank Road, Pilning going into the rhine. VB to investigate and report to Environment Agency/ Internal Drainage Board.</p> <p>SCB reported the differential settlement of the pavement between St Peter's School and the B4055. VB to report to S.Glos Council.</p> <p>SCB reported again the breaking up of the pavement on approach to the Church Road footbridge. VB to report to S.Glos Council.</p> <p>PT had reported the breaking up of the pavement in Pilning near the railway bridge.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>
<b>2018-1-10</b>	<p>a) To adopt the PC Policies &amp; Action Plan for 2017/ 2018  KW proposed the adoption en bloc, seconded by SCB (7 for, 1 abstained).</p> <p>b) To agree a sub-committee to review the Standing Orders  It was agreed to discuss the recommendation for Standing Orders at the meeting being held on Thursday 11th January 2018 at Rednend Farm, Station Road, Pilning starting at 7pm.</p>	<p>ALL</p>
<b>2018-1-11</b>	<p>a) To agree the recommendations of the Finance Committee regarding Precept for 2017/ 2018 (Appendix C)  PT proposed to adopt the recommendations of the Finance Committee regarding Precept for 2017/ 2018, seconded by KW (7 for, 1 abstained).</p> <p>b) To sign the Localism Contract with S.Glos Council for the Buy Back Scheme  All agreed</p>	
<b>2018-1-12</b> <b>Planning</b>	<p><u>Decisions by South Glos Council</u>  PT17/5018/ADV Amazon Fulfilment Facility – signs – Approve  PT17/3318/F 12 Albert Road, Severn Beach – Erection of 2 storey rear extension to provide additional living accommodation – Refused</p> <p>VB updated the meeting that a number of residents from SB had been in contact with the Parish Council regarding a particular planning application. VB reminded the meeting that the way for residents to voice their opinion via the South Glos Council meeting.</p> <p>PT reported that a recent application did not have supporting documentation on the S.Glos Council website. VB updated the meeting that this had been reported to S.Glos Council.</p>	
<b>2018-1-13</b>	<p>Robert Griffin updated the meeting on the following points –</p>	

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<b>Report from S. Glos. Council</b>	<ol style="list-style-type: none"> <li>1) Delay in train service due to an incident with a passenger regarding an ambulance</li> <li>2) Tytherington Quarry had secured a contract for 3 trains per day to Hinkley Point</li> <li>3) Due to make a report against the Pecking Gas Plant at SB</li> </ol>	
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be Monday 5 <sup>th</sup> February 2018 starting at 7pm there being no further business the meeting closed @ 8.35pm.	

### APPENDIX A – CORRESPONDENCE

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
06.12.17	Email	Decision sheet for Cabinet, Monday 4 <sup>th</sup> December 2017, 2pm	Circulated
07.12.17	Email	Notice of temporary speed limit to 30mph – A406 Severn Road, Crookes Marsh	Circulated
11.12.17	Email	ASEA Ecology Mitigation and Flood Defence project – Dec 2017 newsletter	To be discussed at meeting on 11.01.17
11.12.17	Email	Latest news from A Forgotten Landscape – Dec 2017 e-bulletin	Circulated
12.12.17	Email	Severn Beach Station accessibility study non-technical summary	To be discussed at meeting on 11.01.17
12.12.17	Email	M49 Update	Circulated
13.12.17	Email	GPFA Newsletter and Annual Report	Circulated
18.12.17	Email	Severn Beach Line Volunteer Get Together – 23.01.18 at the Lamplighters	Circulated
19.12.17	Email	S.Glos Spring Clean 2018 notification	Circulated
19.12.17	Email	Draft consultation on Climate Change Strategy – S.Glos Council	To be discussed at meeting on 11.01.17
20.12.17	Email	BEIS Consultation on new National Policy Statement for new nuclear power stations including Oldbury	To be discussed at meeting on 11.01.17
20.12.17	Email	Agenda for Community Liaison Group meeting 25.01.18 at Avonmouth Community Centre, Avonmouth at 7pm	Circulated
20.12.17	Email	S.Glos document on community safety Hate Crime and Prevent	Circulated
20.12.17	Email	Request to circulate a report to Councillors on a planning application from Mr D Nethercott	Circulated
20.12.17	Email	NALC Chief Exec Bulletin	Circulated
21.12.17	Email	Invitation to public meeting at The Wild Place	Circulated
21.12.17	Email	Latest news from Severn Estuary Partnership – Dec 2017	Circulated
21.12.17	Post	Gridline – Winter 2017	Circulated
22.12.17	Email	Viridor Community Newsletter	Circulated
22.12.17	Post	M49 Avonmouth Junction – notification of start of works	Circulated
29.12.17	Email	Joint Spatial Plan – Publication document consultation ends 10 <sup>th</sup> Jan 2018	Circulated
29.12.17	Post	Avon Gorge & Downs Wildlife Project – Events programme	Circulated
02.01.18	Email	SB Village Hall meeting notes	Circulated

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#### APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
02.01.18	Mrs V Bywater	Wages + office payment & fuel allowance	1010.69	0.00	1010.69
02.01.18	HMRC	NI & PAYE	0.00	0.00	0.00
02.01.18	Mr T Dark	Odd jobs	104.00	0.00	104.00
02.01.18	Elm Tree Garden	Grass cutting & maintenance 2017/ 2018	187.58	37.52	225.10
02.01.18	Elm Tree Garden	Cemetery grass cutting & maintenance	170.00	34.00	204.00
02.01.18	Severnside Wednesday Club	Quarterly payment	250.00	0.00	250.00
02.01.18	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
02.01.18	South Glos Council	Lease fee for SB Allotments	500.00	0.00	500.00
02.01.18	BT	Telephone & Broadband	82.40	16.48	98.88
02.01.18	water2business	SB allotment water	104.34	0.00	104.34
02.01.18	ALCC	Annual membership	30.00	0.00	30.00
02.01.18	CFS Ltd	Call out charge to update photocopier with new software	135.00	27.00	162.00
02.01.18	S.Glos Council	Buy Back Scheme - Oct, Nov, Dec 2017	1028.67	205.73	1234.40
		<b>TOTAL</b>	<b>3,702.68</b>	<b>320.73</b>	<b>4,023.41</b>

#### APPENDIX C – Recommendations of the Finance Committee regarding Precept for 2018/ 2019

INCOME	Budget 2018/2019
Precept	66,274
Allotments	1,200
Grants (Community Benefit)	3,000
Bank Interest	15
Cemetery Account Income	500
Sale of Assets	
Refunds/ Insurance	-
VAT Refund	7,000

**Total 77,989**

<b>EXPENDITURE</b>	
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Clerk Wages	12,000
Clerk Other	1,250
Meeting room hire	400
Office Admin	2,000
Subscriptions/ Info services	700
HMRC PAYE Pension	1,500
Professional Fees	5,000
ClIr Honorarium & Exps	500
Village Halls - Pilning + field	2,500
Village Hall Extension - Pilning	5,000
Village Halls SB	2,500
Play Equipment	3,300
Community Hub	3,500
General Maintenance	12,000
Cemetery	3,000
Donations (Section 137)	3,000
Toilet key holder	400
Allotments	2,500
Grants (Community Benefit)	7,000
Parish Plan/ Elections	2,500
Parish Assets Contingency	7,000

**Total 77,550**