

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 5<sup>th</sup> October 2015 at 7.00pm at Severn Beach School, Severn Beach

Before the meeting Keith Walton of the Severnside Community Rail Partnership and Richard Kemble of South Gloucestershire Council updated the meeting on the planned improvements to Severn Beach railway station.

COUNCILLORS (8) Mrs FCA Barr MBE (Chairman), Mrs C Woodhouse, Mrs S Smith, Mr M Pruett, Mr N Davies, Mr T Fennell, Alderman P Tyzack & Mrs N Chappell.

Also Present: - Mrs Victoria Bywater (Clerk), Mr C Brickell, Mr & Mrs M Gibbons, Mr I Roberts, Mrs W Kellaway & Mr & Mrs C Williams-Lock.

**The Chairman asked those present to observe a minute's silence for Valerie Speary of Pilning, Roger Potter of Beach Road, Severn Beach, John Bryant of Pilning and Ruby Lazek of Severn Beach, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2015-10-1 Apologies for absence</b>	Robert Griffin, Sue Binns and Heather Rickards.	
<b>2015 –10-2 Declarations of Interest</b>	VB had sent PT a formal declaration of interest form for PT to fill out and return.	PT
<b>2015-10-3 Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 5 <sup>th</sup> October 2015 had been previously circulated. The minutes of the meeting of 5 <sup>th</sup> October 2015 were agreed as a true record. Proposed by NC and seconded by ND. All in favour.	
<b>2015-10-4 Matters Arising</b>	MP updated the meeting on progress with Cease & Desist Order regarding the Western Approaches site and the use of motorbikes and 4x4 vehicles on redundant land. MP & VB to distribute the Order. CW requested VB add to the InView article PT requested VB write to Jack Lopresti MP regarding the long wait for 101 and CC Sue Mountstevens.  VB updated the meeting on findings relating to the picnic bench at SB. After discussion, it was agreed that PT would ask the artist for the Forgotten Landscapes Project. PT requested that the double yellow lines opposite Vicarage Road, Pilning discussed further at the next meeting as the response from S.Glos. Council had not been adequate. S.Glos. Council had offered to insert advisory white lines but PT felt the yellow lines were necessary. VB to add to agenda for the next meeting. NC informed the meeting that she had seen representatives from Merlin Housing Society looking at the wall outside the Merlin building.	MP/ VB VB VB   PT  VB
<b>2015-10-5 Correspondence</b>	Please see Appendix A Further to 1) FCAB updated the meeting on the Special Meeting held by the Safer Stronger Group on the B4055. It had been decided to form a working party. It was agreed that ND/ PT would represent the Parish Council. 2) A donation request had been received from St Peter's Hospice. It	ND/ PT

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	<p>was proposed by CW, seconded by TF to donate £500, all agreed.</p> <p>3) Correspondence had been received from Thornbury Carnival regarding supporting the 2016 carnival. FCAB advised that Severn Beach Carnival will be holding a carnival in 2016 which may clash.</p> <p>4) Apologies to the Gloucestershire Playing Field Association AGM to be given.</p>	<p>VB</p> <p>VB</p>
<b>2015-10-6 Accounts for Payment</b>	<p>Please see Appendix B</p> <p>Accounts for payment, proposed by PT, seconded by CW, all agreed accept CW.</p>	
<b>2015-10-7 Public Participation</b>	<p>None received.</p>	
<b>2015-10-8 Ongoing Business</b>	<p>1. Actions from the results of the Parish Questionnaire  PT updated the meeting on the results</p> <p>a) Positions for Notice Boards had been suggested</p> <p>b) The compulsory purchase of the land next to SB station. PT to contact Gill Sinclair from S.Glos. Council.</p> <p>c) Netball/ badminton</p> <p>d) Activities for teenagers</p> <p>e) Street lights. VB to contact S.Glos. Council requesting lights out in all areas by midnight.</p> <p>2. Local Major Developments  This had been covered under 2015-10-4</p> <p>3. Village Halls/Playing Fields</p> <p>a) Severn Beach Village Hall</p> <p>SS updated the meeting on the recent Village Hall committee meeting where health &amp; safety of the ball park and football pitch had been discussed as this does not form part of the Play Equipment inspection. VB and FCAB suggested SS report back to the Village Hall Committee with the various grants available in the area.</p> <p>b) Pilning Village Hall</p> <p>Ian Roberts updated the meeting on a recent Health &amp; Safety report which had highlighted a number of issues all of which had now been rectified.</p> <p>Ian Roberts further updated the meeting that a further £5025 was required to obtain the full plans required for the new Village Hall in order that tenders for the build can be obtained. It was proposed by MP, seconded by CW that the Parish Council pay this extra amount and that Ian Roberts would may best efforts to seek grants to recompense the Parish Council. All agreed, NC abstained.</p> <p>4. Adoption of Councillors' Expenses Policy  FCAB requested that the discussion of this policy was adjourned to the November 2015 meeting due to two Councillors not being present.</p>	<p>PT</p> <p>VB</p> <p>SS</p> <p>VB</p>
<b>2015-10-9 New Business</b>	<p>1. Neighbourhood Plan  PT explained the Neighbourhood Plan to the meeting. VB advised that the</p>	

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	<p>Neighbourhood Area had been applied for but no response to date. VB to chase this application.</p> <p>2. Allotments  FCAB reported that there is a short waiting list for SB allotments. MP to inspect SB allotments by the next meeting and report to VB.  TF asked for clarification on sheds/ greenhouses. FCAB advised no sheds allowed, greenhouses with plastic alternative to glass permissible.  VB updated the meeting that progress was slow regarding the stoning out of SB40. PT offered to contact a local contractor to do the work.</p> <p>3. Remembrance Day  FCAB advised that on the 8<sup>th</sup> November 2015 Parish Councillors may meet at 10.15am at Whitehouse Lane, Pilning to parade to the War Memorial to lay a wreath.</p> <p>4. B4055 – report from meeting on 30th Sept 2015  This had been covered earlier in the meeting</p> <p>5. Bus service from Severn Beach  Before the meeting we had heard from Richard Kemble who was able to also give an update on the buses from Severn Beach and namely route 625. NC further updated the meeting that subject to approval, the bus route will be revised from the 2<sup>nd</sup> November 2015 to the timescale of 75 minutes from the current 60 minutes.</p> <p>6. Cemeteries  NC requested VB chase work on the fence at Pilning Cemetery.  NC had been approached by a family who would like to insert a bench at Pilning Cemetery. After discussion NC to contact the family suggesting positioning the bench by the shed in the old cemetery.</p> <p>7. Village Matters  ND requested VB contact the EA to report the driving at speed of the vehicles inspecting high tides.  TF showed the meeting photographs of vehicles parking illegally on Gorse Cover Road, SB. TF to report to the Park Legally team at S.Glos. Council.  NC reported a similar problem on Keens Grove and surrounding roads in Pilning.  MP reported a recent accident he had been involved with on Gorse Cover Road, SB when riding his bicycle. No charge had been brought against the driver who squeezed through the chicaned part of the road knocking him off his bike. MP requested VB write to S.Glos. Council requesting better signage on the chicanes.  MP further reported the horses on the foreshore drinking the sea water.  SS requested that the Pilning Flower Show AGM notice be displayed on the Station Notice Board. MP/ SS to insert on the Notice Board.  PT reported that the SB toilets had been painted but not to a high standard. VB to write to S.Glos. Council informing them the work was substandard and the outside yet to be completed.  ND/ FCAB &amp; PT requested that road signage in the area needs cleaning, replacing and updating in places. VB to report to S.Glos Council as</p>	<p>VB</p> <p>MP</p> <p>PT</p> <p>VB</p> <p>NC</p> <p>VB</p> <p>TF</p> <p>VB</p> <p>MP/ SS</p> <p>VB</p>
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	<p>follows:</p> <ol style="list-style-type: none"> <li>1) Speed signs on the A403</li> <li>2) On-road sign on the junction of Pilning and A403</li> <li>3) Signs on entry to Pilning along the B4055</li> <li>4) Signs on entry to SB along the A403</li> </ol>	
<b>2015-10-10 Planning</b>	<p>VB reported on the S.Glos. Council consultation on local planning applications. It was agreed by those who had read the consultation that no response was necessary.</p> <p><u>Comments submitted to S.Glos Council</u>  PT15/3834/F – Beach House, Riverside Park, SB – No objection</p> <p><u>Decisions by S.Glos Council</u>  PT15/3186/PDR – Zion Chapel, New Passage Road, Pilning – Refusal  PT15/15/2875/PDR – 93 Gorse Cover Rd, SB – Approve with conditions  PT15/3357/F – 1 School Way, SB – Approve with conditions  PT13/0250/F – Land adjacent to Crossland Cottage, Severn Road, Pilning - Refusal</p> <p><u>Notice of Enforcement Investigation</u>  112, Gorse Cover Road, SB – Container on site on pavement</p> <p><u>Notice of consideration by Development Control</u>  PT13/0250/F Land adjacent to Crossland Cottage, Pilning – 24.09.15, 11am, at Turnberries Community Centre, Thornbury</p> <p><u>Notice of Appeal</u>  PT15/2294/O Land at Station Road, Pilning. Erection of 2no. detached dwellings.</p> <p><u>Sites Inspection Sub-Committee Visit</u>  Land at Over Court Farm, Over Lane – removal of conditions on Mojo activity centre – 9<sup>th</sup> Oct 2015, 10.45am</p>	
<b>2015-10-11 Reports</b>	<p>PT reported on the ALCA AGM and the interesting presentation given on Planning for the whole area.</p> <p>MP reported on the Edmonds &amp; Cole meeting he had attended where funds had been distributed in our area.</p> <p>SS had prepared a report which she would forward via email to Councillors. SS offered to report further with a Youth report but FCAB advised it was not necessary at this current time.</p> <p>VB suggested that in order to give all reports sufficient time, reports to be submitted to the Clerk before the meeting for circulation before the meeting.</p> <p>It was further suggested by PT that Reports by Councillors is moved to earlier in the agenda, all agreed.</p>	
<b>Date of Next Meeting</b>	<p>The date of the next Parish Council meeting will be Monday 7<sup>th</sup> September 2015 starting at 7pm there being no further business the meeting closed @ 9.11pm.</p>	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
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**Pilning & Severn Beach Parish Council**  
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09.09.15	Email	Update from South Glos. Citizens Advice Bureau	Circulated
09.09.15	Email	S.Glos. Council Heritage & Learning in South Gloucestershire	Circulated
09.09.15	Email	Your Healthy Future – update	Circulated
09.09.15	Email	Discover Festival 2015	Circulated
10.09.15	Email	Consultation on proposed changes to Adult Social Care Fees & Charges	Circulated
12.09.15	Email	News for Pilning & Severn Beach from District Councillor Robert Griffin	Circulated
12.09.15	Email	Request from RG for insertion of a hand rail at steps opp. Bakery	VB responded advising these steps belong to S.Glos Council
14.09.15	Email	Key new for Local Councils from NALC	Circulated
14.09.15	Email	S.Glos Council Physical Activity Strategy – draft for consultation	Circulated
14.09.15	Email	Survey of local authority views and actions on roof nesting gulls in SW England	Circulated
14.09.15	Email	Coastal Relief Fund Bid – Severn Beach Station Improvement package	Circulated
15.09.15	Email	Agenda for Children & Young People Committee, Wed 23 <sup>rd</sup> Sept 2015, Kingswood	Circulated
15.09.15	Email	The ‘Know your place’ project 21 Oct 2015, 7.30pm at the Miners Institute, Coalpit Heath	Circulated
15.09.15	Email	Response from Inspector Clive Summerill regarding the special meeting on 19.10.15.	VB to cancel meeting
16.09.15	Email	Agenda for Development Control (West) Committee, Thursday 24 <sup>th</sup> September 2015, 11am at Turnberries, Thornbury	Circulated
16.09.15	Email	Invitation to attend a meeting regarding consultation on 1) S.Glos Council’s Special Expenses System from 2016/ 17 onwards 2) The LCTR Support Grant to Parish and Town Councils from 2016/ 17. 23 October 2015 at Kingswood Civic Centre, Kingswood. 2pm – 3.30pm pm 5pm to 6.30pm.	Circulated
18.09.15	Email	S.Glos Council Community Grants information	Circulated
18.09.15	Email	Consultation on the proposed changes to S.Glos Council’s Local Planning Application Requirements 2015	Circulated
18.09.15	Email	A Forgotten Landscape – Early Bird Walks. Tues 29 <sup>th</sup> Sept 2015 7am – 8.30am or Tues 27 <sup>th</sup> Oct 2015 7am – 8.30am	Circulated and advertised on FB & Website
18.09.15	Email	A Forgotten Landscape – Wild Walk. Sunday 27 <sup>th</sup> Sept 2015, 10am -11.30am, Littleton on Severn	Circulated
21.09.15	Email	Agenda for Audit & Accounts Committee, Tuesday 29 <sup>th</sup> September 2015, 2pm, Kingswood Civic Centre, Kingswood	Circulated
21.09.15	Email	ALCA S.Glos. Area Group 19.10.15, 7pm Poole Court, Court Drive, Yate	Circulated
21.09.15	Email	Correspondence regarding planning application number PT13/0250/F from Paul Bowerman	Circulated
21.09.15	Email	Correspondence regarding planning application number PT13/0250/F from Nick Davies	Circulated by ND
22.09.15	Email	Town & Parish Councils Forum Agenda for 8 Oct 2015, 10am Poole Court, Yate	Circulated

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23.09.15	Email	Street Trading Policy 2015 -18 draft for consultation Sept 2015 v1	Circulated
24.09.15	Email	Consultation on Children's community health services in S.Glos.	Circulated
26.09.15	Post	SGN Autumn 2015	Passed to NC
29.09.15	Email	Agenda for Planning, Transport & Strategic Environment Major Schemes Sub Committee, Wednesday 7 <sup>th</sup> October 2015, 10am Kingswood	Circulated
29.09.15	Email	Agenda for Joint Meeting: Development Control (East and West) & Planning, Transportation and Strategic Environment committees, Wednesday 7 <sup>th</sup> October 2015, 3pm, Kingswood	Circulated
29.09.15	Email	Notification of changes to SortIt centres from 1 <sup>st</sup> October 2015	Circulated
30.09.15	Email	Donation request from St Peter's Hospice	Discussed at the meeting
30.09.15	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 9 <sup>th</sup> October 2015, 9.30am, Thornbury	Circulated
01.10.15	Email	Review of Community Safety and Anti-social Behaviour Team 2015	Circulated
01.10.15	Email	Agenda for Policy and Resources Committee, Friday 9 <sup>th</sup> October 2015, 2pm Kingswood	Circulated
01.10.15	Email	Severn Estuary Partnership news – September 2015 E-News	Circulated
02.10.15	Email	S.Glos Partners' Conference : Skills for the Future 9 <sup>th</sup> November 2015, Hambrook	Circulated
02.10.15	Email	Invitation to Magna Carta and Documenting Democracy – 22 <sup>nd</sup> Oct 2015, 7.30pm, Gloucestershire Archives, Glos.	Circulated
02.10.15	Email	Request from P Tyzack to S.Glos Park Legally Team regarding cars on double yellow lines on Gorse Cover Road, SB	Circulated
02.10.15	Email	Response from Park Legally Team	Circulated
03.10.15	Email	GPFA AGM 6 October 2015, Cheltenham Rugby Club, Newlands Park Grounds	Circulated
05.10.15	Email	Quality of Life Report from S.Glos. Council	Circulated
05.10.15	Email	Proposals to revise Housing Related Support in S.Glos.	Circulated
05.10.15	Email	DIS Extra – NALC's Direct Information Service	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

Date	Payee	Details	Net	Reclaimable VAT	Total
05.10.15	Mrs V Bywater	Wages + office payment & fuel allowance	815.36	0.00	815.36
05.10.15	HMRC	NI & PAYE	132.77	0.00	132.77
05.10.15	Mr T Dark	Odd jobs & maintenance	138.75	0.00	138.75
05.10.15	Mr M J Fisher	Grass cutting & maintenance	1660.00	0.00	1660.00
05.10.15	Care for the Elderly	Quarterly payment	250.00	0.00	250.00
05.10.15	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
05.10.15	Mrs V Bywater	Stamps	19.71	0.00	19.71
05.10.15	BT (DD)	Telephone & Broadband	64.46	12.89	77.35
05.10.15	Mrs V Bywater	No Smoking Signs x 4	11.80	0.00	11.80
05.10.15	SLCC Enterprises Ltd	Parish Councillor's Guide - VAB training material	22.50	0.00	22.50

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05.10.15	BWBSL	Water trough at Bank Road site	79.75	0.00	79.75
05.10.15	BNP Paribas (DD)	Rental for photocopier 10.10.15 - 09.01.16	135.66	27.13	162.79
05.10.15	NALC	Local Councils Explained - VAB training material	54.99	0.00	54.99
05.10.15	Kernon Countryside Consultants	Fee for planning consultant as per Sept minutes	250.00	50.00	300.00
05.10.15	JMH Farming & Renewables Ltd	Fee for solar farm agreement of contract	250.00	50.00	300.00
05.10.15	St Peters Hospice	Donation	500.00	0.00	500.00
		<b>TOTAL</b>	<b>4,485.75</b>	<b>140.02</b>	<b>4,625.77</b>