

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 6<sup>th</sup> July 2009, commencing at 7.00 pm,  
in SEVERN BEACH School

**COUNCILLORS** Mr I Humphries (Chairman), Mrs F Barr MBE, Mrs N Bendall,  
**PRESENT** (7) Mrs N Chappell, Mr S Cooper, Mr I Roberts, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (South Glos Councillor) and 3 members of the public (Mrs Jane Davey & Mrs Gill Cox, both of Ableton Lane, Mr Doug Nethercott of Beach Road).

**1. APOLOGIES for ABSENCE**

Mr J Black (holiday), Mr D Humphries (family health), Mr N Webb (holiday).

**The Chairman asked all present to remember  
Arthur Thomas, formerly of Albert Road, recently deceased**

**2. MINUTES of the PREVIOUS MEETING**

The minutes of the meeting of 1<sup>st</sup> June 2009 were approved as a true record.

1. CW 2. NC All agreed.

**3. ACTION/RELATED MATTERS**

**3 – 1 Village Halls/Playing Fields**

Repairs to the bridge and entrance at Pilning have now been completed. A further charge has been included for painting the metalwork. Item 5-12 below refers.

PT has spoken with Northover Court resident, Mr Hood. No decision was reached re provision of a key to gain access through the illegally-locked gate.

**3 - 2 Allotments**

Clerk has spoken with Alan Sherratt. He confirmed the information given by PT (item 7-6, minutes of 1<sup>st</sup> June), stating the status of the rugby field is being investigated. Confirmation of any decision will be made as soon as possible.

**3 – 3 Planter**

Clerk has spoken with Oliver Mann. He is sympathetic with the proposal by the parish council and is willing to authorise the placement of the planter, subject to inspecting the site and confirming the preferred position. Spoke with masons, Jefferies of Downend, and they are able to make and supply a similar trough to those provided for the parish council centenary celebrations.

**3 – 4 Playgrounds/Youth Activities**

Following the visit by PT to the youth club at Severn Beach (item 7-8, minutes of 1<sup>st</sup> June), FB and IR have also visited, as per invite – correspondence below. GC, who has been on holiday and is consequently unaware of all the facts, confirmed that a series of break-ins has led to the youth leader declaring the facility closed, though there may be room for further negotiation, with the point of entry now identified.

4. CORRESPONDENCEAudit/Precept

13351.01 S Glos Funders Fair event at Yate, 9<sup>th</sup> July.  
 13352.02 Report on Local Authority investments.  
 13353.03 Sita Trust presentation of funding opportunities, 13<sup>th</sup> July.  
 13354.04 Help with getting VAT claims right.

Avon Local Councils Association

13355.05 ALCA Newsletter, June edition - circulated.  
 13356.06 Agenda for meeting on 30<sup>th</sup> July.  
 13357.07 Training Briefing T05-09: partnership working.  
 13358.08 ALCA Newsletter, July edition – circulated.  
 13359.09 ALCA account summary up to 31<sup>st</sup> March 2010.  
 13360.10 ALCA annual report, 2009-2009.  
 13361.11 Minutes of ALCA meeting, 7<sup>th</sup> May 2009 in Winterbourne.  
 13362.12 Agenda for ALCA AGM, on 23<sup>rd</sup> September in Timsbury.  
 13363.13 Minutes of 35<sup>th</sup> ALCA AGM, 4<sup>th</sup> October 2008 in Flaxbourton.  
 13364.14 Minutes of 35<sup>th</sup> (reconvened) AGM, 29<sup>th</sup> Nov 2008 in Long Ashton.  
 13365.15 Minutes of special meeting, held at Long Ashton, 29<sup>th</sup> November.  
 13366.16 Notice of local council award scheme, 2009.  
 13367.17 Report by Parliament: balance of power, central and local government.

Bus Services, Shelters & Signs

13368.18 Possible change to administration of concessionary travel.

Campaign to Protect Rural England

13369.19 Fieldwork, June 2009 edition - circulated.

Cemetery/Churches

13370.20 *Faith & Belief Forum* magazine – circulated.

Clerk/Clerks' Society

13371.21 National Conference, October in Daventry, Northamptonshire.  
 13372.22 *The Clerk*, July edition – circulated.  
 13373.23 Leaflet: Development and Conference programme 2009.

Footpaths

13374.24 General notes from PRoW committee, 4<sup>th</sup> December 2008.  
 13375.25 Modification Order, ORN 16 – order confirmed.  
 13376.26 Order above operative from 10<sup>th</sup> June; copies available.

Grass Cutting

13377.27 Grass Cutting Services advise they will be relinquishing the contract at the end of this season.

Health Authority/Care Services

13378.28 Congress: Changing Lives, 10<sup>th</sup> July, Vassall Centre, Bristol.

**Health Authority/Care Services (cont)**  
 13379.29      *Our area Our health*, report - circulated.  
 13380.30      Summary-Food & Health Strategy for S Glos – circulated.

**ICI/Zeneca & other Industries**  
 13381.31      E-on update on plans to develop new nuclear plant at Oldbury.

**Library Services**  
 13382.32      Consultation on the draft Library Delivery Plan – circulated.

**Parish Projects & Related Matters**  
 13383.33      Minutes of Parish Plan Steering Group meeting, 29<sup>th</sup> May.  
 13384.34      Minutes of PPSG meeting, 26<sup>th</sup> June.  
 13385.35      Parish Plan document – the finished article.

**Playgrounds/Youth Activities**  
 13386.36      Email from Reehana Sayeed, re youth club at Severn Beach.  
 13387.37      SMP of Egham, Surrey; product leaflet.  
 13388.38      Cost breakdown of items to be installed by Admiral of Tiverton.

**Police**  
 13389.39      Email informs of resignation of PC Louise Thomas.  
 13390.40      Written response re fire at Pilning Village Hall.  
 13391.41      A & S Police Authority newsletter, June edition – circulated.

**Railways**  
 13392.42      FoSBR newsletter 70 - circulated.  
 13393.43      Advance notification of event in Severn Beach, 10<sup>th</sup> October.  
 13394.44      *Semaphore*, anniversary issue, Avon Valley Rail Group – circulated.

**Roads/Road Signs**  
 13395.45      Notified problems in Redwick Road to be considered.  
 13396.46      “Failed in part” surface in Station Road to be repaired by contractor.  
 13397.47      Products brochure from Signet Signs of Backwell.

**Rural Areas/Local Plan**  
 13398.48      Bristol Development Framework draft – circulated.

**South Glos Council**  
 13399.49      *SGN*, Summer 2009 edition - circulated.  
 13400.50      Formal consultation on draft statement of (gambling) Licensing.  
 13401.51      Standards Committee: Annual Report, April 08-March 09.  
 13402.52      *Rural and Parish Matters*, event report – circulated.

**Stationery/Circulars/Books**  
 13403.53      *Clerks & Councils Direct*, July 2009 edition – circulated.

Travellers

13404.54 Legal briefing L17-07: Good Race Relations document.  
 13405.55 Gypsy & Traveller DPD, further consultations.  
 13406.56 Update of enforcement matters at Bank Road traveller site.

Trees/Tree Planting

13407.57 Forest of Avon annual review – circulated.

Utilities – Water

13408.58 Mains installation work in Marsh Common and Easter Compton.

Waste Dumping/Disposal/Landfill

13409.59 Viridor plans for Severn Road resource recovery centre.  
 13410.60 Public meetings re sustainable waste management service.  
 13411.61 SITA leaflet, *Severnside News*, June/July edition – circulated.  
 13412.62 Information folder, re SITA operations – circulated.  
 13413.63 Consideration of SB station site for recycling bottle banks.  
 13414.64 SB station site not possible; alternative site sought.

Website/IT

13415.65 Briefing P09-09; the digital Britain report.  
 13416.66 Email from R Dickerson confirming link from old to new website.

Planning

13417.67 Delegated decisions, w/e 16<sup>th</sup> May 2009.  
 13418.68 Delegated decisions, w/e 23<sup>rd</sup> May 2009.  
 13419.69 Delegated decisions, w/e 30<sup>th</sup> May 2009.  
 13420.70 Delegated decisions, w/e 6<sup>th</sup> June 2009.  
 13421.71 Delegated decisions, w/e 13<sup>th</sup> June 2009.  
 13422.72 Delegated decisions, w/e 20<sup>th</sup> June 2009.  
 13423.73 Delegated decisions, w/e 27<sup>th</sup> June 2009.

Accounts/Donations

13424.74 Mike Pruitt, Website set-up fee. Item 5-5 refers.  
 13425.75 Grass Cutting Services, grass cutting (June). Item 5-6 refers.  
 13426.76 Care for the Elderly, attendance allowance. Item 5-8 refers.  
 13427.77 SB Mother & Toddler, donation request. Item 5-9 refers.  
 13428.78 Alzheimer's Society, donation request. Item 5-10 refers.  
 13429.79 NALC, renewal of magazine subscription. Item 5-11 refers.  
 13430.80 Pilning Forge, work to bridge at VH fields. Item 5-12 refers.

5. ACCOUNTS for PAYMENT

The accounts below were approved for payment.

1. CW      2. FB      All agreed

Bank balance, prior to payments below= £41,204.34 (with interest to June inclusive).

## 5. ACCOUNTS for PAYMENT (cont)

5 - 1	£ 760.00	J C Rawlinson	Clerk – Wages (Jun)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol allowance	111
5 - 3	£ 760.00	J C Rawlinson	Clerk – Wages (Jul)	112
5 - 4	£ 50.00	J C Rawlinson	Petrol allowance	111
5 - 5	£ 50.00	Mike Pruett	Website setup	111
5 - 6	£ 600.00	Grass Cut Services	Cutting (Jun)	LGMP*
5 - 7	£ 50.00	Mr & Mrs Collins	Key holders at SB	PHA
5 - 8	£ 74.00	Care for Elderly	Attendance allowance	LGRA
5 - 9	£ 325.00	SB M&T	Donation	137
5 -10	£ 25.00	Alzheimer's Society	Donation	137
5 -11	£ 40.50	NALC	Magazine subscription	142
5 -12	£ 960.00	MJ Chadwick	Work to bridge at Pilning	LGMP
5 -13	£ 569.00	HMRC	Income Tax	111
	£4313.50			

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 6	)Local Government (Misc Provisions) Act 1979, s19 )Public Health Act 1875, s164
5 - 7	Public Health Act 1936, s87
5 - 8	Local Government & Rating Act 1997
5 - 12	Local Government (Misc Provisions) Act 1979, s19

Item 5-7 has been issued early and is to be withheld for payment in September.

Items 5-1 to 5-5, inclusive, paid as one cheque.

## 6. PUBLIC PARTICIPATION

Mrs Gill Cox spoke of the need to repair the roof of Severn Beach Village Hall. FB suggested that an interest free loan could be made by the parish council, though it may be necessary to limit this to £5,000 due to budget restrictions and lack of prior warning. SC suggested that both village halls might benefit from establishing '10 year plans', designed to formulate priorities for maintenance purposes and allowing for advance budget assessments. He also suggested the parish council could usefully reconsider their allocation to village halls. Clerk advised members that the allowance for each village halls had been raised from £5,000 to £8,000 over the last 2 years alone. Answering GC's enquiry, Clerk stated that the field and building allowance could be combined for the roof repair, providing the VH committee acknowledged that no further parish funding would be available for any outside requirements. GC acknowledged this, indicating that efforts are being made to source other funding.

## 7. AGENDA

## 7 – 1 Major Developments

Some concerns over the amount of dust generated by work on the Tesco site. A local resident has produced a photo' which demonstrates this despite claims by the developers regarding the 'damping down' operations. The pile driving continues to cause annoyance. Perhaps photographic evidence can be produced that will confirm that mufflers are not being used.

#### 7 - 2 Village Halls/Playing Fields

NB asked whether further litter bins could be provided at Pilning. Yes, is the answer, but someone would need to empty them regularly. The S Glos service covers roadside bins only. NB suggested she could empty the litter bins into the main village hall bins. This is no longer possible. Following the recent bin fire insurers have insisted the bins are not to be kept outside. NC to ascertain whether a wheeled bin may be obtained from S Glos.

#### 7 - 3 Parish Plan

JD reported on the cancellation of all future Farmers' Markets due to a lack of support. Also advised the Steering Group AGM will be held on 31<sup>st</sup> July in SB VH. The PPSG are to invite all those who returned questionnaires to a 'thank you' session. The parish council is to meet with the PPSG on Monday 21<sup>st</sup> September, hopefully to ratify the plan draft. PT was given a copy of the draft as he feels he can contribute to helping the plan forward. Parish Plans and Village Design Statements are now an important consideration for planning authorities, when they are dealing with planning applications.

#### 7 - 4 Cemetery Matters

In her capacity of cemetery clerk, FB advised members of a request to plant a clematis on the memorial bank. This was refused. It seems likely St Peter's School will adopt the grave referred to in the minutes of the previous meeting.

#### 7 - 5 Playgrounds/Youth Activities

NB reported that installation of the new play equipment is imminent. The surface is to be safagrass rather than wetpour. Efforts are to be made to obtain mini goals and basketball hoop.

NB advised that an open day is to be held at Pilning field on 5<sup>th</sup> September. Intended as a fund-raiser, a number of Mums are involved, forming a fund raising group. Donation requests have been issued to local businesses.

NC relayed a comment from Becky Cooper of Northover Court re the youth shelter. Youngsters are sitting on the roof and even dragging their bikes up there. NB confirmed she had obtained vandal-proof paint, which could solve this problem. NB also requested a tidy-up campaign before the event.

#### 7 - 6 Village Matters

**Bank Road** – SC commented on the possibility of Bank Road being re-surfaced – during term time, an event likely to create chaos. PT confirmed this is so, though obviously most of the work will take place whilst the children are on premises.

**Travellers** – SC advised members that a Police armed-response unit, with EDF officials, had been present in the parish, dealing with an incident involving a traveller linking illegally into the electricity supply. An arrest took place.

**War Memorial** – NC complained about the road surface in the vicinity of the memorial. When repairs are carried out perhaps a 'no entry' sign could be marked on the road surface.

**Footways** – NC asked that the path from Redwick Road to Keens Grove garages and the footway between Vicarage Road and the zebra crossing should be repaired.

**Cross Hands Road** – An accident led to a car ending up in a Cranmoor Green garden – a further pointer to the speed controls NB asked for at the previous meeting. Overgrowth along this road, including Jackson Close, needs attention.

**Little Green Lane** – IR sought confirmation over ownership of plots of land between Gorse Cover Road and Little Green Lane. He fears that travellers could gain entry into several of the fields in the lane. Comment from those present suggested that local action (blocking the gate, etc) could often prove to be a deterrent!

**Utilities-Water** – FB informed members that a water leak in Beach Road had been reported. Though no quick action was taken the authority has since attended on Tuesday 7<sup>th</sup> July.

**Trees/Tree Planting** – CW requested action re sucker growth around trees in Abbott Road. The trees are also causing a threat to overhead cables.

#### 7 - 7 Reports

**TRAFFIC PROBLEMS/TRANSPORT POLICY** – IH drew attention to recent press reports on road ‘improvements’ around Aztec West. Extra lanes are to be opened to cater for rush hour traffic. IH also asked that contact be made with Steve Webb MP and the Highways Agency warning them of the gridlock situation that was building up in this area without a new M49 junction. PT stated that a new Advanced Development Zone Policy had been drawn up. In this, companies moving onto development sites are asked for an ‘up front’ contribution toward the provision of a new junction. So far those moving onto Western Approach have excused themselves from this imposition, quoting the long-standing development right that exists at this site. A way round this is to impose a rating assessment that includes a sum to be allocated for the junction.

PT will be meeting with Mark Shearman to discuss local problems.

**SAFER, STRONGER COMMUNITIES** – IH reported on the recent meeting at SB. Not only was the attendance low but the meeting was poorly presented. Indications are that vandalism at village halls is to be prioritised. Currently there is little sign of this. The temporary bus service - replacing the 624, which cannot run through Hallen because of the rail bridge work - has proved to be successful and its continuation is to be requested. The next meeting is scheduled for 30<sup>th</sup> September, in Hallen. PT also commented on this meeting, which he had chaired due to the scheduled chairman crying off through illness at the last moment. He had failed to introduce those present as he had no knowledge of who they were.

**STEPS at BURGER BAR** – PT, having ascertained that council is still willing, is to progress the acquisition of the steps by the neighbouring householder. Subsequently new steps will replace them.

**HAYES UNIT** – PT applauded the security measures at the unit which are now well up to standard following many inspections. The way is open for council to invite management to a meeting, or to visit the unit themselves.

**WESTERN APPROACH** – PT attended the official opening of Warburton’s Bakery. Children from St Peter’s and SB Schools were in attendance, having produced artwork which is displayed on the premises. There was some disquiet that no invitation had been issued to the parish council.

**WASTE DUMPING/DISPOSAL/LANDFILL** – SITA exhibitions are to be held to demonstrate proposals for a new waste disposal unit. Local residents are well catered for, with demonstrations in Pilning and in Severn Beach.

TRAVELLERS – PT has met with cabinet members of Bristol City Council and questioned the status of the Lawrence Weston traveller site. The site is locked, and has been inaccessible for many months – not within the spirit of the law. Cabinet members were unaware of the situation.

LIAISON – PT is part of a group due to visit Plymouth on 13<sup>th</sup> July with a view to sharing information.

**ALLOWANCES** – PT carried out a spot check during June, demonstrating that time devoted to council duties was considerably in excess of that for which allowances are paid.

## 8. PLANNING

## 8 – 1 Comments of PC sent to S Glos Council

PT09/0342/F	Extension at Pilning Post Office	Support
PT09/0784/F	New build at 24 Beach Avenue, SB	No objection
PT09/0861/F	Extension at 15 Vicarage Road, Pilning	Support
PT09/1210/CLE	Storage containers at Pilning Railway Station	Objection

## 8 – 2 Decisions by S Glos Council

Planning Reference	Proposed Development	Decision
PT09/0342/F	Rear extension, Pilning Post Office	Permit
PT09/0721/F	Rear extension, 3 Council Houses, Northwick	Permit
PT09/0753/F	Rear extension, 118 Gorse Cover Road	Permit
PT09/0784/F	New dwelling, 24 Beach Avenue	Permit
PT09/0861/F	Side extension, 15 Vicarage Road	Permit

## 8 – 3 Planning Variations

PT09/0790/F	Café decking at Bert's Burger Bar – committee consideration Re-submission of PT08/0572/F
PT09/0801/ADV	Illuminated fascia/flags at Bert's Burger Bar – Withdrawn

## 8 – 4 Planning Enforcement

CAW/09/0008/4 Playhouse/chalet at Wainbridge Bungalow considered illegal

Chairman expressed the hope that everyone would enjoy their summer break.

**Next Council Meeting - Pilning Village Hall on Monday 7<sup>th</sup> September 2009**

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