

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 2<sup>nd</sup> February 2009, commencing at 6.30 pm,  
in PILNING Village Hall

**COUNCILLORS**      Mr I Humphries (Chairman), Mrs N Bendall, Mr J Black,  
**PRESENT (7)**      Mrs N Chappell, Mr S Cooper, Mr I Roberts,  
                            Mrs C Woodhouse.

**Also Present:-**      J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor), and 5  
                            members of the public (Mrs Jane Davey of Ableton Lane, Mr Gary  
                            Dunsford, Mrs Rebecca Dunsford & Mr Michael Jefferies, all of  
                            Cross Hands Road, & Mrs Barbara Matthews of Salthouse Farm  
                            Park).

**Sympathy was offered following notification of the deaths of:**

**Mrs Eileen Hunt of Severnwood Gardens; Mrs Clare Thoroughgood (formerly  
                            Cowper) of The Quadrilles; Mr Chris McCallion of Gorse Cover Road;  
                            and, Mrs May Weir of Salthouse Farm.**

**Mr McCallion and his brother were victims of a climbing accident on Mt Snowdon.**

**1. APOLOGIES for ABSENCE**

Mr N Webb & Mr D Humphries (discharged from hospital today). Apologies  
    were also received from Mrs Gill Cox of Ableton Lane.

**2. MINUTES of the PREVIOUS MEETING**

The minutes of the meeting of 5<sup>th</sup> January were approved as a true record.

1. CW      2. IR      All agreed.

**3. ACTION/RELATED MATTERS**

**3 – 1 Village Halls/Playing Fields**

Following late delivery of 2 of the radiators, the installation of the LPG gas  
    central heating is not yet completed. On one of the coldest evenings of the winter, and  
    with snow falling, this is regrettable. The heating should, however, be operating within  
    the very near future.

**3 - 2 Roads/Road Signs**

Confirmed that contact had been made with S Glos re the inclusion of Gorse  
    Cover Road on the gritting schedule. JB confirmed the road, as expected, has not been  
    added to the programme.

**4. CORRESPONDENCE**

**Audit/Precept**

13031.01      Confirmation of Precept arrangements for 2009/2010.

13032.02      Financial update on VAT arrangements for local councils.

Avon Local Councils Association

13033.03 Minutes of meeting of 11<sup>th</sup> December, at Poole Court.  
 13034.04 Agenda for meeting of 12<sup>th</sup> February, at North Common Hall.  
 13035.05 Draft "Rules" for South Glos Area Group of ALCA.  
 13036.06 ALCA Newsletter, January edition – circulated.  
 13037.07 ALCA Executive Committee list.  
 13038.08 Car allowance rates following VAT reduction.  
 13039.09 Legal briefing L24-08, The Power of Well Being.

Building/New Development/Housing

13040.10 Public exhibition re land at Ellinghurst Farm, 6<sup>th</sup>/7<sup>th</sup> February.  
 13041.11 Copy of email from Sue Russell to PT, re Tesco development.

Cemetery/Churches

13042.12 Contact by Mrs Spokes, re problems at cemetery.  
 13043.13 Contact by Mrs Barr MBE, re problems at cemetery.  
 13044.14 Email contact by Mrs Gabb, re problems at cemetery (and traveller site).

Clerk/Clerks' Society

13045.15 *Clerks & Councils Direct 2009*, suppliers guide.

Dog Nuisance

13046.16 Confirmation of recent bill, and changes in VAT rate.

Elections/Applications for Parish Council

13047.17 Confirmation of info re posting vacancy notice.  
 13048.18 Confirmation that no applications received – co-option should follow.

Employment/Opportunities

13049.19 Briefing re flexible working.

Environment Agency

13050.20 Flood risk photographic calendar.  
 13051.21 EA report to Oldbury Site Stakeholder Group.

Environment/Conservation

13052.22 S Glos Cultural Strategy Consultation – summary document.  
 13053.23 Big Spring Clean; organised by S Glos.  
 13054.24 S Glos Environment Forum Meeting, 10<sup>th</sup> February in Bradley Stoke.  
 13055.25 Agenda for forum meeting, as above.  
 13056.26 Minutes of Link Group meeting, 21<sup>st</sup> October in Thornbury.  
 13057.27 Agenda for Link Group meeting, 17<sup>th</sup> February at Pilning VH.

Footpaths

13058.28 Rights of Way group report on footpath problems.  
 13059.29 Path Order Policy document.  
 13060.30 Definitive map modification document, ORN 9.

13061.31 Footpaths (cont)  
Definitive map modification document, ORN 16.

13062.32 ICI/Zeneca & Other Industries  
*PowerLines* booklet issue 7 – circulated.

13063.33 Reports for Site Stakeholder meeting, 21<sup>st</sup> January at Tortworth.

13064.34 Licence Applications  
Transfer of stallholder's licence, from Cross Hands to SB VH.

13065.35 Local Facilities & Amenities  
Bookings for Registration service now possible on-line.

13066.36 Contact by John Miller re nuisance at rugby club clubhouse.

13067.37 Copy of letter to PT concerning rugby club problems.

13068.38 Response re licensing agreement with rugby club.

13069.39 Parish Projects & Related Matters  
Minutes of Parish Plan Steering Group meeting (ref to Farmers' Market).

13070.40 Playgrounds/Youth Activities  
Play brochure from SMP of Egham, Surrey.

13071.41 Wicksteed playscapes, a Livewire products brochure.

13072.42 Wicksteed playscapes, a Netscapes products brochure.

13073.43 Police  
Email from Bob Evely, new Inspector at Filton.

13074.44 Info from Sgt Clive Johnson re new staff appointments.

13075.45 Quotations  
Tender for grass cutting season 2009/10, from Gibbs Garden Maintenance.

13076.46 Costings for contract by Grass Cutting Services.

13077.47 Roads/Road Signs  
No funds available to deal with line marking problems at Severn Beach.

13078.48 Severnside Development  
Bristol Development Framework: comment submitted.

13079.49 South Glos Council  
Cultural Strategy document: draft summary.

13080.50 Cultural Strategy document: consultation draft.

13081.51 Parish Charter Working Group, minutes of meeting, 13<sup>th</sup> January.

13082.52 Rural and Parish Matters Annual Event.

13083.53 Leaflets re annual event as above, 9<sup>th</sup> February at Winterbourne.

13084.54 Brochure, Local Area Agreements.

Stationery/Circulars/Books

13085.55 *Clerks & Councils Direct*, January edition – circulated.  
 13086.56 *The Clerk*, January edition – circulated.

Street Furniture & Lighting

13087.57 Product leaflet from Fitzpatrick Woolmer.

Travellers

13088.58 G & T Development Plan Document – council response – distributed.  
 13089.59 Comment from Mr Dunsford re traveller nuisance at Bank Road.

Voluntary/Community Groups

13090.60 CVS S Glos, spring programme – circulated.  
 13091.61 S Glos Deaf Association, January newsletter – circulated.  
 13092.62 CVS S Glos, Children & Young People's Plan - circulated.  
 13093.63 CVS, Mulberry House leaflet - circulated.  
 13094.64 CVS, Inaugural VS Forum Meeting.

Waste Dumping/Disposal/Landfill

13095.65 Encams booklet: Litter, organising a clean up – circulated.  
 13096.66 Joint Waste Core Strategy, public consultation drop-in session.

Planning

13097.67 Delegated decisions, w/e 27<sup>th</sup> December 2008.  
 13098.68 Delegated decisions, w/e 3<sup>rd</sup> January 2009.

Accounts/Donations

13099.69 Post Office, telephone/Internet. Item 5-3 refers.  
 13100.70 Post Office, postage stamps. Item 5-4 refers.  
 13101.71 PC World, Inks for printer. Item 5-5 refers.  
 13102.72 Discount Heating, central heating, Pilning VH. Item 5-6 refers.  
 13103.73 Screwfix, central heating, Pilning VH. Item 5-7 refers.  
 13104.74 S Glos Heritage Forum. Item 5-8 refers.  
 13105.75 Booking fee, SB School. Item 5-9 refers.  
 13106.76 A P D, paint work at Pilning VH. Item 5-10 refers.  
 13107.77 C Thompson, security repairs at SB VH. Item 5-11 refers.  
 13108.78 N O'Neill, electrical work at SB VH. Item 5-12 refers.  
 13109.79 Chris Thiery, gas tank excavation at Pilning VH. Item 5-13 refers.  
 13110.80 C Thompson, work at Pilning VH/War Memorial. Item 5-14 refers.

5. ACCOUNTS for PAYMENT

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 – 6/7/10/11/12/13/14 (part)/17 all authorised by

Local Government (Miscellaneous Provisions) 1979, s19

5 – 14 (part) War Memorials (Local Authorities Powers) Act 1923, s 1 & 3

Items 5-1 to 5-8, inclusive, paid as one cheque.

5. ACCOUNTS for PAYMENT (cont)

5 - 1	£ 757.00	J C Rawlinson	Clerk – Wages (Jan)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol allowance	111
5 - 3	£ 86.64	Post Office	Phone/internet	111
5 - 4	£ 8.10	Post Office	Postage stamps	111
5 - 5	£ 47.25	PC World	Printer inks	111
5 - 6	£1397.31	Discount Heating	Pilning VH	LGMP
5 - 7	£ 920.74	Screwfix	Pilning VH	LGMP
5 - 8	£ 10.00	SG Heritage	Subscription	143
5 - 9	£ 35.00	S Glos Council	Booking fee (SB School)	111
5 - 10	£ 636.25	A P D	Painting, P VH	LGMP
5 - 11	£ 140.00	C Thompson	Security repairs, SB VH	LGMP
5 - 12	£ 482.54	N O'Neill	Electrical work, SB VH	LGMP
5 - 13	£ 419.75	Chris Thiery	Excavation, Pilning VH	LGMP
5 - 14	£ 215.00	C Thompson	Work at P VH/War Memorial	*
5 - 15	£ 200.00	I Humphries	Chairman's Hon (part)	15(5)
5 - 16	£ 568.00	H M R C	Income Tax	111
5 - 17	£ 525.00	Calor Gas	Supply to Pilning VH	LGMP
	<u>£6498.58</u>			

The accounts above were approved for payment. 1. IR 2. SC

**Current bank balance, prior to payments listed above**

**£31,371.59** (Interest included to 10<sup>th</sup> December)

6. PUBLIC PARTICIPATION

Mr Gary Dunsford expanded upon his earlier comments to the parish council, expressing his concerns over activities on the adjacent traveller site. He produced photos, taken over the week end, showing some of the work being carried out. Council is to contact the Enforcement Officer.

7. AGENDA7 - 1 Major Local Developments

Emma Webster of Green Issues sent her apologies for this evening. Needing to travel from Reading, today's weather proved to be too much of an obstacle. Information regarding the Tesco development will be provided at the week end display.

There was some discussion of the issue, mainly relating to the ever-increasing traffic problem. Highways Agency to be questioned regarding motorway access.

7 - 2 Village Halls/Playing Fields

IH confirmed that not only was the new heating system almost completed, but the licence application was also well under way.

CW commented on the recycling bins, now back at SB VH. This is not in accordance with the wishes of the committee. However, PT is to meet with Bruce Kent. They will be looking for alternative sites.

**7 – 3 Parish Plan - Update**

The Farmers' Market proved to be hugely successful. JD confirmed that a draft of the PP has now been printed, the final proof will soon follow, with the document print-out drawing ever closer. Mike Matthews is to be praised for all his hard work.

**7 – 4 Youth Activities**

Nothing to report.

**7 - 5 Cemetery**

A draft copy of a contract for the cemetery caretaker was distributed to members for consideration. Agreed to accept the draft, with one alteration, and an additional paragraph relating to safety equipment. The revision to be ratified by IH.

Clerk confirmed his actions regarding the Jacqueline Smith memorial stone. It was thought that other irregularities may need to be dealt with. Clerk asked to check on those with whom contact would need to be made. Clerk suggested that as this is a cemetery matter it is something the Cemetery Clerk should deal with. This was agreed. A check with the Cemetery Clerk suggests that no problems exist in respect of other memorials along the bank.

**7 – 6 Travellers**

Clerk distributed copies of the parish response to the G & T DPD, briefly summarising the points of issue for the benefit of the public. PT then summarised his response to the document, in which he confirmed his support for the parish council views.

JD left the meeting at this point.

**7 - 7 Council Meetings: Contact with Members**

IH suggested, following discussion with the Clerk, that items for inclusion on the Agenda should be notified to the Clerk, rather than, as previously, by Clerk 'phoning members. Telephone contact between Clerk and members has resulted in very few topics being proposed for discussion, and rarely by more than one or two members. Agreed there is little benefit in requiring Clerk to continue ringing all members. Should any significant topics need to be included on the agenda, from now on responsibility for notifying Clerk will rest upon councillors. As previously, items for inclusion must be notified by the Tuesday evening prior to the meeting.

**7 - 8 New Parish Councillor**

No application having been received by S Glos Council, a new member needs to be co-opted. No one has made direct contact, though 2 people have made vague enquiries, 1 with PT and 1 with JD. Suggested that attendance at a council meeting would be beneficial for either person, but any real interest needs to be formalised.

**7 – 9 Grass Cutting**

A quotation has been received from Gibbs Garden Maintenance. Following a suggestion that Grass Cutting Services should reconsider their decision to give up the contract, copies of a breakdown of the costings for providing the service were distributed. Agreed this matter should be discussed at the next meeting.

7 – 9 Village Matters

**Vandalism** – SC reported that vandals had broken a window at Mafeking Hall.

**Planning** – IR confirmed that an illegal access has been cut through into the back of one of the properties in Church Road. The Enforcement Officer is to be asked to investigate.

**River, Seawall & Environs** – IR suggested the need for a ‘clear-up’ operation. Recommended that Katherine Kearns, Open Spaces, should be contacted.

**Cemetery/Churches** – In answer to an enquiry by CW regarding the possibility of opening up the land in Church Road for allotment use, Clerk replied that the response to his original enquiry had been directed to IH – IH confirming that no further contact had been made. Clerk to pursue the matter.

**Charities & Representation** – IH confirmed that his term with Almondsbury Land Charities is almost complete. As he is willing, agreed he should continue in office, A LC to be informed accordingly.

7 - 10 Reports

**S GLOS COUNCIL** – PT attended the Cabinet meeting at which special budget charges were discussed. This parish will be charged £24,180 during the coming year, just under £15,600 in respect of grass cutting services, the remainder for the public conveniences.

**PLANNING** – PT drew attention to an article in the *In View* magazine which is an accurate and reliable guide for anyone considering alterations under the Permitted Development process.

**RIVER, SEAWALL & ENVIRONS** – PT recently attended a meeting at Slimbridge, in which discussion of the Severn shoreline and protection measures took place. Other parish councils were represented, PT expressing surprise that no one from this parish attended. Clerk confirmed that notice of this meeting had not been received.

8. PLANNING8 – 1 Comments of PC sent to S Glos Council

PT08/3203/F	3 Northwick Road, extension	No objection
PT09/0085/F	Industrial Park, Central Av, portacabin storage	Objection
PT09/0175/F	3 Redwick Gardens, single storey extension	No objection

8 – 2 Decisions by S Glos Council

PT08/2969/F	Garage & porch, 34 Albert Road, SB	Permit
PT08/2979/F	Fencing, Hayes Hospital, Pilning	Permit
PT08/3182/F	Pitched roof, 7 Severnwood Gardens, SB	Permit
PT08/3203/F	Extensions & porch, 3 Northwick Road, Pilning	Permit
PT08/3228/F	Porch & canopy, 35 Ableton Lane, SB	Permit

8 – 3 Planning Actions

PT08/2961/R3F	School at Bank Road – consideration by Development Control
COW/09/0023	Unauthorised advert at Southworthy Farm - investigation

In respect of the Hayes Hospital permit above, agreed that a visit to check on the new fencing would be beneficial.

**Next Council Meeting - at Severn Beach School on Monday 2<sup>nd</sup> March 2009**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.32 PM

Signed.....Dated.....

JCR