

Pilning & Severn Beach Parish Council

Meeting held on Monday 1st September 2014 at 7.00pm at Severn Beach School, Severn Beach

COUNCILLORS (7) Mr I.L. Roberts(Chairman), Mrs N. Chappell, Mr Ivor Humphries, Mrs F.C.A. Barr MBE, Mr M. Pruet, Mrs C Woodhouse & Mr K. Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), Mr John Mason of Marsh Common, Pilning, Mr Peter Tyzack of Severn Beach, Mr Colin Brickell of Severn Beach & Cllr Robert Griffin (arrived at 8.25pm)

The Chairman asked those present to observe a minute's silence for Joan Staines late of Pilning and Edward Liddle of Severn Beach, Patricia Hyett(nee Eades) of New Passage, Pilning as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2014-09-1 Apologies for absence	Apologies were accepted from Mr T Lewis, Mr Ian Humphries, Mrs J Fennell and Mr & Mrs Williams-Lock. VB advised the meeting that a resignation of office had been received from Mr Ian Humphries effective immediately.	
2014 -09-2 Declarations of Interest	None	
2014-09-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 7 th July 2014 had been previously circulated in the most part by email. The minutes of the meeting of 7 th July 2014 were agreed as a true record with two amendments. Proposed by KW and seconded by MP . All in favour.	
2014-09-4 Matters Arising	<ol style="list-style-type: none"> 1) A donation request which had previously been received from Friends of Severn Beach School for adventure play equipment was discussed. NC proposed a donation of £250, seconded by IR. A vote was taken 5 for and 1 against, carried. IH advised that the school must take appropriate insurance cover for such equipment. 2) Further to correspondence received regarding the tree at the memorial garden on Beach Road, SB, MP and FCAB agreed to inspect the tree and if appropriate prune the offending branches. 3) No prices had been received for the fence at the allotment site at SB. It was agreed to defer this to the October meeting for further discussion. 4) VB advised that the unworked allotments at SB had been offered to people outside the parish and one had now been let. 5) VB advised that two names had been received from parishioners regarding names for the new roads in the area. Mr J King has suggested including Ellinghurst and M Pope suggested Rushton Way after Dr. Rushton. After discussion it was decided to add also to this Sola Road. VB to submit the final three names to S.Glos Council. 6) VB reported that the tennis court had been tided and it had been used three times over the summer months to those without a key. NC suggested the area kept tidy and re-advertised next year. VB to ask Mr M Fisher and Mr N Pearce to maintain the area. 7) Mr P Tyzack had supplied VB with an email contact for trees within S.Glos Council. 	<p style="text-align: center;">VB/ CW</p> <p style="text-align: center;">MP/ FCAB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>

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<p>2014-09-5 Correspondence</p>	<p>Please see Appendix A A donation request had been received by Severnvale United YFC. VB to enquire as to % of membership within the parish of Pilning & Severn Beach. It was proposed by MP that £100 given if 50% of the memberships are parishioners, seconded by FCAB. A vote was taken, 5 for, 2 against.</p>	<p>VB VB</p>
<p>2014-09-6 Accounts for Payment</p>	<p>Please see Appendix B Proposed by FCAB and seconded by MP, all agreed. Payment to C Thompson to be withheld until inspection by MP & KW.</p>	<p>MP/ KW</p>
<p>2014-09-7 Public Participation</p>	<p>Mr Peter Tyzack addressed the meeting regarding the Community Land Trust and the Wessex Project. He had had a meeting, with another Parish Council, and the Trust supports proposals such as finding funding for village halls, land for a car park and other land/property related things. VB to forward the details to the parish councillors.</p>	<p>VB</p>
<p>2014-09-8 New Business</p>	<p><u>1.Local Major Developments</u> – MP reported the installation of the wind turbine at the Warburtons on Western Approaches.</p> <p><u>2.Village Halls/Playing Fields</u> a) Severn Beach Village Hall- nothing to report b) Pilning Village Hall – IR reported that the architect working on the new village hall planning application had advised to withdraw the application until a traffic survey had been undertaken. IR to instruct architect to proceed with this survey. A pot hole had appeared by the entrance to the village hall. VB to instruct a repair on this hole. VB reported that a contract for hire of the village hall had been received from the management committee. It was decided that as the parish council are trustees of the hall, no hire agreement is necessary. VB presented costs to date of the new village hall as requested at the July meeting.</p> <p><u>3. Allotments</u> – FCAB reported that Allotment Number SB 40 is unworkable. It was proposed by KW to strim off and plant wild flowers. FCAB requested that a key is held for the central bollard to allow access to the site by larger vehicles. VB to ask Mr R Kirby for a copy of the key.</p> <p><u>4.Cemeteries</u> – FCAB reported that the seats given by SB United Church were now in position at the new cemetery. VB to ask Mr N Pearce to varnish the new seats. FCAB requested the contact details for a new memorial at the new Pilning cemetery. NC to supply FCAB with the contact details. KW asked if the Northwick site had been inspected recently. IR reported that the old school site had been sold which in turn would mean the misplaced stones should be removed.</p> <p><u>5.Waste Bins in Pilning & Severn Beach</u> IH and NC requested that the litter bin by the stone bus shelter in Pilning be reinstated. VB to organise for this bin to be reinstated.</p>	<p>IR VB KW VB VB NC VB</p>

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	<p>FCAB reported the poor state of the grass cutting during the summer months. VB to ask a representative of S.Glos Council to respond to this complaint. Discussion followed.</p> <p>IH further reported the poor state of the hedges at New Passage. VB to ask S.Glos Council to cut back the hedges.</p> <p><u>6.Village Matters</u></p> <p>IR reported that the court case regarding the woodpile on the A403 is being held on Thursday 4th September at the magistrates' court, Bristol. IR to attend.</p> <p>IR further reported that the Cross Hands and the village shop in Pilning may have changed ownership. NC confirmed a part change of ownership. IR further reported that Mr J Lopresti MP had advised that he intends to assist with the position regarding the car park at SB station.</p> <p>IR asked if the bus shelter at the New Passage roundabout could be cleared of brambles. VB to ask Mr N Pearce to clear brambles.</p> <p>CW reported a loose drain cover on Ableton Lane by Abbot Road. VB to inform S.Glos Council.</p> <p>CW advised that SB Primary School from 2nd September 2014 would be part of the Castle School Education Trust.</p> <p>KW reported the planter at SB station is broken. VB to advise British Rail.</p> <p>KW further reported a damaged gate post onto the grass area by the former boating lake. VB to ask S.Glos Council to repair the post.</p> <p>KW further reported the water trough by the rhine at the allotment site at SB is sinking into the ground. FCAB to ask Mr R Kirby to repair the trough.</p> <p>KW further reported the blocked gullies on the A403. VB advised to take this to the proposed meeting with S.Glos Council.</p> <p>MP reported a loose drain cover on Gorse Cover Road, SB. VB to report to S.Glos Council.</p> <p>MP further reported fly tipping opposite the church on Gorse Cover Road. VB to report to S.Glos Council.</p> <p>MP asked if the EA could be contacted regarding the erection of bollards onto the sea wall. VB to contact EA.</p> <p>VB advised that a meeting would be taking place during September with representatives of S.Glos Council to look at the condition of the A403.</p> <p>IH asked when the meeting with S.Glos Council would take place. VB responded asking for dates. Week commencing 15th September decided upon. VB to arrange the meeting.</p> <p>NC reported brambles on the roadside between the traffic lights and the bridge on the A403, both sides. VB advised that this should also be reported at the meeting with S.Glos Council.</p> <p><u>Reports</u></p> <p><u>1) Report for S.Glos Council – See Appendix C –</u> Mr Robert Griffin further reported that the area would be covered by super-fast broadband</p>	<p>VB</p> <p>VB</p> <p>IR</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>FCAB</p> <p>KW</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>NC</p>
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	<p>the end of October 2014.</p> <p>2) <u>Report from Flower Show</u> – FCAB reported that the winners of the prizes were as follows;</p> <table border="1" data-bbox="345 405 1302 558"> <tr> <td>Best Allotment Pilning</td> <td>Mr M Jacobs</td> </tr> <tr> <td>Best Allotment SB</td> <td>Mr & Mrs K Weeks</td> </tr> <tr> <td>Best front garden Pilning</td> <td>Mr & Mrs Newman</td> </tr> <tr> <td>Best front garden SB</td> <td>Mr & Mrs Reynolds</td> </tr> </table> <p>The prize given by Mrs FCAB Barr MBE annually was presented to Mr Jonathan Edwards for his memorial to the start of WW1. A dramatic display of remembrance by initially flood-lighting the church and then a simple candle in the porch by the names of parishioners who died on the war memorial.</p>	Best Allotment Pilning	Mr M Jacobs	Best Allotment SB	Mr & Mrs K Weeks	Best front garden Pilning	Mr & Mrs Newman	Best front garden SB	Mr & Mrs Reynolds	
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Best front garden SB	Mr & Mrs Reynolds									
<p>2014-06-9 Planning</p>	<p><u>Comments sent to S.Glos Council</u></p> <p>PT14/2213/F – Land Off of Church Road, SB – Erection of building to accommodate the processing and storage of chipped timber, an office, a weighbridge, an internal access road, landscaping and ancillary parking – OBJECT</p> <p>PT14/2725/LB Severn Lodge Farm, New Passage, Pilning – Erection of two storey extension, internal and external alterations to facilitate the conversion of existing outbuildings to form 4no. dwellings with associated works – OBJECT</p> <p>PT14/2938/F – Unit 1, Severn View Industrial Park, Central Avenue, Hallen – Proposed demolition of existing building and erection of new industrial building, erection of silos, provision of storage bays and other ancillary development – Mixed views</p> <p>PT14/2974/F – 4 Salmon Close, Severn Beach – Erection of first floor side and single storey rear extension to form additional living accommodation – OBJECT</p> <p>PT14/2800/F – Brook House, Northwick Road, Pilning – Erection of single storey extension and associated works to facilitate change of use from sorting office to 1no. dwelling – Mixed views</p> <p><u>Decisions by S.Glos Council</u></p> <p>Highways Act 1980, Section 119 – Application relating to ORN 40/28, ORN 46/10, ORN 58/10 & ORN 59/ 20 at Western Distribution Park, SB – A Public Path Diversion Order to be made and advertised. If no objections received then authorised to confirm the order.</p> <p>PT13/4756/F – Land at Over Court & Washingpool Farm ‘The Wave’ – Approve with Conditions</p> <p>PT13/3720/F – Land at Northwick Road, Pilning – Refused</p> <p>PT13/2475/CLE – Victoria Ableton Lane, SB – Approve with conditions</p>									
<p>Date of Next Meeting</p>	<p>The date of the next Parish Council meeting will be Monday 6th October 2014 at 7.00pm.</p> <p>THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.40pm</p>	<p>VB</p>								

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APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
08.07.14	Email	Agenda for Council, Wed 16 th July 2014 at 7pm, Kingswood	Circulated
09.07.14	Email	Agenda for Development Control (West) Committee, Thurs 17 th July 2014 at 2.30pm, Thornbury	Circulated
09.07.14	Email	S.Glos Clinical Commissioning Group Newsletter – Summer 2014	Circulated
10.07.14	Email + post	Decision regarding SB Post Office – moved to McColls, SB	Circulated
10.07.14	Email	Volunteers required for S.Glos Council's Viewpoint panel	Circulated
11.07.14	Email	Information from Rob Wiltsher S.Glos Council regarding consultation of proposals for J16 & J17 M5	Circulated
11.07.14	Email	Dr Jenner's House Summer/ Autumn programme 2014	Circulated
11.07.14	Email	Information on Friends of S.Glos Strays	Circulated
11.07.14	Email	Taking the parish pulse test on Community Rights - NALC	Circulated
15.07.14	Email	Agenda for Children & Young People Committee, Wed 23 rd July 2014 at 2pm, Kingswood	Circulated
15.07.14	Email	Notice from Museums Group & Heritage Forum regarding new appointment of WWI centenary Engagement Officer	Circulated
15.07.14	Email	Agenda for Development Control (West) Sites Inspection Sub-Committee, Tues 22 nd July 2014 at 2pm, Kingswood	Circulated
16.07.17	Email	Advert for Advice Support Volunteer for North Bristol Advice Centre	Circulated
16.07.14	Email	NALC information on Campaign to change trading regulations for Local Councils	Circulated
16.07.14	Email	Donation request from Severnvale United YFC	Discussed at meeting
21.07.14	Email	National Heritage at Risk Grade II Project – Call for test projects	Circulated
21.07.14	Email	S.Glos Press Release – Heritage Lottery Fund supports WWI centenary project	Circulated
23.07.14	Email	S.Glos Press Release – Have you say on self-build housing in S.Glos.	Circulated
23.07.14	Email	Agenda for Development Control (West) Sites Inspection Sub-Committee, Friday 1 st Aug 2014 at 9.30am, Thornbury	Circulated
24.07.14	Email	Draft Statement of Community Involvement (SCI) 2014 – public consultation	Circulated
24.07.17	Email	Update from the Office for Nuclear Development	Circulated
24.07.14	Email	CPRE – Make the pledge to stop using single use bags	Circulated
24.07.14	Post	Sevenside Safer Stronger Community Group- Agenda for meeting 30.07.14 at Hallen Community Centre, Hallen at 7pm	Displayed on NB
24.07.14	Post	Final confirmation of move of SB Post Office to McColls, SB	Circulated
28.07.14	Email	Correspondence from S.Glos Heritage Groups	Circulated
28.07.14	Email	Severn Estuary Forum 2014 – Cardiff University, Tuesday 16 th September 2014	Circulated
29.07.14	Email	ALCA Local Council Matters	Circulated
30.07.14	Email	NALC Updated Legal Briefing – Bribery Act 2010	Circulated
30.07.14	Email	Parish Matters – Draft Statement of Community Involvement	Circulated
30.07.14	Email	From Amanda Sweetland regarding parked cars on Gorse Cover Road	VB responded
01.08.14	Email	NALC – Making Localism Work Conference	Circulated
03.08.14	Email	From Mr S Taylor of Bristol asking why the lower path under the bridge on the sea wall has been stoned off.	VB responded giving details of S.Glos & EA
04.08.14	Email	S.Glos Healthwatch e-bulletin August 2014	Circulated
04.08.14	Email	Parish Matters – Review of Private Sector Housing Service Consultation	Circulated
06.08.14	Email	From J Mason regarding M5 Junction improvements at J17	Circulated
06.08.14	Email	Agenda for Development Control (West) Committee, Thurs 14 th August 2014, 2.30pm	Circulated
06.08.14	Email	NALC update – Press freedom	Circulated
12.08.14	Email	S.Glos Council proposed changes to the Arts Development service	Circulated
14.08.14	Email	Further email from Mr S Taylor thanking Clerk for contact details	n/a
14.08.14	Email	Job opportunities at SITA	VB posted on Facebook & PC website
14.08.14	Email	Notification of a change of Chairperson for Care for the Elderly. Mrs C Woodhouse takes over from Mrs Barbara Humphries.	Circulated
14.08.14	Email	Invitation to the opening of mezzanine at the Scout hut – Mafeking Hall, 20 th Sept 2014, 10am-4pm	Circulated
14.08.14	Email	NALC revised legal topic notes on NALC website	Circulated
15.08.14	Email	4TVL Community Transport Forum – Thurs 4 th August 2014 at Little Stoke 1-6pm	Circulated
15.08.14	Email	NALC E Bulletin 15 August 2014	Circulated
15.08.14	Email	S.Glos Press Release – Have your say on changes to the local council tax reduction scheme	Circulated
16.08.14	Email	Response from Merlin Housing Association regarding the future of Ableton Court SB	Circulated
16.08.14	Post	Carers Trust – Carers Support Centre Annual Review 2013 – 2014	Circulated
18.08.14	Post	Countryside Voice – Summer 2014	Circulated
18.08.14	Email	Agenda for Development Control (West) Sites Inspection Sub Committee Friday 29 th August 2014 at 9.30am, Little Stoke	Circulated
18.08.14	Email	S.Glos Council – Queen's Birthday Honours : Call for nominations	Circulated
18.08.14	Email	The Discover Festival – Museums Group & Heritage Forum	Circulated

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18.08.14	Email	S.Glos Press Release – Hanham next for LED street light switch	Circulated
18.08.14	Email	S.Glos Press Release – Have your say on leisure centre improvements	Circulated
18.08.14	Email	S.Glos Parish Matters – Community Learning prospectus for Sept 2014 – July 2015	Circulated
20.08.14	Email	Application to film at Severn Beach – 27 to 29 August 2014	Circulated
20.08.14	Email	Healthy Weight Obesity Strategy	Circulated
20.08.14	Email	Help us spot the waste spaces where you live	Circulated
21.08.14	Email	S.Glos Press Release – High-tech bridge ready for the road	Circulated
22.08.14	Email	ALCA in brief	Circulated
22.08.14	Email	SLCC – Notice of Annual General Meeting, Friday 10 th October 2014	Circulated
23.08.14	Email	Response from P Tyzack regarding tree planting in the area	Discussed at meeting
25.08.14	Email	Suggestion from M Pope regarding road name – Dr Kenneth Rushton – Rushton Way	Discussed at meeting
26.08.14	Email	Notification of radio programme re. the history of the Douglas motorcycle	Circulated
26.08.14	Email	Notification of The Romans & Bristol Tour at Bristol Museum	Circulated
26.08.14	Email	Agenda for Planning, Transportation & Strategic Environment Committee, Wed 3 Sept 2014, 3pm at Council Chamber, Kingwood	Circulated
26.08.14	Post	Minutes and Issues raised for Severnside Safer Stronger Community Group	Circulated
28.08.14	Email	Agenda for Safer & Stronger Communities Strategic Partnership, Friday 5 th Sept 2014, 9.30am, Council Chamber, Kingswood	Circulated
28.08.14	Email	Update from the Office for Nuclear Development	Circulated
28.08.14	Email	Agenda for Severn Vale Area Forum, Wed 10 th Sept 2014, 7pm Thornbury	Circulated
29.08.14	Email	S.Glos Press Release – Have your say at Area Forum meetings	Circulated
29.08.14	Email	Monthly Community Spaces Consultation & Information spreadsheet for Sept 2014	Circulated
29.08.14	Email	S.Glos Council Parish Matters – Free Road Smart driving courses	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
01.09.14	Mrs V Bywater	Wages + office payment & fuel allowance	907.18	0.00	907.18
01.09.14	Mr N Pearce	Odd jobs July / August 2014 (£13.40 from June owed)	167.45	0.00	167.45
01.09.14	Mr M J Fisher	Grass cutting	750.00	0.00	750.00
01.09.14	Queensbury Shelters Ltd	Repairs to bus shelter on B4055/ A403	937.38	187.48	1124.86
10.07.14	BNP Paribas (DD)	Lease fee for photocopier - 10.07.14 - 19.10.14	135.66	27.13	162.79
17.07.14	BT (DD)	Telephone & internet	53.34	10.66	64.00
01.09.14	Grant Thornton	External Audit of Accounts for 2013/ 2014	300.00	60.00	360.00
01.09.14	CFS	Photocopying	5.74	1.15	6.89
01.09.14	Mr I Roberts	Printer cartridges	25.00	0.00	25.00
01.09.14	S.Glos Council	Grass cutting & dog bins July to September 2014	755.82	151.16	906.98
01.09.14	BT (DD)	Telephone & internet	54.31	10.86	65.17
01.09.14	Dunkley's	Preparation of PAYE April to July 2014	40.00	8.00	48.00
01.09.14	Mr Ivor Humphries	Trophies for Flower Show	43.60	8.72	52.32
01.09.14	Mr M J Fisher	Grass cutting & maintenance	830.00	0.00	830.00
01.09.14	C Thompson	Repairs to play equipment SB Village Hall	180.00	0.00	180.00
01.09.15	Friends of SB School	Donation towards play equipment	250.00	0.00	250.00
		TOTAL	5,185.48	465.16	5,650.64

APPENDIX C –

Ragwort – 120 notified sites of this weed are in our county. StreetCare have a database with them on.

Red Tractor with Union Flag Icon – If you see this mark on food produce, mainly meat you know it is produced and processed in our country. In our local supermarket, the majority of meat did not have this sign and was imported. In a deputising Planning Councillor role, I have visited farmers who are requesting permission to convert their fields into Solar Farms. The reason given is that rearing livestock, producing milk or growing crops locally to British Health standards is no longer economic.

Western Approaches – On my regular visit to this area on the 11th August at 15.00, I spotted a youth coming towards me on a scrambler motorbike with no crash helmet or protective clothing. There was no registration number on this motorcycle.

Green Bins – I have reported again the missed collection of these bins. Streetcare Ref: 128228

Severn Beach Line – Three ward members have separately contacted me about the non-collection of fares on our local railway line. I understand you can go to Clifton Down without paying. After a petition with over 100 names, a statement at a South Glos. Council Meeting and a personal meeting with First Great Western I am at a loss as where I can go from here. I have been told new arrangements will start in September. On 20th August both the 6.00 and 7.15 Severn Beach leg of their journey was cancelled and the trains turned around at Avonmouth disappointing 20 odd passengers. I am told this is the third day in 7 days.

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Street cleanliness in perspective – I have spoken to the South Glos. Employee of Streetcare at Severn Beach, he now covers all the coast side road verges of the A38 from Falfield to Severn Beach excluding the Thornbury area. He is obviously working hard but his resources are limited. We cannot expect miracles from him.

Abandoned Horses – 12 horses are back in a field by the British Gas holders at the far end of Western Approaches.

Rubbish Fire – The Fire Service were called out to an out of control rubbish fire in the Bank Road site in the afternoon of the 13th August.

Western Approaches Traffic Lights - I feel an HGV lorry has nudged a traffic light pole at this junction. Reported to Streetcare

Patchway Police Centre – I was invited around this new Police Centre prior to its opening by the end of September. It is a 'state of the art' facility with a light and airy feel; all the cells have natural light and modern facilities including CCTV observation. It has 48 cells in the custody suite and an exercise yard. This is one of the new three super centres to hold prisoners in Avon & Somerset and replaces many older stations, which are being closed. All diets and languages can be catered for those held in custody. A desk service is available 8.00 to 20.00 7 days per week although most calls are dealt with by email (website <https://www.avonandsomerset.police.uk/>) or telephone (101) from Portishead.

Vicarage Road – a small pothole has been reported to Streetcare opposite the entrance to Keens Grove. Ref: 128554