

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 2<sup>nd</sup> July 2012, commencing at 6.30 pm,  
in PILNING VILLAGE HALL

COUNCILLORS      Mr I L Roberts (Chairman), Mrs N A Chappell  
PRESENT      (7)      Mrs J A Fennell, Mrs Y Gaulton, Mr I W Humphries,  
                            Mr M D Pruett, Mrs C E Woodhouse.

Also Present:-      J C Rawlinson (Clerk), Mr R C Griffin (S Glos Councillor) and 6 members of the public (Mrs Jill Fysh of Ableton Lane, Miss Mo Lunt, Mr Doug Nethercott, Miss Abby Elliott-Taylor & Mrs Alison Watts, all of Beach Road, with Alderman P L Tyzack of Little Green Lane). Also present were 2 of the prospective candidates for the Clerk's post, Deanna Hosking of Weston-super-Mare and Jack Stevens of Tytherington.

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At 6.30 pm, Mrs Jill Fysh, Miss Abby Elliott-Taylor & Mrs Alison Watts made a presentation on behalf of the SB Allotment Association. Supported by a well-presented booklet produced by the SBAA, the role of the committee members was identified and the progress during the first year of existence was outlined. Included in the document is a copy of the group constitution.

The aims of the association were set out and a summary of the financial position relating to allotments, the suggestion being that changes in the lease agreement between council and S Glos Council could result in a reduction in the level of rentals charged. A notice board has been produced to replace the temporary and faded/damaged sign currently mounted on the gate.

The SBAA suggested their involvement in site management would prove to be helpful to the parish council, producing 2 draft letters that could be used in ensuring neglected plots were quickly dealt with. There were further proposals relating to the future of the clubhouse and suggestions for fund raising initiatives.

In conclusion there was some criticism of the parish council, the SBAA believing that council does not fully support the group and this will lead to a loss of confidence by members. A number of suggestions were made for actions and attention drawn to firms which have pledged support for the association.

Some responses were made to several of the points raised above. In particular the Clerk indicated some of the set-up costs that needed to be considered before finance levels could be adjusted. In general, council were unenthusiastic about SBAA proposals, being somewhat overwhelmed by their scope. There is a need for full consideration to be given before any binding decisions can be reached.

Now 7.00 pm the Chairman thanked SBAA members and closed the session.

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*Following on from the resignation of Roger W Hampson and the proper process being followed, the 2 applications recorded in the June minutes were considered. A secret ballot was requested, and following a vote of 4 to 2, Mr Lloyd Nethercott is to be invited to fill the casual vacancy for the Severn Beach ward. Candidates and S Glos Council to be informed accordingly.*

1. APOLOGIES for ABSENCE

Mrs F C A Barr (injury) and Mr A J Lewis (business commitment).

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 6<sup>th</sup> June 2012 were agreed as a true record.

1. NAC      2. CEW      All agreed.

3. ACTION/RELATED MATTERS3 - 1 Diamond Jubilee Celebrations

Jubilee mugs are still held, around 100 in number. Agreed they should be offered for sale for £1 each.

3 - 2 Trees/Tree Planting

A water hydrant situated across the road from the wood yard has been uncovered and returned to use. Three summonses for breach of conditions have been issued, though 1 of these has since been withdrawn. Twenty eight days are permitted for compliance relating to noise pollution, operating outside the boundary and use of the site as a waste transfer station. Protests regarding industrial use of the site are invalid as planners class it as an agricultural site. ILR suggested that a legal interpretation should be sought on whether MDF can be classified as a timber product.

3 - 3 Website/IT

ILR expressed his concerns re use of foul language on face book pages linked into our website. MDP is to deal with this. He is to operate a regular cleaning regime. The face book link will continue. Providing abusive language is controlled, it is considered that links to the parish council are beneficial rather than detrimental.

4. CORRESPONDENCEAllotments

15411.01 Detail to be included in Deed of Variation.

15412.02 Lease holders informed of theft problems.

15413.03 Mr R Howells requests leeway on allotment due to family illness.

Building-New Developments-Housing

15414.04 Merlin provide support services to 1,500 people in South Glos.

15415.05 RCG advises of meeting between Merlin and Jack Lopresti MP.

15416.06 Merlin invite council to attend meeting on 10<sup>th</sup> July at Ableton Court.

Clerk/Clerks' Society

15417.07 Deanna Hosking of Weston-s-Mare applies for the clerical vacancy.

15418.08 Jack Stevens of Tytherington applies for the clerical vacancy.

15419.09 Sharon Howard of Thornbury applies for the clerical vacancy.

15420.10 Deanna Hosking advises her intention to attend the meeting.

15421.11 Jack Stevens advises his intention to attend the meeting.

15422.12 Victoria Bywater, Rednend Farm, expresses an interest in the vacancy.

**Elections/Applications for Parish Council**  
 15423.13 Rachel Madden advises deadline for election request has now passed.  
 15424.14 Formal Notice of Review of Community Governance.

**Grass Cutting**  
 15425.15 S Glos response re notified problems with grass cutting.

**Insurance**  
 15426.16 Aon advises renewal of insurance policy is arranged.  
 15427.17 Alterations to policy cover lead to £38.28 repayment becoming due.  
 15428.18 Copy of current policy, with revisions.

**Local Facilities & Amenities**  
 15429.19 Review of Registration Services – circulated.

**Local Industry**  
 15430.20 Oldbury site stakeholder meeting, Wednesday 18<sup>th</sup> July.  
 15431.21 Agenda for meeting above.

**Northwick**  
 15432.22 Comment by enforcement officer re queries relating to Vine House.  
 15433.23 Jackie Grose confirms 6 month survey now complete.

**Parish Projects & Related Matters**  
 15434.24 MDP comments re distribution of Jubilee mugs.  
 15435.25 Thanks from St Peter's Church for support re 'Teddy Village'.  
 15436.26 Thanks from 1<sup>st</sup> SB Scouts for support with Jubilee event.  
 15437.27 Thanks from Emmaus Chapel for support with Jubilee event.  
 15438.28 Email from Mr D Nethercott re parish plan.  
 15439.29 Further to above, Mr Nethercott deplores the attitude of S Glos.

**Playgrounds/Youth Activities**  
 15440.30 Response from Gary Patterson re activities at Pilning playing field.  
 15441.31 Leaflets from Greenfields Garden Services re available services.  
 15442.32 AJL expresses ideas re play equipment provision.

**Police**  
 15443.33 Safer Stronger Communities, agenda for 27<sup>th</sup> June meeting in SB.

**Railways**  
 15444.34 Jack Lopresti supports doubling track capacity on Filton Bank.  
 15445.35 FoSBR seek support for double banking project on Filton Bank.  
 15446.36 Friends of Suburban Bristol Railway event, 24<sup>th</sup> June in Bedminster.

**River, Seawall & Environs**  
 15447.37 Environment Agency to carry out works to defences, July/August.  
 15448.38 Ackn of letter re parking sign at sea wall path.  
 15449.39 Advice on parking problems at Sea Wall, from Lindsay Saunders.

**Roads/Road Signs**  
 15450.40 Alan George, Engineer, advises road closure on 5<sup>th</sup>/6<sup>th</sup> July.  
 15451.41 Confirmation by Joanne Perry, Engineer - closure of Marsh Common.  
 15452.42 Gary Meddick confirms completion of verge clearance near lights.

**Schools**  
 15453.43 St Peter's confirm Chloe-Ann Truckle/Sean Palmer as prize winners.

**South Glos Council**  
 15454.44 'Engage' festival of culture, Saturday 7<sup>th</sup> July, Filton (WISE campus).  
 15455.45 New Code of Conduct & Register of Interests.  
 15456.46 Parish Charter Working Group, minutes of meeting on 24<sup>th</sup> April.  
 15457.47 PCWG, next meeting to be held at Emersons Green, 17<sup>th</sup> July.

**Utilities – Electricity**  
 15458.48 Confirmation of July dates re Hinkley connection programme.

**Voluntary/Community Groups**  
 15459.49 Summer newsletter, S Glos Over Fifties Forum – distributed.

**Waste Dumping/Disposal/Landfill**  
 15460.50 Cardboard recycling; confirmation of procedures.

**Planning**  
 15461.51 Delegated decisions, w/e 19<sup>th</sup> May 2012.  
 15462.52 Delegated decisions, w/e 26<sup>th</sup> May 2012.  
 15463.53 Delegated decisions, w/e 2<sup>nd</sup> June 2012.  
 15464.54 Delegated decisions, w/e 9<sup>th</sup> June 2012.  
 15465.55 Delegated decisions, w/e 16<sup>th</sup> June 2012.

**Accounts/Donations**  
 15466.56 SB Scouts (Item 7-5 of 6/6), shortfall on defibrillator fund, 5-2 refers.  
 15467.57 Firemagic, fireworks for Jubilee celebrations. Item 5-3 refers.  
 15568.58 Post Office, postage stamps. Item 5-8 refers.  
 15569.59 Newsquest, Clerk advertisement. Item 5-9 refers.  
 15570.60 The Range, frames for school awards. Item 5-10 refers.  
 15571.61 M Fisher, grass cutting. Item 5-13 refers.  
 15572.62 Wicksteed, repairs to play equipment. Item 5-14 refers.  
 15573.63 DZ Architecture, survey of Pilning VH. Item 5-15 refers  
 15574.64 Citizens Advice Bureau, donation. Item 5-16 refers.  
 15575.65 C Thompson, repairs to play equipment. Item 5-17 refers.  
 15576.66 Care for the Elderly, attendance allowance. Item 5-18 refers.  
 15577.67 S Glos Council, SB School booking fee. Item 5-19 refers.  
 15578.68 St Peter's Hospice, donation. Item 5-20 refers.  
 15579.69 SB Play Group, donation. Item 5-21 refers.  
 15580.70 Pilning VH, booking fees. Item 5-22 refers.

5. ACCOUNTS for PAYMENT

|       |                 |                    |                              |       |
|-------|-----------------|--------------------|------------------------------|-------|
| 5 - 1 | £ 200.00        | Mr I Roberts       | Chairman's Hon (part)        | 15(5) |
| 5 - 2 | £ 200.00        | SB Scouts          | Donation                     | 137   |
| 5 - 3 | £1200.00        | Firemagic          | Jubilee Fireworks            | 145   |
| 5 - 4 | £ 797.00        | J C Rawlinson      | Clerk's wages (Jun)          | 112   |
| 5 - 5 | £ 50.00         | J C Rawlinson      | Petrol allowance             | 111   |
| 5 - 6 | £ 791.00        | J C Rawlinson      | Clerk's wages (July)         | 112   |
| 5 - 7 | £ 50.00         | J C Rawlinson      | Petrol allowance             | 111   |
| 5 - 8 | £ 10.00         | Post Office        | Postage stamps               | 111   |
| 5 - 9 | £ 555.60        | Newsquest          | Clerk advertisement          | 112   |
| 5- 10 | £ 8.76          | The Range          | Frames for awards            | 137   |
| 5- 11 | £ 100.00        | Children           | 4 x £25 awards               | 137   |
| 5- 12 | £ 593.00        | H M R C            | Income tax                   | 111   |
| 5- 13 | £ 790.00        | M J Fisher         | Grass cutting                | *     |
| 5- 14 | £1498.62        | Wicksteed          | Repairs to Pilning play area | PHA   |
| 5- 15 | £ 300.00        | DZ Architecture    | VH Survey                    | LGMP  |
| 5- 16 | £ 350.00        | Citizens Advice    | Donation                     | 142   |
| 5- 17 | £ 775.00        | C Thompson         | Repairs to SB play eqpt      | PHA   |
| 5- 18 | £ 128.00        | Care for Elderly   | Attendance allowance         | LGRA  |
| 5- 19 | £ 25.00         | S Glos Council     | Booking (SB School)          | 111   |
| 5- 20 | £ 25.00         | St Peter's Hospice | Donation                     | 137   |
| 5- 21 | £ 500.00        | SB Play Group      | Donation                     | 137   |
| 5- 22 | £ 250.00        | Pilning VH         | Booking Fees                 | LGMP  |
|       | <u>£9196.98</u> |                    |                              |       |

Payments in accordance with Local Government Act 1972, sections as shown, except:

|            |   |
|------------|---|
| 5 - 13     | (Local Government (Miscellaneous Provisions) Act 1979, s19<br>(Public Health Act 1875, s164 |
| 5 - 14, 17 | Public Health Act 1875, s164  |
| 5 - 15, 22 | Local Government (MP) Act 1979, s19   |
| 5 - 18     | Local Government & Rating Act 1997  |

Items 5-4 to 5-11 inclusive, paid as one cheque.

Receipts (unlisted to date)

£ 1,435.00 SB Allotments rentals (May)  
£ 1,000.00 Donation, Scout group (July)

Bank balance, prior to council payments above = **£60,076.54** (interest to March incl).

The accounts above were approved for payment.

1. NAC 2. ILR All agreed.

6. PUBLIC PARTICIPATION

None requested.

## 7. AGENDA

### 7 - 1 Local Major Developments

The recent application by Warburton's for the installation of a wind turbine is to be considered by committee at a site meeting on Friday. Councillors to attend.

### 7 - 2 Village Halls

The opinion of IWH was at variance with that expressed by Gary Patterson in his letter of response. Agreed a site meeting should be arranged to discuss the matter.

### 7 - 3 Playgrounds/Youth Activities

Members discussed the bills relating to play equipment repairs at Pilning and Severn Beach. Confirmed that quotations had not been sought for work at SB, Mr Thompson being acknowledged as the person best able to provide the lowest quote. Work at Pilning is to be done by Wicksteed who quoted for all the work required on this occasion – at well below the level at which other quotes need to be sought – most of the cost involved relates to replacement parts. There was concern at the cost of a panel for the shelter. Clerk has arranged for the work to be carried out, judging it to be more expedient to pay £868.75 for the panel than to pay for demolition of a shelter which cost £6,995 to erect in November 2007. On health and safety grounds the use of marine ply cannot be considered.

### 7 - 4 Allotments

David Rostance has asked for comment on proposals for wording in the deed of variance. After consideration agreed the wording covered the circumstances. A letter of apology from a leaseholder at SB was read. The leaseholder wishes to retain the allotment, despite not having worked the plot due to family illness. As the plot has now been tilled on his behalf this is to be allowed. His suggestion that someone else might benefit from working the plot is likely to be taken up by more than one other leaseholder.

### 7 - 5 Appointment of New Clerk

Three applications have been received, plus one further enquiry. Agreed the finance committee members would have responsibility for interviewing candidates. As ILR will be away until 15<sup>th</sup> August that will be the closing date for applications, interviews to be arranged for the later days in August. At the termination of the meeting Clerk spoke with the 2 applicants in attendance. They also met and spoke with some members of council.

### 7 - 6 Elections/Applications for Parish Council

See page 1 of these minutes. The 2 applications were considered, but needing to arrange a secret ballot, council decided to vote at the end of the meeting. This would allow members of the public to depart, should they so wish. By the time the vote was held IWH, who is related to one of the applicants, had absented himself from the premises, leaving 6 members to reach a decision.

### 7 - 7 Code of Conduct & Register of Interests

Council agrees to adopt the new code/register as adopted by S Glos Council.

7 - 8 Village Matters

**Schools** – Clerk confirmed the date of the award ceremony at St Peter's School. NAC will present the awards, accompanied by JAF. CEW will 'do the honours' at SB School and be accompanied by MDP – details yet to be notified.

**Roads/Road Signs** – NAC acknowledged the clearance work carried out on the A403 verge, although more comprehensive work is not scheduled until late 2013. The bramble, overgrowing the road, has been a severe problem for cyclists. NAC also drew attention to the annual problem with the hedge at Jackson Close. Pot holes on the A403 are also causing severe problems for residents near the traffic lights with severe vibrations occurring.

**Trees/Tree Planting** - NAC reported on attendance by the Tree Officer at Keens Grove. He confirmed the ash trees will be removed, yet, despite them being self-seeded, he stated that beech trees will be planted instead!

**Local Facilities & Amenities** - The switch by the burger bar operator from Pilning to Severn Beach was discussed. Not everyone is happy about this though the VH committee is keen for the move to take place, there being clear financial benefit. Final arrangements are likely to be made soon.

YG reported on her attendance, with some 1400 others, at the Wurzels concert at the Plough – a worthwhile experience.

**Travellers** – Recent problems with traveller-owned dogs running loose culminated in injury to a resident. Plans to meet on-site in an attempt to solve the problem were thwarted by the failure of the traveller unit representative to attend. The dog warden has also been involved.

**Cemetery** – ILR commented favourably on the newly-turfed cemetery area.

7 - 9 Reports

**BUILDING-NEW DEVELOPMENTS-HOUSING** - RCG commented on 14 houses (Beach Road/Avenue) reported to be defective and in need of being renovated from 1940s/50s dwellings to modern accommodation. The project is likely to take 5 years to complete, after the initial surveying period of 12 months.

**POLICE** – RDG reported that the new beat manager is Jamie Shields.

**S GLOS COUNCIL** – RCG commented on the prompt clearance action by council following recent storms and fallen trees and branches.

**PARKING** – ILR reported on recent contacts with one of the owners of land adjacent to SB railway and Albert Road. He confirmed the parish would be interested in leasing half an acre to provide parking and awaits further contact.

**CROSS HANDS** – NAC has been informed by the owner of Pilning Post Office that he has now bought the pub. His intention is to extend, providing eating facilities and larger shop premises.

8. PLANNING8 – 1 Comments of PC sent to S Glos Council

|               |  |              |
|---------------|--|--------------|
| PT12/1632/F   | Beach House, Riverside Park, erect garages     | No comment   |
| PT12/1659/Ext | Plot 6030, Govier Way, extend time scale       | No comment   |
| PT12/1757/F   | 2 Station Villas, Bank Road, extension/garage  | No objection |
| PT12/1779/F   | 6 Abbott Road, front dormer window             | No objection |
| PT12/1861/F   | 80 Redwick Road, double side/single rear extns | No objection |

## 8 – 2 Decisions by S Glos Council

## 8 – 3 Site Inspections

|             |  |                             |
|-------------|--|-----------------------------|
| PT12/0677/F | Warburtons, single wind turbine            | Friday 6 <sup>th</sup> July |
| PT12/1722/F | 60 Gorse Cover Road, 2+1 storey extensions | Friday 6 <sup>th</sup> July |

**Next Council Meeting – Severn Beach School on Monday 3<sup>rd</sup> September 2012**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.15 PM

Signed..... Dated.....  
JCR

(<http://sites.google.com/site/pandsbpc>) – parish website  
[psbparish@mymailbox.co.uk](mailto:psbparish@mymailbox.co.uk) – parish council email