

Pilning & Severn Beach Parish Council

Meeting held on Monday 5th February 2018 at 7.00pm at Severn Beach School, Severn Beach

COUNCILLORS (8) Mrs FCA Barr MBE (Chairman), Mrs N Chappell, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards, Mrs C Woodhouse, Mr M Pruett & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), District Councillor Robert Griffin, Ms T Chappell & Mr J Mason.

The Chairman asked those present to observe a minute's silence for Simon Hodge of the Glebe, Pilning, as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2018-2-1 Apologies for absence	Apologies were accepted from Mr T Fennell & Mr N Davies	
2018-2-2 Declarations of Interest	None	
2018-2-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 2 nd January 2018 had been previously circulated and were agreed by as a true record with one small amendment.	
2018-2-4 Matters Arising	<ol style="list-style-type: none"> 1) To agree the Landscape Plan for Pilning Village Hall playing field After discussion, it was agreed to give the area a general tidy and remove saplings but leave the large trees by the gate as these had been agreed to leave at a previous meeting. VB to ask Elm Tree Contractors to undertake the work before the end of February. It was agreed to discuss the large trees by the gate at the September 2018 meeting. 2) To discuss the response following the circulation of flyer on 11yrs + play equipment in Pilning VB advised that a total of 6 responses had been received following the leaflet drop and the article in the InView magazine. After discussion it was agreed not to progress the 11+ play equipment at this time. NC suggested installing the basket ball nets on the tarmac area, all agreed. VB to instruct the installation. 3) To agree the deferred donation request from Four Towns Vale Link – VB advised that on receipt of the annual accounts it was clear that the business is not viable and no donation should be given at this time. 4) To approve the re-drafted Standing Orders VB had previously circulated the second draft of the Standing 	<p>VB</p> <p>VB</p> <p>VB</p>

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	<p>Orders. PT and KW requested some alterations. VB suggested deferring the item until the next meeting and holding another meeting to go through again before the next meeting. VB to arrange an additional meeting.</p> <p>5) PT noted the response from the Internal Drainage Board (IDB) had indicated that the flood gates were automatic. PT requested a further letter to the IDB advising the use of flood boards to residents. VB to write to IDB.</p> <p>6) FCAB reported the confer on the grave had been removed.</p> <p>7) VB explained the response from the Environment Agency regarding the breaches of notification of issues at the Suez site. RG explained the difficulty of gas bottles on the grate from local waste contracts which are inserted without sorting. Discussion followed and FCAB suggested the ongoing monitoring of the reports. CW offered to discuss at the next Avara meeting where representatives from Suez would be present. NC noted lorries into the site spilling rubbish onto the road. VB to write to Suez.</p>	<p>VB</p> <p>VB</p> <p>CW</p> <p>VB</p>
2018-2-5 Correspondence	<p>Please see Appendix A</p> <p>1) To discuss the ongoing membership to FoSBR PT proposed requesting a copy of their latest accounts and defer to next meeting, all agreed.</p> <p>2) Library – to agree representatives to go to S.Glos FCAB explained that the response from S.Glos to the request the power to legally provide a library had been positive. HR & SB to meet with S.Glos to discuss the details. PT reported that PT and HR would be attending a meeting to discuss a possible grant funding for the library from Merlin Housing.</p>	<p>VB</p> <p>HR & SB</p> <p>PT & HR</p>
2018-2-6 Accounts for Payment	<p>Please see Appendix B Accounts for payment were approved.</p>	
2018-2-7 Public Participation	<p>Ms T Chappell requested the Fire Assembly Point at Pilning Village Hall is moved away from the gate. VB to arrange for the sign to be moved.</p>	<p>VB</p>
2018-2-8 Reports	<p><u>Pilning Playing Field Report February 2018 – SCB</u> A walk around the field showed everything looking tidy. The only area of rubbish was the teen shelter. The new bin is in place and being used. Considering the time of year and the amount of rain that has fallen</p>	

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recently everything looks well.

Wild Place Project Public Meeting – PT

I made the point about traffic generation, but was advised that they have threshold customer numbers which trigger the requirements for additional work. As yet, they claim, their numbers are nowhere near the thresholds. The problem for the Council is that the zoo had Planning Permission before the motorway was built, so they are relying on goodwill. It will be down to SouthGlos and Highways Agency to turn junction 17 into a gyratory, with money from Govt to do it.

Town & Parish Council Forum – PT

The clerk from Dodington was re-elected as Chair, the clerk from Little Stoke was elected as Vice-Chair.

The revised Charter has been agreed now by most of the local councils and South Glos will do a public 'signing' between the Chair of the Forum and the Chair of SG.

Patrick Conroy(planning officer who came to speak at our December meeting) gave an update. There will be public meetings next month about the new Local Plan. There will be a 12 week consultation. When finalised he will public a printed copy for each parish/town.

Gillian Ellis-King spoke about the Oldbury nuclear proposal, and urged us to let her have our opinions in the next couple of weeks.

Sharon Adams talked about the support South Glos is continuing to give to youth work in the 'priority neighbourhoods'. She is proposing to come to our Community Engagement Forum to talk to us about the lack of any Youth provision in the rural areas, and what we can do about it.

Cllr Heather Goddard spoke about 'Public Space Protection Orders' where we could issue a legal order to deal with dog-poo, or Travellers, or whatever... But following questions it became clear that if we made an 'order' then we are taking all responsibility for enforcement out of the hands of SouthGlos and we would get no further help from them.. so unless I got it wrong we need to be very careful of this if they try to persuade us.

Mike Hawke spoke to us about GDPR. South Glos have set up a 'trading team' who will provide the support and help we need for this.. in return for a fee(so much for working together!).. though I think Victoria has this one covered.

Rob Walsh talked about commemorating the end of WWI. Asked us to

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	<p>consider what we will be doing and to let him know our local plans so that they can be included on any publicity..</p> <p>He also talked about Libraries, and the provision of 'delegated powers' to Parishes to assist South Glos in providing the service. Chipping Sodbury are running their library(SG owned building, which was doomed to close) they have 40 volunteers and one part-time coordinator. They have also set up 'Friends of Chipping Sodbury Library'.</p> <p><u>A Forgotten Landscape Sculptures – PT</u> PT updated the meeting that the winning sculptures drawings are available to view in the shop window in Severn Beach.</p> <p><u>Viridor Meeting – KW</u> KW reported as follows –</p> <ul style="list-style-type: none"> • the meeting had been poorly attended • circulation of the newsletter would be extended to include residents of Severn Beach • more disruption at the junction on the A403 is expected as power, water and power out is installed • lorries will be used to deliver the rubbish to the site • piling finished and capping to be completed • the site will be operational by 2020 • grant funding is available from the Viridor Landscape Community Fund and the Viridor Credit <p><u>Sevenside Community Forum – FCAB</u> FCAB reported discussion had taken place on the increase of traffic to 'The Wave' site and the M49 junction. RG confirmed that S.Glos Council were not currently in discussion with Highways England.</p>	
<p>2018-1-9</p>	<ol style="list-style-type: none"> 1. To discuss the proposal from Mr P Brown regarding Northwick Tower VB reported that communications had been received from Mr Brown regarding the possible extension to the boundary of the former Northwick School into the graveyard at Northwick cemetery in exchange for repair works to the Tower. Discussion followed and it was agreed that VB would contact Mr Brown regarding his proposal and request a geo-survey of the land in question before any further discussions take place. 2. To agree the inclusion of the Forgotten Landscape Interpretation Posts, Benches and Sculptures on the Parish Council insurance policy. 	<p style="text-align: center;">VB</p>

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	<p>After discussion it was agreed that VB would find out the cost of adding the above to the insurance policy and report back to the next meeting.</p> <p>3. Local Major Developments MP reported the removal of trees and vegetation in preparation for the Reg building on Western Approaches, Severn Beach. MP further reported that the dog fouling stencil work had been completed. FCAB requested MP to re-spray the Church path at Pilning.</p> <p>4. Village Halls/Playing Fields VB explained that at a recent meeting with the insurance broker the frequency of inspection of the play equipment was discussed. VB advised that going forward a more frequent inspection will be required by the insurance company.</p> <p>a) Severn Beach Village Hall PT had previously circulated the recent meeting minutes. PT reported a meeting with the Building Control Inspector and an Asbestos expert.</p> <p>b) Pilning Village Hall & Playing Field SCB reported that the playing field looked in good order and the new bin was a useful addition.</p> <p>c) Extension at Pilning Village Hall NC requested a meeting of the sub-committee regarding the extension. VB explained that at the time there is nothing to discuss other than the necessary agreed start of the planning application so that the permission is not lost. After discussion it was agreed that VB would instruct Helm Construction to commence work as previously agreed without delay.</p> <p>5. Update on Allotment sites FCAB thanked Mr John Padbury and S.Glos Council for their swift removal of rubbish from the entrance to the allotment site at Severn Beach. SCB reported Pilning site looking tidy for the time of year. FCAB reported the area inside the gate at Pilning was much tidier.</p> <p>6. Update on Cemeteries FCAB reported Pilning tidy. SCB questioned the insertion of the gravel. FCAB confirmed that this would be done as soon as possible by Tim Dark. SCB suggested the planned meeting of the Cemetery Committee would be better moved to April when the weather was better, all agreed. SCB</p>	<p>VB</p> <p>MP</p> <p>VB</p>
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	<p>further noted the excellent work by Elm Tree Contractors at the Pilning site.</p> <p>7. Update from councillors regarding local village matters KW question the outcome of the recent incident regarding the emergency services at Severn Beach. FCAB was able to update the meeting that the person involved was making a good recovery.</p> <p>NC reported the pavement from the B4055 over the former railway at Pilning is in a poor state. VB to report to S.Glos Council.</p> <p>MP reported recent social media comments. VB advised to ignore as the comments were not personal or regarding the parish council.</p> <p>PT reported a recent incident with a vehicle damaging the railings on Bank Road, Pilning. RG advised that S.Glos had been to site and the work was ongoing to repair the railings.</p> <p>PT further reported the issue with parking on Bank Road at school times. VB to report again to S.Glos Council.</p> <p>PT noted that the Local Plan Consultation had not included the land next to Severn Beach Station. VB to write to S.Glos Council requesting the inclusion of the land for both housing and a car park.</p>	<p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>
<p>2018-2-10 Planning</p>	<p><u>Decisions by South Glos Council</u> PT17/4807/F Bank Cottage, Bank Road, Pilning – Demolition of existing single storey side extension and erection of two storey side extension etc. – Approve with conditions</p> <p>PT17/5079/F 3 Northwick Road, Pilning – New vehicular access onto Northwick Road – Approve with conditions</p> <p>PT17/4906/F Queens Lodge, New Passage, Pilning – Erection of detached 3no vehicle bay carport and store – Approve with conditions</p> <p>PT17/4933/F Foxhole Farm, Pilning – Creation of new vehicular access and dedicated driveway – Approve with conditions</p> <p>PT17/5365/ADV Severn View Ind Park, Hallen – Display of various non illuminated and illuminated signs – Approve</p> <p>PT17/5846/F 28 Vicarage Road, Pilning – Erection of porch and two storey side extension to form additional living accommodation – Approve with conditions</p>	

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	<p>PT17/5645/F 45 Marsh Common Road, Pilning – Erection of single storey rear extension to provide additional living accommodation – Approve with conditions</p> <p><u>General Permitted Development – Prior Notification for Change of Use</u> Church Farm Northwick Road – flexible change of use from 2no. agricultural buildings to Class B1 (Business)</p> <p><u>Tree Preservation Order</u> Land to the north of Aust Road, Pilning National Grid Ref ST 355925 187420 – 500 Poplar Trees – row running parallel to the Severn.</p>	
2018-2-11 Report from S. Glos. Council	<p>Robert Griffin updated the meeting on the following points –</p> <ol style="list-style-type: none"> 1) Noise from 4am until 8am in Severn Beach. MP & FCAB advised that the work was Network Rail and is now completed. 2) Residents should understand that in order to receive broadband they must contact their telephone provider. 	
Date of Next Meeting	The date of the next Parish Council meeting will be Monday 5 th March 2018 starting at 7pm there being no further business the meeting closed @ 8.47pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
02.01.18	Email	Request regarding siting of a ‘Gromit’ in SB	Agreed
02.01.18	Email	From Mr D Nethercott – petition against a planning application	N/A
03.01.18	Email	Have your say on the Council’s budget and savings programme 2018-2019	Circulated
03.01.18	Email	Notice of Severnside Community Engagement Forum	Circulated
03.01.18	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 12 th January 2018, 9.30am, Thornbury	Circulated
04.01.18	Email	Oldbury Site Stakeholder Group Meeting - 31.01.18	Circulated
05.01.18	Email	Reminder regarding Joint Spatial Plan – Publication Document Consultation	Circulated
05.01.18	Email	Flood Warden Newsletter – Winter 2017/ 2018	Circulated
08.01.18	Email	Community Rail volunteer get together – The Lamplighters, Shirehampton Tuesday 23 rd January 2018 – RSVP	Circulated
08.01.18	Email	Agenda for Scrutiny Commission, Wednesday 10 th January 2018, 10am, Kingswood	Circulated
11.01.18	Email	Notice of Intent – temporary traffic order – Govier Way area, SB	Circulated
11.01.18	Email	NALC In Short update Jan 2018	Circulated
11.01.18	Email	Waste Briefing Note 11 January 2018	Circulated
12.01.18	Email	Response from Mayor Tim Bowles – unable to assist regarding transport or traffic	Circulated
12.01.18	Email	Jan blog from District Councillor Robert Griffin	Circulated
12.01.18	Email	Agenda for Town & Parish Council Forum – 22 nd January 2018, 9.30am	Circulated
12.01.18	Email	Mobile library dates and times for 2018	Circulated
12.01.18	Email	Home Choice Re-Housing Policy Consultation 2018	Circulated

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16.01.18	Post	Final recommendations for the Local Government Boundary Commission Electoral Review of S.Glos	Passed to NC
17.01.18	Email	Highways England Strategic Road Network Initial Report – reminder to take part in the public consultation	Circulated
17.01.18	Email	Agenda for Development Control (West) Committee Thursday 25 th January 2018, 11am, Thornbury	Circulated
18.01.18	Email	Annual reports for S.Glos Library Service 2017	Circulated
18.01.18	Email	A Forgotten Landscape Art Vote notice	Circulated
18.01.18	Email	Supporting inclusive Rural communities – S.Glos Equalities Conference 2018	Circulated
22.01.18	Post	FoSBR Newsletter January 2018	Passed to NC
23.01.18	Email	Meeting documents from Town & Parish Council Forum	Circulated
23.01.18	Email	Sevenside Community Engagement Forum – 31 January 2018 7pm, Easter Compton	Circulated
23.01.18	Email	Supported bus network Consultation	Circulated
23.01.18	Email	Agenda for Public Transport Forum, Monday 12 th February 2018, 7pm, Kingswood	Circulated
24.01.18	Email	Oldbury Site Stakeholder Group Meeting – Wednesday 31 st Jan 2018	Circulated
26.01.18	Email	Agenda for Cabinet, Monday 5 th February 2018, 2pm Kingswood	Circulated
29.01.18	Email	Sevenside Community Engagement Forum – 31 January 2018	Circulated
30.01.18	Email	Agenda for Scrutiny Commission, Wednesday 7 th February 2018, 6.30pm	Circulated
31.01.18	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 9 th February 2018, 9.30am, Thornbury	Circulated
31.01.18	Email	S.Glos Council New Local Plan – Consultation Event (Non-Strategic Growth)	Circulated
31.01.18	Email	Latest news from the Severn Estuary Partnership – Jan 2018	Circulated
01.02.18	Email	Superfast broadband reaching more areas – Jan 2018 update	Circulated
01.02.18	Email	Draft S.Glos Playing Pitches Strategies	Circulated
05.02.18	Email	Latest news from A Forgotten Landscape	Circulated
05.02.18	Email	S.Glos Council Local Plan 2018 – 2036 Consultation Document	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT
05.02.18	Mrs V Bywater	Wages + office payment & fuel allowance	1010.69	0.00
05.02.18	HMRC	NI & PAYE	129.54	0.00
05.02.18	Mr T Dark	Odd jobs	82.50	0.00
05.02.18	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018	187.58	37.52
05.02.18	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00
05.02.18	BT	Telephone & Broadband	85.91	17.18
05.02.18	KN Office Supplies	Stationary - paper	46.30	9.26
05.02.18	Avonmouth Signs Ltd	Dog signs for playing field	28.00	5.60

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05.02.18	The Play Inspection Company	Annual play inspection reports	170.00	34.00
05.02.18	Hannah Powell	Radiator covers Pilning Village Hall	344.13	0.00
05.02.18	Severn Beach Village Hall	Village hall hire for A Forgotten Landscape	72.00	0.00
05.02.18	water2business	Pilning allotments water	202.75	0.00
05.02.18	SLCC	Annual membership	197.00	0.00
05.02.18	Royal Agricultural University	Leadership training for Clerk	1000.00	0.00
TOTAL			3,726.40	137.56