

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 7th January 2008, commencing at 7.00 pm,
in PILNING Village Hall

COUNCILLORS Mrs C Woodhouse (Chairman), Mr J Black, Mrs N Bendall,
PRESENT (9) Mr S Cooper, Mr D Humphries, Mr I Humphries,
 Mr G Moore, Mr D Nethercott, Mr A Webber.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (S Glos Councillor), and 1 member of the public (Mrs Gill Cox of Ableton Lane). 2 PCSOs were present, including local PCSO Kirsty Flicker.

1. APOLOGIES for ABSENCE

Mrs N Chappell (family commitment). Apologies also received from Mrs J Davey.

**The Chairman asked members to join in remembrance of
Mrs Garton of Beach Road and Mr Roy Winters of Vicarage Road,
both recently deceased.**

**The death of Sue Gawler, former Chairman of the CPRE
was also noted.**

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 3rd December were approved as a true record.

1. JB 2. AW All agreed.

3. ACTION/RELATED MATTERS

3 – 1 Grass Cutting

Contact still awaited with regard to the poor service during the 2007 season.

3 – 2 Schools

PT confirmed a decision has been reached. Land at Sage Cottage is to be purchased – compulsorily, if necessary. CW expressed her disappointment: a view shared by others; that a decision has been reached without any attempt to contact this council to inform us of the decision. There has been no contact by education officers since their visit to council in November. There was some animosity about the apparent change of attitude by the education authority now that the parish council no longer served any useful purpose in this matter. PT suggested that nothing would be gained by a lack of good will. A cooperative attitude and good will all round would pay better dividends. As the application will be submitted by the district council itself, the application will be overseen by the Government Office.

3 – 3 Bus Services, Shelters & Signs

The new timetable came into operation yesterday. Local residents have little cause to be thankful for the new schedules. There is no longer any service to Filton College. Local displeasure is to be notified to Richard Kemble.

4. CORRESPONDENCE

Audit/Precept

12031.01 Precept arrangements for 2008/2009.
 12032.02 Financial update re credit and borrowing.

Avon Local Councils' Association

12033.03 ALCA training diary for 2008.
 12034.04 Councillors Seminar arranged for February in Kingston Seymour.
 12035.05 Chairmanship Training, 3rd January in West Harptree.
 12036.06 List of ALCA executive members, November 2007.
 12037.07 Minutes of 4/10/07, agenda for 10/1/08.
 12038.08 Minutes of executive committee meeting, 26th June 2007, at Whitchurch.
 12039.09 Legal briefing re parish polls.
 12040.10 ALCA newsletter, December 2007 – circulated.
 12041.11 ALCA newsletter, January 2008 – circulated.
 12042.12 GAPTC programme of training events, January – June 2008.
 12043.13 ALCA seek nominations for Royal Garden Party.
 12044.14 CilCA review: questionnaire on testing procedure.

Bus Services, Shelters & Signs

12045.15 Graffiti to be cleared from shelter in Ableton Lane.
 12046.16 Response re absence of buses for doctors run on Wednesday.
 12047.17 Comment re changes to bus services.

Clerk/Clerks' Society

12048.18 Clerks' Conference, 29th February in Stoke-on-Trent.

Elections/Applications for Parish Council

12049.19 Monthly update on electoral roll, Pilning ward.

Employment/Opportunities

12050.20 Benefits for dealing with annual returns on-line.

Environment/Conservation

12051.21 Questionnaire from Avon Wildlife Trust – returned 7th December.
 12052.22 Guidance note on access across Common Land.
 12053.23 *Parish Pump News*, autumn edition – circulated.
 12054.24 Notices – posted – from Energy Saving Trust.
 12055.25 Booklet from Open Spaces Society, “Getting Greens Registered”.

Footpaths

12056.26 Comment re extinguishment order for ORN 53 (part), Abbott Road.
 12057.27 Confirmation that above extinguishment is to go ahead.

Grass Cutting

12058.28 Product specifications for gas oil, published by Total Butler.

	<u>ICI/Zeneca & Other Industries</u>
12059.29	Site stakeholder group meeting, 30 th January 2008.
12060.30	Agenda for Oldbury meeting, as above.
12061.31	Minutes of Oldbury meeting on 13 th November.
	<u>Local Facilities & Amenities</u>
12062.32	Post Office closures: info from Rural Shops Alliance.
	<u>Parish Projects & Related Matters</u>
12063.33	Community Empowerment Awards: parish plans.
	<u>Playgrounds/Youth Activities</u>
12064.34	Report of meeting held 14/11, in SB VH, Michelle Dixon presiding.
	<u>Police</u>
12065.35	Safer Community meeting, 31 st January 2008.
	<u>River, Seawall & Environs</u>
12066.36	Tide tables for Severn Beach: posted.
	<u>Rural Areas/Local Plan</u>
12067.37	Bristol development framework: options preview.
12068.38	Proposed framework for Community-Led Planning.
	<u>South Gloucestershire Council</u>
12069.39	Cabinet meeting, 7 th January in Thornbury.
12070.40	Audit and Accounts Committee, 9 th January in Thornbury.
12061.41	Children & Young People Select Committee, 12 th December, Thornbury.
12062.42	Corporate Coordination Select Committee, 9 th January in Thornbury.
12063.43	Development Control Committee, sites inspection on 21 st December.
12064.44	Development Control Committee, 3 rd January in Thornbury.
12065.45	Environment Strategic Partnership, 11 th December in Thornbury.
12066.46	Health Scrutiny Select Committee, 19 th December in Kingswood.
12067.47	Planning, Trans & Strat Enviro Select Committee, 12 th Dec, Thornbury.
12068.48	Special Council, 12 th December at Kingswood.
12069.49	Standards Committee, 14 th December, Kingswood.
12070.50	Executive Decisions, w/e 7 th December 2007.
12071.51	Executive Decisions, w/e 14 th December.
12072.52	Executive Decisions, w/e 21 st December.
12073.53	Forward Plan of Executive Decision Making, Jan 2008 – Dec 2008.
12074.54	Standards Board – confirm this parish has adopted the new code.
12075.55	Standards Committee: new members required.
12076.56	Parish Charter Review considers networking opportunities.
	<u>Stationery/Circulars/Books</u>
12077.57	Shaw & Sons: Forms, records and registers.
12078.58	<i>The Clerk</i> , November edition – circulated.

Stationery/Circulars/Books (cont)

12079.59 *The Clerk*, January edition – circulated.

12080.60 *Clerk & Councils Direct*, January edition – circulated.

12081.61 *Clerk & Councils Direct*: suppliers' list – circulated.

12082.62 *LCR*, January edition – circulated.

Street Furniture & Lighting

12083.63 Glasdon of Blackpool: products list.

12084.64 Glasdon of Blackpool: products booklet.

12085.65 Glasdon of Blackpool: metal guppy leaflet.

12086.66 Glasdon of Blackpool: notice boards leaflet.

12087.67 Redlynch Leisure (Chippenham): product leaflet.

12088.68 Fitzpatrick Woolmer (Rotherham): product leaflet.

Traffic Problems/Transport Policy

12089.69 Weight restriction proposals: including Northwick Road bridge.

Travellers

12090.70 Clearance of Mongan site under consideration.

Voluntary/Community Groups

12091.71 S Glos Senior Citizens Winter newsletter – circulated.

12092.72 Community Action, information sought on village shops.

12093.73 Community Action, information day set for 17th January, Winterbourne.

12094.74 Community Action, details of day arranged as above.

12095.75 Community Action, training for community planning.

12096.76 CVS S Glos newsletter, December issue – circulated.

12097.77 DAG newsletter, new year edition – circulated.

Waste Dumping/Disposal/Landfill

12098.78 Local Waste Strategy document – distributed.

Planning

12099.79 Delegated decisions, w/e 16th October 2007.

12100.80 Delegated decisions, w/e 23rd October 2007.

12101.81 Delegated decisions, w/e 30th October 2007.

12102.82 Delegated decisions, w/e 6th November 2007.

12103.83 Delegated decisions, w/e 13th November 2007.

Accounts/Donations

12104.84 AOL, internet charges. Item 5-3 refers.

12105.85 Post Office, postage stamps. Item 5-4 refers.

12106.86 Post Office, Clerk's telephone. Item 5-5 refers.

12107.87 S L C C, annual subscription. Item 5-6 refers.

12108.88 mlm services, electrical repairs, SB VH. Item 5-7 refers.

12109.89 Citizens Advice Bureau, donation. Item 5-8 refers.

12110.90 Care for Elderly, travel expenses. Item 5-9 refers.

The Council received Christmas cards from Oldbury Power Station, Victim Support Avondale and Astra Zeneca. Magnox (Oldbury) supplied a calendar.

5. ACCOUNTS for PAYMENT

5 - 1	£ 674.00	J C Rawlinson	Clerk – Wages (Dec)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol	111
5 - 3	£ 15.99	AOL	Internet charges (Dec)	111
5 - 4	£ 10.60	Post Office	Postage stamps	111
5 - 5	£ 57.40	Post Office	Clerk's telephone	111
5 - 6	£ 113.00	S L C C	Annual subscription	143
5 - 7	£3989.13	mlm services	Electrical work, SBVH	LGMP
5 - 8	£ 300.00	C A B	Donation	142
5 - 9	£ 165.00	Care for Elderly	Travel expenses	LGRA
5 -10	£1207.32	Technix	Play surface	RCA58
5 -11		<u>£1914.09</u> Felix Design	Steps & rails	LGMP
		<u>£8496.53</u>		

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 7/11 Local Government (Miscellaneous Provisions) 1979, s19
 5 - 9 Local Government & Rating Act 1997
 5 -10 Recreational Charities Act 1958

Items 5-1 to 5-5, inclusive, paid as one cheque.

The accounts above were approved for payment. 1. IH 2. AW All Agreed

Current bank balance, prior to payments listed above

£47,176.21 (Interest to December inclusive)

6. PUBLIC PARTICIPATION

Mrs Gill Cox confirmed that Sutcliffe have commenced installation of the new equipment at SB VH. One of the grants obtained is payable only after proof of installation has been provided.

Interim funding will be provided by the parish council. IH queried the need to provide insurance cover. Clerk to deal with this.

7. AGENDA

7 - 1 Severnside Development

The Warburton bakery application has now been submitted. The ongoing problem with anti-social behaviour has been quantified by DN in a printed report. This is to be distributed to the relevant authorities, who are requested to respond by the February meeting. DN is to arrange for *In View* publication.

7 - 2 Village Halls/Playing Fields

NB reported on play equipment provision. Some *In View* readers have misinterpreted the recent article. Bike tracks are not under priority consideration, nor has any decision been made over any items to be placed at Pilning playing fields. Noted that trees alongside the driveway are in need of attention.

7 – 3 Parish Plan

CW confirmed that questionnaires are still being evaluated. The group is to meet next Friday, 11th January.

7 – 4 Youth Activities

NB is to meet with Michelle Dixon. There are certain techniques which are invaluable for completing funding applications. MD is to advise NB on how to be successful in completing such applications.

The Children's Society is to meet with local youngsters. Their aim is to identify causes of behavioural problems experienced locally.

7 – 5 Finance Committee

Agreed the Finance Committee will meet at the ICI club on Thursday 24th January. Meeting to commence at 6.30 pm.

7 - 6 Village Matters

Traffic Problems/Transport Policy – AW has asked Bank Road residents for help in identifying numbers of, and names on, lorries using the road illegally. Action will be taken by Highways department. Combined with the mounting of 'weak bridge' signs it is hoped this will bring the problem to an end.

IH enquired re conditions at the roundabout, junction 17, M5. The problem of access has existed since traffic lights were first installed. With conditions deteriorating it is becoming increasingly difficult to exit the local road. DN and DH suggested that minor adjustments to the traffic light sequence would help. Maybe 2 or 3 seconds extra between light changes would make a significant difference. DN proposed that Highways be approached for a change of road markings. If the left lane were to be changed from M5 north to M5 north/retail centre it would considerably improve the situation.

Roads/Road Signs – SC indicated that the line markings at a small lay by opposite the houses near the top of Blackhorse Hill have been obliterated. With no indication of the existence of this lay by vehicles have recently been parking on the road. This is quite a hazard for other vehicles on the hill.

Railways – DN has prepared a summary of some recent problems with the SB service. Agreed this should be brought to the attention of the various interested parties.

Freedom of Information – The website set up through S Glos has not been used for quite some time. Proposed DN, seconded AW, all agreed, that minutes should now be submitted – in draft form to avoid unnecessary delay, NB volunteering to take on this duty. Ryan Dickerson (863893) is the IT man responsible. Information can be submitted to him via: intranet.administrator@southglos.gov.uk

NB has also agreed to send a monthly report to *In View*. This will permit NB to incorporate information on her progress in obtaining new play equipment.

7 – 7 Reports

TERRA – The Terra site is to be closed. Clearance of the site estimated to take around 2 years, leaving a brown field concrete slab! To date there are 3 prospective clients.

8. PLANNING

8 – 1 Comments of PC sent to S Glos Council

PT07/3605/F Earth bund at The Nurseries, New Passage Road Support

8 – 2 Decisions by S Glos Council

PT07/3102/F Side extension at 62 Redwick Road Approved

PT07/3350/F First floor extension, 2 Woodbine Cottages, NP Refused

Chairman thanked the PCSOs for their attendance.

Next Council Meeting to be held at Severn Beach School on Monday 4th February 2008

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.09 PM

Signed..... Dated.....

JCR