

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 3rd October 2005, commencing at 6.30 pm
In SEVERN BEACH School

COUNCILLORS Mr I Humphries (Chairman), Mrs N Chappell, Mr A George,
PRESENT (7) Mrs M Heslop, Mr D Humphries, Mr M Pullen,
 Mrs C Woodhouse.

Also Present:- Mr P Tyzack (S Glos Councillor) and 3 members of the public, Mr M Drew of Bilsham Farm, Mr R Griffin of Shaymoor Lane, Mr E Neave of Ableton Lane.

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At 6.30, prior to the commencement of the meeting, Mr M Langdon of the Internal Drainage Board addressed the meeting, outlining the set-up of the board, and their duties in ensuring that rhines and ditches are fully able to deal with water flow.

Following questions from members, agreed to contact S Glos to enquire about the flood meeting previously set up but not followed through.

Mr Langdon was thanked for his attendance.

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The Chairman welcomed Mr Gordon Moore, attending his first meeting following his co-option onto the parish council. GM agreed to take over the committee roles formerly held by Mrs Macleod.

The Chairman asked all those present to join him in remembrance of Mrs K Poole of Shaymoor Lane and Mr Gordon Thompson of Severnwood Gardens, both recently deceased.

The Chairman offered a vote of thanks to the Clerk for the excellent Centenary booklets, recently distributed. Copies have been provided for all locally based former councillors.

1. APOLOGIES for ABSENCE

Mr S Cooper, Mrs F Tyzack, (both away), J C Rawlinson (recovering from operation). By prior request from the Clerk, and with all relevant documentation having been supplied, Mrs Woodhouse again recorded the minutes of the meeting.

2. MINUTES of the PREVIOUS MEETING

The minutes of the meeting of 5th September were approved as a true record.

1. MP 2. MH All agreed.

3. ACTION/RELATED MATTERS

3 – 1 Traffic Problems/Transport Policy

Public meeting arranged for Pilning VH on 10th October. Police and S Glos will be in attendance. Due to opening of Parliament, Steve Webb MP will not be present.

3 – 2 Audit/Precept

Following approval at the September meeting, Clerk arranged for the internal audit, again with John Shaw at Westbury-on-Trym. All relevant documents have been completed and sent for annual audit.

3 – 3 River, Seawall & Environs

A litter bin has been ordered for the station entrance. AG suggested a further bin should be sited near to the pedestrian entrance to Miller's field. A dog bin would also be of benefit on the field close to the rugby club entrance. Agreed.

3 – 4 Parish Plan

CW has been in contact with Richard Snelling of Community Action. Information has been provided for grant aid to be sought.

3 – 5 Bus Services, Shelters & Signs

The information relating to the 611 service – listed in the September minutes – unfortunately relates to a different service than that to which NC was referring. The service referred to is the Friday bus to Thornbury, thought to have been taken over by 4TT. Clerk to report back.

4. CORRESPONDENCE**Allotments**

9931.01 Mr Weeks of 20 Cranmoor Green enquires about an allotment.

Avon Local Councils Association

9932.02 ALCA Newsletter, September edition – circulated.

Building, New Development, Housing

9933.03 Summary of the draft enabling strategy.

Bus Services, Shelters & Signs

9934.04 Agenda for Community Transport meeting on 21st Nov at Thornbury.

9935.05 Minutes of Community Transport meeting, 6th June at Almondsbury.

9936.06 Transport policy team seek local advertising for services.

Cemetery/Churches

9937.07 War Memorial details to be added to South Glos website.

Clerk/Clerks' Society

9938.08 *The Clerk*, July 2005 edition – circulated.

9939.09 *The Clerk*, Sept 2005 edition – circulated.

Cross Hands/Wainbridge Crescent

9940.10 Appeal re house on land at Wainbridge granted (PT04/3714/O).

Elections/Applications for Parish Council
 9941.11 Copy of South Glos response to electoral arrangements reform.
 9942.12 Update required by South Glos on current council membership.

Environment/Conservation
 9943.13 British Food Fortnight, programme of special events.
 9944.14 Agenda for Link Group meeting at Almondsbury on 11th October.
 9945.15 *Parish Pump News*, autumn edition – circulated.

Grass Cutting
 9946.16 Total Butler advise price increases for Gas Oil.

Health Authority and Care Services
 9947.17 Elderly, accommodation and care strategy launched.
 9948.18 Primary Care Trust strategy, consultation draft –circulated.
 9949.19 PCT strategy, consultation, full document – circulated.
 9950.20 PCT AGM to be held at Chipping Sodbury on 28th September.

ICI, Zeneca & Other Industries
 9951.21 Enhancement to emergency planning arrangements at Oldbury.
 9952.22 Response sought by Oldbury power station to draft strategy.

Local Facilities & Amenities
 9953.23 Steve Webb MP confirms his support for Sustainable Communities Bill.

Playgrounds/Youth Activities
 9954.24 Wicksteed Leisure product brochure – circulated.

Redwick Road/New Passage
 9955.25 Appeal re development at 62 Redwick Road set for 23rd November.

Roads/Road Signs
 9956.26 Confirmation that Streetcare are attending to notified problems.
 9957.27 Notification of temporary closure of Little Sodbury Lane.

Rural Areas/Local Plan
 9958.28 Bristol CC seek comment on Sustainable Building Design strategy.
 9959.29 Community Involvement Statement – circulated, no comment offered.

South Gloucestershire Council
 9960.30 List of meetings for October.
 9961.31 Council meeting, 14th September.
 9962.32 Children & Young People Select Committee, 21st Sept at Thornbury.
 9963.33 Development Control Committee, 29th September at Thornbury.
 9964.34 Health Scrutiny sub Committee, 5th Oct in Thornbury.
 9965.35 Public Transport Forum, 17th October in Kingswood.
 9966.36 Standards Committee, to meet 7th October in Kingswood.

South Gloucestershire Council (cont)
 9967.37 Executive Decisions, w/e 19th August.
 9968.38 Executive Decisions, w/e 26th August.
 9969.39 Executive Decisions, w/e 2nd September.
 9970.40 Executive Decisions, w/e 9th September.
 9971.41 Executive Decisions, w/e 16th September.
 9972.42 Executive Decisions, w/e 23rd September.
 9973.43 Executive Decisions, w/e 30th September.
 9974.44 Forward Plan of Executive Decision-Making, Oct 2005 to Sep 2006.
 9975.45 LAA meeting set for Monday 10th October.
 9976.46 Annual Report on Council Performance – circulated.

Stationery/Circulars/Books

9977.47 Latest offers from Staples, office superstore.
 9978.48 *Clerks & Councils Direct*, Sept edition – circulated.

Street Furniture & Lighting

9979.49 Litter bins/recycling banks from Glasdon of Blackpool.
 9980.50 Gemini litter bin leaflet from Glasdon.
 9981.51 Summer news –sheet re planters and other items from Glasdon.

Traffic Problems/Transport Policy

9982.52 Steve Webb MP unable to attend meeting due opening of Parliament.
 9983.53 Mark Shearman confirms 2 officers to attend public meeting.
 9984.54 Insp Corrigan confirms his attendance at the public meeting.
 9985.55 Network Rail not to attend public meeting.
 9986.56 Road safety officers not to attend, but furnish details of activities.
 9987.57 Western Traffic Area not attending – letter returned: moved on?
 9988.58 Ackn of letter by Steve Webb MP.

Travellers

9989.59 Response from Steve Webb MP re continuance of occupation at Bank Rd.

Trees/Tree Planting

9990.60 Landcare Brochure, 2005/2006 edition.

Village Halls

9991.61 Update on latest comment by Sims Cook & Teague.
 9992.62 Update on charges relating to legal representation.

Waste Dumping/Disposal/Landfill

9993.63 Waste Management Forum, 9th September.
 9994.64 Litter bin to be supplied for SB station.
 9995.65 Waste Management Forum, 20th October in Thornbury.

Planning

9996.66 Delegated decisions, 11th September.

Planning (cont)

9997.67 Delegated decisions, 18th September.
 9998.68 Delegated decisions, 25th September.
 9999.69 Delegated decisions, 2nd October.

Accounts/Donations

10000.70 Asda, cost of photo' album. Item 5 – 3 refers.
 10001.71 History Group, cost of 12 photographs. Item 5 – 4 refers.
 10002.72 PC World, cost of 6 ink cartridges. Item 5 – 5 refers.
 10003.73 AOL, internet charge, September. Item 5 – 6 refers.
 10004.74 Mr I Roberts, grass cutting (September). Item 5 – 7 refers.
 10005.75 Senior Citizens Forum, donation. Item 5 – 8 refers.
 10006.76 Mrs C Woodhouse, honorarium. Item 5-9 refers.
 10007.77 Pilning Pips, letter of thanks. Item 5-10, minutes of 6th June, refers.
 10008.78 Victim Support, letter of thanks. Item 5-18, minutes of 5th Sept, refers.
 10009.79 Information Day booking, Trinity Hall. Item 5-14, mins 6/6, refers
 10010.80 SB School, booking charges. Item 5-9, minutes of 6th June, refers.

5. ACCOUNTS for PAYMENT

5 – 1	£ 420.00	J C Rawlinson	Clerk – Wages (Sept)	112
5 – 2	£ 50.00	J C Rawlinson	Petrol	111
5 – 3	£ 7.97	Asda	Photo album	111
5 – 4	£ 6.00	Local History Group	Photographs	111
5 – 5	£ 71.94	PC World	6 x Ink cartridges	111
5 - 6	£ 15.99	AOL	Internet charges (Sept)	111
5 – 7	£ 350.00	Mr I Roberts	Grass cutting (Sep)	*
5 – 8	£ 25.00	Senior Citizens Forum	Donation	137
5 – 9	£ 50.00	Mrs C Woodhouse	Honorarium	15(5)
	<u>£ 996.90</u>			

Payments in accordance with Local Government Act 1972, sections as shown, except –

5 – 5 (Playing fields – LG(MP) Act 1979, s19
 (Sea wall gardens - Public Health Act 1875, s164

Balance-before payment of accounts above = £39,143.15 (Oct interest not included)

The accounts above were approved for payment. 1. NC 2. MP, All agreed.
 In regard to item 5-9, AG and GM abstained.

6. PUBLIC PARTICIPATION

None.

7. AGENDA

7 – 1 Severnside Development
 Nothing to report.

7 – 2 Village Halls/Playing Fields

DH asked if council would consider funding the purchase of chairs, and cost of insurance, for SB VH from this year's precept allocation. AG sought information relating to the wooden hut in the field. DH confirmed this is to be removed.

NC mentioned the hole in the drive at Pilning VH, which has now achieved epic proportions. IH is to arrange for this to be dealt with.

7 – 3 Travellers

Two extra caravans recently appeared at the Bank Road site. IH reported this to S Glos, receiving a call from Rob Duff. The following day the caravans were moved on.

7 – 4 Allotments

Contact with Sue Luton, Property Services was first made in February 2004, re proposal for new site at SB. No progress has been reported and PT is to follow-up.

7 – 5 Waste Dumping/Disposal/Landfill

AG requested that a litter bin be provided outside the Christian Family Centre in Beach Avenue.

7 – 6 Village Matters

Allotments – MH reported an overgrown allotment, which needs attention. Is this allotment needed? There is currently a long waiting list.

Bus Services/Shelters & Signs – Hard standing has not yet been provided, nor have the road hatch markings adjacent to the new shelter at Beach Avenue/Beach Road junction. Clerk to make enquiries.

Police – MP reported on the difficulty experienced in attempting to contact PC Lodge. Insp Corrigan to be asked how this contact could be achieved.

Citizens Advice Bureau – The CAB are to be asked to attend a meeting.

7 – 7 Reports

INFORMATION DAY – AG distributed copies of responses received as a follow-up to the recent Information Day. IH again thanked AG for his efforts.

NEWS from S GLOS – PT was recently at Faith House, taking part in celebrating the 100th birthday of Mrs Irene Dudd. Though doubtless there have been other parishioners who have achieved their century, Mrs Dudd is only the second person whose 100 years has been mentioned in parish minutes. The other centenarian was Mr H J Cooke in 1974.

8. PLANNING8 – 1 Comments of PC sent to S Glos Council

PT02/1532/RVC	Relax conditions at Norton Trailers	Objection
PT05/2502/RM	Plot 8000, Western Approach	Comments
PT05/2503/RM	Plot 5000, Western Approach	Comments
PT05/2455/F	Extension, 54 Redwick Road, Pilning	Comments

8 – 2 Decisions by S Glos Council

PT05/1940/F	Haulage, Unit 3/5 at Central Avenue	Permit
PT05/2233/F	Extension at 16 Beach Avenue	Permit
PT05/2331/F	Extension, 19 Albert Road, SB	Permit
PT05/2334/F	Prefab building, 2 Martingdale Cottages	Refuse
Pt05/2455/F	Extn/balcony at 56 Redwick Road, Pilning	Refuse

8 – 3 Planning Appeals – Against refusal

PT04/1854/O	8 dwellings at 62 Redwick Road – 23 November 2005
PT04/3714/O	Dwelling at Wainbridge Crescent/Cranmoor Green. This appeal was upheld and permission granted.

The next Council Meeting to be held at Pilning Village Hall on Monday 7th Nov.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 830 PM

Signed.....Dated.....

These minutes have been produced by the Clerk from notes provided by CW.

JCR

CONFIDENTIAL MINUTE

Discussed in camera -

1. *At the end of the meeting and following the departure of all, save members of the council, copies of notes provided by the Clerk were circulated to all those present*

A cycle track through the playing fields would not conform with the spirit of the Recreation Grounds Act 1859, under which legislation the field was obtained and set up. Permitting cycles on the field could certainly create problems – cycling and play ground activities do not mix. Establishment of a cycle track may lead to a legal challenge. Even without such challenge problems with parents could result, should there be any accidents. Clerk recommended that proposals for a cycle track through the field should not be given any further consideration. The best route would undoubtedly be along Bank Road from Northwick Road junction. Having pledged to offer financial support, council would no doubt be willing to utilise this funding for any work S Glos might be willing to carry out in Bank Road.

On this basis members agreed that ideas for a cycle track should be discounted for the time being. Also suggested the gate into Northover Court, which is regularly being left open, could be left unlocked for the time being, as long as the gateway is not blocked.

2. *The report of a child being injured at SB was noted. Any complaint can only be considered if in written form. This document will need to be submitted to insurers.*

Clerk's notes attached at Appendix B.