

Pilning & Severn Beach Parish Council

Meeting held on Monday 7th January 2013 at 7pm at Severn Beach School, Severn Beach

COUNCILLORS Mr I L Roberts (Chairman), Mrs F C A Barr MBE,
PRESENT (9) Mrs N A Chappell, Mr Ivor W Humphries, Mr M D Pruett,
Mr Ian Humphries, Mrs C E Woodhouse, Kevin Weeks
& Mrs J A Fennell

Also Present: - Mrs Victoria Bywater, Mr R C Griffin (S. Glos. Councillor), Jenny
MacLeod of Church Road, Kayley Lazarides of Beach Road and
Paul & John Kiely of Albert Road.

The Chairman asked those present to observe a minute's silence, as a mark of respect, for Julia Hathway of Redwick and Jean Weekes of Salthouse Farm Park in Severn Beach , all recently deceased.

Item Number	Details	Action By
2013-01-1 Apologies for Absence	Apologies were accepted from Mr A J Lewis.	
2013 – 02-2 Declarations of Interest	None reported.	
2013-01-3 Minutes of the previous meeting	The minutes of the previous meeting held on 3 rd December 2012 had been previously circulated. The minutes of the meeting of 3 rd December 2012 were agreed as a true record. 1. FCAB 2. CEW All agreed.	
2013-01-4 Matters Arising	Item 2012-12-7 – Pilning Village Hall Chair had asked VB to not to proceed with the letter to the Architect confirming the Parish Councils with to proceed until after the January 2013 meeting.	
2013-01-5 Correspondence	Please see Appendix A - Attached 1) Reply to Mr D Nethercott acknowledging his letter of 21 December 2012 advising him all procedures had been carried out to the letter of the law and Parish Council has no further comments to make. 2) Parish Council do not wish to link with Steve Truckle with community websites.	VB VB
2013-01-6 Accounts for Payment	Please see Appendix B – Attached 1. FCAB 2. CEW All agreed	

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	<p>Payments in accordance with Local Government Act 1972, sections as shown,</p> <p>Bank balance, prior to council payments above = £50,515.75</p>	
2013-01-7 Public Participation	No requests had been received.	
2013-01-8 New Business	<p><u>Local Major Developments</u></p> <p>IWH reported on the new road system associated with the SITA site.</p> <p>SITA to be asked to write a report for inclusion in the In View Magazine and on Parish Council website.</p> <p><u>Village Halls/Playing Fields</u></p> <p>a) <u>Severn Beach</u> After discussion by the Parish Council and contributions taken from Jenny MacLeod of Church Road, Kayley Lazarides of Beach Road, IWH proposed Severn Beach Village Hall Committee conduct a feasibility study on a future plan for the Severn Beach Village Hall. 1. IWH 2. FCAB Jenny MacLeod agreed to proceed with this request at the meeting of the SBVH committee on Monday 14th January 2013.</p> <p>b) <u>Pilning</u> Clerk instructed to now proceed with the letter to the Architect as per item 2012-12-7.</p> <p><u>Allotments</u></p> <p>FCAB reported on the standing water at Severn Beach Allotments.</p> <p><u>Cemeteries</u></p> <p>FCAB reported on receiving a letter of resignation from Mr J Bartlett from his position of Cemetery Caretaker.</p>	<p>VB</p> <p>VB</p>

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	<p>Chair distributed photographs recently taken of the Cemetery and read from Burial Guidance Notes as to the required spacing of graves from water courses and between each grave.</p> <p>FCAB responded advising the Chair that the Parish Council is the Burial Authority and she as Clerk had carried out her duties as directed including the East facing of the headstones.</p> <p>Cemetery Committee meeting to be held on Saturday 19th January 2013 at Pilning Cemetery.</p> <p><u>Village Matters</u></p> <p>Chair advised on the poor state of the steps near the former Burger Bar in Severn Beach. 3 quotes for repair to be obtained for the repair of the steps and Mr N Pearce to be asked to rope off the area for safety.</p> <p>CW advised that the container situated at 2, Severnwood Gardens has now started to be covered with cladding.</p> <p>FCAB a) advised of the poor road surface on the old part of Beach Road since the gas works. Road surface to be reported to Highways Agency/ South Gloucestershire Council. b) Boating Lake path still flooded. c) Six transit vans parked on Gorse Cover Road.</p> <p>IWH advised on the poor state of work by the refuse collectors on returning the waste collection containers to their proper positions. Poor state of work to be reported to SITA/ South Gloucestershire Council.</p> <p>MP a) reported he had received a telephone call from a distressed parishioner who had been verbally abused by the owners of a horse straying on the highway. b) vast amount of parking on the Sea Wall at Severn Beach may be contributing to cracking which has appeared.</p>	<p>FCAB, NC, CW, AL & IR</p> <p>VB</p> <p>VB</p> <p>VB</p>
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		<p>NC reported that an Enforcement Order had been issued on The Bungalow on Ableton Lane regarding illegal caravans.</p> <p>Robert Griffin responded clarifying that no planning permission had been granted on the site.</p> <p><u>Report from Robert Griffin – Appendix C</u></p> <p>Appendix C updated below.</p>	
2013-01-9 Planning	1	<p><u>Comments of PC sent to S Glos. Council via website</u></p> <p>PT12/4071/F Erection of 2x 130m high wind turbines at Ingst Object</p> <p>PT12/3930/F Cloud Nine installation of 100kWp ground mounted solar PV system – Support</p> <p>PT12/4028/O 2x detached dwellings at former St Nicholas Church site, Severn Beach - Support</p> <p><u>Decisions by S Glos. Council</u></p> <p>PT12/3428/EXT Erection of warehouse etc. by Gazeley UK Ltd. Permit with conditions</p>	
In Camera		The Clerk updated the Parish Council on matters relating to PAYE and staffing. Councillors agreed to instruct an accountant to assist with the end of year.	
Date of Next Meeting		The date of the next meeting will be Monday 4 th February 2013 at Pilning Village Hall, PILNING. THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.20PM.	VB

APPENDIX A - CORRESPONDENCE

Date Received	Received by	Details	ACTION
08 & 09.12.12	Email	Correspondence received from Mr Doug Nethercott with regard to the Severn Beach Village Hall and in particular a request to meet with Cllr Ian Roberts and a second Cllr to discuss a possible Severn Beach Village Hall development and the addition of the Parish Council to the Trustees of the Hall. (Please see below for further letter received and	VB – replied to emails on 17.12.12 advising email content would be discussed at the next PC Meeting

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		copy attached)	
08.12.12	Post	S. Glos Council. Certificate of Lawful use or development Town and Country Planning Act 1990: Section 191 Town and Country Planning (Development Management Procedure) (England) Order 2012: Article 35. App ref. PT12/2519/CLE	n/a
08.12.12	Post	University Hospitals Bristol NHS Annual Review April 2011 – March 2012	n/a
08.12.12	Post	LCR Winter 2012 – Climate Change Special	n/a
08.12.12	Post	Campaign to Protect Rural England – Field Work Winter 2012	n/a
08.12.12	Post	4 x copies of Horizon Nuclear Power Issue 8 Dec 2012 – Community Update	n/a
09.12.12	Facebook	Message from Steve Truckle regarding a new community website covering Pilning, Severn Beach, Easter Compton and surrounding villages. He would like to link to our Facebook page and use some of the content.	VB to reply advising Parish Council do not wish to link to another Facebook page.
10.12.12	Email	S.Glos regarding B4055 Marsh Common Road Footway phase 3. An invitation to join the consultation by the consultation manager Richard Lewis	n/a
10.12.12	Email	S.Glos regarding the school term and holiday dates for the school year 2014-2015. Queries to Jo Rees jo.rees@southglos.gov.uk	n/a
12.12.12	Email	From Jamie Sheilds PC, Avon & Somerset Police. Response to correspondence relating to un-sheeted lorries. None found to be incorrect.	VB replied with photographic evidence supplied by Cllr M Pruett.
13.12.12	Post	S.Glos. Council – Welfare Grant Scheme due to replace the Social Fund Community Care Grants and Crisis Loans starting on April 1 st 2013. Consultation closes 8 February 2013. Posters on Parish Noticeboards and spare leaflets available at the meeting on 6 th January.	Reply to Consultation by 8 th February 2013 - VB
13.12.12	Post	Letter of thanks from Severn Beach Primary School for £500.00 donation to school for Year 1 play area fence.	n/a
13.12.12	Email	From Jamie Sheilds PC, Avon & Somerset Police. Acknowledging receipt of photographs. Update to be given soon.	VB - Chase up on 20.12.12 if no further response
14.12.12	Post	Response from Highways Agency regarding letter sent about Bank Road. Parish Council letter forwarded to Mark Shearman of S. Glos. Council as not the responsibility of Highways Agency.	VB – Chase Mark Shearman if no response by 20.12.12

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17.12.12	Post	Open Space – Summer 2012 Vol 30 No.4 & Annual Report & Accounts 2011	n/a
17.12.12	Forwarded from JCR	Withdrawn Application – St Peter’s Farm, Bank Road, Pilning, Bristol	n/a
17.12.12	Post	Christmas Card from The Staff & Pupils of Severn Beach Primary School	n/a
17.12.12	Post	Letter of thanks from Hammer Out for donation of £50 plus receipt	n/a
17.12.12	Post	Invitation to attend Speech Night at Marlwood School on Friday 11 th January 2013.	VB – replied 18.12.12 accepting on behalf of VB VB further replied on 07.01.13 adding Mrs Chappell to the attendees.
17.12.12	Post	FoSBR Newsletter – Number 82 – Winter 2012	n/a
18.12.12	Email	S.Glos regarding improving Planning Service to Parish Councils	VB – replied on 30.12.12 asking for more info
18.12.12	Facebook	Message from Colin Brickell - What is the procedure for getting a topic on to the agenda at the next PC meeting please?	VB – replied on 18.12.12 explaining Public participation section of agenda
18.12.12	Facebook	Response from Colin Brickell. Topic in question is the encroachment of undergrowth & vegetation onto Ableton Lane, thus reducing the width of the main carriageway for traffic.	VB – replied advising contact details for S. Glos Streetcare
18.12.12	Email	S.Glos. Technical Officer report on alignment of Hickley with National Grid.	n/a
18.12.12	Email	Avon & Somerset Police & Crime Commissioner. Forward notice of a meeting in January (dates to be confirmed) in the area to gather views about the local plans.	n/a
18.12.12	Email	Carpet Recycling at Sort It! Centres from 14 th January 2013.	n/a
18.12.12	Email	Christmas Newsletter from Institute of Groundsmanship	n/a
18.12.12	Email	Advance notice of Severnside Safer Stronger Community Group meeting on 31 st July 2013 at Easter Compton Village Hall starting at 7pm for 2 hours	n/a
18.12.12	Email	Electoral Register Monthly Changes	n/a

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18.12.12	Email	The Big Spring Clean 2013 – 1 st March ~ 30 April 2013	n/a
18.12.12	Email	Weekly Planning list from S.Glos	n/a
18.12.12	Email	Smart Trees Ltd. Offer of free woodchip. 01179 3224031	Circulated
18.12.12	Email	Volunteers needed to deliver sessions on Let's Get Cooking for Older People Severnside Safer Stronger Community Group	Circulated
18.12.12	Email	Advance notice of Severnside Safer Stronger Community Group meeting on 1 May 2013 at Severn Beach Primary School starting at 7pm for 2 hours	n/a
21.12.12	Letter	From Doug Nethercott – (please find copy attached for information)	VB – copy to add to Appendix A VB to reply as per minutes 07/01/13
21.12.12	Email	Information on Cribbs/ Patchway and East of Harry Stoke New Neighbourhoods Draft Supplementary Planning Documents Public Consultation.	n/a
21.12.12	Email	Miriam Woolnough Project Officer for A Forgotten Landscape.	VB- Contact Miriam about our input
21.12.12	Email	Sue Mountstevens – General Christmas message	n/a
21.12.12	Email	Advance notice from S.Glos for invitation to work with S.Glos on planning policies	n/a
21.12.12	Email	NALC – link sent to a new Policy & Parliamentary Affairs Consultation Response.	n/a
21.12.12	Email	Severnside Safer Stronger Community Group – Meeting on Wed 16 th January 2013 at 7pm at Old School Rooms, Almondsbury	n/a
21.12.12	Email	Severnside Safer Stronger Community Group – Nominations for Chair & Deputy Chair	n/a
21.12.12	Email x 2	Growth & Infrastructure Bill information from Open Spaces Society	n/a
21.12.12	Email	More information on the Station Road Closure	Circulated
21.12.12	Email	NALC – information on Localising Council Tax Support – Communications Update 7 Dec 12	n/a
21.12.12	Email	From Navigus Planning explaining Early Neighbourhood Plans and what they are doing.	n/a
22.12.12	Letter	Lower Severn Internal Drainage Board in response to letter sent to them on issue of flooding in the area.	n/a
22..12.12	Letter	Oldbury Site - Site Stakeholder Group Meeting – 23 rd January 2013	Would anyone like to attend?

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30.12.12	Email	Doug Nethercott regarding the seating arrangement of the Parish Council at the meetings. He requests a U shape so that everyone can be seen and heard.	VB- replied on 30.12.12 agreeing
03.01.13	Email	Further correspondence from Mr D Nethercott regarding SBVH	Read at the meeting – VB responded
06.01.13	Email	New contact details of ALCA office	n/a
07.01.13	Email	Info from Robert Griffin re. street lighting	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Payee	Details	Net	VAT	Total
Severn Beach Primary School	Meeting cost for January 2013 meeting	£35.00	£0.00	£35.00
HMRC	PAYE payments for period ending 05.01.13	£686.00	£0.00	£686.00
Mrs V A Bywater	Ink cartridges for printer	£38.79	£7.76	£46.58
Mrs V A Bywater	Clerk's wages (December)	£603.00	£0.00	£603.00
Mrs V A Bywater	Petrol Allowance (December)	£50.00	£0.00	£50.00
J C Rawlinson	Payment of expenses previously unclaimed (chq to Hammer Out)	£50.00	£0.00	£50.00
M J Fisher	Grass cutting during December 2012	£630.00	£0.00	£630.00

TOTAL £2093.79 £7.76 £2100.58

SIGNED.....(original signed).....PRINT...Mrs Frances Barr MBE

SIGNED.....(original signed).....PRINT...Mrs Carol Woodhouse

APPENDIX C – REPORT FROM ROBERT GRIFFIN, S. GLOS COUNCIL

Redwick Road – At the Severnside Area Forum at Severn Beach School, I was able to change the road-resurfacing schedule of my area to have the north section of Redwick Road included in the 2013/14 list. This is by far the worst well used road requiring this attention and needs a full re-lay.

Lower Severn Internal Drainage Board – I have written to the board requesting knowledge of any improvement plans in the light of both the recent flooding and slow drainage from Easter Compton to Severn Beach in all the rhines and the continued development of the 1957 agreement land. At least one house at Hallen was flooded but this was a Wessex Water failure. I have also liaised with South Glos. and Jack Lopresti on this topic. The drainage board have asked me to collate any relevant questions, which will be answered in an article in InView or in a Public Meeting.

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Station Road, Pilning – The railway bridge will require maintenance between 20th January and March 15th 2013. This will necessitate closing Station Road from Shaymoor Lane to Pilning Station during this time. It was raised as a Health and Safety item so I did not feel I could object and stop this action. I have consulted with St. Peter's School and requested South Glos. Streetcare that this operation will not coincide with the pavement extension in Marsh Common Road. They have assured me there will be no impact from the two operations. I have given advance notice of this action to houses in the Bank Road area.

A403 Traffic Census – Following Doug Heal's noise readings, Jackie Latham has produced a comprehensive traffic census with vehicle types on a spread sheet. Like before I can supply a copy. I have also asked Streetcare for increased signage at the Pilning Traffic Lights to make HGV drivers aware of the direction of Western Approaches and do not turn towards Severn Beach.

Recycling Centres – From the 14th January, used carpets will be collected at these centres for recycling.

Bus Service – I have been told a later bus is required to service Severn Beach. I need to know how many people would use such a service before I put a case forward to First Bus.

Centre for Sustainable Energy – One lady attending the Monday Morning session at Severn Beach Post Office saved £400 per year off her electricity bill. Warm Home Discount of £130 per year is available to people in receipt of benefit. Let us hope others will use this service. My objective was to let the less mobile keep their living room at 18c as cheaply as possible.

PT12/2928/RVC – Variation to allow storage of timber products not to exceed 5 metres in height alongside the A403. This application failed and Mr Phelps is now appealing. However South Glos. is prosecuting him for the excess in height of the timber chippings etc. which should be heard in court in February or March,

PT12/2262/F – Reported liquid Manure seepage into Rhines by Wharf Lane.

Beach Road – Brambles overhanging the secondary seawall and obstructing the pavement - 224629. Likewise, a blocked drain near the toilets has been reported 228567.

Northwick Warth – Two men have been duck shooting at Northwick Warth. The Police have been informed and are chasing up the legality of their action. Please report to the Police if you see such activity.

Hambledon, Ableton Lane, Severn Beach – The owner of this property alleges that he has Planning Permission for the stationing of 3 static and 6 travelling caravans. Various South Glos. departments are investigating this claim.

Planning Enforcements – Our area is considered to be one of the hot spots where Planning Enforcements is most required.

Gay Marriage – Several constituents have asked me to find out about Jack Lopresti's stance on this issue. I have a written reply from him, if you would like a copy, please contact me.

Hospital Releases – I was one of the 6 South Glos. Councillors on Health Scrutiny who complained about the hasty release of elderly patients from hospital without the full discharge procedures and equipment for aftercare being completed. This appears to be increasing county wide and becoming a problem.

Merlin - The Board considered a report and agreed to implement a rent freeze for the 3 schemes they have identified for closure. These are Newleaze House, Irving Close and Ableton Court. This will come into effect in April 2013 when they will maintain rents for existing tenants at 2012/13 levels. I now have been sent a copy of the Merlin Closure consultation papers.

Wessex Water – I was invited to visit the Sewage & Food biodegradable plants at Avonmouth. This was a very interesting trip to view the 'state of the art' equipment. Methane is produced which runs a power station and also a VW beetle. The waste is clean water and fertilizer for farming. I now understand why sorting recycling is so important as it allows processes to proceed without intervention and stops South Glos. having to pay penalty charges. I have suggested to Marlwood School that they allow pupils to visit this site as part of a research project.

Big Spring Clean - There is a countywide Spring Clean campaign from 1st March – 30th April. Last Year our area was only officially supported by the Scouts. All the towns and many of the

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villages in our county have regular cleaning teams. Let us see if other organisations can assist this year.