

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th March 2019

at Pilning Village Hall, Pilning

COUNCILLORS (10) Mrs SC Binns (Chairman) (SCB), Alderman P Tyzack (PT), Mrs N Chappell (NC), Mr Nick Davies (ND), Mrs H Rickards (HR), Mr K Weeks (KW), Miss T Chappell (TC), Mr M Pruett (MP) & Mrs C Woodhouse (CW).

Also Present: - District Councillor Robert Griffin, Mrs O McIntosh (Cemetery Clerk) (OM) & One member of the Parish.

The meeting held a silence in remembrance of Terry Jarvis of Severn Beach and Elaine Hodge of Pilning who had recently passed away.

Item Number	Details	Action By
2019-3-1 Apologies for absence	Apologies were accepted from Mrs Victoria Bywater (Clerk) (VB)	
2019-3-2 Declarations of Interest	None	
2019-3-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 4 th February 2019 had been previously circulated and were agreed by all as a true record. Resolved to include amendment re accurate pathway description	
2019-3-4 Matters Arising	<p>1) Work is ongoing on the naming of the path in memory of Frances Barr MBE</p> <p>2) Work ongoing on the insertion of the new path to link the current path to the sea wall. Initial indications from South Glos are that the path would be 80 metres in length and would cost £100/ metre to install.</p> <p>3) Cost of a bench in the bus shelter near the Tea Hut, Severn Beach – Bus shelter is 2.85m wide – A bench 1.5m wide would cost £260 or a bench 1.8m wide would cost £275 from Neptune (who we already have as a supplier) + £10 for fixing kit. Resolved to agree to a bench, not the perforated steel option, not cost effective as previously these have corroded, need to investigate eco/plastic type benches and obtain quotes.</p> <p>4) Bus shelter opposite Wainbridge Crescent is swept out again and the peep hole cleared.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>

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	<p>5) Further chase sent to Suez regarding a visit for Councillors without response</p> <p>6) Letter sent to S.Glos about the removal of the Air Monitor and a request for a list of the air monitors in the area – link to locations was circulated on 28.02.19</p> <p>7) Discussion ongoing regarding the re-positioning of the gate & CCTV cameras</p> <p>8) Quotes for the moving of the gate at Pilning Village Hall, insertion of fencing Mr Ian Coward – £2265.00 does not include the surface work (not able to do this) DJB Building Services Ltd – £5650.00 includes the surface work for the four cars Resolved to move the gate, insertion of a new fence and to make allowance for 4 parking spaces, but not tarmac option. Would like re/quotes for scalping's, or some type of recycled surface but not premium grade.</p> <p>9) Gate for allotments due to arrive mid-March</p> <p>10) Plan of cemetery on the website along with the new rules</p> <p>11) Keep Out signs have been put up at Northwick Tower</p> <p>12) Broken bench on Sea Wall near New Passage is fixed</p>	<p>VB</p> <p>VB</p> <p>VB</p>
2019-3-5 Correspondence	<p>Please see Appendix A.</p> <p>Resolved to donate £160.00 to Pilning and Severn Beach History Group to contribute towards the reprinting of two Heritage Trail leaflets.</p>	
2019-3-6 Accounts for Payment	<p>Please see Appendix B</p> <p>Accounts for payment were approved.</p> <p>Resolved accounts for payment were approved</p>	
2019-3-7 Planning	<p>Wisteria Cottage 80 Redwick Road Pilning Bristol South Gloucestershire</p> <p>DESCRIPTION: Erection of first floor side extension to form additional living accommodation.</p> <p>REFERENCE NO: PT18/6298/F – Approve with conditions</p> <p>Resolved to note planning decision</p>	
2019-3-8 Public Participation	<p>No Items</p>	
2019-3-9	<p>Discussion on Provision for Elderly Care in the Parish. (PT gave an oral report)</p>	

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	<p>Abletone Court was a Residential home for the Elderly, when it got sold on the use changed to a homeless facility. (Change of Use)</p> <p>Where is the housing needs survey showing the need of a homeless facility to the local area?</p> <p>Where is the housing needs survey to show the local area no longer needs a facility to accommodate the elderly residents who have lived in the area their whole life?</p> <p>Resolved to write to South Glouc Council to ask what their proposals are for provisions for the elderly in the Community?</p>	VB
<p>2019-3-10 Updates</p>	<p>1. Village Halls/ Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field – There has been a recent change of committee, OM was handed a copy of the list of to dos for the Village Hall, OM to give copy to VB for information and records.</p> <p>b) Update from Pilning Village Hall - Several maintenance issues, all to be reported back when listed.</p> <p>c) Pilning Playing Field -MP expressed concerns over the space for new parking spaces taking over the field space.</p> <p>SB and HR had inspected the Playing Fields and not spotted any dog waste on that occasion.</p> <p>2. Allotments</p> <p>a) Update on Severn Beach Allotments – All ok</p> <p>b) Update on Pilning Allotments – All tidy</p> <p>3. Cemeteries</p> <p><u>Cemetery Report and Update February 2019 – O McIntosh (Cemetery Clerk)</u></p> <p>The Committee agreed to ask the Clerk (VB) to purchase the legal books to issue and record grave deeds, Grant of Exclusive Right of Burial £103.00 and Register of Grants of Exclusive Right of Burial £168.00. (Purchase from Shaw’s and Sons Ltd)</p> <p>The Grave Decoration policy draft was provided to the committee who will add ideas and develop on this, the committee hopes to introduce a policy soon.</p> <p>The committee wish to have a Community event in May to organise a working party to help tidy up the Cemetery or Northwick Churchyard. It was agreed the 4th and 11th of May depending on weather. The event will need to be advertised now via facebook, local mag, community groups and notice boards to gain awareness.</p> <p>Contractors start work on Northwick Churchyard in April, depending on how much work is carried out, the committee will decide which site will need the tidy</p>	

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	<p>up. If many people attend perhaps both sites will benefit. The committee feels that a notice board in the Cemetery would be very beneficial to keeping members of the public updated with events, it would save purchasing signs each time an amendment was made to rules and regulations, keep prices updated, display the map of the Cemetery and display who to contact. If made of wood, the maintenance would need to be considered. The existing board is in the Old Cemetery, it is in poor condition with out of date information, if replaced, a new one could be slightly at an angle and closer to the pathway so passers-by can see. Items in the future will include a Masonry Audit and a Policy on addressing dangerous masonry, and advertising future safety measures and why the need to do this. The committee hopes to meet up again March/April.</p> <p>Resolved to agree to recommendations within the report, purchase x two books for the Cemetery management, purchase and erection of new notice board and removal of the old one. Advertise the Pilning and Severn Beach Cemetery tidy up locally.</p>	VB
<p>2019-3-11 Reports</p>	<p>08.02.19 (PT) – Meeting regarding sea wall defences I am quietly seething here..... result: Consent 7-2 ... having spent so much time on this, not just me but Nick, Sue, Victoria, Mr Roberts, Mr Harrison and Mrs Presland, to say nothing of the time spent in Parish Council meetings.. Why did they bother sending us boxes of papers (467 documents) to study and engage with our public about if the sum total is zilch!? ALL of what was said by me, Mr Harrison and Mrs Presland at yesterday's meeting was swept aside by the officer statement that he had checked all the submissions, and all the points made had been covered in his report. I commented in my presentation that Mr Roberts' written submission contained 28 questions(on my count) that needed answering, but none of the councillors picked up on that. Only three councillors raised questions that were in any way challenging, and clearly the one political group were following the line they had been given. I understand from Mr Roberts(Northwick), who had spoken to one councillor privately, that they had been told prior to the meeting that they were not able to take any questions of a technical nature, especially related to the height of the defences. My comment in my presentation that they needed to have an independent consultant look at it was just ignored. Mr Harrison's dramatic measuring stick and statement should have been sufficient for them to defer the decision to have details checked. One ray of hope... Also in attendance was John Chaplin, one of the Directors of</p>	

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	<p>Bristol Port. In his statement he said that the overall scheme did not include adequate protection for the Port lands, and that what was being proposed for the SouthGlos section would have an adverse impact on the Port's risk. Here the officer ruled to committee that they were not to be concerned with this as it was a Bristol matter. This is quite wrong, as National Planning Policy clearly states that any potential impact on neighbouring property must be considered. I am hopeful that The Port will go to the Secretary of State (I know Mr Harrison was intending to phone John). They could well do..</p> <p>Avonmouth Resource Recovery Centre (Viridor) Meeting (KW) Thursday 14th February 2019</p> <ul style="list-style-type: none"> • Road works at the Hallen Junction is the work of Viridor in order to improve the layout. They are aware of the timing problem with the lights and are working on it. • Work on the Bunker is complete now working on the steelwork and cladding has commenced. • Turbine has been installed. • 2x 90m chimney stacks due to be installed shortly to be delivered by 8 exceptional size lorries with a staggered delivery. Route not yet confirmed. • Planning permission is being sought to extend the plastics recycling centre. This could also include black plastics which are currently non-recyclable. • However, the downside is this would mean an extra 32 lorry journeys through the Junction to Hallen. • Total trips passing through this junction would then be 13 per hour. These are articulated lorries not bin lorries. • Over 700 people are working on site at present. When the site is operational in February 2020 the site will employ 48 operators 2 of which have already started. <p>Resolved to ask Ian Roberts to attend the next meeting and write to South Glouc Council Chief Executive to explain why public money is being spent on a wall that is of a huge proportion, flood defences are welcome just not of this size.</p>	PT/VB
<p>2019-3-12 Items to add to future agendas</p>	<p>CW would like Anti-Social Behaviour to be added as an Agenda Item, she would like updates from the Community Forum, and would like to ask for Police presence at Full Council meetings</p>	VB
<p>2019-3-13 District Councillor</p>	<p>District Councillor Robert Griffin updated the meeting on the following points;</p> <ol style="list-style-type: none"> 1) Urgent crack in the floor in Ableton Lane Bus Shelter – reported it to SGC 2) Human Faeces on footpaths, Govier Way and Tesco's Express. 3) Overhanging branches on Bristol Road Bridge/Railway Bridge, SGC have tried to contact the owner of the trees, with no response. 4) Consultation of the National Cycle Network for Easter Compton are back. 	

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Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 1 st April 2019 starting at 7pm, there being no further business the meeting closed @ 8.30pm.	
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APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
03.02.19	Email	Severn Beach Village Hall – meeting document 14 th Jan 2019	Circulated
05.02.19	Email	Marlwood School update on fundraising for sports equipment	Circulated
06.02.19	Email	Draft Joint Local Transport Plan consultation	Circulated
06.02.19	Email	Consultation on improvements to the National Cycleway Network Route 4 between Cribbs Causeway and Severn Beach	Circulated
06.02.19	Email	Oldbury Site Stakeholder Group Meeting – draft minutes – Wednesday 30 January 2019	Circulated
06.02.19	Email	Agenda for Council, Wednesday 13 th February 2019, 7pm, Kingswood	Circulated
06.02.19	Email	Update from Town & Parish Council Forum meeting ‘Tension Monitoring’.	Circulated
07.02.19	Email	Highways England – M49 overnight closures	Circulated
11.02.19	Email	Update regarding opening of consultation (18 th February 2019) on improvements to the National Cycleway Network Route 4 between Cribbs Causeway and Severn Beach	Circulated
11.02.19	Email	Community Engagement Forum minutes 31.01.19	Circulated
12.02.19	Email	Agenda for Development Management Committee, Thursday 21 st February 2019, 3pm, Bradley Stoke	Circulated
13.02.19	Email	FoSBR – Passenger count on Severn Beach line, Pilning Station & a Pilning Day Out	Circulated
14.02.19	Email	SB Village Hall Committee letter	Circulated
15.02.19	Email	From a resident regarding parking by the Tea Cottage, Severn Beach	VB responded
17.02.19	Email	Meeting notes from the Viridor meeting held on 17 th February 2019	Circulated
18.02.19	Email	From a previous resident regarding a book on Severn Beach	Circulated and forwarded to the History Group
19.02.19	Email	Community Safety Project Officer – concerns over dog theft	Circulated
19.02.19	Email	Draft minutes of the Town & Parish Council Forum meeting 31.01.19	Circulated
19.02.19	Email	Response from S.Glos Council following the site meeting about the Sea Wall defence planning application	VB responded
19.02.19	Email	Response from the office of the Secretary of State to inform that the decision regarding the Sea Wall defence will lie with S.Glos Council	Circulated
19.02.19	Email	From a local resident regarding the memorial plans for Mrs Frances Barr MBE	VB responded

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25.02.19	Email	From a local resident regarding a party wall issue between sea wall landscaping and a residential garden.	VB responded
25.02.19	Post	Clerks & Councils Direct	Circulated
26.02.19	Email	Agenda for Strategic Sites Delivery Committee, Thursday 7 th March 2019, 11am, Thornbury	Circulated
27.02.19	Email	Agenda for Cabinet, Thursday 7 th March 2019, 2pm, Kingswood	Circulated
27.02.19	Email	Highways England M49 newsletter	Circulated
28.02.19	Email	BBC2 Back in Time Series information	Circulated
28.02.19	Email	Response from S.Glos Council regarding Air Quality Monitors in the area	Circulated
28.02.19	Email	SB Village Hall Management Committee meeting minutes 11.02.19	Circulated
01.03.19	Email	Notes on Pilning Village Hall Management Committee meeting 25.02.19	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
04.03.19	Mrs V Bywater	Wages + office payment & fuel allowance	1021.85	0.00	1021.85
04.03.19	Mrs O McIntosh	Cemetery Clerk salary	144.00	0.00	144.00
04.03.19	HMRC	NI & PAYE	166.33	0.00	166.33
04.03.19	Mr T Dark	Odd Jobs	75.00	0.00	75.00
04.03.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/2019	187.58	37.52	225.10
04.03.19	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
04.03.19	BT	Telephone & Broadband	101.47	20.29	121.76
04.03.19	SevernNet	Annual subscription	25.00	0.00	25.00
04.03.19	Water2Business	Water charge for Pilning Allotments	34.40	0.00	34.40
04.03.19	KN Office Supplies	Fire proof filing cabinet	980.00	196.00	1176.00
04.03.19	Mrs V Bywater	AVG Protection	49.99	0.00	49.99
04.03.19	Pilning & Severn Beach History Group	Donation	160.00	0.00	160.00
TOTAL			3,115.63	287.81	3,403.43