



Pilning & Severn Beach Parish Council Meeting held on Monday 6th September 2021. Pilning Village Hall 7pm

COUNCILLORS: P Tyzack (PT) (Chairman); K Weeks (KW); M Pruettt (MP); I Roberts (ISR):
Heather Rickards (HR) Olga Taylor (OT) Alex Smith (AS) Jacqs Graham (JG)

Clerk Jonathan Edwardes (JE) and two residents of the Parish

DEATHS: The meeting held a silence in remembrance of those who had died recently.

Barbara (Barb) Stitt of Pilning

William Truscott formerly of Pilning

May Meehan (nee Singer) formerly of Pilning

Pamela Hoare of Severn Beach

Alison Watts formerly of Severn Beach

1 Apologies for absence

Sue Binns (SCB), Carol Woodhouse (CW)

2 Declarations of Interest

None

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 5th July 2021

The minutes were unanimously approved as a true record.

4 Matters arising

BAM Nutta this meeting has now taken place with follow up conversations and emails.

Gypsy plat signs no update but SGC are due to put them up shortly. Cllrs asked to look out for them and inform the Clerk.

Survey of waste and dog bins the Clerk is in process of completing this survey. The Clerk to report back when it is completed.

Cleaning the War Memorial, it was reported that this work is still to be done. The Clerk mentioned the risk assessment he prepared and the need to create a safe space around the memorial for cleaning.

Bullnosed kerbs at Bristol Road Bridge a reply to Mark King to clarify where the kerbs are to be fitted.

Resolved to write to Mark King

Action JE

Severnside Siren no update on the issue with siren number 8. PT had contacted the trust but is waiting for a reply. PT to contact again.

Action PT

Hinkley presentation now scheduled for either November or December.

Roy Edwardes Way, sign ordered and agreement from St Peter's Church Council that the sign can be fitted to the church wall. Sign to be unveiled after the church service on Sunday October 3rd.

Additional dog waste bin on Gypsy Platt, no contact from Cllrs following the last meeting. MP to ask the landowner if they will fund a bin.

Action MP

Definitive Footpath requests Cllrs have had some returns, some requests have been sent to SGC for processing. Work in progress.

Action ALL

Wainbridge steps The Clerk contacted SGC to obtain a key but has had no response.

Confusing speed signs the additional sign on Ableton Lane has been removed.

Repair to the bus stop on Redwick Road, despite the appeal for information about anyone hitting the bus stop nothing has been received by the Clerk. Shaun Blackburn confirmed that the post cannot be bent back. Cost is £1276 inc VAT

Proposal to get the bus shelter repaired

Five for and two abstentions motion carried.

Action JE

Request to SGC to resurface Church path / Roy Edwardes Way Mark King will get someone to assess the path. The last four inspections have revealed no specific defects. However, they will assess it for resurfacing. From Cross Hands Road to bridge there is a significant slope to the path and through the cemetery there are tree roots damaging the surface.

Bridge over the rhine SGC asset register 58009 due for inspection in 2023, the last inspection did not find any defect. Consideration will be given by SGC to its slippery surface.

Pilning traffic calming The Clerk has contacted Mark King for an update and was told that the work should be undertaken at the end of August.

Pump track project MP has two contractors to look at the potential site of the pump track. All councillors and Clerk are invited to attend that meeting. MP asked to contact the person who started the idea going to give them an update.

Action MP

Water point The Clerk has contacted Bristol Water; they are unlikely to be interested as all the water points are exclusively in Bristol.

Letter to South Gloucestershire Council regarding "The Island" The Clerk has had a reply from Mark Seabrook at South Gloucestershire Council stating he will be in touch once he has spoken to Highways England (now National Highways). Note the person that was dealing with this matter at NH has now left.

Speed bump height at Jackson Close SGC to check it for height, email 03/08/2021 stated that the table has been measured and are within specification. Assurances were given by SGC that all the cushions would be 75mm in height.

Cemetery tidy up the volunteers have been thanked and the Cllrs present were thanked.

Smell at Northwick Cemetery the Clerk visited with a South Gloucestershire Council Environmental Health officer. A possible cause might be a neighbouring cess tank in need of attention. Previous evidence of grey water being put into the ditch has been removed. Issue has been referred to Building Control to ensure that a proper waste treatment plant is installed under P21/00264/F.

VAS Camera the camera offered by Olveston Parish Council is no longer available. Cllrs are looking to investigate a pole mounted camera for the parish.

Resolved for the Clerk to investigate further

Action JE

Cllr Ian S Roberts joined the meeting

5 Correspondence

Electric train the first electric train under test has stopped at Pilning to check on board information systems.

Possible increase in road traffic concern raised by a resident that after M49 J1 is opened there will be an increase in people using the village as a cut through. Particularly J1 to Cribbs Causeway could be an issue. The resident suggest that current data is collected to use to compare against future changes.

Resolved to be raised at the joint meeting between South Glos and Parish Councils

Possibility that a new speed camera could be used to record the number of vehicles passing.

Resolved to ask South Gloucestershire Council to undertake a traffic survey now.

Action JE

Note the access onto the B4055 at Marsh Common Road will be for any vehicle, however South Gloucestershire Council can impose a weight restriction if required once it is built.

Sea Wall height a resident trying to get concerns raised with South Gloucestershire Council regarding the sea wall height. PT or a volunteer from the Council suggested to attend a Full South Glos Council meeting.

Resolved that a Councillor attends a full council meeting to raise the issue further

Action PT

District Councillor's report RG had been contacted by one of the senior Councillors regarding planning application P21/01529/F Land to The South of Church Road. This application will now be referred to the planning committee enabling Parish Councillors to make the case against the proposal.

Regarding a car park at Severn Beach station that all available budgets have been reallocated to tackle the pandemic and only schemes funded by Parish Councils are currently proceeding. PT noted that this missed the point, if you have a willing developer who can create the required infrastructure then a compulsory purchase order could be granted. This can be used to encourage the current owner to develop the land or for the land to be purchased and a new developer to do the work.

Resolved for PT to talk to the relevant cabinet member at South Gloucestershire Council

Action PT

It may be possible to encourage another developer to submit alternative plans to South Gloucestershire Council for the site. Go through the pre-planning process and then apply for a compulsory purchase order.

Resolved for PT to have a discussion with a developer

Action PT

6 Accounts for Payment

Please see Appendix B

Three additional items to be approved

Dunkley's, for the preparation of payslips £24.00

Localism Charge for South Gloucestershire Council £1499.91

Motion Print for Neighbourhood Plan costs § £284.40

New total of inc VAT **£9222.77**

Proposed KW and seconded HR, accounts for payment were approved unanimously.

§ From Neighbourhood Plan Grant administered by the Clerk.

7 Public Participation

Bus stop opposite Severn Beach school is covered with moss and detritus, is there any way of getting it cleaned? Resident was asked to give the Report it references numbers to the Clerk so it can be chased up.

Resolved for the Clerk to send the information to South Gloucestershire Council

Action JE

Severn Beach Village Hall perimeter wall the graffiti is still needing attention. SGC will charge for its removal.

Grass cutting disappointment with the standard of grass cutting around the village, seems not to be as thorough as other South Gloucestershire Council areas. There is a meeting coming up to discuss this and other issues directly with SGC.

Resolved that this issue will be added to the agenda for that meeting

Action JE

Craft day the organiser of the event was greatly congratulated for putting it on, it was a shame that not all the scheduled stalls came, which led to a smaller profit for the hall. Hoped to do another event in the spring.

Repair to the octagonal swing set Severn Beach Clerk to investigate where how far this repair has progressed.

Action JE

8 AGENDA ITEMS

.1 To decide on purchasing wildflower seeds for Severn Beach Promenade Gardens

After discussion it was proposed that the soil will be scarified in the Autumn and seeds scattered.

Proposal to buy up to £75 of wildflower seeds

Delegated to the Clerk KW & ISR to sort out

Action JE

.2 To decide on replacing the cradle swing seats at Pilning Playing Field

Details of suitable cradle swings sent to Councillors prior to the meeting.

Resolved to delegate to the Clerk to get best value (also see 8.3)

Action JE

.3 To decide on purchasing a new swing set for Pilning Playing Field

Details of suitable swing sets sent to Councillors prior to the meeting.

Resolved to see if the same supplier can do a deal on both swing set and cradle seats.

Defer to the October meeting.

Action JE

.4 To decide on replacement basketball hoops for Pilning Playing Field

Suitable basketball hoop designs were sent to Councillors prior to the meeting. After discussion there was support for buying the stainless-steel heavy-duty hoops.

Agreed to replace the basketball hoops

Action JE

Concern was raised over the amount of glass on the basketball court and whether young people knew how to play basketball. Suggestion was made that a having a coach and basketball club could be a good idea, possibly something could be put in In View to encourage this. Also obtaining a sign showing the rules of how to play basketball.

Resolved to bring this to a future meeting

Action JE

.5 To decide on the next steps for hedge cutting along Frances Barr Walk

The Clerk has obtained quotes for

- flailing the hedges, top and front
- flailing the front but hand cutting the top.

Hand cutting the top of the hedge will be kinder to our neighbours as the flying debris will be greatly reduced.

Proposed to accept the quote to flail and hand cut the top of the hedge

All agreed

Action JE

.6 To decide on Clerk and Councillor training courses

The Clerk reminded the Councillors that training courses are available and encouraged them to make use of them.

One Councillor is undertaking ALCA two courses at £30 each, the Clerk is also undertaking training towards CiLCA accreditation £410.

Proposed this expenditure be agreed

Agreed by all

Action JE

.7 To decide on a response to South Gloucestershire Council regarding outstanding projects

A list was sent previously regarding highways projects to South Gloucestershire Council detailing issues in this parish.

Resolved that the list is refreshed and be resubmitted to SGC.

Action JE & PT

.8 To decide on repairs to Northwick Tower window jamb

The Chairman has a contact with a qualified structural engineer who will assess the work with his stonemason.

Resolved to be discussed at the October meeting

Action JE & PT

Note funding for the restoration of the rest of the tower is being sought from grant giving bodies.

.9 To decide on paying for explanatory plaques obtained by the Local History Group

It was explained that these plaques for the marker stones re-erected on the Binn wall by Salthouse Farm. The history Group are requesting financial assistance of £168.48 in getting the signs and for help with putting them up.

Proposed that the cost of the signs is supported by the Council

All agreed

Action JE

Clerk to ask Tim Dark to assist as required.

Action JE

9 The Neighbourhood Plan

The meeting was updated on the progress of the Neighbourhood Plan Project. Cllr Graham was thanked for her work on the latest newsletter.

The Neighbourhood Plan Steering Group were delighted with the responses they had at the Severn Beach Craft Fair. The group were pleased that many visitors to the stand knew about the Neighbourhood Plan already. The registration of interest form is available on the Parish Council website for anyone wanting to take part <https://www.psbpc.co.uk/neighbourhood-plan>

The draft Housing Needs Assessment is now available to read, the Clerk has sent a link to Councillors previously.

The Neighbourhood Plan Steering Group were thanked for an excellent stand at the fair on Saturday.

10 Severn Beach Centenary

PT updated the meeting that a meeting had taken place with Severn Beach Primary School Head and another meeting is planned for a few weeks' time. It is envisaged that the overall event will be centred around children, marking the centenary but looking to the future. Events are expected to take place between the Queen's Platinum Jubilee and the Severn Vale Festival (9th July 2022).

PT to provide a list of all the events being planned. These include

- A parade from Severn Beach to the Promenade Gardens

- Rally by the Austin 7 association (also their centenary)
- A royal visitor is still to be confirmed with the Lord Lieutenant

A pre-planning application enquiry under permitted development

- Small stage
- Stone or obelisk marking the completion of the sea wall works
- Temporary miniature railway
- Pump track

Permission is being sought from South Gloucestershire Council to obtain a licence to use their land at the Promenade Gardens for the events.

11 Updates

11.1 Village Halls

11.1.1 Severn Beach Village Hall

The next meeting for the Village Hall Committee will be on the 9th September 2021.

Bookings are returning to normal and the accounts are improving.

The changing rooms need attention and the committee will be seeking quotes for the work.

11.1.2 Pilning Village Hall

Nothing to report

11.1.3 Pilning Playing Field

Damage to the wooden fort. The recent inspection has revealed more damage, Tim Dark has been asked to make it safe. The Clerk asked that the equipment should be fenced off until repairs are undertaken.

It was noted that Severn Beach play equipment gets very little vandalism as there is someone who overlooks the equipment and is willing to challenge any issues. Worst offenders are adults misusing the equipment rather than children. It is regretted that Pilning Playing Field does not have that sort of cover from an interested neighbour. Question was raised should the Parish Council consider putting CCTV up to protect the play equipment?

Volunteer asked to investigate obtaining CCTV

Action OT & ISR

Resolved to discuss further at the October meeting

If the Council does go down the route of installing CCTV the Clerk has a draft policy that can be used.

11.2.1 Severn Beach Allotments

Numbers 8, 16 and 29 are now let again. Most of the allotments are looking good with only a few struggling. The Clerk confirmed that there are four or five people on the waiting list for either Pilning or Severn Beach allotments.

11.2.2 Pilning Allotments

Inspection by SCB and HR of the allotments, these were looking good, still plenty of produce waiting to be harvested. There did not seem to be any problems that they could see.

Plot 3 at Pilning is now vacant and is now split to 3a and 3b, Clerk is in contact with the next people on the waiting list.

Quote received from Shaun Blackburn for the allotment / new cemetery fence for £2000.

Proposal to accept the quote

All agreed

Action JE

11.3.1 Pilning Cemetery

Inspection by SCB and HR Grass had been cut recently and most of the area was looking tidy. The Cemetery Committee have been unable to meet but are hoping to schedule a meeting before the end of September to discuss the grass cutting contracts which will be due for tender soon.

During our brief time at the cemetery two residents were each exercising two dogs off leads in the new cemetery. Two were running around out of control but when approached said they had been doing it for years and everybody did.

Resolved to get the restored signs reinstated on the cemetery fence

Action PT

Resolved for the cemetery committee to consider the dog exercising issue

**Action
Cemetery Committee**

Wire fence alongside the rhine needs tensioning the Clerk to ask Tim Dark or Shaun Blackburn.

11.3.2 Northwick Cemetery

Report of a dead elm tree on the right-hand boundary, the Clerk reported this appears to be on the far side of the ditch. However normal boundary rules are that anything up to the field level will come under the Parish.

11.3.3 Northwick Tower update

See agenda item 8.8

11.4.1 Pilning Station

Passenger numbers are now comparable with pre pandemic levels.

Fly tipping is an ongoing issue with currently four or five heaps of debris. Note the newly replaced height limiting now cannot be locked.

A GWR employee has been to the station and was unimpressed with the state of it and was going to put an official report back.

OT has been invited to a meeting with Jack Lopresti to discuss Pilning Station.

11.4.2 Severn Beach Station

Still suffering with noisy trains, MP has had no reply from the District Councillor

Concern was raised about people getting off the train and cycling down the approach ramp straight out into traffic.

12 Communication

12.1 In View

- Unveiling of Roy Edwardes Way footpath sign on 3rd October (see matters arising)
- Redwick bus stop repairs
- Northwick Tower window jamb
- Mention the vandalism at Pilning Playing Field
- Smell at Northwick Cemetery
- Exercising dogs in Pilning Cemetery
- Pump track
- Adults on the play equipment
- Basketball club

13 Reports from external meetings

None

14 Update from Councillors on "Report it" reference numbers.

White railings at Bilsham Lane have still not been repaired.

15th September 2020 Yellow zig zags need repainting.

Resolved to contact South Gloucestershire Council regarding these items

Action JE

15 Planning

P21/03137/PDR 59 Cranmoor Green Pilning South Gloucestershire BS35 4QF Conversion of existing garage to form additional living accommodation Approve with Conditions.

P21/02805/ADV Bart Ingredients Junction 1 Farm Lane Severn Beach South Gloucestershire Display of 2 no. Internally Illuminated fascia signs. Approve with Conditions.

P21/04586/F Electricity Substation 59M From 6010 Western Approach Distribution Park Severn Beach South Gloucestershire BS35 4GG Erection of single storey side extension to electricity substation form enlarged switch room. Approve with Conditions.

P21/03913/RVC 134 Beach Road Severn Beach South Gloucestershire BS35 4PQ Variation of condition 3 attached to permission P20/23939/F -to alter the materials and allowing the first floor to be clad. Erection of two storey side and single storey rear extension and conversion of existing garage to provide additional living accommodation (Resubmission of P20/12270/F) Application withdrawn

P21/03143/F 18 Shaft Road Severn Beach South Gloucestershire BS35 4NQ Erection of single storey front extension to provide additional living accommodation. Approve with Conditions.

P21/03519/CLP 25 Riverside Park Severn Beach South Gloucestershire BS35 4PN Demolition of existing rear conservatory. Erection of single storey rear extension to form additional living accommodation. Refuse Certificate of Lawfulness.

P21/02765/F Units 3 And 5 Severn View Industrial Park Central Avenue Hallen South Gloucestershire Erection of a freight transfer shelter and associated works. Approve with Conditions.

P21/04573/F Unit 4 Central Avenue Severn Beach South Gloucestershire BS35 4DJ Installation of roof mounted solar photovoltaic (PV) panels and associated infrastructure. Approve with Conditions.

P21/04180/F Dove Cottage Northwick Road Pilning South Gloucestershire BS35 4HB Erection of first floor side/rear extension to provide additional living accommodation. Refusal.

Note there was no further information on application P21/01529/F at Northwick

16 Report from S. Glos Councillor Robert Griffin

The only things I have to report are that First will resume pre-pandemic services if the passenger numbers recover to former levels.

Likewise, WECA has cancelled some subsidised bus routes and reduced others due to budgetary restrictions since the pandemic.

P21/01529/F – I had a phone call from Adrian Rush about this application. I said I couldn't see any entries on the Planning App and that's why I turned it down.

He asked if he could investigate it on my behalf. I was happy for him to do so and then I would talk with Planning. The Member's Referral form must be signed by the Ward Member as a pre-requisite of Planning.

Severn Beach Car Park – I spoke with Steve Reade on this topic. He said the request I made to Cabinet in November 2019 was still on-going. Since then the pandemic has occurred and all unspent committee budgets with the exception of Education & Health & Care had been re-allocated to support the virus.

Currently the District Council like many others in the country is in negative dire straits and under national law cannot spend. It is hoped the Chancellor will allocate more money to councils in the October Budget or it will take until 2023/24 to resume normal expenditure. Only car parks financed by Parish Councils are progressing.

Robert C Griffin

17 Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 4th October 2021 at Severn Beach School. There being no other business the meeting was closed at 21:25

Approved

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
29/06/2021	Email	Dead tree at Pilning Village Hall	JE Replied
29/06/2021	Email	LNAP webinar 2 - Identifying Opportunities for Nature	Circulated
29/06/2021	Email	Water refill points	JE Replied
30/06/2021	Email	NALC NEWSLETTER	Circulated
30/06/2021	Website	Grass Cutting	JE Replied
30/06/2021	Email	Request for a bench / picnic table on Gorse Cover Road	JE Replied
30/06/2021	Email	Pilning Connectivity Strategic Case Workshop	Filed
01/07/2021	Email	Wessex Flood Warden Newsletter - Summer 2021	Circulated
01/07/2021	Email	Reminder – Bristol railway upgrades starting 10th July	Noted
01/07/2021	Email	Question regarding changes to Standing Orders	JE Replied
02/07/2021	Email	Burst water main A403	JE Replied
02/07/2021	Email	2020-21 Impact Report	Circulated
03/07/2021	Email	Fly tipping in Bank Road	JE Replied
03/07/2021	Email	Building Back Communities for Older People	JE Replied
04/07/2021	Email	Fouling of the walkway between Bank Rd and the Church	JE Replied
05/07/2021	Email	Severn Beach Village Hall Updated	Circulated
05/07/2021	Email	30 20 30 Zebra Crossing 20 ??? Severn Beach	Actioned
05/07/2021	Email	Teen hut at Pilning Village Hall	JE Replied
05/07/2021	Email	asymptomatic covid-19 testing bus	Circulated
05/07/2021	Email	VAS camera	JE Replied & Circulated
06/07/2021	Email	Severn Beach [station] Car Park	PT Replied
07/07/2021	Email	Moving Severn Beach defib	JE Replied
07/07/2021	Email	School Awards 2021	JE Replied
07/07/2021	Email	[Covid] Vaccination Clinics coming up	Circulated
07/07/2021	Email	Pilning Village Hall Flood Insurance	JE Replied
07/07/2021	Email	Speed limit Little Green Lane	JE Replied
07/07/2021	Email	Severnside CEF Meeting June 2021 minutes	Circulated
08/07/2021	Email	[CLAIM REF: 8288026] Fire to team hut	JE Replied
08/07/2021	Email	Land on the corner of Bank Road and Northwick Road	JE Replied
09/07/2021	Email	Hallen Road	JE Replied
12/07/2021	Email	Road scheme changes in Severn Beach	JE Replied
12/07/2021	Email	Road signage on Ableton Lane [EXTERNAL]	JE Replied
12/07/2021	Email	Annual Beach Clean	JE Replied
12/07/2021	Email	Fraud protection information	Circulated

Date	Type	Detail	Action
12/07/2021	Email	Land clearing in Bank Road	JE Replied
13/07/2021	Email	Repair to teen hut at Pilning Village Hall	JE Replied
13/07/2021	Email	High intensity low frequency noise	JE Replied
13/07/2021	Email	Bristol Water - Water fountain	Noted
13/07/2021	Email	Town & Parish Council Forum meeting	Circulated
13/07/2021	Email	South Gloucestershire Council Covid-19 response – Step 4 statement	Circulated
14/07/2021	Email	Church path - slippery bridge surface	JE Replied
14/07/2021	Email	SCEG meeting 13 July	Circulated
15/07/2021	Email	Fwd: white elephants (Case Ref: JL22949)	Circulated
15/07/2021	Email	Memorial bench at Severn Beach	JE Replied
16/07/2021	Email	Playing Field equipment at Little Stoke	Circulated
16/07/2021	Email	Come and support a new railway station for Lockleaze, Saturday 31 July	Circulated
16/07/2021	Email	Pilning Village Hall swings	JE Replied
16/07/2021	Email	NALC advice on lifting CV restrictions	Noted
17/07/2021	Email	Explanatory plaque	Agenda
17/07/2021	Email	Shrubs on Frances Barr Walk	Agenda
19/07/2021	Email	First Bus - Updated travel information from 19th July	Noted
19/07/2021	Email	South Gloucestershire Council Verge Management Update	Circulated
19/07/2021	Website	Missing drain cover New Passage Pier	JE Replied
19/07/2021	Email	Pilning Village Hall Committee Meeting	Noted
19/07/2021	Email	Confirmation of Report a pothole or surface damage Report it 1679341	Noted
19/07/2021	Email	Roy Edwardes Way sign - permission from Church Council	JE Replied
19/07/2021	Email	Abandoned Caravan	JE Replied
20/07/2021	Email	Green Seas News: Venturing into the yacht scene	Circulated
20/07/2021	Email	Local Nature Action Plan - Webinar 2 Identifying Opportunities for Nature	Circulated
20/07/2021	Email	Stone marker Sign	Noted
20/07/2021	Email	Invitation to have your say on improving Stroke services in BNSSG	Circulated
20/07/2021	Email	Former AVARA Avonmouth - Controlled Explosive Demolition	Noted
21/07/2021	Email	BACS Remittance for Pilning and Severn Beach Parish Council (Library)	Actioned
21/07/2021	Email	Report of a broken swing at Pilning Playing Field	Actioned
21/07/2021	Email	RE: Issues with Church Path Pilning	Circulated
22/07/2021	Email	RE: Speed bump by Jackson Close Pilning	Noted
22/07/2021	Email	RE: Joint Statement by Almondsbury and Pilning & Severn Beach Parish Councils	Circulated
22/07/2021	Email	Summer of Love Festival at Washingpool Farm	JE Replied
22/07/2021	Email	Complaint regarding flies in a homeowner's property	JE Replied
22/07/2021	Email	Tree planting	JE Replied
23/07/2021	Email	GWR Annual Customer and Stakeholder Report 2020/21	Circulated

Date	Type	Detail	Action
23/07/2021	Email	Northwick Cemetery BS35 4HE - ditch - Case Ref EH21/003594/EPDRN	JE Replied
23/07/2021	Email	Notice of ALCA South Glos Area Group AGM	Circulated
23/07/2021	Email	Meeting with BAM Nuttal and Pilning & Severn Beach Parish Council	Circulated
26/07/2021	Email	Sea Wall issue	JE Replied
26/07/2021	Email	Further temporary change to GWR timetable	Noted
26/07/2021	Email	First electric train to stop at Pilning	Circulated
27/07/2021	Email	RE: "The Island" Severn Beach	Noted
28/07/2021	Email	Question from a resident regarding Rustic park	JE Replied
30/07/2021	Email	Confirming receipt of grant money for Severn Beach Community Library	Noted
30/07/2021	Email	Hinkley Connect Removing existing WPD pylons and preparing to build new T-pylons	Circulated
30/07/2021	Email	Fwd: Severn Estuary Partnership News - July 2021	Circulated
01/08/2021	Email	Fallen tree at Wainbridge	JE Replied
03/08/2021	Email	Next phase of Bristol East Junction Renewal – further changes to service patterns	Noted
04/08/2021	Email	Flower Show Parish council Awards	JE Replied
04/08/2021	Email	RE: Shaft Road	PT Replied
04/08/2021	Email	Temporary closure - Various Footpaths in the Parishes of Aust and Pilning and Severn Beach	Circulated
04/08/2021	Email	Confirmation of report a problem with a high hedge	Noted
05/08/2021	Email	Fwd: Hinkley Connection Project - Summer Update 2021	Circulated
05/08/2021	Email	Agenda Matters	JE Replied
05/08/2021	Email	T7 Bus service	JE Replied
06/08/2021	Email	Plant a Tree for The Queen's Jubilee	Circulated
06/08/2021	Email	Rural Crime campaign - Parish Councils	Circulated
08/08/2021	Email	See saw Severn Beach Play Area	Circulated
09/08/2021	Email	Bilsham Lane Railings	JE Replied
09/08/2021	Email	ALCA In short July Aug 21	Circulated
09/08/2021	Email	NALC National Network: Coastal Communities	JE Replied
11/08/2021	Email	Café Compton	Circulated
11/08/2021	Email	2021 Census Thank You	Noted
11/08/2021	Email	Various training courses	Agenda
13/08/2021	Email	Severn Beach Orchard Pools developments	JE Replied
13/08/2021	Email	GWR Community Funding Open for Bids	Circulated
13/08/2021	Email	Hinkley Connection Project - Parish council briefing	JE Replied
13/08/2021	Email	Bristol East Junction Update	JE Replied
15/08/2021	Email	Complaint that the fallen tree at Wainbridge has not been removed	JE Replied
16/08/2021	Email	New Passage Road, Pilning - Request for Footpath	Circulated
16/08/2021	Email	Bristol East Junction - latest news	JE Replied
16/08/2021	Email	Orchard Pools development	JE Replied

Date	Type	Detail	Action
16/08/2021	Email	Severn Beach station car park (CPO)	Circulated
17/08/2021	Email	Promenade land at Severn Beach (Jubilee celebrations)	Noted
17/08/2021	Post	Request for assistance with housing	JE Replied
17/08/2021	Email	LNAP Webinar 3 - A Swift Recovery	Circulated
18/08/2021	Email	South Gloucestershire Heritage Partnership Meeting on Wednesday 6th October 2021 10.00 – 12.15	Circulated
18/08/2021	Email	Notice of a dead elm tree in Northwick Cemetery	JE Replied
19/08/2021	Email	South Gloucestershire Online Consultations	Circulated
20/08/2021	Email	Possible response to Afghan refugee crisis	Noted
20/08/2021	Email	Circulated schedule - Land South of Church Road	Circulated
21/08/2021	Email	Pilning Station fly-tipping	JE Replied
23/08/2021	Email	Agenda for Development Management Committee, Thursday, 2nd September, 2021, 11.00 am	Circulated
24/08/2021	Email	EH21/003594/EPDRN - Northwick Cemetery - Update	Noted
24/08/2021	Email	Removing pylons - M5 overnight closure from 10pm Saturday 4 September to 5am Sunday September 2021	Circulated
24/08/2021	Email	Free training - Setting up new bereavement peer-support groups in Bristol, North Somerset and South Gloucestershire	Circulated
25/08/2021	Email	Re: Land South of Church Road	JE Replied
25/08/2021	Email	Network Rail - Our Ref: 210825-000181 Cable drums at Pilning station	JE Replied
26/08/2021	Email	Report of a broken glass at Pilning Playing Field	JE Replied
26/08/2021	Email	Fwd: SCAF: Planning Watch - 26 August 2021	Circulated
26/08/2021	Email	Fwd: SCAF:Fw: You're invited: COP26 - Cities vs the Climate and Nature Crises [sic]	Circulated
27/08/2021	Email	Buses replace trains next week and a great film from young people in Bedminster	Circulated
31/08/2021	Email	Highway Improvements newsletter August 2021	Circulated
31/08/2021	Email	SCAF:Fw: Shire High Street Market re-opening this Thursday 2nd September.	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

PILNING & SEVERN BEACH PARISH COUNCIL MEETING SEPTEMBER 2021

APPENDIX B

DATE	PAYEE	DESCRIPTION	NET VAT	RECLAIMABLE VAT	TOTAL
05/07/2021	PS COLLINS	Severn Beach Toilets	£ 33.33	£ -	£ 33.33
05/07/2021	ELM TREE GARDEN	Grounds Maintenance	£ 491.38	£ 98.28	£ 589.66
08/07/2021	GOOGLE IRELAND LTD	Email and Data storage	£ 107.64	£ -	£ 107.64
12/07/2021	CAME & CO	Flood Insurance for Pilning Village Hall	£ 236.11	£ -	£ 236.11
19/07/2021	BRITISH TELECOM	Telephone & Broadband	£ 109.50	£ 22.09	£ 132.54
18/07/2021	NOW PENSIONS	Pension Contribution	£ 106.08	£ -	£ 106.08
23/07/2021	SEVERN BEACH COMMUNITY LIBRARY	Transfer of MAF grant funding	£ 250.00	£ -	£ 250.00
23/07/2021	CALOO	Repair to the Teen Hut	£ 1,067.00	£ 213.40	£ 1,280.40
29/07/2021	WICKSTEED	Replacement rope for the Wooden Fort	£ 74.30	£ 14.86	£ 89.16
30/07/2021	J EDWARDES	Reimbursement for School Vouchers	£ 100.00	£ -	£ 100.00
30/07/2021	J EDWARDES	Reimbursement for paper and stationery	£ 4.10	£ -	£ 4.10
30/07/2021	J EDWARDES	Wages & Office	£ 1,177.14	£ -	£ 1,177.14
30/07/2021	O MCINTOSH	Wages	£ 96.00	£ -	£ 96.00
30/07/2021	HMRC	Tax & NI	£ 140.52	£ -	£ 140.52
03/08/2021	PS COLLINS	Severn Beach Toilets	£ 33.33	£ -	£ 33.33
03/08/2021	ELM TREE GARDEN	Grounds Maintenance	£ 491.38	£ 98.28	£ 589.66
05/08/2021	MR T DARK	General Maintenance	£ 205.00	£ -	£ 205.00
08/08/2021	GOOGLE IRELAND LTD	Email and Data storage	£ 107.64	£ -	£ 107.64
17/08/2021	BRITISH TELECOM	Telephone & Broadband	£ 109.50	£ 21.95	£ 131.70
18/08/2021	NOW PENSIONS	Pension Contribution	£ 106.08	£ -	£ 106.08
25/08/2021	LA ELECTRICAL	Moving the Severn Beach defib	£ 300.00	£ 60.00	£ 360.00
27/08/2021	NIBRA SIGNS	Roy Edwardes Way sign	£ 43.72	£ 8.74	£ 52.46
31/08/2021	J EDWARDES	Wages & Office	£ 1,177.14	£ -	£ 1,177.14
31/08/2021	O MCINTOSH	Wages	£ 36.00	£ -	£ 36.00
31/08/2021	HMRC	Tax & NI	£ 125.52	£ -	£ 125.52
			£ 6,728.41	£ 537.60	£ 7,267.21

Approved