

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 3<sup>rd</sup> December 2018

### at Severn Beach School, Severn Beach

COUNCILLORS (9) Mrs SC Binns (Chairman) (SCB), Alderman P Tyzack (PT), Mrs H Rickards (HR), Mr K Weeks (KW), Mr M Pruett (MP), Miss T Chappell (TC) & Mr T Fennell (TF).

Also Present: - District Councillor Robert Griffin, Mrs Victoria Bywater (Clerk) (VB) & two members of the Parish.

**The Chairman asked those present to observe a minute's silence for Edward Hitchin and Christine David both of Pilning, who had recently deceased.**

Item Number	Details	Action By
<b>2018-12-1</b> <b>Apologies for absence</b>	Apologies were accepted from Cllrs Nick Davies, Cllr Norah Chappell and Cllr C Woodhouse.	
<b>2018-12-2</b> <b>Declarations of Interest</b>	None	
<b>2018-12-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 5 <sup>th</sup> November 2018 had been previously circulated and were agreed by all as a true record.	
<b>2018-12-4</b> <b>Matters Arising</b>	<p>SCB confirmed that the plaques for the 'Roll of Honour' boards was yet to be completed.</p> <p>PT requested the link to the History Group website page to be added to the website. VB to add link.</p> <p>VB reported that the cost of repair to the tarmac near the sea wall would cost £2100 + VAT. It was agreed to defer a decision to the January meeting to allow Councillors a chance to inspect the area.</p> <p>VB confirmed that the parts for the Proludic Hip Hop at Severn Beach play area had arrived but the contractor will not be available until January 2019 to install.</p> <p>VB further confirmed the new swings at Severn Beach play equipment were successfully installed.</p> <p>TF questioned whether any response had been received regarding the differential settlement of the bridge as you enter/ leave Severn Beach. VB to chase.</p>	<p>SCB</p> <p>VB</p> <p>ALL</p> <p>VB</p> <p>VB</p>
<b>2018-12-5</b> <b>Correspondence</b>	<p>Please see Appendix A.</p> <p>PT updated the meeting that an anonymous letter had been received regarding the land between Church Road and Little Green Lane. The letter reported that householders were increasing the size of their gardens</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> December 2018**  
**at Severn Beach School, Severn Beach**

	<p>into the adjacent field without permission of the owners of the adjacent field. PT confirmed that this was a matter for planning enforcement of South Glos Council.</p> <p>A donation request had been received from Marlwood School to contribute £50/ term to support an achievement assembly. It was agreed to donate £50 for the Easter Term and discuss the ongoing support of the proposal at the Finance Committee meeting.</p>	<p>PT</p> <p>VB</p>
<b>2018-12-6 Accounts for Payment</b>	<p>Please see Appendix B</p> <p>Accounts for payment were approved.</p>	
<b>2018-12-7 Planning</b>	<p><u>Decisions by South Glos Council</u></p> <p>19 Denny Isle Drive Severn Beach Bristol South Gloucestershire BS35 4PZ</p> <p>DESCRIPTION: Erection of single storey rear extension to form additional living accommodation (retrospective).</p> <p>REFERENCE NO: PT18/3699/F – Approve</p> <p>HR requested a formal response from the Parish Council to be submitted regarding the speed tables etc. through Pilning. After discussion a vote was taken (4 for/ 3 against) to submit a response to agree in principle to the proposals whilst checking suitability of the scheme on the flood plain had been confirmed.</p>	<p>VB</p>
<b>2018-12-8 Public Participation</b>	<p>A resident of the Parish updated the meeting on the recent work of the volunteer Speedwatch representatives.</p> <p>Friday 30<sup>th</sup> November 2018 from 1.30pm until 2.30pm on Ableton Lane adjacent to Denny Isle Drive, 107 vehicles were recorded with 6 being over the speed limit.</p> <p>The Chairman thanked the resident for the report and it was agreed that VB should include a request for more volunteers in the monthly InView article.</p>	<p>VB</p>
<b>2018-12-9 Kerbside Collections</b>	<p>It was agreed that VB should formally respond to the South Gloucestershire Council consultation on the removal of bags for kerbside collection raising the following points;</p> <p>i) options for residents should be increased not decreased</p> <p>ii) boxes are suitable for some residents but unsuitable due to weight and rubbish blowing away. A potential solution is to also provide a net or lid for the boxes</p>	<p>VB</p>

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> December 2018**  
**at Severn Beach School, Severn Beach**

	<p>iii) an increase in places where boxes/ bags can be collected should be introduced</p>	
<p><b>2018-12-9 Updates</b></p>	<p><b>1. Village Halls/ Playing Fields</b></p> <p>a) Update from Severn Beach Village Hall &amp; Playing Field – PT confirmed that the minutes from the recent Management Committee meeting had been circulated by email.  PT updated the meeting that re-decorating the hall would take place in February 2019; Cheesetown Truck would commence trading shortly; Christmas decorations were in place; there had been a fire alarm issue following a hire over Halloween which had now been dealt with.</p> <p>b) Update from Pilning Village Hall - KW confirmed that the minutes from the recent Management Committee had been circulated by email. KW updated the meeting that an attempt to cut costs was necessary following the previous rental review which had taken place; daytime bookings required urgently.  KW further informed the meeting that the gate is proving to be a barrier to those wishing to use the hall and suggested the insertion of bollards on the field edge so allowing the gate to be left open. After discussion, it was agreed that VB would explore the alternatives and report back to the next meeting.  VB updated the meeting that the insurance company had confirmed the subsidence was not covered on the current insurance and historical documents had been requested from the Management Committee to pursue a previous insurance policy. VB confirmed this was ongoing.</p> <p>c) Pilning Playing Field  SCB reported that the playing field was tidy, no rubbish apart from in the new bin. Play equipment appeared fine.</p> <p><b>2. Allotments</b></p> <p>a) Update on Severn Beach Allotments</p> <p>b) Update on Pilning Allotments  SCB reported that considering the time of year, the allotments appeared tidy and all are being worked.</p> <p><b>3. Cemeteries</b></p> <p>a) Update on Pilning Cemetery –  SCB reported that the cemetery appeared tidy and well cared for. Emptying of green bin at Pilning has been renewed.  SCB confirmed that the weed killing on certain graves had not yet been agreed or completed.</p> <p>b) Update on Northwick Cemetery –</p>	<p style="text-align: center;">VB</p> <p style="text-align: center;">SCB</p>

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> December 2018**  
**at Severn Beach School, Severn Beach**

	<p>SCB reported that the cemetery appeared tidy and well cared for. After discussion on future possibilities for the tower, it was agreed;</p> <p>1) for Keep Out signs to be placed on the Tower</p> <p>2) Councillors to fully investigate and cost possible ideas for a future use</p>	<p>VB ALL</p>
<p><b>2018-12-10 Reports</b></p>	<p><b>Viridor meeting - KW</b></p> <ul style="list-style-type: none"> <li>• The work at the junction at the traffic lights are of part of the Viridor but that of the Water company.</li> <li>• Two exceptional size transport will be bringing parts through Avonmouth.</li> <li>• One large crane has already been dismantled with the other going soon</li> <li>• When in operation the plant will be running 24hrs but the lorries carrying the waste will only operate during the day.</li> <li>• School engagement workshops have been set up for Avonmouth Primary School.</li> <li>• The turbine will be arriving shortly at a cost of £10,000,000.</li> </ul> <p><b>Doing More Together...(19th Nov. Longwell Green) - PT</b></p> <p>It seemed like a clumsy way of doing a simple thing.. SG Officers want to work better with the Parishes and Town Councils, to achieve efficiencies and economies, but they set-up this session, led by them, instead of asking the Parish&amp;Town Councils Forum to do it, - not only that but they have 70 SG councillors who are supposedly 'champions' of their own areas, who could have advised them.</p> <p>However, there were about 25-30 reps of the different Parishes and Towns attending(why they chose a meeting location in the far south-east of SG I don't know). We sat around four tables, which became our working groups, to answer their questions, and thankfully the groups didn't stick to the script but responded fully, and told them what the problems are and where SG could do better.(See notes circulated separately before the meeting)</p> <p>We stressed the point(as has been stressed many times before) that there isn't one model that will fit all and that they need to tailor their operation on a parish by parish basis, as all are very different, in size, type and the issues we have.</p> <p>We stressed that improved communication was required, eg. we asked that when a resident submits a 'Report It' that they(SG) should cc the Parish Clerk so as to save work for our clerks and duplication of effort. It was suggested that their officers should have an area remit rather than ranging over the whole county and that they should have a couple of odd-job teams who could go out and sort small repairs before they become bigger problems.. (ie re-introducing the Area Inspector and the Village Maintenance gangs that were scrapped in the last round of cuts!)</p> <p>Please read the notes circulated and let me/Victoria know if there is anything we have missed..</p>	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> December 2018**  
**at Severn Beach School, Severn Beach**

	<p><b>SevernNet Business Breakfast (15th Nov. Kingsweston) - PT</b>  I see the purpose of attending the SevernNet Forum activities as two-fold:  1) to pick-up information that may not come to us via other routes, as Highways England/Network Rail/National Grid and others attend on an occasional basis, and report things of specific interest to us that may not relate to the priorities of SG; and 2) to engage the awareness of the business delegates, many of whom have grown up in urban areas and are just not aware of the relevance of Parishes. For example, my contact with Lidl through SevernNet (and others) prompted them to attend the Severn Festival. Many of the Severnside businesses think they are in Bristol, until I tell them that they are in our Parish ...</p> <p>The breakfast was at Kingsweston House.. well worth a visit if you haven't been there since the re-furbishment.. There was much talk of Brexit(which I listened to but avoided joining in), and the shortage of warehousing space as many companies start to stockpile. Bristol Port take the view that it will be of commercial benefit to them. (We were told that UK imports 80% of our food, of which 75% comes from EU)</p> <p>There was also talk of freight consolidation and return loads (which has been talked about for years) to reduce the number of trucks on the roads..(ha-ha).</p> <p>Met someone there from Shire who is involved with the Sea Cadets.. they have offered to attend the next Severn Festival and manage the gates and the car-parking for us. . (so worth attending for that alone!)</p> <p>MP reported that he had met the farmer who has the current licence to grass the salt marsh. It was agreed to ask if he would be willing to speak at the Annual Parish Meeting. MP to contact him and make arrangements.</p> <p>VB requested that any event/ meeting attended by a Councillor is followed up with a short summary of the event/ meeting for inclusion in the minutes.</p>	<p>MP</p> <p>ALL</p>
<p><b>2018-12-11</b>  <b>Report from S. Glos. Council</b></p>	<p>Cemetery  SCB confirmed that the closing date for applications for the post of Cemetery Clerk is 7<sup>th</sup> December 2018 and that some excellent applicants had already applied.  VB confirmed that both SCB and VB had been conducting the necessary arrangements for the cemetery in the interim.</p>	
<p><b>2018-12-12</b>  <b>Items to add to future agendas</b></p>	<p>PT updated the meeting that he had had correspondence from a resident regarding the insertion of a bus stop by Bristol Golf Club. After discussion it was agreed that this should be added to the agenda for the Community Engagement Forum.  KW reported the lateness and lack of preparation of the representative of the Mount Park Logistics following their recent invitation to attend a public display of their proposal. VB to write to Mount Park Logistics to complain about their representatives.  KW reported rubbish along the A403. VB advised that the best way to</p>	<p>VB</p>

## Pilning & Severn Beach Parish Council Meeting held on Monday 3<sup>rd</sup> December 2018 at Severn Beach School, Severn Beach

	<p>report this is via the South Glos Council 'Report' page. It was agreed that VB would add this to the monthly InView magazine.</p> <p>TF asked for confirmation of the speed limit on Little Green Lane, Severn Beach. PT confirmed that as the road is within the boundary of the village, the speed limit is 30mph.</p> <p>SCB reported that a Remembrance Parade Committee was required for 2019 which would be discussed at the January 2019 meeting, all agreed.</p>	<p>VB</p> <p>VB</p>
<b>2018-12-13 2019 meeting dates</b>	<p>Full Council - Jan – 7<sup>th</sup> – Pilning Village Hall, Pilning</p> <p>Full Council - Feb – 4<sup>th</sup> – Severn Beach School, Severn Beach</p> <p>Full Council - Mar – 4<sup>th</sup> - Pilning Village Hall, Pilning</p> <p>Annual Parish Meeting &amp; Full Council - Apr- 1<sup>st</sup> – Severn Beach School, Severn Beach</p> <p>Annual Parish Council Meeting &amp; Full Council - May – 14<sup>th</sup> - Pilning Village Hall, Pilning</p> <p>Full Council - Jun – 3<sup>rd</sup> – Severn Beach School, Severn Beach</p> <p>Full Council - Jul – 1<sup>st</sup> - Pilning Village Hall, Pilning</p> <p>Full Council - Sep – 2<sup>nd</sup> – Severn Beach School, Severn Beach</p> <p>Full Council - Oct – 7<sup>th</sup> - Pilning Village Hall, Pilning</p> <p>Full Council - Nov – 4<sup>th</sup> – Severn Beach School, Severn Beach</p> <p>Full Council - Dec – 2<sup>nd</sup> - Pilning Village Hall, Pilning</p>	
<b>2018-12-15 District Councillor</b>	<p>District Councillor Robert Griffin updated the meeting on the following points;</p> <p>1) Almondsbury Parish Council had agreed part funding of the traffic calming proposal recently submitted</p> <p>2) Soiled nappies (child and adult) have been found across the parish and reminded the meeting that anyone needed a purple refuse bag could request one from S.Glos Council</p> <p>3) Silk clothing for skin conditions had been stopped by the NHS</p> <p>PT questioned the repeated parking on double yellow lines in the parish.</p> <p>RG responded that enforcement of such anti-social behaviour is increasingly challenging.</p>	
<b>Date of Next Meeting</b>	<p>The date of the next Parish Council meeting will be on Monday 7<sup>th</sup> January 2018 starting at 7pm, there being no further business the meeting closed @ 21.05pm.</p>	

### APPENDIX A – CORRESPONDENCE

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
06.11.18	Email	Public rights of way resolved issues 06.11.18	Circulated
06.11.18	Email	S.Glos Consultation on removal of recycling bags for kerbside collections	Circulated
07.11.18	Email	Agenda for Development Management Committee, Thursday 15 <sup>th</sup> November 2018, 3pm	Circulated
07.11.18	Post	Gridline magazine	Passed to NC

## Pilning & Severn Beach Parish Council Meeting held on Monday 3<sup>rd</sup> December 2018 at Severn Beach School, Severn Beach

08.11.18	Email	Joint Spatial Plan – additional evidence consultation	Circulated
08.11.18	Email	ALCA AGM Minutes 6th October 2018	Circulated
09.11.18	Email	SLCC News Bulletin	Circulated
09.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
10.11.18	Hand	Anonymous note regarding the land off Green Lane, Severn Beach	No action as anonymous
10.11.18	Email	District Councillor Robert Griffin – November blog	Circulated
11.11.18	Email	FoSBR newsletter	Circulated
12.11.18	Email	West of England Joint Spatial Plan – Technical Evidence Work Consultation	Circulated
12.11.18	Email	Addition to Severnside Community Forum minutes regarding Pilning Station	Circulated
12.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
12.11.18	Email	Mountpark logistics invitation to discuss their proposed development – 27 <sup>th</sup> November 2018, 5pm – 7.15pm	Circulated & posted on social media
13.11.18	Email	From a resident regarding toll scrapping	Circulated
14.11.18	Email	Highways England M49 newsletter	Circulated
14.11.18	Email	Community engagement update regarding Pilning Station	Circulated
16.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
16.11.18	Email	ALCA In Short	Circulated
19.11.18	Email	Highways England M49 Avonmouth newsletter Issue 4	Circulated
20.11.18	Email	Agenda for Scrutiny Commission, Wednesday 28 <sup>th</sup> November 2018, 3pm at Kingswood Civic Centre	Circulated
21.11.18	Email	Agenda for Strategic Sites Delivery Committee, Thursday 29 <sup>th</sup> November 2018, 11am	Circulated
22.11.18	Email	Have your say on S.Glos Council's Suicide Prevention Strategy	Circulated
23.11.18	Email	Agenda for Cabinet, Monday 3 <sup>rd</sup> December 2018, 2pm Kingswood	Circulated
23.11.18	Email	Change of date and location for Meeting of Local Strategic Partnership to Friday 25 <sup>th</sup> January 2019, 10am Patchway	Circulated
23.11.18	Email	SLCC News Bulletin 23 <sup>rd</sup> November 2018	Circulated
24.11.18	Email	Pilning Village Hall Management Committee meeting minutes	Circulated
26.11.18	Email	Consultation on Easter Compton and Pilning speed calming	Circulated
26.11.18	Email	A Forgotten Landscape board minutes 22.10.18	Circulated
28.11.18	Email	Confirmation of receipt of letter from the Secretary of State	Circulated
29.11.18	Email	Report from Doing More Together meeting from Ald P Tyzack	Circulated
29.11.18	Email	Doing more together – Focus Group meeting notes	Circulated

### APPENDIX B – ACCOUNTS FOR PAYMENT

Date Received	Received by	Details	ACTION
06.11.18	Email	Public rights of way resolved issues 06.11.18	Circulated
06.11.18	Email	S.Glos Consultation on removal of recycling bags for kerbside collections	Circulated
07.11.18	Email	Agenda for Development Management Committee, Thursday 15 <sup>th</sup> November 2018, 3pm	Circulated
07.11.18	Post	Gridline magazine	Passed to NC
08.11.18	Email	Joint Spatial Plan – additional evidence consultation	Circulated
08.11.18	Email	ALCA AGM Minutes 6th October 2018	Circulated
09.11.18	Email	SLCC News Bulletin	Circulated

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 3<sup>rd</sup> December 2018

### at Severn Beach School, Severn Beach

09.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
10.11.18	Hand	Anonymous note regarding the land off Green Lane, Severn Beach	No action as anonymous
10.11.18	Email	District Councillor Robert Griffin – November blog	Circulated
11.11.18	Email	FoSBR newsletter	Circulated
12.11.18	Email	West of England Joint Spatial Plan – Technical Evidence Work Consultation	Circulated
12.11.18	Email	Addition to Severnside Community Forum minutes regarding Pilning Station	Circulated
12.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
12.11.18	Email	Mountpark logistics invitation to discuss their proposed development – 27 <sup>th</sup> November 2018, 5pm – 7.15pm	Circulated & posted on social media
13.11.18	Email	From a resident regarding toll scrapping	Circulated
14.11.18	Email	Highways England M49 newsletter	Circulated
14.11.18	Email	Community engagement update regarding Pilning Station	Circulated
16.11.18	Email	Highways England – notification of overnight closures	Circulated & posted on social media
16.11.18	Email	ALCA In Short	Circulated
19.11.18	Email	Highways England M49 Avonmouth newsletter Issue 4	Circulated
20.11.18	Email	Agenda for Scrutiny Commission, Wednesday 28 <sup>th</sup> November 2018, 3pm at Kingswood Civic Centre	Circulated
21.11.18	Email	Agenda for Strategic Sites Delivery Committee, Thursday 29 <sup>th</sup> November 2018, 11am	Circulated
22.11.18	Email	Have your say on S.Glos Council's Suicide Prevention Strategy	Circulated
23.11.18	Email	Agenda for Cabinet, Monday 3 <sup>rd</sup> December 2018, 2pm Kingswood	Circulated
23.11.18	Email	Change of date and location for Meeting of Local Strategic Partnership to Friday 25 <sup>th</sup> January 2019, 10am Patchway	Circulated
23.11.18	Email	SLCC News Bulletin 23 <sup>rd</sup> November 2018	Circulated
24.11.18	Email	Pilning Village Hall Management Committee meeting minutes	Circulated
26.11.18	Email	Consultation on Easter Compton and Pilning speed calming	Circulated
26.11.18	Email	A Forgotten Landscape board minutes 22.10.18	Circulated
28.11.18	Email	Confirmation of receipt of letter from the Secretary of State	Circulated
29.11.18	Email	Report from Doing More Together meeting from Ald P Tyzack	Circulated
29.11.18	Email	Doing more together – Focus Group meeting notes	Circulated