



# **Pilning & Severn Beach Parish Council Meeting held on Monday 7<sup>th</sup> March 2022. Pilning Village Hall 7pm**

**COUNCILLORS:** P Tyzack (PT) (Chairman); Sue Binns (SCB); Kevin Weeks (KW); Heather Rickards (HR) Olga Taylor (OT); Carol Woodhouse (CW) M Pruett (MP)

Jonathan Edwardes (Clerk JE) Cllr Robert Griffin (RG) and nine members of the public.

**DEATHS:** The meeting held a silence in remembrance of those who had recently died  
Silence was held to remember the people of Ukraine and the Ukrainian National Anthem was sung

## **1 Apologies for absence**

I Roberts (ISR)

The Chairman was sorry to receive the resignation of Jacqs Graham (JG)

**2a) Co-option of Casual Vacancy (2x Severn Beach Ward)** - applications are open until the 30<sup>th</sup> April 2022. The application form can be downloaded from the Parish Council website. The vacancies are also being published in In View.

**2b Declarations of Interest** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

## **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 7<sup>th</sup> February 2022 following several correction were unanimously approved as a true record.

## **4 Matters arising**

Community payback days - The Clerk has received confirmation Her Majesty's Prison and Probation Service that the tidying the sea wall will be considered by them.

**Resolved to pursue this further**

**Action JE**

Wooden fort - TD asked to double check for any nails and reminded to fit the basketball hoops.

Northwick Cemetery - Environmental health contacted, being treated as a fly tipping incident and referred to that dept. The ditch is getting littered with rubbish and smells very repugnant.

Ableton Court - PT has asked South Gloucestershire Council but without success, RCG asked to chase up the cabinet member.

Drug issues – The Clerk has added information to the Parish Council website and is in contact with the local Police officers. Dates of future meetings have been shared with them to attend.

## **5 Correspondence**

Please see Appendix A

Wildplace - to be contacted for future meeting information

**Action JE**

Cross Hands - HR had reported a conversation at the former pub garden that the site would be cleared in two weeks from the date of this meeting. HR to report to Environmental.

## 6 Accounts for Payment

Please see Appendix B

Additional item(s) to be approved

Back pay for the Clerk

£248.00

Membership for FoSBR 2022

£25.00

**Revised total**

**£7670.18**

**Accounts for payment were approved unanimously.**

## 7a Public Participation

Falklands Conflict Memorial Tree– The Parish Council received an oral request to consider a memorial tree to those who gave their lives in the Falklands Conflict in 1982. PT to discuss with South Gloucestershire Council about an additional tree on the Promenade Gardens and liaise with the resident.

**Action PT**

## 7b Report from District Councillor

Cllr Griffin gave an oral update on South Gloucestershire Council matters, please see a copy of the Cllr's blog in Appendix C

## 8 AGENDA ITEMS

### .1 To decide on additional expenditure to Compton Publishing

Request to have 100 extra copies of In View for visitors to the Parish during the summer months. In addition a letter from Compton Publishing giving details of price rises from June.

**Resolved to get 100 extra copies until September, Decision to be reviewed at the September meeting. New increased price accepted to apply from the June.**

**Vote five to two - carried**

**Action JE & PT**

### .2 To decide on tidying up the sea wall / promenade

The Promenade needs tidying up, given the upcoming Jubilee and Centenary celebrations. Several solutions are being perused

- Contacting Environment Agency / South Gloucestershire Council
- Community Payback
- Volunteer working parties
- Benches cleaning and maintenance

**Resolved to progress these actions**

**Action JE, PT, SCB**

### .3 To decide on a response to emergency Environment Agency weather warnings

Noted that three things need to conspire to give a threat to flooding,

- onshore wind,
- high rainfall the day before
- spring tide.

**Resolved Request to be sent to the Environment Agency for a representative to attend a future Parish Council meeting**

**Action JE**

**Resolved that a volunteer flood warden needs to be recruited**

**Action ALL**

Action plan for the community to follow in the event of flooding

**Resolved for a future meeting**

**Action PT**

**.4 To decide on two benches for the Platinum Jubilee**

To mark the Platinum Jubilee the proposal is to provide two recycled plastic benches, one for Pilning Playing Field and another on Severn Beach Promenade, where a bench is missing.

**Vote to purchase two benches unanimously carried**

**Action JE**

**.5 To decide on an agent to progress the Green Belt extension plans**

This item is work in progress, the Clerk has been in contact with twenty-three planning consultants and currently is getting quotes from three firms.

**Resolved to progress this action**

**Action JE**

**9. The Neighbourhood Plan**

9.1 Report from the Neighbourhood Plan Steering Group, the Neighbourhood Plan Steering Group Chair was thanked for the progress being made

9.2 Version 3 of the Terms of Reference were presented for approval by the Parish Council. A number of questions need to be considered.

**Resolved for the Clerk to co-ordinate the responses to go to the Neighbourhood Plan Steering Group**

**Action JE**

**10 Severn Beach Centenary / Jubilee**

SCB gave an oral update on progress with the Jubilee Celebrations

- Temporary event licence needs to be applied for
- A suitable location on the sea wall has been decided upon for the beacon, being 75m or more away from any homes.
- Temporary fencing is in the process of being borrowed.
- Grateful to Malcolm Biggs who is overseeing the event.
- St John's Ambulance to be invited to attend.

**Resolved for the Clerk to contact St John's Ambulance and establish what the fees might be**

**Action JE**

- 1<sup>st</sup> draft of the risk assessment has been completed by the Clerk; this will be discussed at the next Jubilee / Centenary working group meeting
- Still looking for a band to perform for the Jubilee beacon event, suggestions welcome

**Centenary Celebrations**

- An offer of afternoon tea at Severn Beach Village Hall has been welcomed; it is hoped this might lead to the creation of a new group for older residents to enjoy.
- June 11<sup>th</sup> History Group exhibition, picnic on the promenade gardens with live band
- June 18<sup>th</sup> Village Players Play then live music, followed by Classic Cars display on Severn Beach playing field
- June 25<sup>th</sup> Severn Beach school event
- July 2<sup>nd</sup> Apollo Wind Band playing at the sea wall
- July 9<sup>th</sup> Severnside Festival will complete the line up
- Throughout there will be pebble painting and selling "Severn Beach Rock"
- Radio Bristol and Bristol Evening Post are undertaking some publicity

- It was noted that unfortunately there will be engineering work effecting the Severn Beach line and therefore no trains will be running on the Centenary weekend.
- Offer of a donation of £250 for sports equipment for children in Severn Beach. Suggestions to the Clerk or SCB for collation.

## **11 Updates**

### **11.1 Village Halls**

#### **11.1.1 Severn Beach Village Hall**

Minutes received and circulated previously.

New windows and doors are looking very smart and the new ramp handrail will be going in soon. It is hoped the outside wall of the village hall will be repainted before the Jubilee / Centenary celebrations.

Matting under the play equipment is still required

**Resolved for the Clerk to investigate prices**

**Action JE**

#### **11.1.2 Pilning Village Hall**

Minutes received and circulated previously.

AGM held last week with a committee meeting afterwards

Lots of jobs are needed to be done and tasks are being prioritised

Pilning Village Hall Management Committee will be looking towards the Parish Council for financial assistance with some of the work.

Meeting between the Parish Council and Management Committee to be arranged.

**Resolved to continue 11.1.2 update in camera**

**Passed unanimously**

#### **11.1.3 Pilning Playing Field**

SCB and HR walked the playing field and found it tidy, wooden fort is still awaiting parts from the manufacturer.

About one third of the tree saplings are still growing, this is within the number expected to come to maturity. If required some additional planting could be considered in the Autumn.

**Proposed to buy some gravel to improve the footpath between Pilning Playing Field and Bank Road.**

**Resolved to defer to April meeting.**

#### **11.2.1 Severn Beach Allotments**

Being of the new season only two plots have had no work for some time. Plots 4 and 25.

After the high winds a couple of plots now have fencing blocking the paths. Plots 18 and 38.

Plot 8 has a shed that is leaning precariously to one side.

The tenants that have chickens are complaining about their flocks being locked up when others in the South Gloucestershire area let theirs roam outside.

But overall, a good start to the new year.

Request made for an eight-yard skip.

**Resolved for the Clerk to organise a skip**

**Action JE**

#### **11.2.2 Pilning Allotments**

Looking good for the time of year

The Clerk to contact Shaun Blackburn regarding the new fence quoted for last year.

**Action JE**

### **11.3.1 Pilning Cemetery**

Pilning Cemetery appears to have had a first cut  
Working party required soon, date agreed May 7<sup>th</sup>  
Details for be added to In View for April and May

**Action ALL**

### **11.3.2 Northwick Cemetery**

Not yet cut but the grass is looking fine.

The litter bin is overflowing with rubbish and dog waste, HR wanted to know where the waste is disposed.

#### **Resolved for the Clerk to ask Tim and report back**

Note the new contract with the ground maintenance firm will see the bin emptied more regularly  
SCB is in the process of arranging a meeting with the Cemetery Clerk and Cemetery committee.

**Action SCB**

### **11.3.3 Northwick Tower update**

PT has contacted someone who will take a look at the window jamb, report back at the April meeting

**Action PT**

### **11.4.1 Pilning Station**

Pilning station has received interest from WECA and their twenty-five-year plan. PT, JE and OT are having an online meeting with WECA re Pilning station 10<sup>th</sup> March 2022.  
Fly tipping has happened at the station again.

### **11.4.2 Severn Beach Station**

The issue of trains idling in the station appears to have been resolved. Units are now being turned off almost without exception.  
Station looking clean and tidy.

## **12 Communication**

### **12.1 In View**

- Two vacancies
- Jubilee benches
- Green Belt extension
- Sports grant
- Cemetery working group
- Possible outcome from the WECA meeting
- New index on the Parish Council website

### **12.2 Website amendments**

Big update of the website will take a time and may cause the Clerk to need some extra hours to complete it.

#### **Resolved to get the alterations undertaken**

**Action JE**

## **13 Reports from external meetings**

OT gave an oral report of an interview that was given to Sunninghill Radio

#### **14 Update from Councillors on "Report it" reference numbers.**

HR to report one to the Clerk

Noted that the CEF are interested in overdue "Report it" numbers

**Resolved for the Clerk to contact the CEF**

**Action JE**

#### **15 Planning**

P22/00146/F 6 Beach Road Severn Beach South Gloucestershire BS35 4PF Erection of detached ancillary annexe. Approve with Conditions.

P21/08163/F Govier Way Severn Beach South Gloucestershire BS35 4GG Erection of emergency siren and compound fence. Approve with Conditions.

P21/01998/O Plot 9000 Land Off Western Approach Distribution Park Severn Beach South Gloucestershire BS35 4GG Erection of 2 no. industrial (Class B2) and warehousing/distribution (Class B8) units (Outline) with access to be determined, all other matters reserved. Refusal.

**Resolved to send a letter to planning requesting an update on long standing planning applications that are yet to be resolved cc'd to Cllr Griffin**

**Action JE**

Orchard Pools - work continues with getting answers from South Gloucestershire Council with their planning decision on this site.

Truck stop application – this is ongoing.

#### **16 Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 4th April 2022 at Severn Beach School after the Annual Meeting of Electors. There being no other business the meeting was closed at 20:47.

## APPENDIX A – CORRESPONDENCE

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
04/02/2022	Email	Planting a Tree for the Jubilee	Circulated
07/02/2022	Email	Personalised Platinum Jubilee Mugs for Parish & Town Councils	Circulated
07/02/2022	Email	Pilning Village Hall bins alteration to collection day	Noted
07/02/2022	Email	Hinkley Connection Project - Winter Update 2022	Posted Publicly
07/02/2022	Email	Falklands 40th year	JE Replied
07/02/2022	Email	SBVH minutes Jan 22	Circulated
07/02/2022	Email	A question about Severn Beach	JE Replied
07/02/2022	Email	Planning Enforcement Process, Practices and Training	Noted
08/02/2022	Email	Issue at Pilning Station former Goods Yard	Circulated
08/02/2022	Email	PT.7213 - Various Roads, Various Wards - Resurfacing - Temporary Road Closures	Noted
08/02/2022	Email	Helping you manage your gov.uk domain risk	Noted
08/02/2022	Email	Road surface issues	JE Replied
08/02/2022	Email	The Care Forums South Gloucestershire Citizens Survey	Posted Publicly
08/02/2022	Email	Garden Waste Subscription	JE Replied
08/02/2022	Email	Positive Mental Health Pop Up session	Circulated
09/02/2022	Email	South West Play Brochure	Noted
09/02/2022	Email	Cool Ventures / South Glos Business Support	Posted Publicly
09/02/2022	Email	Local Plan Phase 2 Follow up information from events on 1st February 2022	Posted Publicly
09/02/2022	Email	WERN Trustee February meeting	Circulated
10/02/2022	Email	SLCC Involve & engage your community	Noted
10/02/2022	Email	ALCA website - set up unique passwords	Noted
10/02/2022	Email	Personalised Platinum Jubilee Mugs for Parish & Town Councils	Circulated
11/02/2022	Email	Local Flood Risk Management Strategy - Public Consultation LIVE	Circulated
11/02/2022	Email	Agenda - Sites Inspection, Friday, 18th February, 2022, 10.00 am	Noted
12/02/2022	Email	Hall booking 3rd May	JE Replied
14/02/2022	Email	Exploring responses to sea level rise in communities	Circulated
14/02/2022	Email	Window Seater launch invitation - Temple Meads Thursday	JE Replied
14/02/2022	Email	Tree Surgeon's Visit to fell the Sycamore in the Churchyard - 25th Feb. '22	JE Replied
15/02/2022	Email	Funding for older people's activities in South Gloucestershire	Posted Publicly
15/02/2022	Email	Impactor bin	JE Replied
15/02/2022	Email	Reminder - upcoming rail improvement works in your area	Circulated
16/02/2022	Email	Website Update Request	Noted

16/02/2022	Email	Questions: 248977 WX: Severn Beach response	Noted
16/02/2022	Email	Roads within our Parish	JE Replied
16/02/2022	Website	Request for support in adopting bus route 12	Circulated
17/02/2022	Email	Weather Warning for this Friday 18th February 2022	JE Replied
17/02/2022	Email	Road Verge and Grassland Management Update	Circulated
17/02/2022	Email	Bristol City Council budget and public toilets	JE Replied
17/02/2022	Email	Royal Mail - Reference: 220215-004962 - I can't find my address on Postcode Finder	Forwarded to Village Hall Committee
17/02/2022	Email	Storm Eunice warning	Forwarded to Allotment holders
17/02/2022	Email	Storm Eunice – branch line closures, speed restrictions and reduced service levels tomorrow	Circulated
18/02/2022	Email	Storm Eunice Update - GWR suspends service	Circulated
19/02/2022	Website	Offer of volunteer help	JE Replied
20/02/2022	Email	ELF events	Circulated
20/02/2022	Email	Storm Eunice	JE Replied
21/02/2022	Email	New Point of Contact for P&TC Inquiries	Noted
21/02/2022	Email	Community Pay back Nomination	Noted
21/02/2022	Email	Celebrating Her Majesty's Platinum Jubilee 2022	Circulated
22/02/2022	Email	PT.7222 - E scooter trial	Circulated
22/02/2022	Email	Introduction to Local Councils	Circulated
23/02/2022	Email	Concern over Wild Place increase in traffic	JE Replied
23/02/2022	Email	Next meeting for Pilning Village Hall	JE Replied
24/02/2022	Email	Agenda for Development Management Committee, Thursday, 3rd March, 2022, 11.00 am	Circulated
24/02/2022	Email	Local Plan Phase 2 Pop Up meeting (Public 1&2 - 1st March)	Posted Publicly
26/02/2022	Email	Centenary date question	JE Replied
26/02/2022	Email	3Cs Severn Vision Workshop	Circulated
28/02/2022	Email	New Local Plan Phase 2 and Article 4 Directions (Filton and Cheswick Wards)	Circulated



## APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	NET VAT	VAT	TOTAL
02/02/2022	EMMAUS CHURCH	Hall hire - NPS Group\$	£75.00	£-	£75.00
03/02/2022	N HILLS	Severn Beach Toilets	£33.33	£-	£33.33
03/02/2022	ELM TREE GARDEN	Grounds Maintenance	£491.38	£98.28	£589.66
04/02/2022	AVONMOUTH WINDOWS	Severn Beach Village Hall	£2,333.33	£466.67	£2,800.00
08/02/2022	GOOGLE IRELAND LTD	Email and Data storage	£103.99	£-	£103.99
09/02/2022	SOUTH GLOS	Localism	£1,249.92	£249.99	£1,499.91
17/02/2022	BRITISH TELECOM	Telephone & Broadband	£109.50	£21.90	£131.40
18/02/2022	NOW PENSIONS	Pension Contribution	£114.33	£-	£114.33
23/02/2022	SLCC	Membership	£171.00		£171.00
23/02/2022	SLCC	Clerk Training	£120.00	£24.00	£144.00
24/02/2022	SOUTH GLOS	Green Bin collection	£30.00	£-	£30.00
28/02/2022	J EDWARDES	Wages & Office	£1,176.94	£-	£1,176.94
28/02/2022	O MCINTOSH	Wages	£216.00	£-	£216.00
28/02/2022	O MCINTOSH	Expenses	£39.40	£-	£39.40
28/02/2022	HMRC	Tax & NI	£170.72	£-	£170.72
28/02/2022	ST PETER'S SCHOOL	Hall hire	£35.00	£-	£35.00
08/02/2022	TIM DARK	General Maintenance	£66.50	£-	£66.50
			<b>£6,536.34</b>	<b>£860.84</b>	<b>£7,397.18</b>

\$ From the Neighbourhood Plan Grant

## APPENDIX C – REPORT FROM DISTRICT COUNCILLOR

Robert C. Griffin  
21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN  
01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen. March 2022

Dear Ward Members,

**Ukraine** – This invasion has caused many hardships to it's populous. South Glos. Council has offered to help and I send my thoughts and prayers too.

**Algae** – has been reported in the ponds in Western Approaches. South Glos. are checking the toxicity out.

**Severnside Master Plan** - I attended the first meeting of this group and await developments. A future lifestyles report was also presented.

**Oldbury proposed Fusion reactor** – I attended the presentation on this new power station.

**Clifton Zoo** – is closing in September. The more precise date will be published later. Some animals are being dispersed to other zoo parks. The Wild Place will concentrate on breeding endangered species. South Glos. are reviewing the future traffic plans.

**Postage Stamps** – are going up on 4th April. Since Covid the post has reduced by 20%.

**Rejected emails** – these are being rejected by the South Glos. filter screen.

**Planning Activity** – currently all applications are taking longer than before the pandemic.

5–12-year-olds – can have a reduced Pfizer vaccination if their parents agree. Clinics will run through the half term.

**Storm Eunice** – this seemed to pass by with little ill effects. The new seawall seemed to be fit for purpose and the Streetcare sandbags lorry was not required.

Only debris, flotsam and jetsam need clearing from the foreshore. We were surprised our solar panels were producing hot water and electricity in the storm. I was told low flying trampolines proved to be a road hazard!

**Brabazon Development** – I was a member of the District Councillors trip around this venture and the Arena complex. The houses are state of the art 'E' standard and some are being lived in. Solar Panels and car charging sockets are standard together with current insulation standards. We were told there is a waiting list. The Filton West station upgrade is planned for 2023 with a Metrobus stop.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.