

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 1st November 2010, commencing at 6.30 pm,
in SEVERN BEACH School

COUNCILLORS Mr I Humphries (Chairman), Mrs F Barr MBE, Mrs N Bendall,
PRESENT (8) Mr J Black, Mrs N Chappell, Mr I Roberts,
Mr N Webb, Mrs C Woodhouse.

Also Present:- J C Rawlinson (Clerk), S Glos Councillor Mr P Tyzack and 1
member of the public (Mr Lee Thomas).

1. APOLOGIES for ABSENCE

Mr S Cooper (work commitment), Mr D Humphries (health reasons).

nnnnnnnnnnnn

At 6.30 pm, prior to the commencement of the meeting, Michelle Dixon of S Glos Council spoke with members regarding the parish plan. MD indicated that including ours, 16 plans have now been submitted. Hawkesbury, one of the smaller parishes, produced the first plan around 4 years ago. Perhaps the best example to consider is that of Alveston, a parish of comparable size to this one. Their plan was introduced around 18 months ago. Initially slow going, much progress is now being made. Work has been carried out by the Parish Forum. CW commended the decision to name the group as a forum. The name adds a sense of status to the group. This might help in encouraging volunteers to come forward.

MD suggested that identifying priorities and advertising, both for volunteers and advising of progress, were the route to follow. MD and colleague Dick Whittington are involved in the process. Both would be available for further help and/or attendance at a future meeting.

With the time now 6.57 pm and with no further comment forthcoming, IH thanked MD for her attendance. Following her departure, IH opened the meeting.

nnnnnnnnnnnn

2. MINUTES of the PREVIOUS MEETING

The minutes of the meetings of 4th October 2010 were approved as a true record. 1. NC 2. CW All agreed.

3. ACTION/RELATED MATTERS

3 - 1 Allotments

FB confirmed that posts and floodlight remnants have now been removed. A cover has been provided for the cesspit.

3 - 2 Footpaths

As yet, no response to the enquiry relating to ORN 33 (church path).

3 - 3 Traffic Problems/Transport Policy

S Glos have now made contact regarding the road pollution check.

4. CORRESPONDENCEAvon Local Councils Association

- 14391.01 ALCA Newsletter, October edition – circulated.
14392.02 Consultation: changes to Big Lottery Grant Funding.
14393.03 Offer of low cost furniture for organisations.
14394.04 Legal briefing L08-10; future of the Standards Framework.

Clerk/Clerks' Society

- 14395.05 Contact re funding of membership.
14396.06 Contact with council, re above.
14397.07 South West Regional conference, 2nd December in South Cerney.
14398.08 *Clerks & Councils Direct*, November edition – circulated.

Insurance

- 14399.09 Brochure, building valuations for insurance purposes.
14400.10 Brochure, Loss Recovery Insurance.
14401.11 Brochure, insurance for charity organisations.
14402.12 *Parish Matters*, August edition.

Legal Representation

- 14403.13 Copy, Gregg Latchams contact with S Glos.
14404.14 Ian Lyons and colleagues to attend arranged meeting.
14405.15 S Glos response – copied to all members.
14406.16 Summary of progress and enclosures relating to same.

Local Facilities & Amenities

- 14407.17 Contact re complaint concerning burger bar site.

Local Industry

- 14408.18 Viridor Waste (Sevalco site) public appeal, 30th November onwards.
14409.19 Minutes of Berkeley/Oldbury joint meeting, 6th October, Alveston.
14410.20 Minutes of stakeholder meeting at Alveston, 6th October 2010.
14411.21 Minutes of Socio-Economic sub-group meeting, 6/10 at Alveston.
14412.22 Quarter Two report on activities of the above group.
14413.23 Report by Scottish Power re recent site meeting – copies distributed.
14414.24 *Power Lines*, issue 13 – copies distributed.
14415.25 Hinkley Point C Connection update.

Neighbouring Parishes

- 14416.26 Minutes of inter-parish meeting for 13th May – copies distributed.

Northwick

- 14417.27 'Unauthorised' development at Northwick Farm.

Parish Projects & Related Matters

- 14418.28 Pilning Surgery support group offer help with parish plan.

Playgrounds/Youth Activities

- 14419.29 Brochure from Record RSS of Selby, Yorkshire.
14420.30 Wicksteed playscapes brochure.

Police

- 14421.31 A&S Constabulary newsletter, September edition – circulated.

Railways

- 14422.32 Response re complaint relating to vehicles at Cross Hands.
14423.33 Info re track work over several weekends.

Schools

- 14424.34 Bristol Academy complex opening ceremony on 2nd November.
14425.35 Consultation on future of Pilning School building.
14426.36 Newsletter, St Peter's School – copies distributed.
14427.37 Newsletter, SB School – circulated.
14428.38 Invitation to Marlwood School Speech Day.

South Gloucestershire Council

- 14429.39 Parish Charter Review Meeting, 7th October in Bradley Stoke.
14430.40 Revised Charter document.
14431.41 Charter annual meeting, 11th November, Yate.
14432.42 Terms of reference for Charter working group.

Street Furniture/Lighting

- 14433.43 Frampton Cotterell PC newsletter – detail on street light project.

Trees/Tree Planting

- 14434.44 Request from Woodland Trust for help in identifying planting sites.

Voluntary/Community Groups

- 14435.45 S Glos Senior Citizens Forum, meeting on 12th November, Kingswood.
14436.46 S Glos SCF newsletter, autumn edition – circulated.
14437.47 Council for Voluntary Service, AGM in Thornbury, 15th September.

Website/Information Technology

- 14438.48 Parish matters, E-Group user guide.

Planning

- 14439.49 Delegated decisions, w/e 4th August 2010.
14440.50 Delegated decisions, w/e 11th August 2010.

Accounts/Donations

- 14441.51 Avonmouth Signs, sign for Pilning playing fields. Item 5-3 refers.
14442.52 Post Office, Clerk's telephone calls Item 5-4 refers.
14443.53 Care for Elderly, attendance allowance. Item 5-5 refers.
14444.54 Marlwood School, prize donation. Item 5-6 refers.
14445.55 C R Belcher, fitting gate at Pilning VH. Item 5-7 refers.

Accounts/Donations (cont)

14446.56	Victim Support, donation. Item 5-8 refers.
14447.57	M J Fisher, grass cutting, October 2010. Item 5-9 refers.
14448.58	SB School, booking fee. Item 5-10 refers.
14449.59	SB School, thanks for donation. Item 5-11, minutes of Oct, refers.
14450.60	Local History Group, thank you. Item 5-13, minutes of Oct, refers.

5. ACCOUNTS for PAYMENT

5 - 1	£ 768.00	J C Rawlinson	Clerk's wages (October)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol allowance	111
5 - 3	£ 25.00	Avonmouth Signs	Dog notice	111
5 - 4	£ 77.44	Post Office	Clerk's 'phone	111
5 - 5	£ 120.00	Care for Elderly	Attendance	LGRA
5 - 6	£ 30.00	Marlwood School	Donation	137
5 - 7	£ 293.75	Mr C Belcher	Field gate	LGMP
5 - 8	£ 200.00	Victim Support	Donation	142
5 - 9	£ 630.00	MJ Fisher	Grass cutting (October)	*
5 - 10	<u>£ 35.00</u>	S Glos Council	Booking fee	111
	<u>£2229.19</u>			

Payments in accordance with Local Government Act 1972, sections as shown, except:

- 5 - 5 Local Government & Rating Act 1997
- 5 - 7 Local Government (Misc Provisions) Act 1979, s19
- 5 - 9)Local Government (Misc Provisions) Act 1979, s19
)Public Health Act 1875, s164

Items 5-1 to 5-4 inclusive, paid as one cheque.

Bank balance, prior to payments above = **£43,376.52** (with interest to Sept inclusive).

The accounts above were approved for payment.

- 1. IR 2. NC All agreed

6. PUBLIC PARTICIPATION

Mr Lee Thomas enquired about the current status of the former rugby field at SB. Clerk summarised the progress so far in adapting the area for use as allotments. Mr Thomas asked about the future likelihood of sporting use at the site. IH pointed out that a 6-month consultation period had allowed for continuance applications to be made. With none forthcoming and no district council requirement for the site, S Glos had entered into the ongoing agreement with the parish council. Effectively this would preclude any future sporting use. Mr Thomas had been hopeful the facility might still be available. He accepted what had been said and will explore other options. He thanked the council for allowing time for him to speak and left the meeting.

7. AGENDA

7 – 1 Local Major Developments

The application by Bericote for development of 31.77 hectares of land at Astra Zeneca is now submitted. Members are unhappy with proposals for a new access road and encroachment beyond the existing building line and Clerk to respond accordingly.

7 - 2 Village Halls/Playing Fields

Following the second break-in at the mower store, security advice is to fit a lock on the new radar gate at the entrance to Pilning playing fields. Though this would defeat the object of installing a disabled access gate, it is the only way to hinder access for those intent on breaking into the mower shed and driving the machine away. It is thought that disabled access would not usually be required, though if this were done the reason for the action should be made clear to the public.

7 – 3 Parish Plan

As promised, PT presented a copy of the Parish Plan document to S Glos officials. The document is to be considered by the planning department.

7 – 4 Playgrounds/Youth Activities

NB has arranged a Christmas Fayre. This fund raising event will be held at Pilning VH on Saturday 20th November, between the hours of 11.00 am to 3.00 pm. It is hoped that all councillors will make an effort to attend.

7 - 5 St Peter's School

A meeting was held at 2.00 pm this afternoon between the parish council and S Glos Council. Representing the parish council were IH, FB, NC, IR, CW and Richard Hill of Gregg Latcham. Those present on behalf of S Glos were Mr Ian Lyons, Mr Wayne Matthews and Mr Ray Wiggins.

Opening the meeting, IH welcomed all those present, outlining the proposals made by the parish council.

Use of the Gate – Fully agreed that access will be only for Drainage Authority, Emergency Services and Grounds Maintenance. Vehicle drivers will need to 'sign-in' with school reception, access through the gate to be gained by use of a 'swipe card'. The card would need to be returned to the office after use. Failure to do this would result in the gate being immobilised.

Drainage Ditch – Three options were considered:

1. Security fence to be moved so that ditch is on parish council land;
2. Dig a new ditch on playing field;
3. Allow access for parish council to clear existing ditch.

S Glos consider option 1 to be too expensive, and option 3 would not provide a solution to the problem. S Glos consider option 2 to be the favoured solution. Drawings and costings have been prepared and agreed by S Glos representatives. After full discussion the parish council agreed to the choice of option 2. Work will be carried out in the near future, hopefully by the end of 2010. The ditch will approximate to the original ditch line. Excavations will involve work to the play area where the ditch will be piped. The area to be restored to its original condition.

7 - 5 St Peter's School (cont)

RH asked for clarification on the size of vehicles using the access bridge. It was agreed these should not exceed 7.5T. The parish council asked for a disclaimer, covering damage or injury caused by vehicles using the access. S Glos confirmed any such incident would be covered by their public liability insurance - (S Glos are also to repair a minor bridge problem).

RH to draw up the easement deed for signature by the parish council. The meeting was closed at 14.40 pm. This minute is based on notes provided by CW, the Clerk not being in attendance due to a prior commitment.

7 - 6 Village Matters

Schools – IR asked that contact be made with S Glos in the hope that Pilning school building could be retained for community use. PT informed members that S Glos wished to dispose of their asset and were looking to profit from this. No financial aid is likely to be forthcoming for parish benefit. IH warned of a number of problems that could accrue from taking on this building, one of which would be the need to employ a caretaker to look after the building. Proposed FB, seconded IR, all agreed, to make the approach, which does not bring any commitment with it.

Land off Little Green Lane – NW commented on the expressed wish of a land owner to dispose of a plot that he had been 'conned' into buying.

Roads/Road Signs – FB complained of the erratic repair programme being carried out on the B4055. PT confirmed that a complete repair programme has been planned for inclusion within next year's programme.

CW requested attention for the footway adjacent to 7 Severnwood Gardens.

Lower Severn Drainage Board – IH indicated the need for work on the Pill between the church path and the Wain Bridge. It appears to be blocked.

Finance Committee – To meet at 6.00 pm, prior to the December meeting.

Local MP – IH expressed his disappointment that the newly elected MP has not been seen locally. NW countered by suggesting that only 5 months into his term it was a little unfair to be too critical. IH suggested that Mr Lopresti be invited to a council meeting.

7 - 7 Reports

PARISH CHARTER – PT attended the recent meeting and has provided documents for circulation

SIRENS TRUST – PT advised the siren formerly placed at Aust is to be re-sited in Hallen.

RADIO BROADCAST – PT will be broadcasting on Gloucester FM next week end..

RIVER, SEAWALL & ENVIRONS – Through the Esturiales group PT is to meet with representatives from Lisbon who have previously raised the possibility of a twinning scheme. As this is one of the items on the Parish Plan 'wish list' PT is to bring up the topic to check the reaction. NW suggested this might be a 'quick' way to deal with one of the Parish Plan proposals.

