

## **PILNING & SEVERN BEACH PARISH COUNCIL**

Meeting held on Monday 7<sup>th</sup> December 2009, commencing at 7.00 pm,  
in SEVERN BEACH School

COUNCILLORS      Mrs C Woodhouse (Chairman), Mrs F Barr MBE, Mr J Black,  
PRESENT      (7)      Mrs N Chappell, Mr S Cooper, Mr D Humphries, Mr I Roberts.

Also Present:-      J C Rawlinson (Clerk), Mr P Tyzack (South Glos Councillor), 2  
members of the public (Mrs Jane Davey of Ableton Lane and  
Mrs Barbara Matthews of Salthouse Farm Park).      PC Steve  
Bird, local beat officer was in attendance from about 7.45 pm.

**The Chairman asked those present to observe a few moments silence  
in memory of former residents Muriel Oakhill and Linda Stitt,  
Abigail Smith of Wainbridge Crescent, and Ken Simpson of Beach Avenue,  
all recently deceased.**

1.      **APOLOGIES for ABSENCE**

Mrs N Bendall (family commitment), Mr I Humphries (away), Mr N Webb.

2.      **MINUTES of the PREVIOUS MEETING**

The minutes of the meetings of 2<sup>nd</sup> December 2009 were approved as a true record.      1. IR      2. NC      All agreed.

3.      **ACTION/RELATED MATTERS**

3 - 1      **Planter**

Despite several contacts, Oliver Mann is yet to confirm that council may go ahead with placing the planter.

3 - 2      **Roads/Road Signs**

The parish sign has now been moved to the correct place in Northwick.

3 - 3      **Cemetery/Churches**

The new signs are now in place. Work on the memorial for the family killed in the Filton WWII air raid is to commence in January.

3 - 4      **Insurance/Legal Services**

Neil Halsall, Standards Committee, is to attend the January meeting.

3 - 5      **Severnside Development**

Emma Webster of Green Issues Communications attended the recent public meeting. Notes on the meeting are filed prior to these minutes.

3 - 6      **Traffic Problems/Transport Policy**

Work at junction 17, M5, is now complete. Traffic flow on the roundabout may be improved but access from the local road is still difficult. An extra lane is required. Comment to be forwarded to S Glos.

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#### 4. CORRESPONDENCE

##### Allotments

13621.01 Proposals for future use of rugby ground at Severn Beach.

##### Audit/Precept

13622.02 Section 137 payments to be pegged at £6.15 for 2010/2011.

13623.03 HMRC advise need to file returns on-line next year.

13624.04 Employer Talk events (HMRC) for 2010.

13625.05 New payment arrangements are being promoted.

13626.06 Sick Pay/Leave and Mediation.

##### Avon Local Councils Association

13627.07 ALCA Newsletter, December edition - circulated.

13628.08 NALC Local Council Awards 2010.

13629.09 ALCA courses for Clerks and Councillors.

13630.10 ALCA executive committee, minutes of 4<sup>th</sup> August meeting.

13631.11 Training seminar, 8<sup>th</sup> February in Tiverton.

##### Bus Services, Shelters & Signs

13632.12 Public Transport Forum, 8<sup>th</sup> February in Kingswood.

##### Clerk/Clerks' Society

13633.13 *the Clerk*, September issue - circulated.

13634.14 *the Clerk*, November issue – circulated.

##### Campaign to Protect Rural England

13635.15 *Fieldwork*, December 2009 edition – circulated.

##### Environment/Conservation

13636.16 *heritage & archaeology*, autumn edition – circulated.

13637.17 Severnside Enviro Link Group, minutes of 13<sup>th</sup> October in Thornbury.

##### Footpaths

13638.18 Proposals for Bank Road/Cross Hands footpath.

13639.19 Problems for key holders re path above.

##### Grass Cutting

13640.20 Draft contract for grass cutting tenders.

##### Industries – Local Sites

13641.21 National Grid: public exhibition, at Aust, re pipe line installation.

##### Local Facilities & Amenities

13642.22 S Glos seek help with listing of local sports and leisure facilities.

13643.23 Playgrounds/Youth Activities  
TCL of Northampton advise their purchase of Admiral Play.

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13644.24 Playgrounds/Youth Activities (cont)  
Admiral Play products brochure.  
13645.25 TCL products brochure.  
13646.26 reck.co.uk: youth shelter brochure.

13647.27 Police  
Police Authority newsletter, October edition.

13648.28 Railways  
Info re Rapid Transit service proposals.

13649.29 Roads/Road Signs  
Clearance of road verge, A403, north of lights, now logged for action.

13650.30 South Gloucestershire Council  
Minutes of Parish Charter annual meeting, 11<sup>th</sup> November in Yate.

13651.31 Stationery/Circulars/Books  
*The Parish Councillor's Guide*, available from Shaw & Sons.  
13652.32 Danwood offer services in consumables availability.

13653.33 Travellers  
Details of enforcement at Wainbridge Bungalow, Northwick Road.

13654.34 Trees/Tree Planting  
A J Engley moving from Old Sodbury to Bath.  
13655.35 Greenfields services brochure.

13656.36 Utilities – Postal Services  
Steve Webb MP acknowledges comments re postal services.

13657.37 Voluntary/Community Groups  
S Glos Deaf Association newsletter, December edition.  
13658.38 Age Concern newsletter, November edition.  
13659.39 S Glos Disability Action Group, winter newsletter – circulated.  
13660.40. Volunteer Centre, November newsletter – circulated.  
13661.41 LINk, S Glos leaflet – distributed.  
13662.42 Senior Citizens Forum: amendment to constitution.

13663.43 Waste Dumping/Disposal/Landfill  
Public exhibitions re SITA recycling proposals.  
13664.44 SITA planning application submitted by end of November.  
13665.45 *Severnside News*, November edition – circulated.

Planning

13666.46 Delegated decisions, w/e 19<sup>th</sup> September 2009.  
 13667.47 Delegated decisions, w/e 26<sup>th</sup> September 2009.  
 13668.48 Delegated decisions, w/e 3<sup>rd</sup> October 2009.

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Accounts/Donations

13669.49 Currys, Inks for printer. Item 5-3 refers.  
 13670.50 Asda, Surge socket for computer. Item 5-4 refers.  
 13671.51 S L C C, annual membership. Item 5-5 refers.  
 13672.52 Mr I Humphries, Chairman's Honorarium (part). Item 5-6 refers.  
 13673.53 SB VH, Booking charge for youth club. Item 5-8 refers.  
 13674.54 Severnside Out of School club. Item 5-9 refers.  
 13675.55 Odd Job Man, Clearance at P VH. Item 5-11 refers.  
 13676.56 Childrens Playlink, Donation. Item 5-12 refers.  
 13677.57 R & B Roofing, Roof renewed at SB VH. Item 5-13 refers.  
 13678.58 Grass Cutting Services, Work in November. Item 5-14 refers.  
 13679.59 R Hicks, hedge cut at Bank Road. Item 5-15 refers.  
 13680.60 Marlwood School, letter of thanks. Item 5-10, 2<sup>nd</sup> November, refers.

5. ACCOUNTS for PAYMENT

5 - 1	£ 769.00	J C Rawlinson	Clerk – Wages (November)	112
5 - 2	£ 50.00	J C Rawlinson	Petrol allowance	111
5 - 3	£ 37.98	PC World (Currys)	Inks for printer	111
5 - 4	£ 17.00	Asda	Tower (surge) socket	111
5 - 5	£ 135.00	S L C C	Subscription	143
5 - 6	£ 200.00	Mr I Humphries	Chairman's Hon (part)	15(5)
5 - 7	£ 50.00	Mr & Mrs Collins	Toilet keyholder	PHA
5 - 8	£ 450.00	SB VH	Booking (youth group)	137
5 - 9	£ 500.00	Sside OoS Club	Donation	137
5 - 10	£1821.25	J Engley	Tree cutting	LGMP
5 - 11	£ 65.20	Mr N Pearce	OJ Man	111
5 - 12	£ 100.00	Childrens Playlink	Donation	137
5 - 13	22717.10	R & B Roofing	Roof at SB VH	LGMP
5 - 14	£ 600.00	Grass Cut Services	Grass Cutting	*
5 - 15	£ 40.29	RE & AM Hicks	Hedge Cutting	SHAA
<u>£27552.82</u>				

Payments in accordance with Local Government Act 1972, sections as shown, except:

5 - 7 Public Health Act 1936, s87  
 5 - 10/13 Local Government (Misc Provisions) Act 1979, s19  
 5 - 14 )Local Government (Misc Provisions) Act 1979, s19  
 )Public Health Act 1875, s164  
 5 - 15 Smallholdings and Allotments Act 1908, s26

Item 5-10, payment delayed, work not yet completed. Payment 5-13 to be forwarded upon receipt of guarantee.

Bank balance, prior to payments above= **£56,828.90** (with interest to Sept inclusive).  
 Items 5-1 to 5-4, inclusive, paid as one cheque.

The accounts above were approved for payment.

1. SC      2. FB      All agreed

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#### 6. PUBLIC PARTICIPATION

A number of questions were raised with PC Bird. Topics included motor bike nuisance, parking in Keens Grove, excessive speed by school buses and speeding on Ableton Lane. Some points to be raised at the Safer Stronger Community meeting.

#### 7. AGENDA

##### 7 – 1 Major Developments

The recent public meeting proved to be useful, though some questions are, as yet, unanswered. Problems with surface water noted near to Western Approach but this is unlikely to be a result of the Tesco development.

##### 7 - 2 Village Halls/Playing Fields

The tree cutting at Pilning field has yet to be carried out. Clerk to follow up on this.

##### 7 – 3 Parish Plan

Proof document now received. BM asked whether anyone would be prepared to proof read – not for errors but for grammar, as group members are now so familiar with the document that fresh eyes may prove useful. CW and Clerk volunteered their services.

##### 7 – 4 Cemetery Matters

FB advised that the new memorial bank is not yet ready for use. It may be necessary to import some soil.

##### 7 - 5 Footpaths

Problems with access at Bank Road were commented on. S Glos have advised (corres above) that route is not publicly adopted and therefore financial involvement by them will not be possible. JB who has been assessing access onto Pilning playing fields is to visit this site also, a quick decision needing to be made.

##### 7 - 6 Grass Cutting

Agreed the draft contract produced by JB is suitable for adoption. Agreed that cutting along the Gorse Cover/Beach Avenue path should be paid for by the council, the Regeneration Group having previously funded this. The work has been done by Mike Gibbs at a very reasonable price. Clerk suggested that he should continue in this, but on a suggestion by SC, agreed the task should be allocated to the grass cutting contract, subject to tender price. 1. IR, 2. NC, All Agreed.

##### 7 - 7 Finance Committee Meeting

Last year the meeting was held prior to the council meeting. This is not possible in January with Neil Halsall scheduled to attend. In the absence of IH, agreed to arrange the date and venue at the January meeting.

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#### 7 - 8 Village Matters

**Roads/Road Signs** – Following a recent visit by officers, the yellow line markings review has been carried out and reported on. PT was surprised to learn that no comment on this has been received by the parish council.

**Rail Service** – Concerns were expressed over the continuing absence of a safety fence alongside the platform. Negotiations are still underway with the developer, though legal action is now being considered. Art work produced by pupils at Severn Beach School is ready to be displayed once the fence is up. A community service team has provided flower beds alongside.

**Local Facilities & Amenities** – FB asked whether any reports re the lights “Switch-off” scheme have been received. Other local schemes are being set up.

**Allotments** – Proposals for the rugby site are not generally favoured. Clerk to comment on these proposals.

#### 7 - 9 Reports

**AIRPORTS** – PT attended the recent Filton Airfield Consultation group meeting. The topic of low-flying (including military) aircraft was discussed. A complaints number has been provided.

**TRAFFIC PROBLEMS/TRANSPORT POLICY** – A petition has been presented to S Glos. Complaints are registered regarding the speed sign policy along A403, to the north of the traffic lights.

**WASTE DUMPING/DISPOSAL/LANDFILL** – PT drew attention to the Waste Management meeting scheduled for Tuesday 15<sup>th</sup> December in Thornbury. He stressed the need for someone from the council to attend.

**TRAVELLERS** – PT commented on his involvement in seeking an adequate time scale to deal with the findings of the consultation on traveller sites. Accordingly, although the results are likely to appear just before Christmas, the period for comment will be extended until February.

### 8. PLANNING

#### 8 – 1 Comments of PC sent to S Glos Council

PT09/5319/F	23 Redwick Road, first floor extension	No objection
PT09/5668/R3F	SB School, parking area	Support
PT09/5901/ADV	Tesco, non-illuminated signs	Objection
PT09/5910/PNA	Salthouse Farm, agricultural barn	No objection
PT09/5955/CLP	Dormer window, The Birches, NP	No objection
Activity at Mayburn Villa is to be queried with S Glos.		

#### 8 – 2 Decisions by S Glos Council

PT09/5081/F	Whitehouse Farm, earth bunds & fencing	Permit
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**Next Council Meeting - Pilning Village Hall on Monday 4<sup>th</sup> January 2010**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.00 PM

Signed..... Dated.....  
JCR