

PILNING & SEVERN BEACH PARISH COUNCIL

Meeting held on Monday 7th December 2009, commencing at 7.00 pm,
in SEVERN BEACH School

COUNCILLORS Mrs C Woodhouse (Chairman), Mrs F Barr MBE, Mr J Black,
PRESENT (7) Mrs N Chappell, Mr S Cooper, Mr D Humphries, Mr I Roberts.

Also Present:- J C Rawlinson (Clerk), Mr P Tyzack (South Glos Councillor), 2
members of the public (Mrs Jane Davey of Ableton Lane and
Mrs Barbara Matthews of Salthouse Farm Park). PC Steve
Bird, local beat officer was in attendance from about 7.45 pm.

**The Chairman asked those present to observe a few moments silence
in memory of former residents Muriel Oakhill and Linda Stitt,
Abigail Smith of Wainbridge Crescent, and Ken Simpson of Beach Avenue,
all recently deceased.**

1. APOLOGIES for ABSENCE
Mrs N Bendall (family commitment), Mr I Humphries (away), Mr N Webb.
2. MINUTES of the PREVIOUS MEETING
The minutes of the meetings of 2nd December 2009 were approved as a true record. 1. IR 2. NC All agreed.
3. ACTION/RELATED MATTERS
 - 3 - 1 Planter
Despite several contacts, Oliver Mann is yet to confirm that council may go ahead with placing the planter.
 - 3 - 2 Roads/Road Signs
The parish sign has now been moved to the correct place in Northwick.
 - 3 - 3 Cemetery/Churches
The new signs are now in place. Work on the memorial for the family killed in the Filton WWII air raid is to commence in January.
 - 3 - 4 Insurance/Legal Services
Neil Halsall, Standards Committee, is to attend the January meeting.
 - 3 - 5 Severnside Development
Emma Webster of Green Issues Communications attended the recent public meeting. Notes on the meeting are filed prior to these minutes.
 - 3 - 6 Traffic Problems/Transport Policy

Work at junction 17, M5, is now complete. Traffic flow on the roundabout may be improved but access from the local road is still difficult. An extra lane is required. Comment to be forwarded to S Glos.

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4. CORRESPONDENCE

Allotments

13621.01 Proposals for future use of rugby ground at Severn Beach.

Audit/Precept

13622.02 Section 137 payments to be pegged at £6.15 for 2010/2011.

13623.03 HMRC advise need to file returns on-line next year.

13624.04 Employer Talk events (HMRC) for 2010.

13625.05 New payment arrangements are being promoted.

13626.06 Sick Pay/Leave and Mediation.

Avon Local Councils Association

13627.07 ALCA Newsletter, December edition - circulated.

13628.08 NALC Local Council Awards 2010.

13629.09 ALCA courses for Clerks and Councillors.

13630.10 ALCA executive committee, minutes of 4th August meeting.

13631.11 Training seminar, 8th February in Tiverton.

Bus Services, Shelters & Signs

13632.12 Public Transport Forum, 8th February in Kingswood.

Clerk/Clerks' Society

13633.13 *the Clerk*, September issue - circulated.

13634.14 *the Clerk*, November issue – circulated.

Campaign to Protect Rural England

13635.15 *Fieldwork*, December 2009 edition – circulated.

Environment/Conservation

13636.16 *heritage & archaeology*, autumn edition – circulated.

13637.17 Severnside Enviro Link Group, minutes of 13th October in Thornbury.

Footpaths

13638.18 Proposals for Bank Road/Cross Hands footpath.

13639.19 Problems for key holders re path above.

Grass Cutting

13640.20 Draft contract for grass cutting tenders.

Industries – Local Sites

13641.21 National Grid: public exhibition, at Aust, re pipe line installation.

Local Facilities & Amenities

13642.22 S Glos seek help with listing of local sports and leisure facilities.

Playgrounds/Youth Activities

13643.23 TCL of Northampton advise their purchase of Admiral Play.

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Playgrounds/Youth Activities (cont)

13644.24 Admiral Play products brochure.

13645.25 TCL products brochure.

13646.26 reck.co.uk: youth shelter brochure.

Police

13647.27 Police Authority newsletter, October edition.

Railways

13648.28 Info re Rapid Transit service proposals.

Roads/Road Signs

13649.29 Clearance of road verge, A403, north of lights, now logged for action.

South Gloucestershire Council

13650.30 Minutes of Parish Charter annual meeting, 11th November in Yate.

Stationery/Circulars/Books

13651.31 *The Parish Councillor's Guide*, available from Shaw & Sons.

13652.32 Danwood offer services in consumables availability.

Travellers

13653.33 Details of enforcement at Wainbridge Bungalow, Northwick Road.

Trees/Tree Planting

13654.34 A J Engley moving from Old Sodbury to Bath.

13655.35 Greenfields services brochure.

Utilities – Postal Services

13656.36 Steve Webb MP acknowledges comments re postal services.

Voluntary/Community Groups

13657.37 S Glos Deaf Association newsletter, December edition.

13658.38 Age Concern newsletter, November edition.

13659.39 S Glos Disability Action Group, winter newsletter – circulated.

13660.40. Volunteer Centre, November newsletter – circulated.

13661.41 LINK, S Glos leaflet – distributed.

13662.42 Senior Citizens Forum: amendment to constitution.

Waste Dumping/Disposal/Landfill

13663.43 Public exhibitions re SITA recycling proposals.

13664.44 SITA planning application submitted by end of November.

13665.45 *Severnside News*, November edition – circulated.

Planning

13666.46 Delegated decisions, w/e 19th September 2009.
 13667.47 Delegated decisions, w/e 26th September 2009.
 13668.48 Delegated decisions, w/e 3rd October 2009.

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Accounts/Donations

13669.49 Currys, Inks for printer. Item 5-3 refers.
 13670.50 Asda, Surge socket for computer. Item 5-4 refers.
 13671.51 S L C C, annual membership. Item 5-5 refers.
 13672.52 Mr I Humphries, Chairman's Honorarium (part). Item 5-6 refers.
 13673.53 SB VH, Booking charge for youth club. Item 5-8 refers.
 13674.54 Severnside Out of School club. Item 5-9 refers.
 13675.55 Odd Job Man, Clearance at P VH. Item 5-11 refers.
 13676.56 Childrens Playlink, Donation. Item 5-12 refers.
 13677.57 R & B Roofing, Roof renewed at SB VH. Item 5-13 refers.
 13678.58 Grass Cutting Services, Work in November. Item 5-14 refers.
 13679.59 R Hicks, hedge cut at Bank Road. Item 5-15 refers.
 13680.60 Marlwood School, letter of thanks. Item 5-10, 2nd November, refers.

5. ACCOUNTS for PAYMENT

| | | | | |
|--------|------------------|--------------------|--------------------------|-------|
| 5 - 1 | £ 769.00 | J C Rawlinson | Clerk – Wages (November) | 112 |
| 5 - 2 | £ 50.00 | J C Rawlinson | Petrol allowance | 111 |
| 5 - 3 | £ 37.98 | PC World (Currys) | Inks for printer | 111 |
| 5 - 4 | £ 17.00 | Asda | Tower (surge) socket | 111 |
| 5 - 5 | £ 135.00 | S L C C | Subscription | 143 |
| 5 - 6 | £ 200.00 | Mr I Humphries | Chairman's Hon (part) | 15(5) |
| 5 - 7 | £ 50.00 | Mr & Mrs Collins | Toilet keyholder | PHA |
| 5 - 8 | £ 450.00 | SB VH | Booking (youth group) | 137 |
| 5 - 9 | £ 500.00 | Sside OoS Club | Donation | 137 |
| 5 - 10 | £1821.25 | J Engley | Tree cutting | LGMP |
| 5 - 11 | £ 65.20 | Mr N Pearce | OJ Man | 111 |
| 5 - 12 | £ 100.00 | Childrens Playlink | Donation | 137 |
| 5 - 13 | 22717.10 | R & B Roofing | Roof at SB VH | LGMP |
| 5 - 14 | £ 600.00 | Grass Cut Services | Grass Cutting | * |
| 5 - 15 | £ 40.29 | RE & AM Hicks | Hedge Cutting | SHAA |
| | <u>£27552.82</u> | | | |

Payments in accordance with Local Government Act 1972, sections as shown, except:

| | |
|-----------|---|
| 5 - 7 | Public Health Act 1936, s87 |
| 5 - 10/13 | Local Government (Misc Provisions) Act 1979, s19 |
| 5 - 14 |)Local Government (Misc Provisions) Act 1979, s19 |
| |)Public Health Act 1875, s164 |
| 5 - 15 | Smallholdings and Allotments Act 1908, s26 |

Item 5-10, payment delayed, work not yet completed. Payment 5-13 to be forwarded upon receipt of guarantee.

Bank balance, prior to payments above= **£56,828.90** (with interest to Sept inclusive).
 Items 5-1 to 5-4, inclusive, paid as one cheque.

The accounts above were approved for payment.

1. SC 2. FB All agreed

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6. PUBLIC PARTICIPATION

A number of questions were raised with PC Bird. Topics included motor bike nuisance, parking in Keens Grove, excessive speed by school buses and speeding on Ableton Lane. Some points to be raised at the Safer Stronger Community meeting.

7. AGENDA

7 – 1 Major Developments

The recent public meeting proved to be useful, though some questions are, as yet, unanswered. Problems with surface water noted near to Western Approach but this is unlikely to be a result of the Tesco development.

7 - 2 Village Halls/Playing Fields

The tree cutting at Pilning field has yet to be carried out. Clerk to follow up on this.

7 – 3 Parish Plan

Proof document now received. BM asked whether anyone would be prepared to proof read – not for errors but for grammar, as group members are now so familiar with the document that fresh eyes may prove useful. CW and Clerk volunteered their services.

7 – 4 Cemetery Matters

FB advised that the new memorial bank is not yet ready for use. It may be necessary to import some soil.

7 - 5 Footpaths

Problems with access at Bank Road were commented on. S Glos have advised (corres above) that route is not publicly adopted and therefore financial involvement by them will not be possible. JB who has been assessing access onto Pilning playing fields is to visit this site also, a quick decision needing to be made.

7 - 6 Grass Cutting

Agreed the draft contract produced by JB is suitable for adoption. Agreed that cutting along the Gorse Cover/Beach Avenue path should be paid for by the council, the Regeneration Group having previously funded this. The work has been done by Mike Gibbs at a very reasonable price. Clerk suggested that he should continue in this, but on a suggestion by SC, agreed the task should be allocated to the grass cutting contract, subject to tender price. 1. IR, 2. NC, All Agreed.

7 - 7 Finance Committee Meeting

Last year the meeting was held prior to the council meeting. This is not possible in January with Neil Halsall scheduled to attend. In the absence of IH, agreed to arrange the date and venue at the January meeting.

7 - 8 Village Matters

Roads/Road Signs – Following a recent visit by officers, the yellow line markings review has been carried out and reported on. PT was surprised to learn that no comment on this has been received by the parish council.

Rail Service – Concerns were expressed over the continuing absence of a safety fence alongside the platform. Negotiations are still underway with the developer, though legal action is now being considered. Art work produced by pupils at Severn Beach School is ready to be displayed once the fence is up. A community service team has provided flower beds alongside.

Local Facilities & Amenities – FB asked whether any reports re the lights “Switch-off” scheme have been received. Other local schemes are being set up.

Allotments – Proposals for the rugby site are not generally favoured. Clerk to comment on these proposals.

7 - 9 Reports

AIRPORTS – PT attended the recent Filton Airfield Consultation group meeting. The topic of low-flying (including military) aircraft was discussed. A complaints number has been provided.

TRAFFIC PROBLEMS/TRANSPORT POLICY – A petition has been presented to S Glos. Complaints are registered regarding the speed sign policy along A403, to the north of the traffic lights.

WASTE DUMPING/DISPOSAL/LANDFILL – PT drew attention to the Waste Management meeting scheduled for Tuesday 15th December in Thornbury. He stressed the need for someone from the council to attend.

TRAVELLERS – PT commented on his involvement in seeking an adequate time scale to deal with the findings of the consultation on traveller sites. Accordingly, although the results are likely to appear just before Christmas, the period for comment will be extended until February.

8. PLANNING

8 – 1 Comments of PC sent to S Glos Council

| | | |
|---------------|--|--------------|
| PT09/5319/F | 23 Redwick Road, first floor extension | No objection |
| PT09/5668/R3F | SB School, parking area | Support |
| PT09/5901/ADV | Tesco, non-illuminated signs | Objection |
| PT09/5910/PNA | Salthouse Farm, agricultural barn | No objection |
| PT09/5955/CLP | Dormer window, The Birches, NP | No objection |

Activity at Mayburn Villa is to be queried with S Glos.

8 – 2 Decisions by S Glos Council

| | | |
|-------------|--|--------|
| PT09/5081/F | Whitehouse Farm, earth bunds & fencing | Permit |
|-------------|--|--------|

Next Council Meeting - Pilning Village Hall on Monday 4th January 2010

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 9.00 PM

Signed.....Dated.....
JCR