



**Pilning & Severn Beach
Neighbourhood Plan Steering Group**

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**Meeting Notes for Neighbourhood Plan Steering Group 12th July 2022 7:30pm
Emmaus Church, Severn Beach**

1. Present

Richard Edwards (RE) (Chair) Anuran Wickramasinghe (AW) (Vice Chair), Gary Sheppard (GS), John Miller (JM), Mike Harrison (MH), Penny Riches (PR) and Robert Goard (RG) Ian Roberts (ISR), Jonathan Edwardes (JE)
Danny Dixon (DD) online

Apologies

Peter Tyzack (PT)

Absent

Nick Davies (ND)

2. Declarations of interest

None

3. Review of actions from the previous meeting and matters arising

MH to contact SevernNet and Active Travel, no progress with Sam at SevernNet. Active Travel is part of the DoT and grants may be available, check to be made if a cycling policy is to be included in the NP.

MH biographical details still required for the website **Action MH and JE 13/07/2022**
GS and JE to speak to PT regarding the reimbursement for the maps **Action GS and JE**
PT to speak to ISR - completed
RE to contact DD completed
ND to circulate the response for "Plot 2" completed
ALL Design code work - comments to be sent back - completed
JE Call for sites information on PC website - done
ALL Aims and Objectives - agenda item (closed)
RE Communications with other agencies - Masterplan concluded 11/7/2022
ALL Severn Vale Festival - completed
GS Social Event - details to follow

4. Appointment of Steering Group Secretary

JE had requested to stand down from the Steering Group. He was thanked for all the work done over the last 18 months and for fulfilling the Secretary role. JE will, as Clerk to the Parish Council, still manage the NPSG website content and be involved the responsible Financial Officer for the bank account.

Nomination of a new Secretary

One nomination - Penny Riches

GS proposed AW seconded - agreed unanimously

5. Financial Report

GS gave the treasurer's report. Grant money now received. £310 spent on Severn Vale Festival presentations. Details on the shared drive.

6. Presentation from Danny Dixon

The presentation slides will be provided **Action DD** and will be put in the shared drive.

Questions asked:

BANES local authority give all their parishes "Parish Online" for free, can DD ask SGC for the same? DD to ask BANES about their Parish Online set up **Action DD**

MH to look at the cost of Parish Online for the NPSG **Action MH**

Why has the SGS been paused? This is a political decision by WECA and the three local authorities not being able to agree and the Mayor has put a stop on all work. Announcement to come, but SGC will continue with Local Plan.

The SFRA takes into account the new sea defences, why is it addressing commercial property and not residential property? DD to come back to the NPSG on this **Action DD**

The NPSG strongly believes that the issue of land raising and its effect on flood risk to neighbouring areas is being overlooked in policies and in current planning applications. What action can DD take to ensure that the NPSG are not at risk of basing their proposals and policies on flawed flood risk data from elsewhere? DD to come back to the NPSG on this

Action for DD to get up-to-date SFRA

Will SGC review the SFRA data in light of the land raising? DD to come back to the NPSG on this. **Action DD**

Will a check be made that the information given by ASEA before land raising took place is still relevant? DD to take this away **Action DD**

Noted the need to consult with Severn Drainage Board on flooding issues.

GS asked if the SGC screening opinion on need for SEA and HRA could be made earlier in the process to allow Locality to commence them, should they be needed. DD to look into this and respond **Action DD**

7. Planning Applications

No new applications to consider this month. NPSG members are encouraged to write to Sir James Bevan the CEO of the Environment Agency as proposed in email by ND.

8. Parish Character Assessment

Good progress but still tasks to be done. Spreadsheet of outstanding items passed round for volunteers.

Supporting photographic evidence is required for many of the locations. A shared drive folder is already set up to collate them until they are needed. Note that care should be taken where practicable, to anonymise the locations.

9. Design Codes Work

Awaiting a "clean" version of the scoping document from AECOM. Their six developed areas have been agreed.

10. Call for Sites

RE reported that there have been two responses received so far to the call for sites.

DD confirmed that the NPSG were undertaking a "proactive search" but care must be taken that energy is not wasted on sites that could fall out of the NP when HELAA criteria is applied.

DD is to ask the transport officer at SGC to provide information about a recent application to SGC for next to the railway station in Severn Beach. **Action DD**

NP Call for sites process will end on 31st July.

DD will be looking to get GIS data for the NPSG Call for Sites process **Action DD**

11. Visions, Aims & Objectives

Comments so far from GS and ND on the live NDP document, which is now version 3. Note please take care when editing the document that it is saved correctly.
RG has been making notes offline which will need to be added. GS proposed a subgroup is set up for moving this further forward. Agreed for 20th July 7:30pm at Emmaus.

ISR left the meeting

12. Severn Vale Festival Feedback

Good response, a lot of people spoke with the NPSG team and 9 new registrations received. MP Jack Lopresti attended, NPSG to pick up on offer of a meeting in around 6 weeks' time.

13. Strategic Infrastructure-led Masterplan for Severnside

Seventy-six comments have gone in from the NPSG.
MH thought for the SB public consultation, the exhibition was vague and that the staff were ill prepared for the questions they faced.

14. Communications with other agencies

RE attended the Parish Council meeting on 4th July to update on progress.
RE with the submission of comments to the Strategic Infrastructure-led Masterplan for Severnside
RE with the M49 link road project team - no evidence of progress reported

15. Any other business

RE to get some suitable dates for meeting with Jack Lopresti **Action RE**. An agenda of items to be discussed will be needed nearer the time
Useful 'housing for the elderly' document had been distributed. Could challenge whether 30 units for Parish is enough. RG volunteered to take on the role of 'champion'
GS social evening on 22nd July – details to follow by email **Action GS**

16. Confirmation of Actions

17. Date(s) of future meetings

Agreed dates
16th August
20th September

Meeting closed at 22:11