



Pilning & Severn Beach Parish Council Meeting held on Monday 3rd April 2023. Pilning Village Hall, Cross Hands Road, Pilning BS35 4JB 7pm

COUNCILLORS: P Tyzack (PT) (Chairman); Olga Taylor (OT); M Pruett (MP); Heather Rickards (HR) and Nick Davies (ND) Sue Binns (SCB); Kevin Weeks (KW) and Ian Roberts (ISR)
Two members of the public.

1 Apologies for absence

Carol Woodhouse (CW), Cllr Robert Griffin (RG)

2 Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

PT is friends with a developer potentially interested in the land next to Severn Beach station.

3 Minutes of the previous Parish Council Meeting

Proposal ISR and seconded MP that the Parish Council will no longer publish the report from the District Councillor as an appendix to the minutes.

Eight in favour one abstention – Motion carried

The minutes of the previous Parish Council Meeting held on the 6th March, with appendix C removed, were unanimously approved as a true record.

4 Matters arising

Severn Beach rep from the Parish Council – Offer for a Councillor to be a rep to the school has been declined.

Resolved for PT to find out why this is the case and report back

Action PT

Water quality - The Clerk has had confirmation that the Freedom of Information request is being actioned by the Environment Agency and passed to Wessex Water as well.

Outfall into the Pill rhine from Meadow View – This issue has been registered by the Environment Agency as ref 230324/MKB16.

Adapted housing usage – The Clerk has had no reply

Resolved for this item to be chased up

Action JE

State of the A403 – The A403 has been given its annual clean by South Gloucestershire Council, it only appears to be as far as Northwick to Western Approach traffic lights.

Resolved for the Clerk to contact South Gloucestershire Council to find out when the rest to Bristol City Council boundary is being undertaken.

Action JE

Cross Hands – Lose tiles reported to South Gloucestershire Council. No further update on the court case. Time limit has expired for the site to be cleared; South Gloucestershire Council site visit failed the inspection and a prosecution by South Glos will be the next step.

TPO at Salthouse Farm – The Clerk has written to Arboreal Services at South Gloucestershire Council expressing the support of the Parish Council.

Salthouse Farm development – Work in progress to contact the Environment Agency regarding consents on this.

Action JE

Fly tipping at Pilning station – previous fly tipping has been removed but fresh tipping has taken place recently.

Resolved for the Clerk to contact South Gloucestershire Council to establish where the South Gloucestershire Council boundary ends on the station approach.

Action JE

Resolved for continuing concerns over land use around Pilning Station to be sent to South Gloucestershire Council

Action JE

Pilning station timetable study – The Clerk has not heard back from any of the correspondents yet.

Resolved to continue this work

Action JE

Festival money - £2613.06 has been received and will be treated as an earmarked reserve until needed.

Great British Spring Clean - this did not catch the interest of any residents. Thanks to South Gloucestershire Council who loaned litter picking equipment and to PT and SCB who were to lead the litter picking teams.

Severn Beach bike shelter lights – The Clerk has written to Severnside Community Rail Partnership for an update about getting the lights put on a timer or movement sensor.

New Passage 20mph restriction – The Clerk has passed on the petition to Cllr Robert Griffin for further attention.

Orchard Pools article for In View – Completed and in the April edition.

Pilning Village Hall given the ongoing challenges with the building.

Resolved for a new standing agenda item to be created regarding Pilning Village Hall improvements

Action JE.

5 Correspondence

See appendix A

Withdrawal of 622 bus – this service has had a temporary reprieve for two months. Issues with zones on WESTlocal scheme.

Resolved to write to South Gloucestershire Council with concerns over the new arrangement

WESTlocal idea – Correspondence from WECA about the new dial a bus service.

Report of unauthorised development – A resident had complained to ND regarding a development near their property.

Resolved for PT to look and for the Clerk to contact South Gloucestershire Council Enforcement if required.

Action PT & JE

20mph speed restriction on Redwick Road west – a resident has contacted the Clerk for an update. Clerk contacted Rob Wiltshire at South Gloucestershire Council for a progress report. Clerk replied to correspondent.

Resolved for the Clerk to investigate further

Action JE

Blocked drains in Pilning – The clerk has emailed South Gloucestershire Council to get the drains cleared.

6 Accounts for Payment

Additional items for approval

Planit Gardens

£125.00

ALCA Membership

£773.51

Revised Total

£7,585.10

Accounts were approved unanimously.

Action JE

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for March 2023 be approved.

7a Public Participation

Green Belt – Following the recent Neighbourhood Plan exhibition a question was raised regarding the differences in the Green Belt proposals put forward by the Neighbourhood Plan Steering Group and Parish Council not matching. Care needs to be taken that the two plans are compatible.

7b Report from District Councillor

No report due to pre-election period.

8 AGENDA ITEMS

.1 To decide on refurbishment of Tennis Court at Pilning Playing Field

On recent inspection the tennis courts looked to be in a reasonable state.

Resolved for a contractor to remove the brambles outside the tennis court.

Action JE

Resolved for an inspection of the playing surface to take place and recommendations for improvement.

Action JE

.2 To decide on Coronation Grants to Pilning & Severn Beach Schools PTAs

The Clerk has written to both the school PTAs asking for suggestions, no response so far.

Resolved to keep this agenda item for the May agenda

Action JE

.3 To decide on a response to the "South Gloucestershire Housing Strategy 2023" document

After discussion

Resolved not to make a response

.4 To decide on applying for a "BinForGreenSeas"

After discussion and consideration of the extra costs and monitoring required

Proposal to continue with this project two for and three against three abstentions.

Decision not to proceed.

.5 To decide on a press statement regarding development and flooding risk on Severnside

Great concern over time with land raising taking place, rhines appear higher than ever before after heavy rain. Land raising is taking place to ensure that new builds are not impacted by any flood risk, even though new sea wall and computer modelling show that this should be

unnecessary. Both statements cannot be right. The question needs to be asked, how are Environment Agency and South Gloucestershire Council ensure that homes and businesses are not going to be flooded in future?

Resolved to write a report to go to Environment Agency, copied to South Gloucestershire Council Planning and Chief Executive.

Action ND & PT

.6 To decide on hosting information regarding the Severnside Festival on Parish Council website

After discussion, a link will be provided to an external website for the festival.

Resolved not to host the event on the Parish Council website

9. The Neighbourhood Plan

Council received a report from Richard Edwards

See appendix C

10 Severn Beach Centenary / Jubilee

Still being frustrated to get a builder to make the plinth.

Funds are available for the work to take place.

Suggestion was made of a contractor to might be willing to undertake the work, SCB to make contact.

Action SCB & CW

11 Updates

11.1 Village Halls

11.1.1 Severn Beach Village Hall

Minutes circulated previously

11.1.2 Pilning Village Hall

Minutes circulated previously

As the meeting was being held in Pilning Village Hall it is evident that the building needs work. It is hoped that Pilning Village Hall Management Committee will come forward with some proposals for consideration.

11.1.4 Pilning Playing Field

Fine, apart from being very wet currently

11.2.1 Severn Beach Allotments

Spring is here and things are starting to grow, new leaves on the fruit trees, first potatoes just showing, onions sprouting, all the seeds planted, what a great time of year.

There are eleven plots yet to make a start this year.

Note Plot 18 has just been relet. There is no waiting list for Severn Beach

11.2.2 Pilning Allotments

Fine, tenants are beginning to make a start. There is a waiting list for allotments at Pilning

11.3.1 Pilning Cemetery

Looked good but the cemetery would benefit from a working party tidy up.

Concern expressed that graves are still not getting topped up.

Resolved for the Clerk to speak to the Cemetery Clerk

Action JE & OM

11.3.2 Northwick Cemetery

Old bin has been collected from Northwick Cemetery
Nothing to report
Elmtree doing a good job at both cemeteries

11.3.3 Northwick Tower update

Work in progress
The Clerk has been chasing contractors and a scaffolding towers

11.4.1 Pilning Station

Regrettably more rubbish has been dumped at the station, this gets reported to South Gloucestershire Council, Network Rail and GWR.

Noted that there are residents who are willing to host CCTV cameras on their land that might be beneficial in monitoring movements at Pilning station.

11.4.2 Severn Beach Station

Given the activities in recent weeks regarding the loss of habitat, particularly for nesting birds, on the former railway land next to the station. Everyone is encouraged to call the police and use the Wildlife Act to stop land clearance during summer months.

Proposal for the police responders to be thanked for going above and beyond in tackling this issue.

Resolved for the Clerk to write to the Chief Inspector commending the officers actions.

Action JE

12 Communication

12.1 In View

Proposed items for inclusion

- Flooding issues
- Wildlife Act and how to use it
- New Council in May
- Retirement of Carol Woodhouse
- Co-option of new Councillors
- Coronation benches

Concern was raised over certain articles that had appeared in In View in the preceding months. OT was encouraged to contact the Compton Publishing trustees to discuss the issue. Note that Compton Publishing's AGM is on 18th April.

13 Reports from external meetings

WestLink presentation – New bus service for this area, OT & PT were given a demonstration of the software. Concerns about how the coverage is going to work at the county boundaries and across the three zones in the scheme.

14 Update from Councillors on "Report it" reference numbers.

None

15 Planning

.1 To report South Gloucestershire Council planning decisions.

P22/06305/RVC AstraZeneca Avlon Works Severn Road Hallen South Gloucestershire BS10 7ZE
Variation of condition 5 attached to permission PT16/6614/RM to alter the approved plans.

Erection of 2no. distribution units (Class B2, B8 and ancillary B1 use). (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PT10/2630/O-Development of 31.96ha of B2, B8 and ancillary B1 uses, with highway infrastructure, car parking and associated works. Outline including access with all other matters reserved). Withdrawn

P21/06880/F Former Avlon Works Severn Road Hallen South Gloucestershire BS10 7ZE Hybrid planning application, comprising of full planning permission for raising of site levels and associated enabling works to create pre-development plateau; and outline planning permission for erection of strategic employment development comprising of industrial (Class B2) and/or storage and distribution (Class B8) with ancillary office space, external yards, parking and associated works, with access to be determined and all other matters reserved. Approved Section 106 Signed.

P22/06484/RVC Land To The North Of Minor's Lane Ableton Lane Hallen South Gloucestershire BS10 7SF Variation of condition 1 (permission termination date and land restoration instruction) attached to planning permission P20/04470/F - Change of Use of land from agricultural to land for storage and distribution (Class B8) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to include erection of perimeter fence, installation of 2 no. bridges and associated development. Approve with Conditions.

P23/00501/NMA 40 Riverside Park Severn Beach South Gloucestershire BS35 4PN. Non-material amendment to planning permission P22/04110/HH to reduce the size of the approved extension Withdrawn.

P23/00221/F 59 Cross Hands Road Pilning South Gloucestershire BS35 4JB Erection of two storey and single storey rear and side extension to facilitate the use of dwelling as Holiday let. Approve with Conditions.

P23/00365/CLE Plot 2 Central Park Avonmouth Confirmation of commencement of development and compliance with condition 1 attached to application ref. PK18/6112/F. Withdrawn

P22/05802/F Severn View Industrial Park Central Avenue Hallen South Gloucestershire BS10 7SD Erection of 1 no. commercial office building, yard and transport area and ancillary works. Approve with Conditions.

.2 Update on ongoing planning matters inc. enforcements and applications.

.3 To decide on professional legal advice – ref Orchard Pools.

No response back from South Gloucestershire Council yet.

Next step would be for a Cllr to go to South Gloucestershire Council meeting (after the election) and lay out the facts of the case again. Letter from ELF to be copied to all the new South Gloucestershire Council Councillors for actions and comments.

16 Planning

.1 To adopt a Freedom of the Parish award policy.

Draft policy was circulated previously by the Clerk. After discussion there was agreement that the policy be adopted

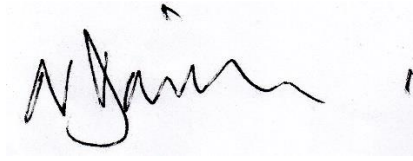
Proposed PT and agreed unanimously.

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 15th May at Emmaus Church Centre. There being no other business the meeting was closed at 21:45

Pilning & Severn Beach Parish Council – Full Council meeting 3rd April 2023

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

A handwritten signature in black ink, appearing to read 'John', is centered on a white rectangular background.

APPROVED

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
28/02/2023	Email	Vehicle obstructions on the highway - a shared approach	Circulated
28/02/2023	Email	Tension monitoring form	Noted
28/02/2023	Email	Re: Data request. FIDP/018985-22 re dog fouling	Noted
28/02/2023	Email	Bus Service Changes - 2nd April	Circulated
01/03/2023	Email	Tetlow King Planning's Monthly Planning Bulletin	Forwarded to NPSG
01/03/2023	Email	New public engagement exercise - proposed LTA investment in local tennis facilities	Circulated
01/03/2023	Email	TPO at Salthouse Farm, Shaft Road, Severn Beach	JE replied
01/03/2023	Email	Festival Money	JE replied
01/03/2023	Email	New Passage 20mph zone	JE replied
01/03/2023	Website	Request for a memorial bench	JE replied
01/03/2023	Email	NP Designation Report	JE replied
02/03/2023	Email	BBC Radio Bristol Make a Difference Awards 2023 - 4 days left to make a nomination	Circulated
02/03/2023	Email	Phishing emails	Noted
02/03/2023	Email	Police dates for Parish Council meetings	JE replied
02/03/2023	Email	Fly Tipping at Station Rd Pilning	Noted
02/03/2023	Email	ASEA Community Forum	Noted
03/03/2023	Email	Severn Beach and Pilning Village Agent - hyper local discussion	JE replied
06/03/2023	Email	Hedge laying	JE replied
06/03/2023	Email	Plan of proposed development at Salthouse farm	Noted
07/03/2023	Email	Changes to the VAT rules on sports facilities - update	Noted
07/03/2023	Email	Consultation Launch and Pop-Up meeting - Thornbury to North Bristol Sustainable Transport Corridor	Circulated
07/03/2023	Email	Cross Hands Court Case	Circulated
08/03/2023	Email	Fly tipping at Pilning Station	Circulated
08/03/2023	Email	Draft Minutes for T and PC Forum 31 Jan 2023	Circulated
09/03/2023	Email	ASEA-A1-Bollards on Station Road	Circulated
10/03/2023	Email	M49 Link Road - Report to Cabinet 10 February 2023	Noted
10/03/2023	Website	Use of SPQR on the Parish Council logo	JE replied
11/03/2023	Email	Village Agent posters	Posted
13/03/2023	Email	RRT introduction to Parish councils in South Gloucestershire	Circulated
13/03/2023	Email	Bus Service Changes - 2nd April	Circulated
13/03/2023	Email	PT.7542 - (FOOTPATH OAY 111 AT SEVERNSIDE) PUBLIC PATH EXTINGUISHMENT ORDER 2023	Posted

13/03/2023	Email	Street cleaning and maintenance work for Parish Council	JE replied
14/03/2023	Email	Community Welcome Spaces Workshop and Grant Funding Opportunities	Circulated
14/03/2023	Email	M49 Junction Link Road – planning application	Circulated
14/03/2023	Email	South Gloucestershire Housing Strategy 2023	Agenda
14/03/2023	Email	Rubbish pile at Severn Beach allotments	Noted
14/03/2023	Email	Skip for SVB allotment	JE replied
14/03/2023	Email	Climate Emergency Community Engagement 22nd March 7pm Frenchay CofE School	Circulated
15/03/2023	Email	P23/00849/F - AstraZeneca Avlon Works, Severn Road, South Gloucestershire - Decked Car Parks Planning Application	JE replied
15/03/2023	Email	South Gloucestershire Online Consultations - You may be interested in the following consultations	Circulated
15/03/2023	Email	BBC News: Severnside warehouse plans prompt flooding fears	Circulated
15/03/2023	Email	Bin offer	Agenda
15/03/2023	Email	WECA - Demand Responsive Transport (DRT) Pop-Up meeting for TPC on Monday 20 and Wednesday 22 March 2023	Circulated
16/03/2023	Email	Pilot Community Engagement Forum Evaluation Form	Circulated
17/03/2023	Email	Andrew's tree [memorial tree behind the Tea Cottage]	JE replied
19/03/2023	Email	Dropped Road - Marsh Common Road	JE replied
20/03/2023	Email	Suggestion for a Governor	JE replied
20/03/2023	Email	FoSBR AGM on Friday 24 March	Circulated
21/03/2023	Email	Severn Beach land clearance	JE replied
22/03/2023	Email	Redwick road - some success!	JE replied
22/03/2023	Email	The Play Inspection Company Ltd - Company Restructure	Noted
23/03/2023	Email	Bristol Channel and Severn Vision Stakeholders Workshops Day - *Rescheduled to the 18th April*	Circulated
23/03/2023	Email	Band available	Forwarded to PT
23/03/2023	Email	Census 2021 update - Ward Profiles	Forwarded to NPSG
23/03/2023	Email	Local library bulletin	Noted
23/03/2023	Email	Student Project Filming Permission Severn Beach	JE replied
23/03/2023	Email	Trees on the Promenade Gardens Severn Beach	JE replied
24/03/2023	Email	Just under 350,000 bags pledged so far - read more about the Great British Spring Clean	Noted
24/03/2023	Email	Child Car Seat Check Event Update - Plus access to 7 FREE Digital Road Safety Magazines - From SGC's - Road Safety Team	Circulated
26/03/2023	Email	Pilning Station update	Circulated
27/03/2023	Email	New green resource for Pilning and Severn Beach residents	Noted
27/03/2023	Email	Customer and Stakeholder Annual Report feedback GWR survey	Noted

28/03/2023	Email	Marsh Common building site	JE replied
28/03/2023	Email	Estrans Solar Community Benefit Payment	Noted
28/03/2023	Email	Update to Pilning & Severn Beach Parish Council for M49	JE replied
28/03/2023	Email	NDP allocations	JE replied
28/03/2023	Email	Wildlife friendly allotments	Circulated
28/03/2023	Email	Community Learning and Skills Service Newsletter (Spring 2023 edition)	Circulated
28/03/2023	Email	WESTlocal idea	Circulated

APPROVED

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	NET VAT	VAT	TOTAL
03/03/2023	ELM TREE GARDEN	Severn Beach Playing Field	£1,219.99	£244.01	£1,463.99
03/03/2023	MRS NICOLA HILLS	Severn Beach Toilet	£33.33	£-	£33.33
07/03/2023	BRANCH WALKERS	Tree work at Severn Beach	£250.00	£50.00	£300.00
07/03/2023	PLANIT GARDENS	Pilning Playing Field	£80.75	£-	£80.75
07/03/2023	GOOGLE	Email & Data Storage	£110.72		£110.72
07/03/2023	RELYON GUARDING	First response key holder	£180.00	£36.00	£216.00
14/03/2023	EMMAUS CHURCH	Parish Council Meeting	£30.00		£30.00
15/03/2023	O2	Mobile Telephone	£11.00	£2.20	£13.20
17/03/2023	EMMAUS CHURCH	NPSG meetings \$	£180.00	£-	£180.00
20/03/2023	NOW PENSIONS	Pension contribution	£129.10		£129.10
22/03/2023	VISION PLANNING	NPSG Consultant \$	£1,375.00	£275.00	£1,650.00
31/03/2023	ODILE F MCINTOSH	Wages	£180.00	£-	£180.00
31/03/2023	MR J EDWARDES	Wages & Office	£1,326.29	£-	£1,326.29
31/03/2023	HMRC	Tax & NI	£189.39	£-	£189.39
02/04/2023	WATER2BUSINESS	Pilning Allotment Water %	£44.93	£-	£44.93
04/04/2023	TIM ROPER	Tree work at Northwick Cemetery %	£650.00	£-	£650.00
04/04/2023	PILNING VILLAGE HALL	Rate demand %	£88.89	£-	£88.89
		Totals	£6079.39	£607.21	£6686.59

\$ From the Neighbourhood Plan Grant
% 2023/2024 Budget

APPENDIX C – REPORT FROM DISTRICT COUNCILLOR

No report due to pre-election period

APPENDIX D Neighbourhood Plan Steering Group

NP SG Report to Parish Council 3rd April 2023

SG meeting since last PC meeting: 14th March. Matters discussed and arising since.

Public Presentations:

Much time has been taken of late with the preparation and delivery of the two public presentation events on 28th March at Emmaus Church, and 1st April at Mafeking. These included draft vision, objectives and policies, technical support completed, project timelines and maps showing potential sites. Both events were well attended by the public. Despite a few concerns from residents living close to potential sites, e.g., the clearing of the railway sidings in Severn Beach, residents were in general positive about the draft objectives and policies drafted in the Neighbourhood Development Plan. Attendance also included a good representation from Parish Councillors.

Evaluation of Sites:

The situation of AECOM wanting to deviate from the agreed approach of excluding flood risk and green belt from the evaluation of individual sites remains. The Steering Group has met with SGC who support the original approach. This is now left with Locality to resolve. In the meantime, the NPSG will progress with further evaluation of the sites themselves using the interim findings of AECOM as the basis. A sub-group meeting for that is arranged for 6th April. In the meeting with SGC it was agreed in principle that Sequential Testing should be based on the Parish area. Although the Local Plan is scheduled for completion after the NP, SGC indicated it could include 'hooks' to address some manoeuvrability with green belt in the area.

Next SG meeting 18th April