

Pilning & Severn Beach Parish Council

Meeting held on Monday 3rd June 2019

Severn Beach School, Severn Beach

COUNCILLORS (6) Mrs SC Binns (Chairman) (SCB), Alderman P Tyzack (PT), Mrs H Rickards (HR), Mr K Weeks (KW), Mr M Pruett (MP) & Mrs C Woodhouse (CW).

Co-opted at agenda item 2019-6-2 – Mr I Roberts (IR), Mr A Smith (AS), Mrs O Taylor (OT)

Also Present: - Mrs Victoria Bywater (VB), District Councillor Robert Griffin and 2 members of the Parish.

Item Number	Details	Action By
2019-6-1 Apologies for absence	None	
2019-6-2 Co-option of Councillors	Mr Ian Roberts of Northwick (Pilning Ward), Mr Alex Smith of Severn Beach (Severn Beach Ward) and Mrs Olga Taylor (Pilning Ward) were co-opted as Councillors following a short presentation by each person. The Clerk reminded the meeting that one further vacancy remains for Severn Beach Ward. IR, AS & OT duly signed the Acceptance of Office and submitted their Register of Interests witnessed by the Clerk.	
2019-6-3 Declarations of Interest	None	
2019-6-4 Minutes of the Annual Parish Council Meeting	The minutes of the previous Annual Parish Council Meeting held on the 13 th May 2019 had been previously circulated and were agreed by all as a true record.	
2019-6-5 Matters arising	AS to be added to the Finance Committee. IR to be added to the Cemetery Committee.	AS IR
2019-6-6 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 13 th May 2019 had been previously circulated and were agreed by all as a true record with two minor amendments.	
2019-6-7 Matters Arising	<ol style="list-style-type: none"> 1) The Chairman confirmed the meeting notes from the meeting with the Environment Agency regarding the Sea Wall defences had been circulated to all Councillors (see agenda item Reports below). It was agreed to request a response to the questions raised through the meeting notes. IR updated the meeting that he had witnessed a number of site visits since the last meeting. It was agreed to request a timeline from the Environment Agency for the works on the Sea Wall defences and a list of agreed appointed contractors as and when they are appointed. 2) VB updated the meeting that due to the short timeframe since the last meeting, the cost of inserting the path at Severn Beach and the price of a bin with ashtray had not been completed. 3) The Chairman confirmed the bench at the bus shelter near the Tea Cottage in Severn Beach had been ordered. 4) The Chairman confirmed that the sign to recognise the service of Mrs Norah Chappell had been purchased but the location agreed was not suitable. The 	VB VB

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	<p>Chairman updated the meeting that having discussed a more suitable location with Mrs Chappell, the path leading from the Whitehorse Public House to New Passage had been identified as being more suitable, all agreed. SCB to contact the adjacent home owner to agree the siting of the sign.</p> <p>It was agreed to ask Nick Harley to prepare an article for the Gazette and then invite the Gazette to a formal presentation to Mrs Chappell with a bouquet of flowers alongside the new sign once installed.</p> <p>SCB suggested the formal dedication of the tree in memory of Mrs Barr by Rev. Anne Parker and to invite members of the Parish and members of the family to attend, all agreed.</p> <p>5) VB confirmed the new bin at the junction of Ableton Lane and the A403 had been inserted.</p> <p>6) VB read extracts from the response received in response to the letter responding to a resident who had raised a number of issues at the May 2019 parish council meeting. The following was agreed in response;</p> <p>a) Seating arrangements – alternative arrangements will continue to be trialled in coming months</p> <p>b) Response to emails – no response required</p> <p>c) Minutes of parish council minutes – no response required</p> <p>d) ASB/ Fixed Penalty Notices – the parish council do not intend to implement an ASB policy or fixed penalty notices at this time and instead continue to encourage the use of the 101 as is the advice of the police</p> <p>e) Viridor – a response had been received by PT from a Bristol City Council Councillor regarding the condition of the road near the Viridor plant which had been exactly the same as the response given to Pilning & Severn Beach parish council.</p> <p>f) Frances Barr signage – no response required</p> <p>g) Diary of Parish Events – it was agreed to change the wording in the May minutes from ‘a former clerk’ to Jeff Rawlinson.</p> <p>h) Norah Chappell Walk – no response required</p>	<p>SCB</p> <p>SCB/ VB</p> <p>SCB</p> <p>VB</p>
<p>2019-6-8 Correspondence</p>	<p>Please see Appendix A.</p> <p>1) The meeting agreed that VB should respond to the former resident who had complained about anti-social behaviour at the allotment site at Severn Beach to advise to call 101 and that the Parish Council would continue to monitor the site. KW advised that he was not aware of any evidence of the reported behaviour.</p> <p>2) After discussion, CW proposed to fund the cost of 1x chair for the Above & Beyond project to supply new chairs for local hospital waiting rooms at a cost of £107, seconded by KW. A vote was taken 6 for, 3 abstained.</p> <p>3) It was agreed that VB should formally write to the Environment Agency to thank them for their prompt action in the removal of the recent graffiti on the sea wall.</p> <p>4) It was agreed to re-circulate the S.Glos Consultation on the permit scheme for roadworks and streetworks and agree via email the response from the parish council to be submitted by VB.</p> <p>5) The Chairman read a recent complaint from a former resident regarding the grass cutting at Northwick Cemetery. VB advised that the issue had been raised with Elm Tree Garden Contractors as a priority.</p> <p>6) After discussion, it was agreed that VB should respond in the following way to an</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>

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	<p>email from a resident;</p> <p>a) Frances Barr Walk signage – no response required as covered in a previous response</p> <p>b) Norah Chappell acknowledgement - - no response required as covered in a previous response</p> <p>c) Seating arrangements – no response required as covered in a previous response</p> <p>d) Parish Council minutes – no response required as covered in a previous response</p> <p>e) Parish Events Diary – the word ‘interpretations’ would be replaced with the word ‘extracts’ as requested</p> <p>f) ASB policy – no response required as covered in a previous response</p> <p>g) Viridor –</p> <ul style="list-style-type: none"> • all details regarding the planning conditions relating to the Viridor site are within the planning application conditions which can be viewed via the Bristol City Council website. • Unable to answer whether Viridor will consider a direct connection onto the M49 junction but they had been informed of the option via a SevernNet meeting. • District Councillor Robert Griffin has agreed to contact Bristol City Council to add a telephone number for emergency use on the temporary traffic lights systems. • Viridor sponsoring the Severn Vale Festival and VB to investigate how to apply for a Viridor grant and all Councillors to give some thought as to what to apply for a grant for. <p>7) The response was agreed to the S.Glos Consultation on Community Infrastructure Levy (CIL) as follows – Pilning & Severn Beach Parish Council do not support the use of CIL funds for highway maintenance.</p>	VB
2019-6-9 Accounts for Payment	Please see Appendix B Accounts for payment were approved.	
2019-6-10 Planning	<p>PT19/4075/CLP - Chequers Farm, Marsh Common Road, Pilning – the erection of a detached conservatory – approve with conditions</p> <p>PT19/3283/F 2 - Albert Road, Severn Beach – Creation of vehicular access. Installation of 2no. 1.2m high wooden gates – Approve with conditions</p>	
2019-6-8 Public Participation	None	
2019-6-9 Updates	<p>1. Village Halls/ Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field – The Chairman confirmed the minutes from the recent Management Committee has been circulated. It was agreed that VB would contact the committee to remind the new committee of the process involved with applying for funding (Grant Awarding Policy on the website).</p> <p>b) Update from Pilning Village Hall – VB updated the meeting on the quotes and advice</p>	

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and I carried out rodding, this can be confirmed with actual test digs at need demand. All paperwork relating to the Churchyard has been created, prices to reflect the fees used at Pilning Cemetery. The Churchyard saw its very first new burial in many years. I recommend the Council update the Parish website with the Churchyard Map, fees, and paperwork.

Northwick Tower

I was tasked with looking for grants to restore the Tower.

English Heritage only fund Grade one or Grade 2 star listed buildings, so need some time to research, often Grants become available via the local district Council, I have asked the Conservation officer at South Gloucestershire Council to keep the Parish updated, there was an amount of money 2 years ago that would've been suitable, sadly we might have to wait for another opportunity.

I have spoken with a specialist who restores listed buildings and scheduled monuments, discussions have identified smaller charities who might be able to fund the work. This can be time consuming, but worth waiting for if the objective is to get the Tower restored.

Pilning & Severn Beach Parish Council Report to Community Engagement Forum Wed 29th May 2019 - Peter Tyzack, Vice Chair P&SBPC

Since the last Forum meeting in January such a lot has gone on -

We faced the challenge of the proposals, from SG, BCC and EA, for improving the sea defences. Whilst we take as seriously as anybody, the forecasts of sea level rise that face us with the progress of climate change, we are at odds with both SG Council and the EA as regards the appropriate solution. We are concerned at their proposal for a massive increase in the sea wall height at Aust, yet they have no proposal to raise the height at Severn Beach. Despite our letters, and also speaking at the Planning meetings, our concerns, so far, are being disregarded and questions unanswered. The proposals were simply granted planning consent by rubber stamp, but we want an independent assessment of the plans before any work starts. There is a lot of public money involved here, so it is important to get it right.

In February two councillors attended the launch of the new lifeboat at Sharpness, and we learnt that the rescue services have ongoing problems accessing the foreshore at the various points throughout SG, so we are hoping to ensure that when the works are done the access issues for HM Coastguard and Severn Area Rescue will be resolved.

We have looked at the proposals for traffic calming throughout the area, and whilst some elements of it will be welcomed, such as the pedestrian crossing outside Severn Beach school, there are very differing views about the rest of it. There seems to be an over-emphasis on speed bumps and cushions, without an adequate review of the other options available.. SouthGlos should be asked to do a simple search on YouTube to see what we mean. Again, a serious sum of public money is proposed to be spent on this, and we see it as our duty to speak out if we don't think it is being spent wisely.

In March we welcomed a Primary School, from Chirton in Wiltshire, who as part of a whole school project on the environment, came to pick plastic litter from our beach. The

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children worked hard, and had fun(in the rain) collecting 10 sacks of plastic, which they took back with them to do art-work with. We are hoping to see photos of the end results (- and hope that they will make it an annual trip!).

In the local elections we ended up with no contest, and we now have four vacancies which we are advertising, and hope to co-opt to at our next meeting. One of our retirees was Norah Chappell, who we thanked for her 36 years of service. We are considering now how we should mark this achievement, possibly by naming something in her honour.

We have set up a new working group to plan and organise the events of Remembrance Sunday. Up until now it was left to the uniformed groups to do this, but we agreed with them that it should be part of our civic duty as the council to administer things. Since the return of the war memorial to the centre of the Cross Hand junction, attendance by the public has grown significantly. Also we thank the local History Group for producing booklets about the people whose names appear on the memorial and the roll of honour. I understand that their research work is continuing as more information has emerged over the anniversary years.

The Severn Vale Art Trail organisers came to view potential premises in the area, to extend their Art Trail south of the M4 next year. We ran an independent art exhibition earlier this month in SBVH to assess whether the interest is there, and from the public response, there clearly it is. There's an amazing number of creative people in this area who need to be recognised, so we look forward to seeing that bear fruit and, we thank A Forgotten Landscape for their support in this..

We continue to attend the Towns & Parish Councils Forum with South Glos, and we contributed to the revision of the Parish Charter. We have found attendance at those meetings valuable and informative.

We also attend the meetings of SevernNet, through which we contribute our thoughts as to how to meet the challenges of ever-increasing traffic in the area. One of the issues we have raised through them is the lack of provision for the 100's of visiting truck drivers, who may have come from far across Europe, yet when they get here, having delivered their consignment, they appear to have no provision for stop-over parking, let alone for their personal needs.

Also through SevernNet we meet with Sustrans, who are working on improvements to cycling and walking routes throughout Avonmouth-Severnside, helped by funding from Highways England.

Notes of the Sea Wall Defence Working Party Meeting, Monday 13th May 2019, 2.00pm, Pilning Village Hall

PRESENT: Cllr Binns (Chair), Cllr Davies, Cllr Tyzack (Vice Chair)

IN ATTENDANCE: Colin Taylor – Representative from the Environment Agency, Mr Roberts – one member of the public, and O McIntosh – Cemetery Clerk.

Avonmouth and Severnside flood (sea wall) defence scheme – Outline application PT18/2505/R3F (18/02847/FB) presentation.

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	<p>The Working Party ask questions about the planning application as it is.</p> <p>Introductions</p> <p>Concerns and questions were raised by the Cllrs and the member of public to the Environmental Agency representative, no one from South Gloucestershire or Bristol City Council attended the meeting. The Cllrs highlighted the poor communication the Parish Council had experienced with South Gloucestershire over this application, and total lack of regard to any questions put forward at any meetings. They wanted it noted that the Parish Council had no objection to improvements to any flood defence systems, but want to make sure the use of public money will be spent wisely and the proposed defence system is needed, and justified due to the number of flaws in this application.</p> <ul style="list-style-type: none"> • The Parish Council would like to know why there had been a total lack of local involvement prior to this planning application. A Parish Charter exists with South Gloucester Council and this should've been consulted at Parish Council level before any proposals were put forward. • Who is the actual Applicant for the planning application? • Where will money come from to fund this project, or has the money been granted • Why has this application been designed with the worst-case scenarios? • No consultant has visited the site during extreme events, like high tides and storm conditions, otherwise they would be familiar with the long and gentle slope of the shorelines. • Councillors are very cautious when spending public money and are concerned that this applies when anyone else spends public money, the concerns over this proposal is to make sure that money will only be spent wisely, and not to provide something that is not necessary. <p>A Forgotten Landscape Art Project/ Severn Vale Art Trail – PT</p> <p>PT updated the meeting that the recent exhibition at Severn Beach Village Hall had been well attended.</p> <p>PT reported the advertisement of a tender for an artist in residence to produce a socially engaged legacy project.</p> <p>Discussion was held on the importance of local support for the art groups.</p>	
<p>2019-6-14 Graffiti</p>	<p>The Chairman confirmed this had been covered earlier in the meeting.</p>	
<p>2019-6-15 Twinning</p>	<p>Discussion was held on the option of Twinning for the parish. After discussion, it was agreed that PT would produce a paper on the pro's and con's of Twinning and report to the September 2019 meeting.</p> <p>It was further agreed that AS and PT would undertake a view of residents on Twinning at the Severn Festival.</p>	<p>PT AS/ PT</p>
<p>2019-6-12 Items to add to future agendas</p>	<p>CW reported the poor state of the road on Severnwood Gardens. The Chairman advised to report via the S.Glos Council 'report it' portal on the S.Glos Council website.</p> <p>PT requested the addition of 'Beach cleaning – what can the Parish Council do?' to the next meeting agenda.</p> <p>PT requested the addition of 'The installation of vehicle charging points and solar panels at the village halls'.</p> <p>AS requested the addition of 'To review the waste bin installations in the parish'</p> <p>AS requested the addition of 'To agree a play equipment representative on the parish'</p>	

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	<p>council'. VB suggested a course supplied by ALCA – AS to monitor the ALCA site for the next available course.</p> <p>IT requested the addition of 'To discuss plastic litter on Northwick Wharf'</p> <p>OT requested the addition of 'To discuss the installation of cycle hire scheme at Severn Beach station'. RG confirmed this had been investigated recently with a company called 'YoBike' which had resulted in a negative response.</p> <p>KW reported the failure of the path adjacent to the bus shelter on Ableton Lane. The Chairman advised KW to report on the S.Glos Council 'report it' section of the S.Glos Council website.</p> <p>KW reported the poor reports on Trip Advisor regarding Severn Beach. All Councillors to add to the Trip Advisor site positive comments.</p>	
Report from S.Glos Council	District Councillor Robert Griffin updated the meeting that he would discuss the issues regarding the Viridor plant at the next Viridor meeting.	
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 1 st July 2019 starting at 7pm, there being no further business the meeting closed @ 9,36pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
14.05.19	Email	Agenda for Council, Wednesday 22 nd May 2019, 7pm, Kingswood	Circulated
14.05.19	Email	Agenda for Severnside Community Engagement Forum, Wednesday 29 th May 2019	Circulated
15.05.19	Email	Notification from a former resident regarding anti-social behaviour on the allotments at Severn Beach	Discussed
16.05.19	Email	Donation request from Above & Beyond	Discussed
17.05.19	Email	Response from a resident regarding comments on the May 2019 Parish Council meeting	Discussed
18.05.19	Email	Report of two signs needing repair/ replacement in Severn Beach from a local resident	Reported to S.Glos Council
20.05.19	Email	Oldbury & Berkeley Joint Site Stakeholders Group Meeting 22 May 2019 EA report and NDA update documents	Circulated
20.05.19	Email	Agenda for Severnside Community Engagement Forum – 29 May 2019 at Easter Compton	Circulated
20.05.19	Email	SevernNet Travel Update – 20 th May 2019	Circulated
21.05.19	Email	Highways England M49 newsletter	Circulated
21.05.19	Email	Breakfast prayer invitation for Councillors – expression of interest	Circulated
21.05.19	Email	Site Stakeholder Group invitation – NDA hosted Regional Engagement Event – 20 June 2019	Circulated
23.05.19	Email	Response from a resident regarding the Parish Council response to his letter discussed at the May 2019 meeting	Discussed
23.05.19	Email	Notification from Cllr M Pruett of large-scale graffiti on the sea wall	Discussed & VB reported to EA
24.05.19	Email	Notification from a resident that the lights at the junction between the A403 and Hallen stuck on red	Circulated
26.05.19	Email	S.Glos Consultations – Permit Scheme for Road Works and Street Works	Discussed
28.05.19	Email	Public Engagement on the Aust Ferry Improvements Proposals	Circulated
28.05.19	Email	Public Consultation on the addition of Highways Maintenance onto the S.Glos Council Community Infrastructure Levy Regulation 123 List	Circulated

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28.05.19	Email	From a former resident about Northwick Cemetery	Discussed & VB responded
29.05.19	Email	Consultation on amendment to Community Infrastructure Levy Regulations List – to include Highways Maintenance	Discussed
30.05.19	Email	Oldbury Site Stakeholders Group meeting – 31 st July meeting now 7 Aug 2019 Draft minutes 22.05.19	Circulated
31.05.19	Email	Confirmation on new bin installation at the A403/ Ableton Lane junction	No action
31.05.19	Email	Minutes of the SB Village Hall Management Committee meeting	No action

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
03.06.19	Mrs V Bywater	Wages + office payment & fuel allowance	1017.95	0.00	1017.95
03.06.19	Mrs O McIntosh	Cemetery Clerk salary	214.00	0.00	214.00
03.06.19	HMRC	NI & PAYE	158.21	0.00	158.21
03.06.19	Mr P Collins	Toilets at SB	33.33	0.00	33.33
03.06.19	Mr T Dark	Odd Jobs	82.50	0.00	82.50
03.06.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
03.06.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
03.06.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
03.06.19	Mrs V Bywater	School prizes 2020	100.00	0.00	100.00
03.06.19	Mrs V Bywater	Stamps	14.64	0.00	14.64
03.06.19	Nibra Signs Ltd	Norah Chappell sign	57.40	11.48	68.66
03.06.19	Good Directions Ltd	Bench at Severn Beach	380.00	76.00	456.00
03.06.19	Smith's Gloucester Ltd	Skip for SB allotment site	210.00	42.00	252.00
03.06.19	Mr K Weeks	Allotment keys	50.00	0.00	50.00
03.06.19	Elm Tree Garden Contractors Ltd	Remove tree and make fence safe	280.00	56.00	336.00
03.06.19	S.Glos Council	Localism Apr - June 2019	1110.27	222.05	1332.32
03.06.19	Willis & Co.	Grant application work Northwick	630.00	126.00	756.00
03.06.19	Mogford Prescott Ltd	Work at Pilning Village Hall	3465.00	693.00	4158.00
03.06.19	Mr I Coward	Cost towards materials for fence at Pilning Village Hall	1200.00	0.00	1200.00
03.06.19	Came & Company	Insurance 2019/ 2020 premium	3862.02	0.00	3862.02
03.06.19	Branch Walkers	Elms at SB Allotments	1600.00	320.00	1920.00
03.06.19	ALCA	Foundation Award assessment fee	50.00	0.00	50.00
03.06.19	KP Trophies	Trophies for Flower Show	56.00	0.00	56.00
TOTAL			15,034.92	1,639.25	16,673.95

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