

Pilning & Severn Beach Parish Council

Meeting held on Monday 2nd September 2019

Severn Beach School, Severn Beach

COUNCILLORS (8) Alderman P Tyzack (PT), Mr K Weeks (KW), Mr M Pruett (MP), Mrs C Woodhouse (CW), Mr I Roberts (IR), Mr I L Roberts (ILR), Mr A Smith (AS) & Mrs O Taylor (OT).

Also Present: - Mrs Victoria Bywater (VB) and 7 members of the Parish.

The meeting held a silence in remembrance of Mr Landcastle, Cecil Edwards and Steve Kears of Severn Beach; Terrance Pompey and David Cox of Pilning; and Roy Hathaway of Northwick who had all recently passed away.

Item Number	Details	Action By
2019-9-1 Apologies for absence	Apologies were accepted from Mrs Sue Binns and Mrs Heather Rickards (HR).	
2019-9-2 Declarations of Interest	None	
2019-9-3 Minutes of the previous Parish Council Meeting	The minutes of the previous Annual Parish Council Meeting held on the 1 st July 2019 had been previously circulated and were agreed by all as a true record with three minor alterations.	
2019-9-4 Matters arising	<p>1) PT confirmed the meeting with Dave Perry, CEO of S.Glos Council is scheduled to take place on 17th September 2019. The meeting agreed the following items to raise with Mr Perry;</p> <ul style="list-style-type: none"> • The consultation process with regard to the Sea Wall defences and the ongoing consultation as work commences • The consultation process with regard to the traffic calming proposals in the parish • The response from the Environment Agency regarding litter on the foreshore • The response from S.Glos Council regarding tree planting in the Parish • The ongoing issue of HGV vehicles using weight-restricted roads in the Parish • The response from S.Glos Council regarding the 'hump' in the road at New Passage • The lack of response from S.Glos Council with regard to the bin at Pilning • Public transport support in the parish (trains, buses, private buses) • The ongoing issue of A403 speed limits, speed monitoring and accidents • The need for a footpath from the motorway services at Aust along the A403 <p>2) PT requested that Robert Griffin make known the objection of the Parish Council to planning application reference PT18/5034/F</p> <p>3) ILR updated the meeting that the fence on the Church Path would be shortly repaired.</p> <p>4) PT updated the meeting that the litter pick had been advertised for the first Saturday of the month at 10am starting at Station Road, Severn Beach and a separate litter pick had</p>	

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	<p>been arranged for the 21st September at 11am.</p> <p>5) VB reminded the meeting about the 'Meet the Councillors' event scheduled to take place immediately before the next Parish Council meeting.</p> <p>6) CW updated the meeting that a Public Right of Way notice had been advertised by S.Glos Council for an additional footpath near Prospect Road. After discussion, it was agreed by voting (4 in favour, 4 abstained) to object to the footpath.</p>	VB
2019-9-5 Correspondence	<p>Please see Appendix A. PT confirmed that items to be discussed with included within the agenda.</p>	
2019-9-6 Accounts for Payment	<p>Please see Appendix B Accounts for payment were approved.</p>	
2019-9-7 Planning	<p><u>S.Glos Council Decisions</u></p> <p>PT19/6449/F - 2 Shaymoor Lane Pilning Bristol South Gloucestershire BS35 4JR - Erection of a two storey rear extension to form additional living Accommodation - Approve with Conditions.</p> <p>PT19/5324/F - Foxhole Farm Barn Pilning Street Pilning Bristol South Gloucestershire - Erection of 1 No. detached garage - Approve with Conditions.</p> <p>PT19/3005/CLP – Junction One, Central Park, Goldcrest Way, Severn Beach – subdivision of Storage and Distribution warehouse (Class B8) to form Data Centre (Class B8) – Approve with conditions</p> <p>PT198549/CLP – 39 Redwick Road, Pilning – Erection of a single storey detached outbuilding – Approve with conditions</p> <p>PT19/6948/F – St Nicholas View, Church Road, Severn Beach – Erection of two storey side extension to form annexe ancillary to main dwelling – Approve with conditions</p> <p>PT19/4794/RVC - Sandfords School, Northwick – Variation of condition 7 – Approve with conditions.</p> <p>PT19/4758/LB – Sandfords School, Northwick – External and internal alterations – Approve with conditions</p> <p><u>General Permitted Development</u></p> <p>P19/8139/PNA - Redend Farm Station Road Pilning South Gloucestershire BS35 4JW - Prior notification of the intention to erect 1 no. agricultural building for the storage of agricultural machinery including a farm office – No objection</p> <p><u>Application for Certificate of Lawfulness</u></p> <p>P19/8549/CLP – 39 Redwick Road, Pilning, S.Glos – Erection of a single storey detached outbuilding</p> <p>MP updated the meeting that newt barrier activity had been reported to S.Glos on the Delta Properties site near Severn Beach.</p>	

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<p>2019-9-8 Public Participation</p>	<p>The meeting heard from Cat Boot the recently appointed artist appointed by A Forgotten Landscape project about the work she plans to do in the area.</p> <p>The meeting heard from a resident regarding the 'Monkey Bars' at Severn Beach play equipment. The resident explained that her grandson had let go of the bars and landed causing an injury to his wrist.</p>	
<p>2019-9-9 Discussion on agenda item 2019-9-8</p>	<p>The meeting agreed to check the play inspection report and the current floor covering for the piece of equipment.</p>	<p>VB/ AS</p>
<p>2019-9-10 Updates</p>	<p>1. Village Halls/ Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field – None</p> <p>b) Update from Pilning Village Hall – KW reported brambles on the bridge leading to the village hall. VB to ask Tim Dark to cut back the brambles.</p> <p>c) Pilning Playing Field – (HR) About 12 people were enjoying the playing field and equipment when I went. 4 children were playing tennis on the court. There was a small amount of litter around the teen shed. I saw no dog mess. The grass had been cut. The new parking area was being used. The litter bin outside the playing fields continues to look pathetic.</p> <p>2. Allotments</p> <p>a) Update on Severn Beach Allotments – KW reported a number of unworked allotments.</p> <p>b) Update on Pilning Allotments – (HR) The allotments are in good order except no 1 and no10A which are no longer being worked and are now vacant. The former railway line (on East side of footpath) has been cleared and 5 trees removed. The communal paths and other areas are tidy.</p> <p>3. Cemeteries</p> <p>a) Update on Pilning Cemetery – VB updated the meeting that the trial holes for the risk assessment would take place shortly.</p> <p>b) Update on Northwick Cemetery – MP updated the meeting that the cemetery was tidy including the fenced-off area but the tower had not had the ivy removed. VB to ask Elm Tree to clear the ivy.</p> <p>c) To agree the contract for the Cemetery Clerk (re-drafted) – VB explained that the previous contract had a type-error in the date of the contract. The meeting agreed to approve the signing of the contract.</p> <p>CW suggested a meeting of the Cemetery Committee should take place. CW & VB to make the arrangements.</p>	<p>VB</p> <p>VB</p>
<p>2019-9-11 Reports</p>	<p>16.07.19 – ALCA Meeting – PT</p> <p>This is the 'county' branch of the national organisation. The Chair of the branch is our rep on the national body, which tackles issues nationally with government. There is, inevitably, an overlap with the remit of the Towns & Parish Council's Forum, but that deals solely with SouthGlos matters.</p>	

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This meeting was the Agm, so I kept my head down whilst they were looking for nominations.

1 a presentation from the Council for Voluntary Service on the 'Compact' which is a framework of how the Council(s) work with the voluntary organisations in their area.. broadly similar in terms to the Parish Charter.

Some discussion of how poor SouthGlos is at keeping to their side of it, and a suggestion that the good intentions of senior council officers doesn't get passed down to the lower tiers.

2 presentation from Yate Town Council about how they are working with neighbours, Sodbury and Dodington, to provide youth services in the form of a vehicle known as URBIE, which is operated by outreach youthworkers and goes to where the youth are, to meet with those who don't want to go to the youth cafe or the youth club(they have both of those - but with a large population they have a large income so can collectively fund the purchase of the vehicle and the employment of the workers)

3 picture presentation on 'home-zones' and how they operate in other countries. Agreed to pass via NALC the view that our building standards should be revised nationally, so that developers are required to build new estates on home-zone principles.

Then finally they made the awards, and I received the Certificate of our Foundation Award. Thanks to Victoria for all her work in bringing us up to standard..

19.07.19 – Pilning School Leavers’ Service – PT

I attended St Peter's School to give out the two awards from the Parish Council. A good number of parents were there whilst the leavers gave various performances , reading, singing, dancing.. a thoroughly enjoyable afternoon.

19.07.19 – Severn Beach School Leavers’ Service - CW

I attended the Leavers service at Severn Beach school yesterday day and presented these certificates and awards. This was a really lovely service and the children receiving the awards were very grateful.

25.07.19 – meeting with Highways England, Galliford-Try, Amazon, Bristol Port, SouthGlos Council – PT

I met with representatives of Highways England, Galliford-Try, Amazon, Bristol Port, SouthGlos Council, this afternoon - convened by SevernNet to try to understand (and break) the apparent log-jam in constructing the accesses to the M49 junction. It has taken a lot of emails to wake people up that nothing is happening. Whilst Galliford-Try will deliver a completed junction on or before 18th December the rest of the connection is in the hands of the developers.

They were not at the meeting

A lot of the discussion entailed volumes of traffic, numbers of trucks and 1000s of employees, much of which was business confidential.

At least Highways England and SouthGlos Highways have now agreed that they will, a) enable the developers contractors to get on site as soon as poss, b) consider drawings supplied by the developer as quickly as possible(as soon as they get them), c) they will organise traffic orders that need to go through legal process d) will move the highway adoption process as quickly as possible.

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	<p>All concerned will cooperate and bring each step forward as soon as they possibly can, but the forecast from the experts was that we shall not see the junction opened until early next summer at best.</p> <p>30.07.19 Virador Meeting - KW</p> <p>* We were given a tour of the site, much of the structure is complete with lighting cladding to be completed. First testing should start this year.</p> <p>* We again asked about the volume of traffic through the Hallen junction and the answer was quite vague. It all depends on their future clients as they only have one at the moment. They also did not exclude 24 hour truck movements. We have asked them to provide their best estimate based on a 80% capacity just to see what their conclusion are.</p> <p>* The operation of the traffic lights, which is the bane of a number of people, has caused Viridor a number of problems as well as everyone else. The contractors are not under the direct control of Viridor but a third party. However, signs will be in place shortly with a contact number for any problems. The four way system should be reduce to a two way system within three to four weeks.</p> <p>* By the end of the year the junction will have new lighting</p> <p>Severn Ride & Stride / P&SB Parish Council - 6th August 2019 - OT</p> <p>The group met at Severn Beach railway station and walked to the Village Hall, where everyone was welcomed and introductions were made. Severn Ride & Stride and Sustrans received some funding that they would like to use to introduce a bike scheme at Severnside. The funding should cover salaries of 2 officers (Alexa and Paula) for 2 years. They are currently collecting preliminary data to establish whether the area would be suitable for the scheme, which is classified as behaviour change. Further funding may become available if justified. The scheme's objectives are to reduce car usage in the area, increase the use of sustainable modes of transport as promoted by South Gloucestershire Council's Sustainable Travel Action Plan. The choice of the route came into the light as the Council pointed out that Severnside businesses are having difficulties recruiting workers due to poor accessibility to Western Approach Distribution Centre. At the time, Sustrans did look at Pilning Station, but had to discard it due to the inadequate level of service. Currently the majority of employees drive to Severnside, although some businesses organise buses that bring in workers from Swindon, Newport, and Weston-super-Mare. The first stumbling block for a bike scheme is the lack of GWR approved CCTV at Severn Beach. This is required for safety and insurance purposes. The cost of installing a system quoted by GWR is £20K. Severnside Ride & Stride and South Gloucestershire Council consider putting in a bid to GWR for CCIF (Customer & Communities Improvement Plan) for CCTV at Severn Beach railway station. CCIF application process is now open (closing on 8th September 2019). However, the 2020/21 CCIF programme is dependent on the DfT awarding the franchise to GWR after the current franchise finishes on 31st March 2020. Successful applicants will be notified in February 2020, and the work should be completed by 31st March 2021.</p>	<p>VB ALL</p>
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	<p>Flower Show – PT PT updated the meeting that the Pilning Flower Show had been a great success and offered thanks to the committee for all their hard work. PT confirmed he had presented the prizes in place of Mrs Sue Binns who was unwell and unable to attend.</p> <p>Report-It PT requested ‘Report It’ to be added to future agendas to keep track of items reported by Councillors to S.Glos Council via the S.Glos website, all agreed. All Councillors to keep a record of the date, the subject and the reference number of all Report It items.</p>	
2019-9-12 Twinning	<p>PT introduced the agenda item explaining that Twinning had been a recommendation of both the Parish Plan and the subsequent review of the Parish Plan some years ago. PT further updated the meeting that due to location at the Severn Festival, it had been difficult to assess the opinion of parishioners on the subject.</p> <p>After discussion, it was agreed that PT should attend a local seminar on the subject and report back to the next meeting where a decision would then be made.</p>	PT/ VB
2019-9-13 Trees on Redwick Road	<p>Further to the circulation of a report prior to the meeting from HR, PT updated the meeting that there are mixed messages from S.Glos Council regarding tree planting. After discussion, it was agreed that all Councillors should prepare a list of suitable locations in the parish for new tree planting in preparation for the next meeting.</p>	ALL
2019-9-14 Pipe at Northwick	<p>VB updated the meeting that following the previous meeting photographs had been taken of the pipe on the external wall of the former Northwick School and circulated to Councillors. VB further updated the meeting that no correspondence had been received from the owner with regard to installation of the pipe.</p> <p>The Chairman agreed to hear from the owner of the former Northwick School as to the reasons for the pipe installation and he explained that the pipe had been installed by a contractor whilst he had been away.</p> <p>The meeting agreed that whilst it would have been preferable to have been consulted, the pipe is not causing any issues as there is no outfall onto the cemetery.</p>	
2019-9-15 Teen shelter, Pilning	<p>KW introduced the item explaining that a number of youths had recently been seen climbing on the teen shelter and despite being asked to get down, they would not. Discussion was held on the safety of climbing on the shelter. VB advised that the equipment had not been flagged as an issue on any of the inspections but the inspection had identified the need to remove vulgar graffiti (which had been done).</p> <p>After discussion, it was agreed that AS and VB would check the inspection report again and all Councillors should view the shelter ahead of making a decision on the way forward at the next meeting.</p>	AS/ VB ALL
2019-9-16 English Coastal Path Response	<p>PT updated the meeting that a draft response had been prepared and would be submitted shortly if no further comments were received by Friday 6th September 2019 by other Councillors.</p>	PT
2019-9-17 Meeting with S.Glos CEO	<p>This agenda item had been discussed and agreed earlier in the meeting (2019-9-4)</p>	
Items to add to future agendas	<p>Items from previous meetings</p> <ol style="list-style-type: none"> 1) The installation of electric car charging points at both village halls 2) To review bins in the parish 	

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	<ul style="list-style-type: none"> 3) To discuss the installation of a cycle hire scheme 4) To discuss Public Rights of Way in the Parish 5) To agree how to support local 'period poverty' in our parish 	
2019-9-18 Report from S.Glos Council	<p>District Councillor Robert Griffin reported the following items;</p> <ul style="list-style-type: none"> 1) The ongoing issue of double parking in Beach Road, Severn Beach near the shops 2) Junction 17. M5 traffic queueing down into Easter Compton 3) Large events at Washingpool Farm causing queueing traffic 4) 'The Wave' project will shortly be completed 5) Ash trees near the Church at Pilning are suffering from die-back 6) Fly-tipping in the parish 	
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 7 th October 2019 starting at 7pm, there being no further business the meeting closed @ 9.07pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
02.07.19	Email	Agenda for Strategic Sites Delivery Committee, Thursday 11 th July 2019, 2pm, Turnberries, Thornbury	Circulated
03.07.19	Post	The Clerk Magazine	Passed to SB
03.07.19	Email	Agenda for Development Management Committee, Thursday 11 th July 2019, 3pm at Kingswood Civic Centre	Circulated
04.07.19	Email	NALC Newsletter	Circulated
07.07.19	Email	From a resident to report rubbish near the drainage rhine in Pilning	VB advised to contact LS IDB
09.07.19	Email	Agenda for Council on Wednesday 17 th July 2019 at 7pm	Circulated
12.07.19	Email	July blog from District Councillor Robert Griffin	Circulated
15.07.19	Email	Notice of temporary closure of Severn Beach Railway for line upgrade	Circulated
16.07.19	Email	Agenda for Strategic Sites Delivery Committee on Thursday 25 th July 2019 at 3pm at Turnberries, Thornbury	Circulated
16.07.19	Email	Invitation to Avonmouth Recovery Centre Community Liaison Group tour of the construction site on 30 th July 2019	KW to attend
17.07.19	Email	Agenda for Scrutiny Commission on Wednesday 24 th July 2019 at 3pm	Circulated
19.07.19	Email	Report from PT on the Pilning School Leavers' Assembly on 18 th July 2019	Circulated
19.07.19	Email	Agenda for Cabinet, Monday 15 th July 2019 at 2pm, Kingswood Civic Centre	Circulated
19.07.19	Email	Severnside Community Engagement Forum Meeting minutes May 2019	Circulated
19.07.19	Email	Report from PT on the M49 Junction Briefing	Circulated
19.07.19	Email	M49 Newsletter – July 2019	Circulated
19.07.19	Email	Report from CW on the Severn Beach School Leavers' Assembly on 18 th July 2019	Circulated
22.07.19	Email	Report from PT on meeting of ALCA S.Glos AGM	Circulated
23.07.19	Email	Agenda for Audit and Accounts Committee, Tuesday 30 th July 2019, 6pm at Kingswood Civic Centre	Circulated
23.07.19	Email	Oldbury Site Stakeholder Group Meeting, Wednesday 7 th August 2019, Oldbury Site, Thornbury, 12.30pm	Circulated
23.07.19	Email	Berkeley & Oldbury SSG Invitation to Site Tour of Berkeley on Monday 19 August 2019 starting at 1330hrs	Circulated
25.07.19	Email	Notice from Natural England regarding England Coast Path; Aust to Brean Down	Circulated
25.07.19	Email	Report from PT from SevernNet Meeting	Circulated
25.07.19	Email	Notice from Highways England regarding the closure of the M49	Circulated
29.07.19	Email	Response from ASEA following questions raised by the Parish Council	Circulated
29.07.19	Email	Response from S.Glos Council regarding the road at New Passage	Discussed
30.07.19	Email	Response from Owens Group regarding the use of the B4055	Discussed
31.07.19	Email	Agenda for Development Management Committee, Thursday 8 th August 2019, 11am, Kingswood	Circulated
31.07.19	Email	Response from Benson Beds regarding the use of the B4055	Discussed
01.08.19	Email	Summary of meeting – M49 junction Stakeholder discussion	Circulated
01.08.19	Email	Severn Estuary Partnership News	Circulated
01.08.19	Email	FoSBR half-hour petition and rail update	Circulated
02.08.19	Email	ALCA Area Group AGM Notice	Circulated
05.08.19	Email	Notice from S.Glos Council regarding proposed traffic management in Parish	

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05.08.19	Email	Notice from S.Glos Council regarding proposed speed limits in Parish	Circulated
04.08.19	Email	Report from KW regarding the Viridor Meeting on Tuesday 30 th July 2019	Circulated
06.08.19	Email	Oldbury SSG Meeting NDA Update Paper	Circulated
07.08.19	Email	Notification of a new fence on the boundary with Northwick Tower and the former school	Discussed
07.08.19	Email	S.Glos Notice regarding resurfacing works at Cribbs Causeway	Circulated
09.08.19	Email	Viridor Community Liaison Group Avonmouth minutes 30 July 2019	Circulated
10.08.19	Email	District Cllr Robert Griffin August blog	Circulated
12.08.19	Email	Documents from S.Glos Council regarding footpath between Prospect Road and footpath ORN 51	Circulated
12.09.19	Email	Complaint from a resident regarding a bonfire at SB allotments	Discussed
14.09.19	Email	ASEA Flood defence and ecology mitigation newsletter	Circulated
19.08.19	Email	Highways England M49 monthly newsletter – August	Circulated
19.08.19	Post	Response from the Environment Agency regarding litter on the foreshore	Discussed
28.08.19	Email	Pilning Station petition	Circulated
30.08.19	Email	Town & Parish Council Forum minutes 27 th June 2019	Circulated
30.08.19	Email	Severn Estuary Big Beach Clean Weekend – Fri 20 th – Mon 23 rd Sept 2019	Circulated
31.08.19	Email	Update on art projects in the Parish from A Forgotten Landscape	Circulated
31.08.19	Hand	Thank you card from Norah Chappell for the new sign	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

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APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
02.09.19	Mrs V Bywater	Wages + office payment & fuel allowance	1018.15	0.00	1018.15
02.09.19	Mrs O McIntosh	Cemetery Clerk salary	178.40	0.00	178.50
02.09.19	HMRC	NI & PAYE	155.61	0.00	155.61
02.09.19	Mr P Collins	Toilets at SB	33.33	0.00	33.33
02.09.19	Mr T Dark	Odd Jobs	195.09	0.00	195.09
02.09.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
02.09.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
02.09.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
17.07.19	BT	Telephone & Broadband	88.86	17.17	106.63
17.08.19	BT	Telephone & Broadband	78.06	15.61	93.67
02.09.19	South Glos Council	Localism charge Jul - Sep 2019	1180.92	236.18	1417.10
02.09.19	SLCC Enterprises Ltd	Clerk attendance at annual conf	80.00	16.00	96.00
02.09.19	Ian Coward	Work at Pilning allotments	600.00	0.00	600.00
02.09.19	Water2Business	Water at Pilning	65.55	0.00	65.55
02.09.19	Mr P Tyzack	Expences to attend meeting in Yate	11.25	0.00	11.25
TOTAL			4,148.82	377.68	4,527.20