



Pilning & Severn Beach Parish Council Meeting held on Monday 4th December 2023. Emmaus Church Centre, Gorse Cover Road Severn Beach BS35 4NP 7pm

COUNCILLORS:

Alison Dark (AD); Ian Roberts (ISR); Jet O'Neill (JO); Mike Pruett (MP); Nick Davies (ND) (Chairman); Olga Taylor (OT); and Peter Tyzack (PT).

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, Simon Johnson District Councillor (SJ)
Two members of the public.

DEATHS: The meeting held a silence in remembrance of those who had recently died
Mary Austwick of Severn Beach

1 Apologies for absence

None

2a Co-option of Councillors

An application has been received a decision on co-option will be made at the January meeting.

2b Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

Alison Dark (AD) declared an interest in agenda item 6.

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 6th November were unanimously approved as a true record.

4 Matters arising

918 Bus service funding support letter – this has already been sent to Olveston Parish Clerk due to time constraints.

e-Scooters on A403 – working with SevernNet and WECA to get a suitable solution.

Ableton Court – nothing to add this month.

Relocation of Northwick / Aust stone – The Clerk has contacted the ASEA consultant and is waiting a reply. Veterans' group are interested in using some of the stone for their memorial.

Drainage Ditches - agenda item

Bristol Zoo Project – will be coming to give a presentation at the start of the January meeting. With reference to their desire to help with local nature conservation activities.

Conifers at Pilning allotment – work is due to take place early in the New Year. Noted that tree T2 is not in an ideal location but that it is perfectly healthy.

M49 J1 – Clarification that work on the junction should begin in Spring 2024 with completion expected Spring 2025.

Library consultation – consultation is still open and PT explained there is a pop up meeting on 8th January 2024.

Cross Hands Enforcement – please see section 10.4

5 Correspondence

See appendix A

6 Accounts for Payment

See appendix B

C D gardening – FBW bramble clearance	£1200.00
Tim Dark – general maintenance	£101.25
Subtotal	£1301.25
Revised grand total	£11693.44

Accounts were approved.

Action JE

Note one abstention, see declaration of interest.

Action JE

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for November 2023 be approved.

7a Public Participation

Truck stop – a member of the public expressed disappointment that the truck stop was refused but realised that the location was not ideal. The resident was reassured that requests are being made that a section of land just outside the 1957 consent area and near to the M49 J1 is being earmarked for a truck stop. Parish Councillors and the Neighbourhood Plan shared concern that truckers are having to live in unsanitary conditions, without any welfare, due to the set times trucks are allowed to stand at the various warehouses on Western Approach.

Amendment of the Action Plan – The finance committee meeting on 7th December will be reviewing the Action Plan.

Pilning bin relocation – the Clerk stated that this is work in progress.

7b Report from District Councillor Simon Johnson

See appendix D

Questions and comments to District Councillor

A403 - Comment was made that it was very disappointing that information was received regarding the recent closures of the A403 came from a third party and not Highways England nor South Glos Council. Poorly signposted the first time round causing residents to be kept awake with HGVs running through the parish all through the night. Second closure better signposted.

Drifting on Western Approach –antisocial driving on Western Approach, as the road is not yet adopted there is little SGC can do to enforce; however, members of the public are encouraged to call 999.

Members Funding – MP asked if members funding could be considered for getting materials for a pump track. Concerns were raised that there would be no one responsible for the safe construction and operation of a pump track.

8 AGENDA ITEMS

.1 To confirm the response regarding 918 bus future funding.

The Clerk confirmed that a letter of support has been sent to the Clerk at Olveston regarding the 918-bus service, with a view to securing funds from WECA for future years.

Action closed

.2 To decide on a response to S Wales X bus route running via Easter Compton & Pilning.

This bus service has run via the parish during periods of motorway road works. The suggestion was made that a request is sent to the Welsh Assembly Govt that, given the numbers from South Wales being bused into Western Approach, there would be a good business case to divert the X service via the parish. An alternative would be to at least reinstate the Aust motorway junction stop. First stage will be to discuss this with SevernNet who are leading the discussion.

Resolved to contact SevernNet with agreement to be involved in the discussion.

Action JE

.3 To decide on a response to A403 bridge failure in the parish.

Feedback given to SJ, given the poor organisation of the first day of the engineering work.

.4 To decide to enquire about the status of the other overbridges in the parish.

As with 8.4 concern is raised at the condition of the other bridges built at the same time as the A403 / M49 bridge.

.5 To decide to get a response from Highways regarding bridge abutment settlement.

Given the difficulty of the A403 / M49 bridge condition the question needs to be asked that repair work is carried out to those bridges in the parish that have settlement issues as these will be more likely to fail given the hammer blow onto the bridge joints.

Resolved to write to SGC Highways and National Highways on agenda items 8.3, 8.4 and 8.5

SGC to be sent a reminder about the outstanding request to repair Northwick Road bridge over the former railway line and Marsh Common Road incline on the Swanmoor side of the Parish.

Resolved to write again.

Action JE

.6 To receive a report regarding the Coastal path railway crossing at Severn Beach.

This has been raised with the South Glos Cllr responsible for transport, who in turn has raised it with Network Rail. Looking forward to a positive response on this matter. The fact that NR say that the crossing matches their rural crossing criteria misses the point that getting onto the crossing does not give a suitable standard of access.

Resolved to seek an update for the January meeting.

Action PT & JE

.7 To decide on how to better report to SGC, breaches of weight limit restrictions.

Concern raised about overweight vehicles going through the Parish. There does not appear to be a suitable way of reporting this to South Glos Council. SJ commented that Hallen has a similar issue, a survey has been undertaken to check the weight of vehicles through that village. Also, to ask the emerging speed watch team to consider checking for large vehicles coming through the village.

Resolved to ask SGC to organise a vehicle weight survey on Marsh Common Road / Cross Hands Road

Action JE

.8 To decide on a course of action regarding Severn Beach allotment drainage.

The Clerk has been in contact with Severn Internal Drainage Board (LSIDB) and the tractor driver who carries out the work. Access to Severn Beach allotments can now take place.

Action closed

9. The Neighbourhood Plan

See appendix C

Questions and comments to NPSG

- Solar Farm at Cattybrook Farm, one third of the site will be in the Parish. The solar farm scheme in planning terms appears to be inefficient use of land as it loses agricultural farmland, when there are warehouse roofs on Severnside that could be used instead to generate electricity. In principle there would be no objection to having a solar farm but its location is cause for concern.
- Community Benefit Agreement – regarding the solar farm above the Parish Council has been told that an amount of money would be available for community benefit. The community grant was offered once the planning application had been submitted. The Parish Council at the time used a third-party advisor to negotiate the grant. PT raised concerns that the potential grant money could be to colour the Parish Councils decision for or against the development.
- Communication – concerns were raised that communication between nearby landowners and the solar farm developer have not been adequate and neighbours have only found out about the proposals by chance.
- Rookery Lane – Use of this and other very narrow roads for the construction and maintenance of the site is not acceptable to a neighbour of the proposed development. Aurora Hedgeway School drop and pick up could very well be disrupted by the additional solar farm traffic.
- Demarcation fencing – the proposed fencing for the site is of an industrial scale and not appropriate for an open countryside setting.
- Quality of farmland – noted that the piece of farmland in question is liable to flood as the land dips before rising out of the valley.

RE responded that there is a proposed figure of £20,000 a year but the detail of how that is managed is yet to be worked out. Concerns were noted regarding the construction of the site causing additional vehicles along unsuitable roads.

Resolved for the Clerk to write to the Senior Planning Officer SGC regarding the potential conflict of interest in offering grant money in determining the application.

Action JE

10 PLANNING

.1 Items from the public relating to planning matters.

P23/03069/F and Pilning Station Former Goods Yard – until the pandemic Euroloos were using the land to dispose of human waste. With the intervention of the Environment Agency this practice was stopped but the company continued to wash out the units at the site. Since then, another company has taken over the site and is using it to store cars destined for scrap.

The cars are being taken from the station yard site round to the former Pump house where they are burned out and the metal recovered. Fires take place day and night releasing any amount of noxious material into the air. Enviro Crime dept at South Glos, Environmental protection, Police and the Environment Agency all have ongoing complaints. A joint meeting between the various agencies has been arranged and the results of that meeting are expected soon. Although there is no objection to the planning application as such there are many concerns as to the business taking place at the site.

.2 To decide undelegated applications for consideration.

None

.3 To report South Gloucestershire Council planning decisions.

None

.4 To receive an update on outstanding enforcement issues.

Cross Hands (SJ) has been contacted by the SGC officer with an update. The item is not yet adequately resolved according to SGC. Despite a successful prosecution, the remaining items were not removed by the end of November. A further enforcement visit is planned.

Bristol & Avon sign - this has been reported to South Glos Enforcement, an officer has been to assess the item.

.5 To decide on professional legal advice – ref Orchard Pools

NP and PT explained they have a meeting with the landowner / developer representative coming up, date to be confirmed. The meeting will be attended by the Clerk to take notes and other Councillors should they wish to attend. Thanks, noted to Cllr Chris Wilmore and Cllr Simon Johnson for enabling the conversation to be started.

11 PARISH EVENTS

Remembrance Sunday – feedback was given to PT that one of the uniformed organisations felt excluded from the event. It was felt that this is not something for the Parish Council to sort out but better communication amongst the uniformed organisations.

Resolved to look at improving road closure awareness for the 2024 Remembrance Parade

Action JE

Car parking near war memorial– PT noted that consideration should be given to getting South Glos to put a parking order in place to prevent cars being parked at the junction of Cross Hands Road for the Remembrance service.

Resolved not to pursue this item.

12 UPDATES

12.1 Village Halls

12.1.1 Severn Beach Village Hall

Minutes circulated previously.

ND noted that the basketball hoop project was mentioned, the supplier has refunded the money for not being able to supply the requested equipment. ND has been given a free backboard for the inconvenience caused.

Resolved to continue with this action.

Action ND

12.1.2 Pilning Village Hall

Minutes circulated previously.

A response is expected regarding the insurance issue raised with the committee.

Noted that the last set of minutes showed only four bookings for the hall and it is difficult to justify spending residents money on an underused building.

12.1.3 Pilning Playing Field

Teen hut graffiti is being attended to, other than that issue the rest of the field looks acceptable. The large Parish Council sign is being fitted with a new piece of marine ply and refitted to the fence.

12.2 Allotments

12.2.1 Severn Beach Allotments

The Clerk is about to send out the invoices for 2024.

Severn Beach allotments tidy for the time of year.

Wood pile an issue, TD is going to undertake some small fires to pick away at the wood. A suggestion was made about using a woodchipper but there is far too much metal contained within the wood.

Plots 10, 13, 14, relet 29, 34 and 38 not really being worked.

12.2.2 Pilning Allotments

The Clerk is about to send out the invoices for 2024.

Pilning allotments mainly tidy for the time of year.

One plot has become available and will be relet.

12.3 Burial Grounds

12.3.1 To receive a report from the Cemetery Clerk

Cemetery Clerk not available for the meeting.

The Clerk noted that there is a bench that will need some slats repairing and further work needs to be made to improve compliance with the decorations policy.

Resolved for the Clerk to contact TD to arrange bench repair

Action JE

Noted that some work to hedges and trees has been done in the proximity of Northwick Churchyard.

12.3.2 Northwick Tower update

No update

12.4 Railway Stations

12.4.1 Pilning Station

OT reported several issues at Pilning Station

- OT wrote an email to MP Jack Lopresti with a view to finding out if any additional funding would be available for Pilning Station now the northern part of HS2 is scrapped. WECA has been allocated £100m for infrastructure projects. Dan Norris (WECA mayor) has been made aware of the potential benefits of reopening Pilning station properly.
- Car park is in an appalling state, this is in part due to the issue mentioned in 10.1 Planning matters from the public.
- Inconsiderate parking by the platform gate has been reported to British Transport Police.
- Service disruption has seen the afternoon train arrive after sunset, there is just enough light to detrain safely with the security light in the compound.
- OT to pass on contact details to the clerk.

OT was thanked for her relentless and ongoing support in keeping Pilning station in the minds of everyone.

12.4.2 Severn Beach Station

Nothing to report.

13 Communication

12.1 In View

Article for January already submitted.

14 Reports from external meetings

Rights of Way meeting – three paths have been approved for inclusion on the definitive map.

There is now a consultation period for any objections. Note it is being planned by law that any new claims for additions to the definitive map will cease in 2031.

Local plan phase 3 – note there are further online meetings 10th Jan and 16th Jan PT to circulate the details. Exhibition at Almondsbury Old School on Tuesday 23rd January and Wednesday 24th at Easter Compton Village Hall. Disappointment noted that there is no exhibition in the parish.

Action PT

15 Update from Councillors on “Report it” reference numbers.

None

Date of Next Meeting

Finance meeting on Thursday 7th December in the Committee Room at Pilning Village Hall 7pm

The date of the next Parish Council meeting will be on Monday 8th January 2024 at Pilning Village Hall. There being no other business the meeting was closed at 21:17.

Pilning & Severn Beach Parish Council – Full Council meeting 4th December 2023

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
01/11/2023	Email	Drifting in Severn Beach Palmer Ave/Hudson Way	Noted
01/11/2023	Email	Community Payback.	Noted
01/11/2023	Email	Re: Inconsiderate/irresponsible parking	JE replied
01/11/2023	Email	T and PC Forum meeting on Tuesday 14 November at 5.30 via MS Teams	Circulated
01/11/2023	Email	Fwd: Launch of the new domestic abuse services	Circulated
01/11/2023	Email	Re: Bus service provision plus commuting to/from S. Wales	Agenda
01/11/2023	Email	Re: Parish Council meeting in January	JE replied
01/11/2023	Email	Flood Warden Autumn Newsletter 2023	Circulated
01/11/2023	Email	RE: Severn Beach Community Benefit Annual update	JE replied
01/11/2023	Email	ALCA October 2023 In Short	Noted
01/11/2023	Email	RE: Tree felling quote Pilning allotment / cemetery	JE replied
01/11/2023	Email	Re: Drifting in Severn Beach Palmer Ave/Hudson Way	Circulated
02/11/2023	Email	South Gloucestershire Circulated Schedule	JE replied
02/11/2023	Email	Fwd: Roadworks Update 3rd Nov. 2023	Circulated
03/11/2023	Email	Re: West of England Rural Network	JE replied
03/11/2023	Email	South Glos Local Plan	JE replied
03/11/2023	Email	Re: War Memorial	JE replied
03/11/2023	Email	Storm Ciaran - bad weather reporting	Noted
03/11/2023	Email	War Memorial	JE replied
03/11/2023	Email	Sevenside Community Engagement Forum meeting on 9th Nov	JE replied
03/11/2023	Email	RE: Ableton Court	JE replied
04/11/2023	Email	Severn Beach Allotments	JE replied
05/11/2023	Email	Reminder for event Planning in Plain English	JE replied
06/11/2023	Email	Re: West of England Rural Network	JE replied
06/11/2023	Email	Library Service	JE replied
06/11/2023	Email	Pilning & Severn Beach November Parish Council Report 2023	JE replied
06/11/2023	Email	M49 Junction P&SB Parish Council	JE replied
06/11/2023	Email	Local Government Services Pay Agreement 2023/24	JE replied
06/11/2023	Email	Fwd: TRAPP'D NOVEMBER 2023 NEWSLETTER	Circulated
06/11/2023	Email	RE: New bin location	JE replied
06/11/2023	Email	Re: Severn Beach Allotments	JE replied

06/11/2023	Email	Pilning village hall	JE replied
07/11/2023	Email	Re: Pilning village hall	JE replied
07/11/2023	Email	Re: M49 Junction P&SB Parish Council	JE replied
07/11/2023	Email	Re: West of England Rural Network	JE replied
07/11/2023	Email	Agenda for Development Management Committee, Thursday, 9th November, ...	JE replied
07/11/2023	Email	Re: Cattybrook Solar Farm introduction	JE replied
07/11/2023	Email	Re: Cattybrook Solar Farm introduction	JE replied
07/11/2023	Email	Re: New Bristol North West Foodbank outlet opening in Severn Beach	JE replied
07/11/2023	Email	RE: Making contact	JE replied
07/11/2023	Email	Re: Warning Signs for Binn Wall	JE replied
07/11/2023	Email	Cattybrook Solar Farm introduction	JE replied
08/11/2023	Email	Station Road, Almondsbury	JE replied
08/11/2023	Email	RE: Solar Farm	JE replied
08/11/2023	Email	Library Savings Consultation	JE replied
08/11/2023	Email	Re: Cattybrook Solar Farm introduction	JE replied
08/11/2023	Email	Allotment Pilning	JE replied
08/11/2023	Email	RE: Inquiry about nature and conservation activities around Pilning	JE replied
09/11/2023	Email	Fwd: SBVH Minutes of meeting 10.08.23	Circulated
09/11/2023	Email	Fwd: Do you walk, run, paddle, bike or sail on the Severn Estuary coastline?	Circulated
09/11/2023	Email	Recruiting councillors from a more diverse cross	JE replied
09/11/2023	Email	Introduction to the next stage of preparing the council's new Local Plan and ...	JE replied
09/11/2023	Email	A38 & A4174 Travel Improvements	JE replied
09/11/2023	Email	Sevenside Community Engagement Forum meeting on Thursday 9 Novembe ...	JE replied
10/11/2023	Email	Re: Thanks	Noted
10/11/2023	Email	volunteers	JE replied
10/11/2023	Email	RE: Beach rd strimming behind properties	JE replied
10/11/2023	Email	Beach rd strimming behind properties	JE replied
10/11/2023	Email	Re: Remembrance Sunday	JE replied
10/11/2023	Email	Fwd: Introducing Panattoni Park Avonmouth	Circulated
11/11/2023	Email	Re: Remembrance Sunday	JE replied
11/11/2023	Email	Fly tipping	Noted
11/11/2023	Email	Re: Pic for the website	JE replied
11/11/2023	Email	All Aboard the Pilning Express?	Noted
11/11/2023	Email	Re: Cross Hands update	Circulated

11/11/2023	Email	Re: Idling Trains Yet Again	Noted
11/11/2023	Email	Re: Updated Councillor Page	Noted
12/11/2023	Email	T and PC Forum meeting on Tuesday 14 November at 5.30 via MS Teams	Circulated
12/11/2023	Email	Remembrance Sunday	JE replied
12/11/2023	Email	Remembrance arrangements	JE replied
13/11/2023	Email	Re: Greening the High Street grant launch	JE replied
13/11/2023	Email	Re: Introduction to the next stage of preparing the council's new Local Plan ...	Circulated
13/11/2023	Email	Re: Greening the High Street grant launch	JE replied
13/11/2023	Email	Re: Fly tipping at Pilning Station	Noted
13/11/2023	Email	Re: Introduction to the next stage of preparing the council's new Local Plan	Noted
13/11/2023	Email	Re: Do you walk, run, paddle, bike or sail on the Severn Estuary coastline?	Circulated
13/11/2023	Email	Re: Fly tipping at Pilning Station	JE replied
13/11/2023	Email	Annual Estimate of Rough Sleepers in South Gloucestershire	Noted
13/11/2023	Email	Re: Inquiry about nature and conservation activities around Pilning	JE replied
13/11/2023	Email	Re: Inquiry about nature and conservation activities around Pilning	JE replied
13/11/2023	Email	Re: FW: Cattybrook Solar Farm introduction	JE replied
13/11/2023	Email	Town and Parish Council Forum	JE replied
13/11/2023	Email	Re: Inquiry about nature and conservation activities around Pilning	JE replied
13/11/2023	Email	Fwd: Minutes 27/7/23 Town and Parish Council Forum	Circulated
13/11/2023	Email	FW: Cattybrook Solar Farm introduction	JE replied
13/11/2023	Email	Launching a campaign to improve the take up of pension credit	JE replied
14/11/2023	Email	Re: FW: Cattybrook Solar Farm introduction	JE replied
14/11/2023	Email	URGENT: CANCELLED	JE replied
14/11/2023	Email	Currys Business Order 132/452	JE replied
14/11/2023	Email	Re: Forum agenda final.	JE replied
14/11/2023	Email	Fwd: Cattybrook Solar Farm introduction	Circulated
14/11/2023	Email	Re: B&A sign	JE replied
14/11/2023	Email	Agenda for Development Management	JE replied
14/11/2023	Email	Re: Work at Frances Barr Walk	JE replied
14/11/2023	Email	Fwd: Forum agenda final.	Circulated
14/11/2023	Email	Re: Work at Frances Barr Walk	JE replied
14/11/2023	Email	RE: Report for the minutes	Noted
14/11/2023	Email	Pilning village hall min	JE replied
14/11/2023	Email	Your SLCC Membership Renewal Notice	JE replied

14/11/2023	Email	FW: FW: 918 Bus presentation	JE replied
14/11/2023	Email	Grounds Maintenance Tender ?	Noted
15/11/2023	Email	RE: Cattybrook Solar Farm introduction	Noted
15/11/2023	Email	Cattybrook Solar Farm Proposal	Noted
15/11/2023	Email	RE: Cattybrook Solar Farm introduction	JE replied
15/11/2023	Email	Fwd: Re: Parish Online	Circulated
15/11/2023	Email	News Bulletin	JE replied
15/11/2023	Email	RE: Pilning Playing Field Bramble Clearance	JE replied
15/11/2023	Email	RE: Cattybrook Solar Farm introduction	JE replied
15/11/2023	Email	Re: Work at Frances Barr Walk	JE replied
15/11/2023	Email	Re: Cattybrook Solar Farm introduction	JE replied
15/11/2023	Email	Re: Work at Frances Barr Walk	JE replied
15/11/2023	Email	RE: Pilning Playing Field Bramble Clearance	JE replied
15/11/2023	Email	Re: Finance Committee Meeting date	JE replied
15/11/2023	Email	[New feature] Create an external	JE replied
15/11/2023	Email	Fwd: Be Flood Ready	Circulated
15/11/2023	Email	Fwd: Severn Beach Foodbank outlet opening at Emmaus Church	Circulated
16/11/2023	Email	PT.7139 footpath	Circulated
16/11/2023	Email	PT.7137 footpath	Circulated
16/11/2023	Email	PT.7136 footpath	Circulated
16/11/2023	Email	RE: WERN meeting at Emmaus Severn Beach	JE replied
16/11/2023	Email	RE: Grounds Maintenance Tender ?	Noted
16/11/2023	Email	Re: Online budget meeting	JE replied
16/11/2023	Email	Re: Complaint acknowledgement letter for COM/23/0876/ADV	JE replied
16/11/2023	Email	FW: Town/parish council meetings and the police	JE replied
16/11/2023	Email	ALCA Chairs' Network (FAO: Chair of Parish/Town Council)	JE replied
16/11/2023	Email	South Gloucestershire Online Consultations	JE replied
16/11/2023	Email	Demolished bollard	JE replied
16/11/2023	Email	Fwd: SBVH Minutes of meeting 09/11/23	Circulated
16/11/2023	Email	3 things to report	Circulated
17/11/2023	Email	VAT on Sporting Fees	Noted
17/11/2023	Email	Fw: Container	JE replied
17/11/2023	Email	Hall	JE replied
17/11/2023	Email	Strategic Sites 23rd Nov	JE replied

17/11/2023	Email	Fwd: Roadworks update 17th November 2023	Circulated
17/11/2023	Email	Re: Update on emergency lights on A403	JE replied
17/11/2023	Email	RE: WERN meeting at Emmaus Severn Beach	JE replied
17/11/2023	Email	Re: Demolished bollard	JE replied
17/11/2023	Email	Fwd: Update on emergency lights on A403	Circulated
17/11/2023	Email	Advertising of Police StreetSafe App	JE replied
18/11/2023	Email	Re: Invitation for a representative of Pilning and Severn Beach Parish Council ...	JE replied
18/11/2023	Email	Fwd: Invitation for a representative of Pilning and Severn Beach Parish Coun ...	Circulated
18/11/2023	Email	Re: Fishing tackle poster	JE replied
18/11/2023	Email	Fwd: RE: Severn Beach Foodbank outlet opening at Emmaus Church	Circulated
19/11/2023	Email	Quotation for Clearance at Severn Beach	JE replied
20/11/2023	Email	Re: RE: Severn Beach Foodbank outlet opening at Emmaus Church	JE replied
20/11/2023	Email	Dangerous incidents resulting from A403 temporary lights	JE replied
20/11/2023	Email	Re: Draft minutes	JE replied
20/11/2023	Email	Re: Invitation for a representative of Pilning and Severn Beach Parish Council ...	JE replied
20/11/2023	Email	Temporary Speed Restriction	JE replied
21/11/2023	Email	Temporary Road Closure	JE replied
21/11/2023	Email	RE: Cattybrook Solar Farm introduction	JE replied
21/11/2023	Email	RE: Cattybrook Solar Farm introduction	JE replied
21/11/2023	Email	Re: SPAM	JE replied
21/11/2023	Email	Re: Frances Barr Walk work	JE replied
21/11/2023	Email	Re: Bridge works on the A403	JE replied
21/11/2023	Email	Re: Aust Stone	JE replied
21/11/2023	Email	Identity Monitoring report	JE replied
21/11/2023	Email	Travel Improvement Consultations	JE replied
21/11/2023	Email	Re: Draft minutes	JE replied
21/11/2023	Email	Panattoni	JE replied
21/11/2023	Email	Re: Cattybrook Solar installation	JE replied
21/11/2023	Email	Re: Cattybrook Solar installation	JE replied
21/11/2023	Email	RE: FW: 918 Bus presentation	JE replied
22/11/2023	Email	Fwd: Roadworks update	Circulated
22/11/2023	Email	No 12 bus via The Zoo	JE replied
22/11/2023	Email	Re: Finance Committee Meeting date	JE replied
22/11/2023	Email	FW: Bridge works on the A403	JE replied

22/11/2023	Email	Re: Graffiti on sea wall.	JE replied
22/11/2023	Email	Planning application re Pump House	JE replied
22/11/2023	Email	Confirmation of report graffiti	JE replied
22/11/2023	Email	Graffiti on sea wall.	JE replied
22/11/2023	Email	Indicative Council Tax Base for 2024/25	JE replied
22/11/2023	Email	Safeguarding adults week, visit us in Yate and Bradley Stoke and more	JE replied
23/11/2023	Email	West Of England Rural Network's AGM	JE replied
23/11/2023	Email	BTP Contact FYI	JE replied
23/11/2023	Email	Fwd: Urgent: A403/Severn Beach	Circulated
23/11/2023	Email	Urgent: A403/Severn Beach	JE replied
23/11/2023	Email	RE: A403 diversions last night	JE replied
23/11/2023	Email	Re: A403 diversions last night	JE replied
23/11/2023	Email	Re: Urgent: A403/Severn Beach	JE replied
24/11/2023	Email	Fwd: High street opportunities and invest in improved active travel options	Circulated
24/11/2023	Email	RE: A403 road closure	JE replied
24/11/2023	Email	Re: Lorry Parking	Noted
26/11/2023	Email	We are EV	JE replied
26/11/2023	Email	Wood pile	JE replied
27/11/2023	Email	Bridges	JE replied
27/11/2023	Email	Fwd: Severnside Infrastructure	Circulated
27/11/2023	Email	Coastal path/rail crossing	JE replied
27/11/2023	Email	PRoW meeting 30th Nov.	JE replied
27/11/2023	Email	RE: Localism Contract	JE replied
27/11/2023	Email	Local Climate & Nature Action Plan	Noted
27/11/2023	Email	New Local Climate & Nature Action Plan Officer	JE replied
28/11/2023	Email	Re: A403 closures	JE replied
28/11/2023	Email	FW: Temporary Road Closure	JE replied
28/11/2023	Email	Localism letters and contracts 24	Noted
28/11/2023	Email	Re: Coastal path/rail crossing	JE replied
28/11/2023	Email	RE: Urgent: A403/Severn Beach	JE replied
28/11/2023	Email	Comprehensive Bus Shelter Maintenance Service Proposal	JE replied
28/11/2023	Email	Essential Councillor Training	JE replied

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
03/11/2023	ELMTREE GARDEN	Grass Cutting	s111	£1,527.82	£254.64	£716.00
03/11/2023	ELMTREE GARDEN	Northwick Cemetery	s214			£223.00
03/11/2023	ELMTREE GARDEN	Pilning Cemetery	s214			£334.18
03/11/2023	MRS N HILLS	Severn Beach Toilet	PHA 1936 s87	£33.33		£33.33
07/11/2023	GOOGLE	Email & Data Storage	s111	£92.00		£80.96
07/11/2023	GOOGLE	Email & Data Storage	LA 2011, NP 2017			£11.04
13/11/2023	BDO	External Audit	s111	£504.00	£84.00	£420.00
13/11/2023	DUNKLEYS	Payroll preparation	s111	£144.00	£24.00	£120.00
13/11/2023	SOUTH GLOS	Localism	s111	£1,941.91	£323.65	£1,941.91
13/11/2023	WOTTON TREE CONSULTANCY	Tree surveys	s111	£1,590.00	£265.00	£1,325.00
14/11/2023	ELMTREE GARDEN	Bramble clearance at Severn Beach Playing Field	PHA 1875 s164	£756.00	£126.00	£630.00
14/11/2023	O2	Mobile Phone	s111	£15.48	£2.58	£12.90
14/11/2023	PCWORLD BUSINESS	Parish Council laptop and periferies	s111	£819.74	£136.62	£683.12
17/11/2023	BT	Phone	s111	£63.80	£10.63	£53.17
20/11/2023	NOW PENSIONS	Pension Contribution	s111	£126.22		£126.22
22/11/2023	PLANIT GARDENS	Pilning Playing Field	PHA 1875 s164	£133.00		£52.25
22/11/2023	PLANIT GARDENS	Pilning Cemetery	s214			£19.00
22/11/2023	PLANIT GARDENS	Allotments	SHA 1908 s23, s25			£61.75
22/11/2023	ALCA	Councillor Training	s111	£40.00		£40.00
22/11/2023	ALCA	Councillor Training	s111	£80.00		£80.00
30/11/2023	MRS O MCINTOSH	Wages	s111	£144.00		£144.00
30/11/2023	MR J EDWARDES	Wages Office & Broadband	s111	£1,915.00		£1,915.00
06/12/2023	HMRC	Tax & NI	s111	£465.89		£465.89
			Totals	£10,392.19	£1,227.12	£9,488.72

Appendix C Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 4th December 2023 – delivered by Richard Edwards

The NPSG meeting since last PC meeting was on 14th November. Matters discussed and arising since are as follows:

Funding:

Having been given verbal confirmation from Locality of availability of an additional grant of up to £10K for the flood risk consultancy work, we have commenced the process for handing back what we have not spent this year and re-claiming.

Green Belt:

The Green Belt Review Report and Exceptional Circumstances Report which make the case for removal of land from the Green Belt in Pilning have been completed and sent to SGC. We await their reply to that and our request for a meeting to agree the Green Belt approach and to discuss other matters including flood risk and certain site issues.

Flood Risk:

We've received and digested the Product 4 and Product 6 flood risk information requested from the EA. This allowed us to complete the GB Exceptional Circumstances Report and to prepare the first draft of the Parish based Sequential Test. The draft Sequential Test will be presented shortly to SGC for discussion at the aforementioned meeting, with an aim of them setting up a joint meeting with the EA. All this will allow us to determine the exact scope of work required to be carried out by consultants.

Evaluation of Sites:

Some communications continue with landowners and agents.

- We have received an initial site plan for 21/23 Cross Hands Road, Pilning. This shows a proposed scope for 9 4 bedroom detached properties.
- The owner of the land on the corner of Northwick and Bank Road has advised us of his intention to submit an application for an alternative traveller site on Marsh Common Road

SGC's Local Plan:

Reported orally at the last meeting but not in my written note, for the new draft Local Plan, we are pleased to see our NP is recognised, having its own paragraph. Swanmoor Stoke, 3,000 new homes on the edge of the Parish, isn't supported. There are a number of sites around Easter Compton for approximately 450 homes that are supported.

Planning Applications:

No new planning applications were discussed at the meeting.

However, the public consultation for a solar farm development at Cattybrook Farm was raised. Steering Group members attended and made their personal comments at the presentation. For information; around 1/3 of the development would be in our parish, sited on prime grazing land, with access for construction and maintenance through Rookery Lane. Issues known to have been raised included, alternative siting of panels on roofs of industrial buildings, appropriate balance and methods of distribution of annual funds for community use, and suitability of roads.

Next SG meeting 12th December 7pm.

Thank you and any questions.

Appendix D report from District Councillor Simon Johnson

Pilning & Severn Beach Parish Council Report | Monday 4th December 2023

Key updates for Parish Council colleagues in December 2023;

- The M49 junction project has now achieved planning approval and further support from the South Gloucestershire Council cabinet to progress. Kelvin Packer updated the Severn Net community this week, and is progressing as planned to finalise the scheme, secure the land necessary and deliver the long-awaited project that will support local people and businesses.
- Member Awarded Funding (MAF) is being directed to fund the Pilning & Severn Beach Youth Consultation and support the local Library during this financial year. If Parish Councillors are aware of any other small schemes, I would welcome any input to ensure the funds are fully invested into local schemes that benefit people living here.
- Multiple consultations are available online and seeking input from the local community. A key part of our administration's approach is to consult on the challenging financial landscape in the Local Authority. People may well have seen how other LAs across England are struggling financially and we wish to ensure that local residents are aware of the challenge and contribute to our plans to make savings and prioritise key areas of work. Residents should view the SGC website to contribute, most recently on the budget, libraries and A38 cycle developments.
- Support for local residents this month have focussed on planning issues and aspects related to the two static home parks in the ward. Conversations are ongoing with residents and owners through South Glos Council Officer's who have been very supportive.
- South Glos Council planning enforcement teams have been in contact with the owner of the Cross Hands Pub in the ward, enforcing the clean-up of the site from a recent visit. This will be followed up following local input that the site still remains untidy.

Email; Simon.Johnson@southglos.gov.uk
Phone; 07399 080444