



Pilning & Severn Beach Parish Council Meeting held on Monday 6th March 2023. Emmaus Church Centre Gorse Cover Road Severn Beach 7pm

COUNCILLORS: P Tyzack (PT) (Chairman); Olga Taylor (OT); M Pruett (MP); Heather Rickards (HR) and Nick Davies (ND) Sue Binns (SCB); Carol Woodhouse (CW) Kevin Weeks (KW) and Ian Roberts (ISR)

Three member of the public. District Cllr Robert Griffin (RG)

DEATHS: The meeting held a silence in remembrance of those who had recently died
Rita Keeping and Molly Plumley both of Pilning.
Kath Duffety formerly of Severn Beach

1 Apologies for absence

None

2 Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None.

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 6th February were unanimously approved as a true record.

4 Matters arising

Low Level Noise - MP has added the new correspondent to the list of people being affected by the low-level noise. Consideration given to the change in acoustics with new buildings being put up.

Non-voting governor – Still no contact from Severn Beach School with the Council even after a reminder from the Clerk.

Water Quality – After discussion it was felt better to ask the Environment Agency what data they have already

Resolved for the Clerk to write to the Environment Agency regarding the water quality from three outfalls into the Severn in the Parish.

Action JE

Adapted housing in Severn Beach – The Clerk contacted the company regarding the complaint raised, no response so far.

Play equipment RoSPA inspection training – Clerk and TD are arranging suitable dates.

Green Belt Extension – PT and the Clerk are meeting with the consultant from Marches Planning on 14th March. Neighbourhood Plan Steering Group members invited to attend as well.

Drifting – MP had witnessed the activities on Western Approaches. Cars being brought in specially on low loaders. Noise was so loud it was impossible to hold a conversation. In the first instance residents are encouraged to call 999.

Library book selection – The Clerk wrote to the head of libraries at South Gloucestershire Council and this has assisted with getting a better selection of books for Severn Beach Community library.

State of A403 at Severnside – The Clerk has written to South Gloucestershire Council. Mark King confirmed there will be a cleaning run “over the forthcoming weeks”

New Passage 20mph restriction – The Parish Council received a petition from residents in New Passage Road strongly requesting the speed limit be reduced to 20mph.

Resolved for the petition to be given to District Cllr Griffin for presentation to South Gloucestershire Council.

Action RCG

5 Correspondence

Cross Hands – The Clerk is waiting to hear back from South Gloucestershire Council regarding any outcome of the court case.

There is now concern that the structure has loose tiles

Resolved for the Clerk to contact South Gloucestershire Council.

Action JE

ASEA Closure of the sea wall footpath – After discussion the Clerk noted that the public footpath is due to be closed until August 2023. Concern was raised that no work appears to be being done.

TPO at Salthouse Farm – after discussion all in favour of supporting the Tree Preservation Order.

Resolved to support the Tree Preservation Order.

Action JE

Complaint over the state of Pilning Station – The Clerk quoted from a letter received from a recent visitor to Pilning station urging the Parish Council to do what it can to improve the situation.

Resolved for the Clerk to write back.

Action JE

6 Accounts for Payment

Additional items for approval

Relyon – Pilning Village Hall first response key holder Feb 2023 to Feb 2024

£216.00

Revised Total

£5383.33

Accounts were approved unanimously.

Action JE

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for February 2023 be approved.

.2 Decide on an earmarked reserve for money from the Severn Vale Festival

Cheque from the Severn Vale Festival being held in Severn Beach Village Hall funds currently for £2613.06.

Proposed to have this as an earmarked reserved fund with the Parish Council to be used for future public events. All agreed.

Action JE

7a Public Participation

Severnwood Gardens / Ableton Lane – Concern from a resident that the water in the rhine behind the bus stop on Ableton Lane is much higher than it used to be. Noted by Councillors that this is probably down to the newly constructed warehousing, squeezing the ground out, raising water levels.

Tennis Courts in Pilning – Noted that there a potential sources of funding that could be made available through various sports bodies to improve the tennis courts at Pilning Playing Field.

Resolved for Councillors to consider options and this item will be tabled for the April meeting.

Action ALL & JE

7b Report from District Councillor

See appendix C

Question was asked of Cllr Griffin about what was happening to children about to lose their transport to school via the 622 bus. Cllr Griffin had been to a meeting where assurances were given that transport would still be provided.

Resolved for the Clerk to write to South Glos officer to find out more details.

Action JE

8 AGENDA ITEMS

.1 To decide on wildflower seeds celebration for the Coronation.

The Clerk circulated information previously. No agreement to continue with this item.

Resolved for the Clerk to contact the two school Parent teacher associations with a view to making a grant to each.

Action JE

.2 To decide on locations that would benefit from a bus shelter.

The Clerk circulated information previously on the location of current bus stops. After discussion a list of potential new bus shelters are

- Western Approaches by Next / GKN roundabout
- Opposite Severnwood Gardens
- Around the existing bus stop near 39 Beach Avenue
- Ellinghurst Farm opposite West View
- Severn Beach station

.3 To receive a report on the timetable study for additional stops at Pilning station.

The Clerk was thanked for the work undertaken on the timetable study as to showing how additional stops can be accommodated in existing services passing through Pilning station.

Challenge now is to get the various bodies to agree and stop the vicious circle of no trains, no passengers and therefore no trains.

Resolved to contact the list noted below.

- Network Rail
- Office of Rail Regulator
- Dept for Transport
- GWR
- Jack Lopresti MP
- Luke Hall MP

Action JE

.4 To decide on course of action to tackle fly tipping at Pilning Station.

After discussion it was agreed to share the photographic evidence with South Gloucestershire Council Enforcement with a view to serving a section 125 notice.

Resolved for the Clerk to contact South Gloucestershire Council Enforcement

Action JE

.5 To decide on taking part with the Great British Spring Clean

The Clerk circulated information previously. The Parish Council will be pleased to sign up for the Great British Spring Clean, with the aim of doing activities on 1st April 2023.

All agreed

Action ALL & JE

9. The Neighbourhood Plan

Report from RE see appendix D

Question was asked regarding the rationale for reducing the potential car parking spaces at a redeveloped Severn Beach railway station. The numbers being reduced from 68 to 60.

With regard to developing this site it was noted that this land is considerably higher than the rest of the surrounding area.

10 Severn Beach Centenary / Jubilee

Update on the pebble display, still trying to source a builder to create the plinth.

Action SCB & CW

11 Updates

11.1 Village Halls

11.1.1 Severn Beach Village Hall

Minutes circulated previously.

Noted that Severn Beach Village Hall

- are looking for a new Treasurer.
- toilet refurbishment is going well.
- Basketball hoops for the MUGA are still in progress.

11.1.2 Pilning Village Hall

Minutes circulated previously.

Noted that Pilning Village Hall

- Will be losing the pre-school booking soon.
- Lots of issues to be addressed with the aging building.

11.1.4 Pilning Playing Field

- Grass has had its first cut.
- Teen hut ok
- Area looking tidy.

11.2.1 Severn Beach Allotments

Report circulated previously; a couple of plots are waiting new tenants.

- Thought needs to be given about disposal of the woodpile.

11.2.2 Pilning Allotments

Looking tidy for the time of year.

11.3.1 Pilning Cemetery

Pilning Cemetery is looking tidy.

A working party will need to be organised later in the year.

Check needs to be made on any graves to be backfilled.

11.3.2 Northwick Cemetery

Northwick Cemetery is looking tidy.

11.3.3 Northwick Tower update

Clerk updated the meeting with progress on getting the interior of the tower scaffolded. To scaffold the inside of the tower, half of the intermediate floor will need to be removed, with a view to replacement once the work is completed.

Consideration to be given to using a scaffolding tower to minimise the unnecessary work to the internal floor.

Action JE

11.4.1 Pilning Station

See agenda item 8.4

11.4.2 Severn Beach Station

New lights for bike shelter are on 24hrs a day – the Clerk is to ask NR and Community Rail Partnership about this.

Action JE

12 Communication

12.1 In View

Suggested items are.

- Car misuse on Western Approaches (drifting)
- May election – Voter ID
- Becoming a Parish Councillor
- Pilning station update
- Spring clean
- Allotments
- Northwick Tower working group.
- New Passage 20mph
- Sports provision in the Parish

13 Reports from external meetings

None

14 Update from Councillors on "Report it" reference numbers.

- Noted 1979591 rubbish dumped on Redham Lane.

Consideration to be given to having a shared list for Councillors of outstanding items. The Clerk stated he has an informal list that could be developed.

Resolved to develop a list.

Action JE

15 Planning

.1 To report South Gloucestershire Council planning decisions.

P22/02510/RM Plot 3 Land At Western Approach Severn Beach South Gloucestershire BS35 4JX Reserved Matters Application pursuant to condition 1 of planning permission ref. SG4244 (dated 27th November 1957) comprising the appearance, layout, and scale of 1 no. commercial building (Use Class B8), including servicing arrangements, vehicle parking, landscaping, attenuation features and associated works. Approved Section 106 Signed.

P22/02500/F Plot 3 Land At Western Approach Pilning South Gloucestershire BS35 4JX Drainage works in relation to site ('Plot 3') and associated works. Approved Section 106 Signed.

P19/13480/F NAS Anderson School Rookery Lane Pilning Bristol South Gloucestershire Erection of new classroom building (Class D1) Withdrawn.

P22/05467/F Aurora Hedgeway School Rookery Lane Pilning South Gloucestershire BS35 4JN
Erection of a building to form additional classroom. Approve with Conditions.

.2 Update on ongoing planning matters inc. enforcements and applications.

Severn Beach Station - PT reported that there may be a planning application for land next to Severn Beach station.

Land raising concerns - ND and PT attended a meeting with South Gloucestershire Council to highlight concerns about land raising. Regrettably South Gloucestershire Council were not at all receptive to the issue.

Salthouse Farm development - Correspondence with a resident regarding a potential development at Salthouse Farm Park. PT will be raising this were appropriate.

Resolved for the Clerk to ask the Environment Agency for their views and to ascertain the status of any previous consent.

Action JE

Resolved to ask South Gloucestershire Council for a copy of the original landscape plan.

Action JE

.3 To decide on a letter of complaint regarding misuse of agricultural land.

A certificate of lawfulness has been granted for a piece of land in the 1957 consent area.

However, ND noted that the condition to keep the land in agricultural use has been removed from the officer's determination and the reason for the condition omitted. Permitted development rights are being flouted. ND has put in a personal complaint to South Gloucestershire Council

.4 To decide on professional legal advice – ref Orchard Pools.

Letter of complaint to South Gloucestershire Council - ELF's letter of complaint has been sent to South Gloucestershire Council. Awaiting a response. Time is getting short to prevent all sorts of development rights becoming available by default. The Parish Council will need to consider taking the next step to ask how much legal advice will cost.

Resolved to ask how much legal advice will cost.

Action JE

Resolved PT to prepare a piece for In View to inform residents what the Parish Council is facing to save unwanted development.

Action PT

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 3rd April at Pilning Village Hall, following the Annual Meeting of Electors. There being no other business the meeting was closed at 21:46.

Pilning & Severn Beach Parish Council – Full Council meeting 6th March 2023

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

A handwritten signature in black ink, appearing to be 'S. J.', located above the 'APPROVED' watermark.

APPROVED

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
30/01/2023	Email	Community Funding	JE Replied
30/01/2023	Email	Grass Cut SVB VH	JE Replied
30/01/2023	Email	Violence Against Women and Girls Community Pop-up meeting 7 February 2023	Circulated
31/01/2023	Email	Tree down	JE replied
31/01/2023	Email	Personalised Coronation Mugs for Parish & Town Councils	Noted
31/01/2023	Email	Update on M49 J1	JE Replied
31/01/2023	Email	Circulated list and P21/06880/F	JE Replied
01/02/2023	Email	Parish Online Intro Slides from forum meeting	Noted
01/02/2023	Email	Hi Viz Jackets	JE Replied
01/02/2023	Email	Resignation	JE Replied
01/02/2023	Email	Sevenside CEF Meeting - Thursday 2 February 2023 at 7pm	Circulated
01/02/2023	Email	Localism Contract	JE Replied
01/02/2023	Email	New litter and dog bin at Northwick Cemetery	Circulated
02/02/2023	Email	Meeting the need for new development in areas at risk of flooding	Circulated
02/02/2023	Email	Tetlow King Planning's January Planning Bulletin	Circulated
03/02/2023	Email	FOI to SGC Planning- Ref FIDP/019080	Noted
03/02/2023	Email	Your Glasdon UK Limited order has been despatched	Noted
04/02/2023	Email	REDWICK ROAD complaint about HGVs	JE Replied
04/02/2023	Email	Pilning Playing Field - zip wire - 78940	JE Replied
04/02/2023	Email	Environmental issues - low level hum & state of A403 cycle path	JE Replied
06/02/2023	Email	Local Nature Action Group	JE Replied
06/02/2023	Email	Census21 data release - Education, Health, disability and unpaid care	Forwarded to Neighbourhood Plan Group
06/02/2023	Email	Consultation launched: Thornbury to North Bristol Sustainable Transport Corridor Improvements	Circulated
06/02/2023	Email	New bench	JE Replied
06/02/2023	Email	Low frequency noise	JE Replied
06/02/2023	Email	Festival Money	JE Replied
06/02/2023	Email	Consultation launched: Thornbury to North Bristol Sustainable Transport Corridor Improvements	Circulated
06/02/2023	Email	WECA Pollinator Fund - Round 2	Noted
06/02/2023	Email	Sevenside Community Engagement Forum (CEF) Meeting 2 February 2023 - Pilot Evaluation	Circulated

Date	Type	Detail	Action
07/02/2023	Email	Invitation: ASEA Ecology Mitigation and Flood Defence Project Quarterly Community Forum: Tuesday 7th March 6pm - 7pm	Noted
07/02/2023	Email	Parish Police Footsteps	Noted
07/02/2023	Email	Streeting cleaning and maintenance work for Parish Council	Circulated
07/02/2023	Email	FoSBR AGM Friday 24th March 2023	Circulated
07/02/2023	Email	Section 137 limits 2023 - 2024	Noted
08/02/2023	Email	Ashchurch Rural Parish Council "Bridge to nowhere"	Circulated
08/02/2023	Email	Routine Playground Inspection Course One- Day	Noted
08/02/2023	Email	Request for a quote - Northwick Tower	JE Replied
08/02/2023	Email	Agenda for Development Management Committee, Thursday, 16th February 2023, 11.00 am	Noted
08/02/2023	Email	PT.7115 - (BRIDLEWAY OAY101 AND FOOTPATH OAY 111 AT SEVERNSIDE) PUBLIC PATH CREATION ORDER 2023	Circulated
08/02/2023	Email	Violence Against Women and Girls - social media toolkit and links	Circulated
08/02/2023	Email	Cross Hands Update	Circulated
09/02/2023	Email	Playground Improvements	JE Replied
09/02/2023	Email	Personal invitation on behalf of PCC Mark Shelford	Noted
09/02/2023	Email	South Gloucestershire Council Verge Management Project	Circulated
09/02/2023	Email	M49 J1 Appendix 2 Boundary Map	Noted
09/02/2023	Email	Continuing the Vision for the Bristol Channel & Severn Estuary: a request for stakeholder input	Circulated
09/02/2023	Email	Your draft TPC Forum / SGC charter	Circulated
10/02/2023	Email	Community Funding	JE Replied
10/02/2023	Email	Gate - Abbot Road, Severn Beach	Circulated
10/02/2023	Email	New Passage 20mph zone	Noted
11/02/2023	Email	Pete Simson BBC Bristol	Noted
11/02/2023	Email	Violence Against Women and Girls (VAWG) pop-up meeting Thursday 23 February 2023 at 12 midday or 6.30pm.	Circulated
13/02/2023	Email	Severn Beach and Pilning Village Agent - hyper local discussion	Noted
13/02/2023	Email	Tension Monitoring Reports	Noted
14/02/2023	Email	Consultation launched: Developing recycling and reuse facilities	Circulated
14/02/2023	Email	ALCA Elections Information Pack	Noted
14/02/2023	Email	Are you ready for the King's Coronation	Circulated
15/02/2023	Email	Litter Picking	JE Replied
15/02/2023	Phone	Gate left open on the sea wall	Noted

Date	Type	Detail	Action
15/02/2023	Email	Youth Work Provider & Town and Parish Council Networking Event – Thurs 23rd Feb at 7pm in Yate	Circulated
16/02/2023	Email	[Legal Notice] Changes to the Google Workspace Acceptable Use Policy and Google Workspace Terms of Service	Noted
17/02/2023	Email	The Kings Coronation Awards Grant Scheme	Circulated
17/02/2023	Email	REMINDER: Continuing the Vision for the Bristol Channel & Severn Estuary: a request for stakeholder input	Circulated
17/02/2023	Email	Bus shelters	Agenda
18/02/2023	Email	Litter outside Pilning Shop	JE Replied
20/02/2023	Email	A403 Cycle path / Footpath	Noted
20/02/2023	Email	Hedge laying	JE Replied
20/02/2023	Email	Severn Beach filming	JE Replied
20/02/2023	Email	The Development of Orchard Pools and EIR Request	Circulated
21/02/2023	Email	Tree work in Severn Beach	Noted
21/02/2023	Email	Pilning Speed Data RE: Speed Data Capture Box Deployment	Noted
22/02/2023	Phone	Complaint regarding piling and hum	JE Replied
22/02/2023	Email	Wild Place	JE Replied
22/02/2023	Email	Avon and Somerset Watch	Circulated
22/02/2023	Email	Bollard at Station Road	Noted
22/02/2023	Email	Response: Ref:117/985 Rail crossing and England Coast Path	Circulated
23/02/2023	Email	Cost of Living Events- March	Circulated
23/02/2023	Email	Will your town or parish council support the Great British Spring Clean 2023?	Circulated
24/02/2023	Email	SGC Community Funding	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	NET VAT	VAT	TOTAL
08/02/2023	SLCC	Clerk's Reference Books - Clerks Manual	£51.50	£0.80	£52.30
08/02/2023	SLCC	Clerk's Reference Books - CA Baker	£141.00	£0.80	£141.80
09/02/2023	MRS H RICKARDS	Expenses	£10.00	£2.00	£12.00
10/02/2023	VISION PLANNING	Neighbourhood Plan Steering Group Work \$	£2,200.00	£440.00	£2,640.00
14/02/2023	O2	Mobile Telephone	£11.00	£2.20	£13.20
17/02/2023	BT	Telephone	£95.22	£17.59	£105.56
20/02/2023	NOW PENSIONS	Pension contribution	£134.69	£-	£134.69
28/02/2023	MR J EDWARDES	Wages & Office	£1,391.46	£-	£1,391.46
28/02/2023	ODILE F MCINTOSH	Wages	£96.00	£-	£96.00
28/02/2023	HMRC	Tax & NI	£199.57	£-	£199.57
07/03/2023	BRANCH WALKERS	Tree work at Severn Beach	£250.00	£50.00	£300.00
07/03/2023	PLANIT GARDENS	General maintenance	£38.00	£-	£80.75
			£4,618.44	£513.39	£5,167.33

\$ From the Neighbourhood Plan Grant

APPENDIX C – REPORT FROM DISTRICT COUNCILLOR

Robert C. Griffin

21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN

01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen. February 2023

Dear Ward Members,

Fly Tipping - on the night of the 20th two tipper lorries discharged their waste in three gateways including Little Green Lane. Also, in Bilsham Lane. The Network Rail approach to Pilning station also had the same atrocious action.

Vandalism – I am told this occurred on the evening of the 24th in the Gorse Cover Road area. A motorcycle stolen, dwellings have been entered and fire extinguishers stolen. Most of the stolen property has been recovered.

Postage Stamps – from 6th April First Class will cost £1.10 and Second Class 73p.

South Glos. Streetcare – is trialling collecting soft plastic waste in some areas.

Marriage Age – Has now been increased to 18 years old for England and Wales with no exceptions.

No transgender – persons can be incarcerated in female prisons in the UK the Justice Minister has decided.

Wind Turbine– The largest of its type is being assembled on the A403 next to the gas turbine power stations in Bristol.

Bus Companies - outside London, 130 in all charge only £2 for any single journey until June for Adult tickets.

Hospital Discharge – South Glos. have received a grant for 10 extra Social Workers to be employed at hospitals to assist patient discharges.

Menopause – from 1st April a £20 annual voucher will be available for ladies prescribed HRT.

ASEA Flood Defence – The Flood Gates and glass panel barrier has been commissioned at New Passage.

Knives repository – There is a secure box at the entrance of Patchway Police Station to deposit any unwanted knives.

Rail Fares – These will increase by 5.9% in April.

High Seas – the UN has agreed that non-territorial waters some 30% of the oceans will be protected by 2030. This will allow fish etc. to recover in the future.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.

APPENDIX D Neighbourhood Plan Steering Group

NP SG Report to Parish Council 6th March 2023

SG meeting since last PC meeting: 14th February. Matters discussed and arising since.

Planning Applications:

There were no applications meriting response. It was discussed whether the ToR should be changed so that the NPSG can submit concerns about a planning application directly to Planning, rather than via the PC. The current process takes time and may not reach Planning before the deadline. From discussion with the Clerk after the meeting, it was concluded the SG could do this anyway without a need to amend the ToR.

SEA Scoping Document:

AECOM has received responses from the EA and Natural England to the scoping document. The EA has said they 'strongly advise against promoting new residential development in this area'. This is on the basis of flood zone 3 rather than seeing any proposals for the NP. To-date the Steering Group has not started its own engagement with the EA. This will commence in the near future and we are currently arranging a meeting with SGC to discuss this matter, green belt, and to understand the current position with the Local Plan.

Evaluation of Sites:

Site visits by AECOM took place on 20th and 21st February. We are awaiting the final report from AECOM. However, they have seen the response from the EA to the SEA scoping document, and have now suggested they would deviate from the agreed approach and include a site evaluation based on flood risk. The SG has urged AECOM not to move away from what was agreed between SGC and the Steering Group. We are arranging a meeting with them later this week to remedy the situation. A Teams meeting was held with SGC Transport Planning and their consultant on 1st March to discuss proposals for car parking at land adjacent to SB station.

Neighbourhood Development Plan:

Stuart Miles of Vision Planning has provided us with his recommendations for changes to the vision, objectives and policies. Following a sub-group meeting on 28th February, the document is now going through a major revision and re-structure, which should be completed by the middle of March, to enable display boards to be prepared for the public presentations.

Public Presentations:

The Steering Group has arranged 2 public presentation events on Tues 28th March at Emmaus Church, 6pm to 9pm, and Sat 1st April at Mafeking, 10am to 1pm. A reminder: the main purpose is to consult on sites, objectives and policies. A sub-group meeting was held on 21st February to decide on the material to be prepared.

This is an important stage in the NP process and we sincerely hope that all Parish Councillors can confirm they will be able to attend one of the presentation events. We need to be sure councillors are informed and on board with the proposals.

Next SG meeting 14th March