

Pilning & Severn Beach Parish Council

Meeting held on Monday 5th June 2017 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (7) Mrs FCA Barr MBE (Chairman), Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), Mr Ian Roberts, Deborah Jones, Emma Cross, Becky Griffin and Mr C Williams-Lock.

The Chairman asked those present to observe a minute's silence for Madge Lifton late of Severn Beach, as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2017-06-1 Apologies for absence	Apologies were accepted from Norah Chappell, Tony Fennell and Carol Woodhouse.	
2017-06-2 Declarations of Interest	None	
2017-06-3A Minutes of the Annual Parish Council Meeting	The minutes of the Annual Parish Council meeting were agreed as a true record. Proposed by MP and seconded by KW, all in favour. VB advised that the addition of Buildings Insurance for Pilning Village Hall to the Parish Council Insurance Policy would be an additional premium of £504. VB was instructed to add Buildings Insurance for Pilning Village Hall to the Parish Council Insurance Policy from 1 st July 2017.	VB
2017-06-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 2 nd May 2017 had been previously circulated. The minutes of the meeting of 2 nd May 2017 were agreed as a true record. Proposed by HR and seconded by KW. All in favour.	
2017-06-4 Matters Arising	<ul style="list-style-type: none"> • PT reported that a gentle conversation had taken place with the owner of the site at Cross Hands regarding the untidy state. • SCB requested that VB contact the Environment Agency regarding the siting of a bench near New Passage. • PT requested that a meeting with the new Mayor is arranged to discuss strategic transport planning for the area. VB to request this meeting. • A vote was taken on the installation of 'Walkway signs' on the sea wall. KW proposed that the signs are not installed, seconded by SCB, 6 for 1 against. • PT asked if a response had been received from Simon Hailwood of South Glos Council regarding a briefing for parishes on a resilience plan for the community. PT to chase this briefing. • VB reported that the play equipment reports had been received and advised the removal of the wooden play equipment at Pilning and therefore the fence around the wooden play equipment. 	<p>VB</p> <p>VB</p> <p>PT</p>

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	<p>After discussion, a vote was taken on the proposal of FCAB, seconded by SCB to remove the wooden equipment and replace with a new piece. MP proposed to repair the existing piece, seconded by ND. A vote was taken 3 for the repair, 4 against. It was carried that the wooden equipment would be removed, along with the fence and replaced with a new piece.</p> <p>VB requested permission to go ahead with all the repairs required as highlighted by the play inspection reports. All agreed. Works to be undertaken by Sutcliffe Play SW or Mr C Thompson as most suitable.</p> <ul style="list-style-type: none"> • VB circulated the 10 responses received to date from residents regarding 20MPH in Severn Beach. VB suggested that the item is discussed at the July 2017 meeting to allow more time for responses. • VB advised that the joint meeting with Almondsbury Parish Council had to be postponed due to availability of Almondsbury Councillors. VB to circulate a new suggested date in late July 2017. • VB informed the meeting that no formal response had been instructed to be given to Mr Byrne of Northover Court regarding his request to formally stop-up the right of way over Northover Court to Pilning Playing Field. After discussion, VB was instructed to write to Mr Byrne to inform him that the Parish Council do not wish to stop-up this Right of Way. 	<p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>
<p>2017-06-5 Correspondence</p>	<p>Please see Appendix A</p> <p>PT offered to represent the Parish Council at the Viridor Community Liaison Meeting on 15th June 2017 at Avonmouth Community Centre. A donation request had been received from Severn Beach Village Hall for assistance towards the repair of the floor which was causing a trip hazard. It was agreed to pay the quoted £500 for the repair of the floor. It was further agreed that should the repair be due to a more serious underlying issue, the Parish Council would make a further donation to support this work with a view of the Management Committee refunding this money in the future.</p>	
<p>2017-06-6 Accounts for Payment</p>	<p>Please see Appendix B</p> <p>VB questioned the annual subscription payment to Open Spaces Society. It was agreed that the Parish Councillors would investigate the Open Spaces Society and make a decision regarding membership at the July 2017 meeting.</p> <p>Accounts for payment, proposed by MP, seconded by ND. All in favour.</p>	<p style="text-align: center;">VB</p>
<p>2017-06-7 Public Participation</p>	<p>The meeting heard from Deborah Jones and Emma Cross regarding an update on the Art Work for A Forgotten Landscape. Suggestions were given for the location of the 3x stone carvings.</p> <p>The meeting was addressed by Becky Griffin regarding the 3x large trees on the boundary of Northover Court and Pining Playing Field and the overshadowing of her house by the trees. Becky Griffin requested that</p>	

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	<p>work is done to stop this overshadowing. VB advised that some work had taken place in 2016 on one of the trees but this had only removed overhanging branches and had not prevented light-blocking. VB suggested that the complete removal of 2 of the 3 trees may be necessary. After discussion, it was agreed that the item would be discussed at the September 2017 meeting.</p>	<p style="text-align: center;">VB</p>
<p>2017-06-8 Reports</p>	<p><u>Community Library in Severn Beach - Report on meeting with head of Marlwood School - 05/05/17</u> HR had a meeting at Severn Beach School with James Pope (Head of Marlwood) to discuss the possibility of using the old Sure Start unit at Severn beach School for a community Library. Mr Pope was in favour of the plan and appreciated the advantage of this liaison with the community. There is one problem. School numbers are growing and there is a possibility in a year or two that the school will need the unit for a 5th classroom. The Parish Council needs to decide whether to take the risk of possible ejection or to look for an alternative venue, possibly in Pilning.</p> <p>Discussion took place and in principle the Parish Council was supportive of the Community Library.</p> <p><u>Site Visit regarding Beach Avenue Planning Application – PT 19.05.17</u> I spoke on behalf of the Parish, saying that we want to see the site developed. I corrected them with regard to a statement in the report about the flood defences, the 'sequential test' and precedence in relation to other applications in the village. I also expressed a personal view about the design. Frances spoke, making clear that whilst she is a parish councillor she was speaking on her own behalf, disliking the height and the roof design. There was also a group of immediate neighbours there who were quite vociferous in their dislike for 'three storeys', and at the potential for overlooking.</p> <p><u>Pilning playing Field Report May 31st 2017 - SCB</u></p> <p>The playing field is tidy and mostly litter free. The children's play area has been recently inspected and the report circulated. Today all equipment was serviceable although some is grubby. The fencing is holding up at present though it is difficult to remove nettles and brambles from it which encroach into the play area. The grass is cut and has been strimmed around the play equipment.</p>	
<p>2017-06-9 Ongoing Business</p>	<ol style="list-style-type: none"> 1. To agree whether to install a litter bin on Shaft Road, SB After discussion it was agreed not to install a bin on Shaft Road 2. Local Major Developments 	

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	<p>MP reported the Lidl development making fast progress.</p> <p>3. Village Halls/Playing Fields</p> <p>a) Update regarding Severn Beach Village Hall – PT had previously circulated the minutes from the Management Committee Meeting. PT reported that the new lights had now been installed and the paint on the wall had been completed.</p> <p>b) Update regarding Pilning Village Hall – VB updated the meeting that a recent communication without commitment had been send to a developer regarding battery storage at Pilning Village Hall. VB will further update the meeting as information becomes available. Ian Roberts updated the meeting that strimming around and general tiding of the garage lock-up would be undertaken shortly.</p> <p>c) Update regarding the extension at Pilning Village Hall – Ian Roberts updated the meeting on his meeting with David Stockdale of S.Glos Council regarding the planning for the new hall. Discussion followed and ND offered to continue to assist Ian Roberts with this work.</p> <p>4. Update on allotment sites FCAB & SCB requested that the unworked allotments are strimmed back by Tim Dark and the former railway line is weed-killed by Elm Tree Garden Contractors. VB to instruct this work.</p> <p>5. Update on Cemeteries SCB requested that FCAB attend the Cemetery Clean Up day on 24th June 2017 at 10am on Bank Road, Pilning to authorise the removal of items in her role as Cemetery Clerk. FCAB agreed to attend.</p> <p>6. Update from councillors regarding local village matters</p> <p>SCB updated the meeting on the work of A Forgotten Landscape with Interpretation Points in the parish. SCB read aloud the proposed wording and suggestions were received.</p> <p>PT requested that VB contact S.Glos Council regarding the debris on the road at the cross roads of A403 and Redwick Road. PT advised on the ongoing issue of litter collection at SB village hall. PT offered to look into the nomination of certain people to continue to receive a larger household bin so as to facilitate the removal of litter from the playing field. PT reminded the meeting about the forthcoming Severn Festival on 8th July 2017.</p>	<p>VB</p> <p>ND</p> <p>VB</p> <p>FCAB</p> <p>VB</p> <p>PT</p>
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	<p>ND reported an overgrown footpath. HR advised using the Report It section of the S. Glos website. VB offered to assist if this was not successful. ND to advise.</p> <p>HR reported the overgrown vegetation encroaching onto the pavement on Bank Road for those walking to school. VB to report to S.Glos Council.</p> <p>KW advised that the recent trimming of the A403 verges had uncovered vast amounts of litter. VB to report to S.Glos Council.</p> <p>MP reported an excavator being parked on the grass area of Gorse Cover Road, SB. MP to supply details of the company to VB and VB to write to the company to complain.</p> <p>FCAB advised that she had reported the 3x pot holes on the junction of Beach Road and Beach Avenue.</p> <p>SCB further reported that the Welcome Pack work was ongoing. KW/ SCB and MP to meet up/ email to collate the final version ahead of the July 2017 Parish Council meeting.</p>	<p>ND</p> <p>VB</p> <p>VB</p> <p>MP/ VB</p> <p>SCB/ KW/ MP/VB</p>
2017-06-10 Planning	<p><u>Appeal Hearing</u> APP/P0119/W/16/3165761 Change of use of land to gypsy and traveller caravan site to facilitate the stationing of 1no. mobile home, 1no. touring caravan and erection of 1no. amenity unit and associated works – 11th July 2017 to 10.00am, Poole Court, Poole Court Drive, Yate, S.Glos BS37 5PP</p>	
2017-06-11 Report from S. Glos. Council	<p>Due to purdah Cllr Robert Griffin was not in attendance.</p>	
Date of Next Meeting	<p>The date of the next Parish Council meeting will be Monday 3rd July 2017 starting at 7pm there being no further business the meeting closed @ 9.25pm.</p>	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
03.05.17	Email	ALCA LAIS Running Free consultation briefing	Circulated
04.05.17	Email	Sevenside Sirens Public Event	Circulated
05.05.17	Email	ALCA In Short update	Circulated
08.05.17	Post	Clerks & Council Direct – May 2017	Circulated
08.05.17	Email	Town & Parish Council Forum Draft Minutes – 25 th April 2017	Circulated
08.05.17	Email	Sevenside Community Engagement Forum 31 st May 2017	Postponed
08.05.17	Email	ALCA Direct Information Service and Grants Bulletin	Circulated
08.05.17	Email	Latest news from A Forgotten Landscape – May 2017 e-bulletin	Circulated
08.05.17	Email	Response from S.Glos Council regarding A403 drainage issues	Circulated
08.05.17	Post	The Clerk Magazine May 2017	Circulated
09.05.17	Email	Agenda for Council, 17 th May 2017, Kingswood, 7pm	Circulated
10.05.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday	Circulated

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		19 th May 2017, Turnberries, 9.30am	
10.05.17	Post	Letter of thanks from Marlwood School re donation	Circulated
15.05.17	Email	ALCA briefing paper on Neighbourhood Planning Act 2017	Circulated
16.05.17	Post	Invitation to attend Viridor Community Liaison meeting on Thursday 15 th June 2017 at Avonmouth Community Centre, 7pm	Discussed
17.05.17	Email	FoSBR email trail regarding information on Pilning Station and Metro Mayor	Circulated
17.05.17	Email	Response from S.Glos regarding 20MPH in Severn Beach. Formal request submitted for addition of 20MPS outside Severn Beach School.	Discussed
19.05.17	Email	S.Glos Waste drop in sessions – 12 th June 2017 & 14 June 2017	Circulated
19.05.17	Email	ALCA In Short 19.05.17	Circulated
23.05.17	Email	Response from the Mayor of West of England regarding the removal of the Saturday bus train service	Circulated
24.05.17	Email	Agenda for Development Control (West) Committee, Thursday 1 st June 2017, 11am at Turnberries, Thornbury	Circulated
25.05.17	Email	Launch of the 2017-2027 Severn Estuary Strategy	Circulated
26.05.17	Email	Thank you for the donation to the Castle School Achievement Evening	Circulated
27.05.17	Email	From D Crawford requesting the grass collected from Pilning Playing Field	VB responded
30.05.17	Email	Highways England invitation to Planning Future Investment in England's Strategic Roads (5 Jul 2017 – 27 Jul 2017)	Circulated
31.05.17	Email	Latest news from Severn Estuary Partnership – May 2017	Circulated
31.05.17	Email	Sevenside Community Engagement Forum 28 th June 2017, Easter Compton Village Hall, 7pm	Circulated
01.02.17	Email	Donation request from SB Village Hall for flooring	Discussed
02.05.17	Email	Invitation to attend Severn Festival on 8 th July 2017 from A Forgotten Landscape	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
05.06.17	Mrs V Bywater	Wages + office payment & fuel allowance	879.81	0.00	879.81
05.06.17	HMRC	NI & PAYE	157.90	0.00	157.90
05.06.17	Mr T Dark	Odd jobs	67.50	0.00	67.50
05.06.17	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018	187.58	37.52	225.10
05.06.17	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
05.06.17	Mr L Liddatt	Quarterly payment for grass cutting at Northwick	200.00	40.00	240.00
05.06.17	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - July - Sept 2016	37.52	0.00	37.52
05.06.17	School Prizes	Payable to V Bywater (£50 per school)	100.00	0.00	100.00
05.06.17	KP Trophies	Trophies for Pilning Flower Show	50.36	10.07	60.43
05.06.17	Mr I Coward	Removal of play equipment at Pilning	150.00	0.00	150.00
05.06.17	Sutcliffe Play SW	Play Inspections Pilning & SB	800.00	160.00	960.00
05.06.17	Thrings LLP	Professional fees relating to the landscape buffer zone on the 1957 planning application	868.00	150.00	1018.00
05.06.17	Mrs V Bywater	Anti dog fouling stencil - extra large	37.49	0.00	37.49

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05.06.17	Good Directions Ltd	Bench for seawall	520.00	104.00	624.00
05.06.17	BT	Telephone & Broadband	106.42	21.28	127.70
		TOTAL	4,332.58	556.87	4,889.45