

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th November 2019

Severn Beach School, Severn Beach

COUNCILLORS (8) Alderman P Tyzack (PT), Mrs H Rickards (HR), Mr K Weeks (KW), Mr M Pruett (MP), Mr I L Roberts (ILR) Mr I Roberts (IR), Mr A Smith (AS) & Mrs O Taylor (OT).

Also Present: - Mrs Victoria Bywater (VB) and 7 members of the Parish.

Item Number	Details	Action By
2019-11-1 Apologies for absence	Apologies were accepted from Carol Woodhouse and Sue Binns.	
2019-11-2 Declarations of Interest	None	
2019-11-3 Minutes of the previous Parish Council Meeting	The minutes of the previous Annual Parish Council Meeting held on the 7 th October 2019 had been previously circulated and were agreed by all as a true record with one small amendment.	
2019-11-4 Matters arising	<ol style="list-style-type: none"> 1) VB updated the meeting that due to the hard-drive failure, the contact details for the electric car charging had been lost. PT to forward details to VB ahead of an invitation to the company at the December 2019 meeting. 2) PT updated the meeting that the Frances Barr memorial tree appeared more healthy. 3) VB updated the meeting that the insurance policy held by the Parish Council includes £5,000 of cover for defibrillators owned by the Parish Council. 4) PT updated the meeting that the work at Northwick cemetery trees would be undertaken shortly. 5) PT updated the meeting that due to the situation with Orchard Pools, the working group regarding the planting of trees at Pilning Village Hall had not had time to meet. 	PT VB
2019-11-5 Correspondence	<p>Please see Appendix A.</p> <ol style="list-style-type: none"> 1) PT requested confirmation of the report publication from the English Coastal Paths survey whether we had a reply from them regarding our concerns about the details of areas to be published in their final report and our request for a site meeting with them to get these details right. 2) VB updated the meeting that a donation request of £297.00 had been received from Severn Beach Village Hall for the library dongle for Wifi at the hall. After discussion, MP proposed paying for the dongle in full, seconded by KW, all agreed. 	VB
2019-11-6 Accounts for Payment	Please see Appendix B Accounts for payment were approved.	

Pilning & Severn Beach Parish Council
Meeting held on Monday 4th November 2019
Severn Beach School, Severn Beach

<p>2019-11-7 Planning</p>	<p><u>Decisions by S.Glos Council</u> PT18/3709/F 8020 Western Approaches Distributions Park, Severn Beach – Erection of 3no. buildings for light industry, general industry and storage and distributions – Approve with conditions</p> <p>PT19/5300/F Barn at Foxhole Farm, Pilning – Conversion and extension of existing barn to form 1no. dwelling – Refusal</p> <p>PT19/11631/F Severn Beach Post Office, Severn Beach – Part change of use of retail area and erection of first floor rear extension – Refusal</p> <p><u>Committee</u> PT19/8112/F The Annex, 114 Beach Road, Severn Beach – Change of use of 1no. residential annex to takeaway shop – 31st Oct 2019, Kingswood</p> <p>PT19/7847/F Rustic House, 123 Beach Road, Severn Beach – Erection of 1no. dwelling house – 21st October 2019, Kingswood</p> <p>A member of the public asked on the current position with regard to Ableton Court. It was agreed that District Councillor Robert Griffin would ask S.Glos Planning Department and report back to the Parish Council.</p>	<p style="text-align: center;">RG</p>
<p>2019-11-8 Public Participation</p>	<p>The meeting heard from David Tudgy from Ambition Lawrence Weston regarding the Community Project involving a wind turbine on land owned by Bristol City Council. David Tudgy explained the long-term aim to provide a skills academy as part of the development to train in the emerging economy of energy.</p> <p>The meeting heard from a member of the public regarding the disabled signage on the toilets at Severn Beach. VB advised that as the toilets are in the ownership of S.Glos Council, the lack of signage should be reported via the ‘Report It’ section of the S.Glos Council website.</p>	
<p>2019-11-9 Discussion on agenda item 2019-11-8</p>	<p>None</p>	
<p>2019-11-10 Updates</p>	<p>1. Village Halls/ Playing Fields</p> <p>a) Update from Severn Beach Village Hall & Playing Field – MP confirmed the meeting notes from the latest meeting of the Management Committee had been circulated by email to all Councillors.</p> <p>b) Update from Pilning Village Hall – KW updated the meeting that a donation request would be shortly received from the Management Committee for opening windows in the new meeting room at Pilning Village Hall. The Parish Council confirmed that assuming three quotes were received and accompanied with a recent balance sheet/ bank statement, the donation would be favourable received.</p> <p>KW confirmed that a new play group would be starting at the hall in January which requires some maintenance including the replacement of the astro-turf.</p>	

Pilning & Severn Beach Parish Council
Meeting held on Monday 4th November 2019
Severn Beach School, Severn Beach

	<p>KW reported a motorhome parked in the car park over-night which needs to be monitored.</p> <p>c) Pilning Playing Field – HR reported the replacement of the litter bin at the entrance to the playing field. HR further reported that the grass had been cut and looked tidy. There was a minimum of litter and no dog mess on the site.</p> <p>2. Allotments</p> <p>a) Update on Severn Beach Allotments – KW circulated a plan of unworked/ underworked plots. VB updated the meeting that vacant plots due to be returned to grass to ease maintenance.</p> <p>b) Update on Pilning Allotments – HR reported allotments tidy for time of year and some plots having changed hands. Plot 1 now empty. VB updated the meeting that plot 1 would be shortly returned to grass as too difficult to work.</p> <p>3. Cemeteries</p> <p>a) Update on Pilning Cemetery – HR reported the grass cut and edges trimmed. Dead flowers give a neglected look to some plots. Leaves on cemetery. VB updated the meeting that leaves form part of the contract with the grass cutting contractors. HR further reported one of the memorial trees by the fence becoming deformed due to position under a larger tree.</p> <p>b) Update on Northwick Cemetery – VB updated the meeting that the tree work would be done shortly.</p>	
<p>2019-11-11 Reports</p>	<p>MP reported a recent meeting at the new LPG Flogas storage site which will see a change in the use of the land.</p>	
<p>2019-11-12 Pilning Station</p>	<p>OT updated the meeting that timetabling changes will see the change from 15.33 to 14.33 on a Saturday. OT confirmed correspondence with the Secretary of State for transport and urged the Parish Council to support the argument.</p> <p>The meeting agreed VB write to GWR to object to the change of timetable.</p> <p>OT further updated the meeting that the car park in a poor state. VB to further write to GWR to complain about the state of the car park.</p>	<p>VB</p> <p>VB</p>
<p>2019-11-13 Orchard Pools</p>	<p>The meeting welcomed Robert Walsh from S.Glos Council who updated the meeting on the position of S.Glos Council with regard to the work on the site known as Orchard Pools. The legal team of S.Glos Council are currently scrutinising the planning application of 1957 and the subsequent section 106 agreement dated 1995 to confirm the position with regard to development of the site.</p> <p>Mr Walsh confirmed that the landowner is fully aware of the restrictions on the land but he suggested that the long term plan for the site is that the landowner does intend to submit a planning application.</p> <p>The meeting stressed to Mr Walsh the significance of this piece of land with regard to the to the recommendations of the Cresswell Report to the areas affected by the clearance operations.</p> <p>PT thanked Mr Walsh for attending and asked him to keep the Parish Council abreast of the situation as a decision is made by S.Glos legal team.</p> <p>MP updated the meeting that the S.Glos tree officer had placed a tree preservation order</p>	

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th November 2019

Severn Beach School, Severn Beach

	on an Oak on the site. MP urged the meeting to keep a watchful eye on the Oak and report any attempt to cut down to S.Glos Council.	
2019-11-14 Twinning	Discussion was held on the cost of the implementation of Twinning as well as the on costs for this decision. After discussion, it was just felt that the time is not right and we have too much on our agendas at the moment and it was agreed to defer for 12 months to check whether there was in-principle support for the idea, not outright dismissal.	
2019-11-15 Bins	VB gave the background to the review undertaken approx. 5 years ago and the current spread of the bins across the Parish. After discussion, it was agreed that MP would circulate the digital copy of the review undertaken previously to AS for a further review.	MP/ AS
2019-11-16 Items to add to future agendas	Items from previous meetings <ol style="list-style-type: none"> 1) The installation of electric car charging points at both village halls (PT) 2) To discuss the installation of a cycle hire scheme (April 2020) (OT) 3) To discuss Public Rights of Way in the Parish (PT) 4) To agree how to support local 'period poverty' (PT) 5) Community Land Trust (PT) 6) Parking in Severn Beach (ILR) – VB to circulate the photos/ text from IRL to Councillors. 	
2019-11-17 Report from S.Glos Council	District Councillor Robert Griffin reported the following; <ol style="list-style-type: none"> 1) The centralisation of hospitalisation of premature babies to the Bristol Royal Infirmary to save lives. 2) Wasp nest removal by S.Glos Council 3) Pavement conditions due to cars parking on the pavements 	
Date of Next Meeting	The date of the next Parish Council meeting will be on Monday 2 nd December 2019 starting at 7pm, there being no further business the meeting closed @ 9.10pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
07.10.19	Email	Notice of Proposed traffic order – Ableton Lane, Severn Beach – pedestrian crossing	Circulated
07.10.19	Email	Confirmation of receipt of England Coastal Path consultation	No action
07.10.19	Email	Objection report from S.Glos Council regarding traffic calming and speed limit changes in Easter Compton	Circulated
08.10.19	Email	S.Glos Libraries report 2019	Circulated
08.10.19	Email	Agenda for Council, Wednesday 16 th Oct 2019, 7pm, Kingswood	Circulated
09.10.19	Email	SevernNet Transport Forum, 24 th Oct 2019, 9.30am, Avonmouth	Circulated
09.10.19	Email	Town & Parish Council Forum agenda 15 th October 2019	Circulated
09.10.19	Email	Decision sheet for Council, Monday 7 th October 2019, 2pm	Circulated
14.10.19	Email	Notification of Public Consultation: Annual Council Budget	Circulated
14.10.19	Email	Agenda for Scrutiny Commission, Wednesday 23 rd Oct 2019, 3pm Kingswood	Circulated
17.10.19	Email	DCMS Announces Launch of £250M Cultural Investment Fund	Circulated
17.10.19	Email	Agenda for S.Glos Local Strategic Partnership Friday 25 th October 2019, 10am Kingswood	Circulated
18.10.19	Email	Amendment to October Management Committee Meeting minutes, Severn Beach Village Hall	Circulated
21.10.19	Email	Confirmation of receipt from S.Glos Council regarding the damaged pavement at the bus stop on Ableton Lane, Severn Beach	Circulated
23.10.19	Email	Agenda for Development Management Committee Thursday 31 st October 2019, 11am, Kingswood	Circulated
23.10.19	Email	Consultation on S.Glos proposed changes to Local Planning Application Requirements 2019	Circulated
23.10.19	Email	Berkeley & Oldbury Joint Site Stakeholder Group Meeting – 30 th October 2019, Thornbury	Circulated
19-24.10.19	Emails	Regarding 'Orchard Pools' at Severn Beach	PT to updated
25.10.19	Email	Agenda for Cabinet, Monday 4 th November 2019, 2pm Kingswood	Circulated

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th November 2019

Severn Beach School, Severn Beach

25.10.19	Email	Resident update regarding collapsed road at New Passage	Circulated
29.11.19	Email	From a resident regarding a diversion sign required at Berwick Lane by King William pub	Passed to KW
31.10.19	Email	New flooding predictions from Mike Pruett	Circulated
01.11.19	Email	ALCC In Short November 2019	Circulated
01.11.19	Email	Further information from Robert Walsh regarding Orchard Pools	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
04.11.19	Mrs V Bywater	Wages + office payment & fuel allowance	1018.15	0.00	1018.15
04.11.19	Mrs O McIntosh	Cemetery Clerk salary	386.10	0.00	386.10
04.11.19	Mrs O McIntosh	Cemetery Clerk exps	46.80	0.00	46.80
04.11.19	HMRC	NI & PAYE	207.41	0.00	207.41
04.11.19	Mr P Collins	Toilets at SB	33.33	0.00	33.33
04.11.19	Mr T Dark	Odd Jobs	60.00	0.00	60.00
04.11.19	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
04.11.19	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
04.11.19	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
04.11.19	BT	Telephone & Broadband	95.88	19.17	115.05
04.11.19	Elm Tree Garden Contractors Ltd	Extra work at Pilning allotments	440.00	88.00	528.00
04.11.19	Mrs V Bywater	Domain renewal	12.50	2.50	15.00
04.11.19	Mrs V Bywater	Computer Jul - Dec 2019	75.00	0.00	75.00
04.11.19	Severn Beach Village Hall	Library dongle costs	295.80	0.00	295.80
04.11.19	T Byte Computers	Repair to computer	40.00	0.00	40.00
TOTAL			3,174.57	202.39	3,376.96