

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm at Pilning Village Hall, Pilning

COUNCILLORS (10) Mrs FCA Barr MBE (Chairman), Mrs C Woodhouse, Mr T Fennell, Mrs N Chappell, Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), District Councillor Robert Griffin, Mr C Brickell, Mr S Byrne and Mr & Mrs C Williams-Lock.

**The Chairman asked those present to observe a minute's silence for Mrs Hansford late of Severn Beach, Mr David Humphries former Parish Councillor and Mr Michael Chown of Pilning, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2017-04-1</b> <b>Apologies for absence</b>	None	
<b>2017-04-2</b> <b>Declarations of Interest</b>	None	
<b>2017-04-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 6th March 2017 had been previously circulated. The minutes of the meeting of 6 <sup>th</sup> March 2017 were agreed as a true record. Proposed by CW and seconded by HR. All in favour.	
<b>2017-04-4</b> <b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• VB to arrange a joint meeting with Almondsbury Parish Council regarding the new motorway junction on the M49</li> <li>• VB awaiting quote for concrete plinth on the sea wall to site picnic bench</li> <li>• Cemetery Committee meeting to be held on Monday 10<sup>th</sup> April 2017 at 10am</li> <li>• VB to arrange the removal of the bench on the sea wall because it is worn beyond repair. SCB to speak to local resident who expressed an interest in placing a bench on the sea wall.</li> </ul>	VB  VB CW, FCAB, NC & SCB VB  SCB
<b>2017-04-5</b> <b>Correspondence</b>	Please see Appendix A <ul style="list-style-type: none"> <li>• CW requested a deferral of discussion on the contribution donation for the electronic door at Pining surgery as further quotes are still required. Deferred to May meeting.</li> <li>• PT proposed a donation of £100 to SARA, seconded by KW, all agreed</li> <li>• FCAB proposed not to discuss the right of access at Northover Court to the playing field at Pilning, seconded by MP. PT proposed to defer the decision to discuss the right of access to Northover Court, seconded by KW. A vote was taken 4 for, 6 against deferring the decision. The right of access at Northover Court to the playing field would not be discussed.</li> </ul>	VB  VB
<b>2017-04-6</b> <b>Accounts for</b>	Please see Appendix B Accounts for payment, proposed by NC, seconded by TF. All in favour.	

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm**  
**at Pilning Village Hall, Pilning**

<b>Payment</b>		
<b>2017-04-7 Public Participation</b>	Mr C Williams-Locke thanked the Councillors for helping to distribute leaflets.	
<b>2017-04-8 Reports</b>	<p><u>Severn Beach Line Community Rail Evening 7 March 2017 - HR</u>  This event was hosted by Severnside Community Rail Partnership. It was an informal networking event to include people, mostly volunteers, involved in new and old initiatives along the Severn Beach Line.  The SB line has been assessed as Outstanding in the Royal Horticultural Society / South West in Bloom It's Your Neighbourhood Awards. Our station, where the troughs are looked after by the P &amp; SB Gardeners' Club, is included in this award.  The noticeboard on the station, which belongs to the Network but is provided for our use, will soon have new backing sheets and magnets to fix posters. A group email system may be developed so that events at communities along the line can be publicised at all stops.  The Partnership would like us to encourage Severn Beach School to take advantage of the Rail Familiarisation Visits. This is an opportunity for Year 6 pupils to experience, with their class and school staff, a free of charge return rail journey.</p> <p><u>Meeting regarding Pilning Village Hall Extension – ND</u>  A meeting had taken place with Ian Roberts of Severn Beach and ND to discuss with a builder the commencement of the planning permission. Unfortunately the conditions of commencement are costly so it was agreed that Ian Roberts would contact the Planning Department at South Glos Council to decide whether a less ambitious plan should be investigated which would be far less costly.</p>	
<b>2017-04-9 Ongoing Business</b>	<p>1. Local Major Developments  NC reported that it was exactly 20 years ago to the day that Western Approaches had opened.  MP reported a new building being erected between The Range and GKN.  CW reported a complaint of piling taking place as early as 6.30am  MP reported mud on the road from the Bristol &amp; Avon site. VB to write to S.Glos Council and Bristol City Council.</p> <p>2. Village Halls/Playing Fields  a) Update regarding Severn Beach Village Hall  PT reported that the painting of the wall would take place shortly. The minutes from the Management Committee Meeting had been circulated by email previously.  PT further reported that the vandalised play equipment had been reported to the insurance company and a temporary repair had been made to the platform to prevent injury.</p>	VB

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm**  
**at Pilning Village Hall, Pilning**

	<p>b) Update regarding Pilning Village Hall  <u>Pilning Playing Field Monthly Report - March 2017 - SCB</u>  All rubbish has now been removed and there is very little litter on the field.  All playing equipment was fit to use.  Small gate in children's play area, does not shut on the North side. Perhaps we need to look at different ways of it closing.  Is it worth eventually replacing the fencing if we cannot ensure dogs cannot get in?</p> <p>c) Update regarding the extension at Pilning Village Hall –  ND had reported under Agenda Item 2017-04-8. It was agreed that ND would contact Ian Roberts to discuss the outcome with the Planning Department and give a recommendation to reduce the application along with offering further support. A copy of this correspondence to be sent to the Management Committee.</p> <p>3. Update on allotment sites  FCAB reported that not all plots at SB were being worked but two new contracts had recently been signed.  SCB reported all plots at Pilning being worked.</p> <p>4. Update on Cemeteries  SCB reported that Northwick Cemetery was tidy and the fence was safely in place.</p> <p>5. Update from councillors regarding local village matters  MP suggested that the recent vandalism at the play equipment in SB was due to a lack of suitable equipment for the children to play on with their bikes and scooters. PT offered to investigate prices for equipment to discuss at next meeting.  PT requested that CCTV is added to the agenda for the Safer Stronger Community meeting. Mr C Williams-Locke offered to do this.  PT reported that Merlin Housing had not replaced the Cherry Tree opposite no. 14 in School Way, SB. VB to write to Merlin Housing to request the replacement.  KW questioned whether any more can be done regarding the land next to SB railway station. PT confirmed that S.Glos Council were undertaking a feasibility study for a car park and then would contact the owner.  KW noted the increase in trains terminating at Avonmouth. HR advised this is a timetable issue.  TF reported congestion on Gorse Cover Road, SB. VB to contact S.Glos Council to request 'Give Way' on-road signs inserted at single passing points.  TF further reported that some of the pot holes had been repaired on Gorse Cover Road.  TF questioned why all the drains on the A403 had sunk. VB to ask S.Glos Council this question.</p>	<p>ND/ VB</p> <p>PT/ VB</p> <p>CW-L</p> <p>VB</p> <p>VB</p> <p>VB</p>
--	--	---

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm**  
**at Pilning Village Hall, Pilning**

	<p>CW asked Robert Griffin to please supply the details regarding the two new warehouses on Western Approaches.</p> <p>CW questioned what development was taking place on the bend on the A403 near the wind turbines. MP advised it is 'Quick Stone'.</p> <p>CW reported an anti-dog fouling posted recently seen on social media. MP offered to prepare a posted and distribute. VB to submit to InView.</p> <p>NC reported the over-grown brambles on the A403 into the gardens of the residents and the brambles growing over the pavement on Bank Road.</p> <p>FCAB advised to report via the S.Glos website.</p> <p>NC further reported the rubbish behind JNoon Restaurant. VB advised that work was taking place currently and the item should be deferred to the next meeting.</p> <p>NC reported parking around the War Memorial at Pilning, demonstrator cars racing through Pilning and cars parked on the pavement on Redwick Road.</p> <p>FCAB reported the increase in train fares at Severn Beach.</p> <p>VB requested that Mr Byrne of Northover Court remove the padlock which had been placed on the access gate to the playing field at Pilning. Mr Byrne agreed to remove the padlock.</p> <p>VB requested that with the help of a tractor the pile of stone which was obstructing the access could be moved to the side. After discussion, Mr Byrne agreed to the moving of the stone to the side so that the grass cutter can gain access on Wednesday 5<sup>th</sup> April 2017.</p> <p>PT proposed that it would be useful if a sign were placed on the new gate at Northover Court entrance saying 'No Public Right of Way'. VB to arrange for this sign to be installed.</p>	<p>CW</p> <p>MP/ VB</p> <p>VB</p> <p>VB</p> <p>VB</p>
<b>2017-04-10 Planning</b>	PT17/0540/CLE 111 Marsh Common Road, Pilning – Certificate of lawfulness for existing use of land as residential curtilage - Refusal	
<b>2017-04-11 Report from S. Glos. Council</b>	Robert Griffin had nothing to report.	
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be Tuesday 2 <sup>nd</sup> May 2017 starting at 7pm there being no further business the meeting closed @ 9.17pm.	

**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
13.03.17	Post	The Clerk – March 2017	Circulated
14.03.17	Email	Agenda for Council, Wednesday 22 <sup>nd</sup> March 2017, 7pm, Kingswood	Circulated
14.03.17	Email	NALC Direct Information Sheet	Circulated

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm**  
**at Pilning Village Hall, Pilning**

14.03.17	Email	Update from Cllr Robert Griffin regarding roadworks on the A403	Circulated
15.03.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 24 <sup>th</sup> March 2017, 9.30am, Turnberries, Thornbury	Circulated
16.03.17	Post	SARA donation request	Discussed
17.03.17	Email	FoSBR statement regarding resolutions from FoSBR AGM	Circulated
20.03.17	Email	ASEA Public Engagement slides from SCAF Full Forum Meeting 22.02.17	Circulated
21.03.17	Post	Quick South West Marine Ecosystems Conference – upcoming events	Circulated
21.03.17	Email	Agenda for Environment & Community Services Committee, Wednesday 29 <sup>th</sup> March 2017, 2pm, Kingwood	Circulated
21.03.17	Email	ALCA & GPFA Training for Playground Management	Circulated
22.03.17	Email	Agenda for Safer Stronger Communities Strategic Partnership, Friday 31 <sup>st</sup> March 2017, p.30am, Kingswood	Circulated
22.03.17	Email	Cllr Robert Griffin – March blog	Circulated
23.03.17	Email	Alternative models for delivering youth work – feedback from CAH committee	Circulated
23.03.17	Email	Avonmouth Severnside Enterprise Area Ecology Mitigation and Flood Defence Project – March Newsletter	Circulated
24.03.17	Email	FoSBR update regarding Severn Beach Line fare increases	Circulated
24.03.17	Email	Further update from FoSBR regarding platform shortening at SB	Circulated
27.03.17	Email	Agenda for Environment and Community Services Committee, Wednesday 29 <sup>th</sup> March 2017, 2pm, Kingswood	Circulated
28.03.17	Email	Electoral Review of S.Glos Warding Arrangement	VB responded
28.03.17	Email	Notification of receipt of response for ‘warding arrangement’	N/A
28.03.17	Email	Agenda for Children, Adults and Health Committee Wednesday 5 <sup>th</sup> April 2017, 10am, Kingswood	Circulated
29.03.17	Email	Avonmouth Severnside Enterprise area Ecology Mitigation and Flood defence project – March newsletter	Circulated
29.03.17	Email	Agenda for Development Control (West) Committee, Thursday 6 <sup>th</sup> April 2017, 11am, Turnberries Community Centre, Thornbury	Circulated
29.03.17	Email	Agenda for Children, Adults and Health Committee, Wednesday 5 <sup>th</sup> April 2017, 10am, Kingswood	Circulated
29.03.17	Hand	From Mr S Byrne of Northover Court regarding gate adjacent to his property	Discussed
30.03.17	Email	Notice of AGM of Almondsbury Charity, 7.30pm Wednesday 26 <sup>th</sup> April 2017	FCAB/ NC & HR to attend
30.03.17	Email	NALC InShort	Circulated
30.03.17	Email	Confirmation of repair of boundary sign on A403 from S.Glos Council	Circulated
31.03.17	Email	Agenda for Policy and Resources Committee, Monday 10 <sup>th</sup> April 2017, 2pm, Kingswood	Circulated
02.04.17	Email	From local parent regarding a ban on children on play equipment in SB	VB responded
03.04.17	Email	Agenda for S.Glos Local Strategic Partnership, Tuesday 11st April 2017, 2pm at Thornbury	Circulated
03.04.17	Email	Response from PT regarding vandalism on SB play equipment	Circulated

**Pilning & Severn Beach Parish Council**  
**Meeting held on Monday 3<sup>rd</sup> April 2017 at 7.37pm**  
**at Pilning Village Hall, Pilning**

**APPENDIX B – ACCOUNTS FOR PAYMENT**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Net</b>	<b>Reclaimable VAT</b>	<b>Total</b>
03.04.17	Mrs V Bywater	Wages + office payment & fuel allowance	875.55	0.00	875.55
03.04.17	HMRC	NI & PAYE	173.18	0.00	173.18
03.04.17	Mr T Dark	Odd jobs	60.00	0.00	60.00
03.04.17	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018 To be paid in 12 equal monthly installment by SO	2250.96	450.19	2701.15
03.04.17	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance To be paid in 12 equal monthly installment by SO	2040.00	408.00	2448.00
03.04.17	Castle School Trust	Hire of school hall for meetings 2017/ 2018	175.00	0.00	175.00
03.04.17	Severnside Wednesday Club	Quarterly payment	250.00	0.00	250.00
03.04.17	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
03.04.17	Citizens Advice South Glos	Donation as agreed at November 2016 meeting	50.00	0.00	50.00
03.04.17	CFS	Photocopying	7.97	1.59	9.56
03.04.17	BT	Telephone & Broadband	93.95	18.79	112.74
03.04.17	Mr P Tyzack	Exps for SLCC meeting	40.00	0.00	40.00
03.04.17	ALCA	Re-presentation fee for cheque not cleared	6.00	0.00	6.00
03.04.17	Ian Coward	Final clearing of Pilning Playing Field less scrap money	29.60	0.00	29.60
03.04.17	SARA	Donation	100.00	0.00	100.00
03.04.17	Mrs V Bywater	Stamps	13.20	0.00	13.20
		<b>TOTAL</b>	<b>6,265.41</b>	<b>878.57</b>	<b>7,143.98</b>