

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 4<sup>th</sup> April 2016 at 7.00pm at Severn Beach School, Severn Beach

COUNCILLORS (6) Mrs FCA Barr MBE (Chairman), Mrs N Chappell, Mr M Pruett, Alderman P Tyzack, Mrs S Binns & Mrs H Rickards.

Also Present: - Mrs Victoria Bywater (Clerk), Cllr Robert Griffin & Mr C Brickell

**The Chairman asked those present to observe a minute's silence for former clerk of the parish council, Mr Jeff Rawlinson of Redwick and Mrs Jackie Cane of Redwick, as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2016-04-1 Apologies for absence</b>	Apologies were accepted from Mr I Roberts, Mrs C Woodhouse, Mr T Fennell and Mr N Davies	
<b>2016 -04-2 Declarations of Interest</b>	None	
<b>2016-04-3 Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 7 <sup>th</sup> March 2016 had been previously circulated. The minutes of the meeting of 7 <sup>th</sup> March 2016 were agreed as a true record. Proposed by PT and seconded by SB. All in favour.	
<b>2016-04-4 Matters Arising</b>	FCAB confirmed that the Councillor Training is booked for Tuesday 19 <sup>th</sup> April 2016 at Severn Beach School starting at 7pm. Notice Boards up and in use – FCAB thanked HR VB reported that no response had been received to date from Burton Sweet regarding SB Village Hall Trusteeship despite a number of chases. FCAB presented the quote in for new path at Pilning Cemetery. After discussion, it was agreed that VB should ask Mr James Heming if there were any other possible solutions. VB confirmed the new light at Keens Grove instructed will be installed April/ May 2016 FCAB confirmed that a decision had been made to wait until after PCC election in May before inviting police to attend a parish council meeting. PT proposed to accept the quote from Thrings solicitors regarding a letter to be written to S.Glos. Council about the landscaping buffer on the land associated with the 1957 agreement, seconded by MP, all in favour.	VB          VB
<b>2016-04-5 Correspondence</b>	Please see Appendix A PT asked if he could attend the Town & Parish Council Forum meeting to represent P&SB. All agreed.	
<b>2016-04-6 Accounts for Payment</b>	Please see Appendix B Accounts for payment, proposed by MP, seconded by SB	
<b>2016-04-7</b>	None	

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<b>Public Participation</b>		
<b>2016-04-8 Reports</b>	<p><u>Report from meeting with PT &amp; Gary Meyers, S.Glos Council</u></p> <p>Beach Rd: We inspected the work so far at the former boating lake. All the brambles have now been cleared, dead trees removed and the willows have been pollarded.</p> <p>GM said that in doing the clearance they had found very little of the original planting, and he had formed the view that the brambles had possibly been able to over-take and smother the shrubs because they were not the right species for the locality(he accepted that lack of maintenance was also to blame).</p> <p>The plan now is that the team will revisit the site over the coming months, and treat or dig out any brambles that start to regrow.</p> <p>Meanwhile, in the office he will draw up a planting plan, selecting replacement trees and shrub species that will provide food and habitat for the birds and will also withstand the salt air.</p> <p>Gorse Cover Rd: I thanked him for the new shrub bed, which is starting to establish, and asked him about the two removed beds. It seemed that there had been mis-communication within their office as he was thinking that the new bed was the replacement for the two removed ones. I explained that the two removed beds had been part of the original landscape plan for the development and was a condition of the Planning Permission, it's purpose being to provide privacy to the rears of the houses (nos 81-99). He agreed to plant a new shrub bed, in the same area as those removed but not encompassing any of the trees. Again he will draw up a plan.</p> <p>He suggests that we meet-up again, in September, to agree the planting plans. The plants will then be ordered for planting in November.</p>	
<b>2016-04-9 Ongoing Business</b>	<ol style="list-style-type: none"> <li>1. Local Major Developments           <p>FCAB reported that the siren heard recently at night was that of Astra Zenica.</p> </li> <li>2. Village Halls/Playing Fields           <ol style="list-style-type: none"> <li>a) Update regarding Severn Beach Village Hall               <p>SB reported on the recent meeting attended where the outgoing officers had yet to hand over the documents relating to the village hall. Despite this, a rent review and a rules/ regulations review is being undertaken in the meantime. A complaint had been received regarding the condition the hall is left in following use by the adult football team.</p> </li> <li>b) Update regarding Pilning Village Hall               <p>NC reported that the skate board equipment is still yet to be moved to a more suitable location. VB to contact Gary from the Way Gym to request the equipment is moved.</p> </li> <li>c) Update regarding the extension at Pilning Village Hall               <p>VB reported that no progress had been made over the last month despite a number of chases. VB to continue to chase for an update from the architect.</p> </li> </ol> </li> <li>3. Update on allotment sites</li> </ol>	<p style="text-align: right;">VB</p> <p style="text-align: right;">VB</p>

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	<p>FCAB reported some unsociable behaviour on the SB allotments site along with a recent theft. The land is less boggy now and holders have started work.</p> <p>SB reported the good condition of the Pilning allotment site.</p> <p>4. Update on Cemeteries</p> <p>FCAB reported on the good condition of Pilning cemetery and this was confirmed by both SB &amp; HR. SB suggested the installation of a container to hold plastic water bottles. It was agreed to monitor the need for such a container and revert to another meeting.</p> <p>5. Update from councillors regarding local village matters</p> <p>NC confirmed preparatory work had commenced on the installation of the light at Keens Grove, Pilning</p> <p>PT requested that the Neighbourhood Watch group provide a report for the parish council on a regular basis. VB to contact the secretary to request a regular report.</p> <p>PT further suggested the insertion of wild flower beds on some of the grass areas in the parish. VB to provide PT with a map so that some areas can be marked out for wild flower areas. MP offered to assist with this.</p> <p>HR questioned the report on a proposed layby on Redwick Road, Pilning following the recent tree blowing over. Robert Griffin asked to keep the parish council informed of any developments.</p> <p>SB requested the anti- dog fouling posters are chased up. VB to contact S.Glos Council again and ask for a delivery date.</p> <p>SB reported the rubbish on the A403 had been reported.</p> <p>SB informed the meeting that Pilning surgery will no longer be offering an open surgery from May 2016.</p> <p>MP requested that the SB restoration programme is extended to include the wire fencing at the entrance of the station. VB to request the fence is extended to the roadside.</p> <p>FCAB reported potholes in Wainbridge Crescent, Pilning. VB to report the poor condition of the road to S.Glos. Council.</p> <p>FCAB further reported the rubbish remaining on the land belonging to Delta Properties following the departure of members of the travelling community. VB to request that Delta Properties tidy the site and VB &amp; RG to report to S.Glos. Council planning enforcement.</p> <p>FCAB further requested that the brambles by the entrance to the SB allotment site/ boating lake are cut back. VB to contact S.Glos. Council to request this work is undertaken.</p>	<p>SB</p> <p>VB</p> <p>VB/ PT/ MP</p> <p>RG</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB/ RG</p> <p>VB</p>
<p><b>2016-04-11</b> <b>Planning</b></p>	<p>PT16/0889/PNA – Bell House, Bell Lane, Pilning – Prior notification of the intention of the intention to erect an agricultural building – Refusal</p> <p>PT16/0431/F – 47 Cranmoor Green, Pilning – Demolition of existing conservatory. Erection of first floor side and single storey rear extensions to form additional living accommodation – Approve with conditions</p> <p>PT15/5536/F – Severn View Ind. Park, Hallen – Demolition of existing office building and the erection of an office building with access ramps</p>	

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	and steps ancillary to use of the site as a haulage yard – Approve with conditions	
<b>2016-04-12 Report from S. Glos. Council</b>	RG reported the following – 1) Bus shelter opposite SB primary school damaged and dirty. VB to arrange repair/ replace as necessary. 2) Incidents of sheep worrying had been reported in Pilning 3) The railway link to Suez plant is 6 months behind schedule 4) Intruders were reported on Marsh Common Road, Pilning but the police had nobody available to respond 5) Only 35% of the parish had taken up the option of Broadband in the parish 6) A water leak reported and repaired outside SB village hall 7) SB solar farm connected to Western Power on 28.03.16	VB
<b>Date of Next Meeting</b>	There being no further business the meeting closed @ 9.17pm. The Annual Parish Council meeting will be held at Pilning Village Hall, Pilning on Tuesday 3rd May 2016 at 7pm immediately followed by the next parish council meeting.	

**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
08.03.16	Email	Agenda for Council Wednesday 16 <sup>th</sup> March 2016, 7pm, Kingswood	Circulated
08.03.16	Email	Parish Biodiversity Action plan – Environment forum	Circulated
09.03.16	Email	Letter from PJS Development Solutions Ltd	VB responded/ Circulated
09.03.16	Email	SevernNet Area Coastal Community Team Economic Plan	Circulated
10.03.16	Email	Highways England M4 J21-22, A403 Pilning overbridge joint replacement	Circulated
10.03.16	Email		
10.03.16	Email	Agenda for Safer & Stronger Communities Strategic Partnership – Friday 18 <sup>th</sup> March 2016, 9.30am, Kingswood	Circulated
11.03.16	Email	Notice of intent – temporary traffic order A403 Severn Road	Circulated
14.03.16	Email	SevernNet Newsletter – 14 <sup>th</sup> March 2016	Circulated
15.03.16	Post	Open Space – Spring 2016 Vol 31 No 5	Circulated
15.03.16	Email	Agenda for Planning, Transportation and Strategic Environment Committee, Wednesday 23 <sup>rd</sup> March 2016 at 3pm, Kingswood	Circulated
16.03.16	Email	Agenda for Development Control (West) Committee, Thursday 24 <sup>th</sup> March 2016, 11am at Thornbury.	Circulated
16.03.16	Email	News ‘In Short’ from ALCA	Circulated
16.03.16	Email	Notes from the ALCA SG Area Group	Circulated
20.03.16	Email	March Blog from District Councillor Robert Griffin	Circulated
21.03.16	Email	Summary of changes to the planning system from NALC	Circulated
21.03.16	Email	Latest news and funding from NALC	Circulated
21.03.16	Email	Agenda for the next Town & Parishes Forum meeting, 13 <sup>th</sup> April 2016, Yate	Circulated
22.03.16	Email	Members Broadband Briefing 14.03.16, South Glos. Council	Circulated
22.03.16	Email	Tobacco Control Strategy draft 2016 – 2019	Circulated

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24.03.16	Email	Update from Keith Walton on notice boards at SB station	Circulated & VB responded
24.03.16	Email	Update on Universal Youth Budget review March 2016	Circulated
24.03.16	Email	Notification of road closures on A403	Circulated
29.03.16	Email	Confirmation of receipt of order for the new light on the corner at Keens Grove, Pilning	n/a
29.03.16	Email	April 2016 Bus Service changes	Circulated
30.03.16	Email	Up2Date Information Sheet from NALC	Circulated
30.03.16	Email	S.Glos Council briefing document on Raves – Out of Hours Arrangements	Circulated
31.03.16	Email	Information on closure of Pilning Over-Bridge	Circulated
31.03.16	Email	Agenda for Development Control (West) Sites Inspection Sub committee, Friday 8 <sup>th</sup> April 2016, 9.30am, Thornbury	Circulated
01.04.16	Email	Notification of A403 Daytime Road Closures – Sunday 3 <sup>rd</sup> / 10 <sup>th</sup> & 17 <sup>th</sup> April 2016	Circulated
01.04.16	Post	Minutes from the S.Glos Severnside Safer Stronger Community Group meeting held on 27 <sup>th</sup> January 2016, 7pm at Almondsbury	Circulated
01.04.16	Email	Agenda for Almondsbury Charity AGM – Wednesday 27 <sup>th</sup> April 2016, 7.30pm at the Holy Trinity Church, Broad Croft, Bradley Stoke BS32 0BD	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Net</b>	<b>Reclaimable VAT</b>	<b>Total</b>
04.04.16	Mrs V Bywater	Wages + office payment & fuel allowance	902.04	0.00	902.04
04.04.16	HMRC	NI & PAYE	91.46	0.00	91.46
04.04.16	Mr T Dark	Odd jobs	45.00	0.00	45.00
04.04.16	Mr M J Fisher	Grass cutting & maintenance	1430.00	0.00	1430.00
04.04.16	Severnside Wednesday Club	Quaterly payment	250.00	0.00	250.00
04.04.16	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
17.03.16	BT	Telephone & broadband	67.41	13.48	80.89
04.04.16	Newsquest Media Group	Annual Parish Meeting advert	80.85	16.17	97.02
04.04.16	CFS	Photocopying	10.66	2.13	12.79
04.04.16	Mrs V Bywater	Stamps	12.96	0.00	12.96
		<b>TOTAL</b>	<b>2,990.38</b>	<b>31.78</b>	<b>3,022.16</b>