

# Pilning & Severn Beach Parish Council

## Meeting held on Tuesday 7<sup>th</sup> April 2015 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (8) Mr I.L. Roberts(Chairman), Mrs C Woodhouse, Mr Ivor Humphries, Mrs J Fennell, Mrs. N Chappell, Mr M. Pruett, Mrs F.C.A. Barr MBE & Mr K. Weeks.

Also Present: - Robert Griffin of Shaymoor Lane, Pilning, Mrs Victoria Bywater (Clerk), Sarah Smith of SB, Colin Brickell of SB & Becky Cooper of Pilning.

**The Chairman asked those present to observe a minute's silence for Wensley Painter, late of Pilning; Comfort Jefferies of Pilning; Christine Fenton of SB and Mrs Bennett of Northwick as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2015-4-1 Apologies for absence</b>	Apologies were accepted Nick Davies, Tony Lewis & Mr & Mrs Whitehouse-Lowe	
<b>2015 -4-2 Declarations of Interest</b>	None	
<b>2015-4-3 Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 2 <sup>nd</sup> March 2015 had been previously circulated in the most part by email. The minutes of the meeting of 2 <sup>nd</sup> March 2015 were agreed as a true record. Proposed by FCAB and seconded by KW. All in favour.	
<b>2015-4-4 Matters Arising</b>	<ul style="list-style-type: none"> <li>• VB informed the meeting that following the meeting action with regard to Chessell Avenue, Pilning S.Glos Council had asked if the Parish Council would like to install any play equipment there. After discussion, it was agreed not to install any equipment at this time.</li> <li>• FCAB informed the meeting that she and MP had not inspected the allotments at SB but intend to do so over the coming month.</li> <li>• FCAB further informed the meeting that one quote had been received to date for the work at Northwick. Two further quotes yet to be obtained.</li> <li>• NC asked if IR could check the fence at Pilning cemetery as it appears to still be broken. IR to check the fence.</li> <li>• NC further asked if there had been any clarification of ownership of the parking area and wall at the former Northwick School. After discussion it was decided that VB should contact Sandford &amp; Gray trust to ask about the ownership of this area.</li> <li>• KW asked if a further letter could be addressed to Merlin Housing Society regarding the rotten window on the path at Ableton Court. After discussion, VB to write to Merlin Housing Society explaining the danger to passers-by.</li> <li>• VB asked for confirmation from CW regarding the height of the sign on Severnwood Gardens. CW confirmed the sign was at the same height as others in the area.</li> </ul>	<p style="text-align: center;">IR</p> <p style="text-align: center;">VB</p> <p style="text-align: center;">VB</p>
<b>2015-4-5 Correspondence</b>	Please see Appendix A – Further to Appendix A, VB read a note of thanks from Dr Ormerod. FCAB drew the Parish Councils attention to the fact that the proposed speed limit changes on the A403 are mostly in Pilning & Severn Beach	



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	<p>NC reported an upright stone on a new grave at Pilning. FCAB to investigate.</p> <p><u>5.Village Matters –</u>          CW reported huge amounts of litter on the A403. VB to write again to both S.Glos Council and Bristol City Council regarding this litter.          FCAB reported pot holes on Beach Road, SB. FCAB to plot exact locations and report to S.Glos Council.          FCAB reported an unacceptable delay between grass cutting in Pilning and SB. VB to write to S.Glos Council to report the problem.          IH questioned the responsibility of the woodpile on the A403. IR confirmed the current owner. VB to write to S.Glos Council Enforcement Team asking them to take action before the site becomes a further health hazard.          IH reported the poor quality of work undertaken by BT on the B4055 recently. VB to write to BT Openreach asking them to rectify the issue.          MP reported more rubbish on Gorse Cover Road, SB which is due to recycling bins. VB to write to S.Glos Council.</p> <p><u>6.Reports</u>          Robert Griffin updated the meeting on two planning appeal hearings.</p>	<p>FCAB</p> <p>VB</p> <p>FCAB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>
<p><b>2015-4-9 Planning</b></p>	<p>IR questioned if the building behind The Grange on Northwick Road, Pilning had had to have planning approval. VB confirmed no application had been received for the building.</p> <p><u>Comments sent to S.Glos Council</u>          PT15/0630/LB – Severn Lodge Farm, New Passage, Pilning – No comment          PT15/0967/F – The Glen, New Passage, Pilning – No comment          PT15/0987/F – 61 Cross Hands, Pilning – No comment</p> <p><u>Decisions by S.Glos Council</u>          PT14/5035/CLE – Pleasure Gardens 37 Station Road, SB – Approve with conditions          PT14/4571/F - 2 Prospect Road, SB – Approve with conditions          PT15/0114/F – The Glen, New Passage, Pilning – Refusal          PT15/0162/PNGR – Cloud Nine Barns, Cloud Nine, Church Road, SB – Refusal          PT14/4571/F – 2 Prospect Road, SB – Approve with conditions          PT15/0236/F – 2 Vicarage Road, Pilning – Approve with conditions</p> <p><u>Notice of Appeal Date Hearings</u>          PT13/3720/F – Land At Northwick Road, Pilning – 16th April 2015, 10am Council Offices, Badminton Road, Yate          PT14/2724/F – Severn Lodge Farm, New Passage – 22<sup>nd</sup> April 2015, 10am Council Offices, Badminton Road, Yate</p> <p><u>Withdrawn Application</u>          PT15/0539/F – 11A Osbourne Road, SB – Erection of single storey side extension and alteration to roofline to form additional living accommodation.</p>	

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<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be Monday 11 <sup>th</sup> May 2015 at Severn Beach School, Severn Beach starting at 7pm and incorporating the Annual Parish Council Meeting. THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.15pm.	VB
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**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
02.03.15	Email	New legal briefing from NALC: L01-15	Circulated
04.03.15	Post	Clerks & Councils Direct March 2015	Circulated
04.03.15	Email	Severn Estuary March 2015 Quick e-news	Circulated
04.03.15	Email	Healthwatch S.Glos March e-bulletin	Circulated
04.03.15	Email	Agenda for Development Control (West) Committee, Thurs 12 <sup>th</sup> March 2015, 11am Thornbury	Circulated
06.03.15	Email	S.Glos Council Press Release – Garden waste subscription renewal	Circulated
09.03.15	Email	Response from S.Glos Council regarding actions from March meeting	Circulated
09.03.15	Email	Thank you letter from Severn Beach Mother & Toddler Group	n/a
10.03.15	Email	Agenda for Council Wed 18 <sup>th</sup> March 2015, 7pm, Kingswood	Circulated
10.03.15	Email	Correspondence from S.Glos Council regarding insertion of bollards at SB. Cost will be £1624.85 and no agreement will be required with EA as S.Glos is the landowner.	VB responded
10.03.15	Email	Blog from Cllr Robert Griffin	Circulated
10.03.15	Post	The Clerk Magazine March 2015	Circulated
10.03.15	Post	Open Space Spring 2015 Vol 31 No 2	Circulated
11.03.15	Post	Letter of acknowledgement from S.Glos Council re. actions from March meeting	n/a
12.03.15	Email	Hinkley Point C Connection Project update	Circulated
12.03.15	Email	Agenda for Safer Stronger Communities Strategic Partnership, 20 <sup>th</sup> March 2015, Kingswood	Circulated
13.03.15	Email	Severn Estuary Partnership information on CIEEM Spring Conference 2015	Circulated
13.03.15	Email	Response from Merlin Housing Society regarding Ableton Court, SB	Circulated
16.03.15	Email	Village SOS – 16 March 2015 latest news from P. Tyzack	Circulated
16.03.15	Email	From R Gardiner regarding litter on A403	VB responded
17.03.15	Email	FoSBR event – 21 <sup>st</sup> March 2015	Circulated
17.03.15	Email	Agenda for Planning, Transport & Strategic Environment Major Schemes – Wed 25 <sup>th</sup> March 2015, 3pm, Kingswood	Circulated
17.03.15	Email	Notice of proposal – Traffic Order – A403	Circulated
17.03.15	Email	Agenda for Planning, Transportation & Strategic Environment Committee, Wed 25 <sup>th</sup> March 2015, 3pm, Kingswood	Circulated
17.03.15	Email	Draft Single Equality Plan 2015 – 2019	Circulated
17.03.15	Email	Notice of proposal – Traffic Order – A403	Circulated
17.03.15	Email	Slave Trade Memorial Walk – SB 25 <sup>th</sup> March	Circulated & VB responded
18.03.15	Email	Discover Festival 2015 – registration now open	Circulated
18.03.15	Email	Papers for DC West Sites Sub Committee, Fri 27 <sup>th</sup> March, Thornbury	Circulated
19.03.15	Post	S.Glos Deaf Association Spring Newsletter Issue 56	Circulated
23.03.15	Email	Agenda for the next meeting of Town & Parish Councils Forum meeting – 14 <sup>th</sup> April 2015, Little Stoke Community Hall, Little Stoke	Circulated
23.03.15	Email	Agenda for Policy & Resources Committee, Tues 31 <sup>st</sup> March 2015, 2pm Kingswood	Circulated
25.03.15	Email	VE Day letter to local authorities	Circulated

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26.03.15	Email	Almondsbury Charity Annual Meeting – 7.30pm Wed 15 <sup>th</sup> April, Patchway	Circulated
27.03.15	Post	Gridline magazine	Circulated
27.03.15	Post	Countryside Voice – Spring 2015	Circulated
30.03.15	Post	Thank you card from Pilning Pips for the donation given	Circulated
30.03.15	Email	Museums & Heritage post and English Heritage update	Circulated
30.03.15	Email	Agenda for Development Control (West) Committee, Thurs 9 <sup>th</sup> April 2015, 11am, Thornbury	Circulated
30.03.15	Email	NALC briefing – transparency code for smaller authorities	Circulated
31.03.15	Email	From P. Tyzack – Village SOS – latest news	Circulated
31.03.15	Email	NALC Bulletin on national developments and meetings	Circulated
31.03.15	Email	Severn Estuary Partnership News – March 2015 E-news	Circulated
02.04.15	Email	ALCA Spring Newsletter 2015	Circulated
02.04.15	Email	West of England Invitation to Rural Connection event	Circulated
02.04.15	Email	NALC revised legal topic – legal proceedings April 2015	Circulated
02.04.15	Email	NALC – National Council 31 March 2015 – meeting bulletin	Circulated
02.04.15	Email	S.Glos Council consultation on Staying Put Policy	Circulated
07.04.15	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Fri 24 <sup>th</sup> April 2015. 9.30am Thornbury	Circulated
07.04.15	Email	From Rob Wiltsher, S.Glos Council regarding the removal of the stone bollards on the sea wall	Discussed at the meeting
07.04.15	Hand	Thank you card from Dr Ormerod.	VB read at meeting

**APPENDIX B – ACCOUNTS FOR PAYMENT**

Date	Payee	Details	Net	Reclaimable VAT	Total
07.04.15	Mrs V Bywater	Wages + office payment & fuel allowance	886.84	0.00	886.84
07.04.15	HMRC	NI & PAYE	45.15	0.00	45.15
07.04.15	Mr N Pearce	Odd jobs	61.65	0.00	61.65
07.04.15	Mr M J Fisher	Grass cutting & maintenance	1090.00	0.00	1090.00
07.04.15	Care for the Elderly	Quarterly payment	250.00	0.00	250.00
07.04.15	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
07.04.15	Newsquest Media Group	Advert for Annual Parish Meeting	200.85	40.17	241.02
07.04.15	BT (DD)	Telephone	59.49	11.89	71.38
07.04.15	BSBSL	Water trough on Bank Road, Pilning	36.65	0.00	36.65
07.04.15	Mrs V Bywater	AVG Internet Security 2015	33.33	6.67	40.00
07.04.15	ALCA	Annual Subscription	498.21	0.00	498.21
07.04.15	BNP Paribas (DD)	Rental of photocopier - 10/04/2015 - 09/07/2015	135.66	27.13	162.79
07.04.15	CFS	Photocopying	12.31	2.46	14.77
07.04.15	The IT Guru Ltd	Repairs & Servicing to computer used for Parish Council work	52.50	0.00	52.50
07.04.15	S.Glos Council	Annual rates for Pilning Village Hall	216.92	0.00	216.92
07.04.15	AED Locator (EU) Ltd	Donation towards maintenance of de-fibrillator boxes in Pilning & SB	590.00	118.00	708.00
07.04.15	S.Glos Council	Cost of new bollards at SB	1624.85	0.00	1624.85
		<b>TOTAL</b>	<b>5,894.41</b>	<b>206.32</b>	<b>6,100.73</b>