COUNCILLORS (8) Mr I.L. Roberts(Chairman), Mrs C Woodhouse, Mr Ivor Humphries, Mrs J Fennell, Mrs. N Chappell, Mr M. Pruett, Mrs F.C.A. Barr MBE & Mr K. Weeks.

Also Present: - Robert Griffin of Shaymoor Lane, Pilning, Mrs Victoria Bywater (Clerk), Sarah Smith of SB, Colin Brickell of SB & Becky Cooper of Pilning.

The Chairman asked those present to observe a minute's silence for Wensley Painter, late of Pilning; Comfort Jefferies of Pilning; Christine Fenton of SB and Mrs Bennett of Northwick as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2015-4-1	Apologies were accepted Nick Davies, Tony Lewis & Mr & Mrs	
Apologies for	Whitehouse-Lowe	
absence		
2015 -4-2	None	
Declarations of		
Interest		
2015-4-3	The minutes of the previous meeting held on 2 nd March 2015 had been	
Minutes of the	previously circulated in the most part by email.	
previous Parish	The minutes of the meeting of 2 nd March 2015 were agreed as a true	
Council	record. Proposed by FCAB and seconded by KW. All in favour.	
Meeting		
2015-4-4	VB informed the meeting that following the meeting action with regard	
Matters Arising	to Chessell Avenue, Pilning S.Glos Council had asked if the Parish	
	Council would like to install any play equipment there. After	
	discussion, it was agreed not to install any equipment at this time.	
	• FCAB informed the meeting that she and MP had not inspected the	
	allotments at SB but intend to do so over the coming month.	
	• FCAB further informed the meeting that one quote had been received to date for the work at Northwick. Two further quotes yet to be obtained.	
	 NC asked if IR could check the fence at Pilning cemetery as it appears 	
	to still be broken. IR to check the fence.	IR
	NC further asked if there had been any clarification of ownership of the	
	parking area and wall at the former Northwick School. After discussion	
	it was decided that VB should contact Sandford & Gray trust to ask	
	about the ownership of this area.	VB
	KW asked if a further letter could be addressed to Merlin Housing	
	Society regarding the rotten window on the path at Ableton Court.	
	After discussion, VB to write to Merlin Housing Society explaining the	
	danger to passers-by.	VB
	VB asked for confirmation from CW regarding the height of the sign on	
	Severnwood Gardens. CW confirmed the sign was at the same height as	
2015 4 5	others in the area.	
2015-4-5	Please see Appendix A – Further to Appendix A, VB read a note of thanks	
Correspondence	from Dr Ormerod.	
	FCAB drew the Parish Councils attention to the fact that the proposed	
	speed limit changes on the A403 are mostly in Pilning & Severn Beach	

	Parish.	
	VB read an email from S.Glos Council regarding the proposed removal of	
	the stone bollards. After discussion, it was decided that the stone bollards	
	will act as a good back-up should the new collapsible be collapsed. A vote	
	was taken, all in favour. VB to respond to S.Glos Council.	VB
	NC asked for confirmation as to whether the walk in memory of the slave	
	trade had happened. VB confirmed it had.	
2015-4-6	Please see Appendix B	
Accounts for	Accounts for payment, proposed by MP, seconded by KW, all agreed.	
	Accounts for payment, proposed by Mr, seconded by Kw, an agreed.	
Payment 2015 4.5		
2015-4-7	The meeting heard from Becky Cooper who gave a report on the use over	
Public	the last year of the de-fibrillator in the parish. It was proposed by FCAB,	
Participation	seconded by JF and all agreed to cover the cost of the maintenance work	
	on the de-fibrillators. It was further proposed by IH, seconded by FCAB	
	and all agreed to make an on-going commitment to this maintenance	
	subject to an annual report to the Parish Council on usage.	
2015-4-8	1.Local Major Developments	
New Business	IR circulated plans and maps he had been given at a recent meeting he had	
New Dusiness		
	attended at Farm foods which showed the extent of the ownership of the	
	land in the area. Discussion followed. VB to circulate copies of the plans	
	and maps via email.	VB
	FCAB to find plans relating to the water front area from meetings held	
	regarding the 1957 agreement.	FCAB
	2.Village Halls/Playing Fields	
	a) Severn Beach Village Hall- KW reported the hall still having problems	
	with motorbikes in the ditch at the rear. Problems were also reported with	
	regard to sand from the play group being left on the floor. Plans are in the	
	pipeline for a PA system installation. VB updated the meeting on	
	problems with the litter bin installation.	
	1	
	b) Pilning Village Hall – IR reported that the plans for the new village hall	
	have now been re-submitted.	
	NC reported that the committee are still looking for a new cleaner for the	
	hall. VB offered to advertise the post on the Parish Council website and	
	facebook page.	
	IR had questioned with the Chairman of the Village Hall committee why	
	the gates were often unlocked in the evening. Proposed by MP, seconded	
	by NC, 7 for 1 against to purchase a new lock and distribute new keys to	
	current key holders only. VB to purchase new lock.	VB
	3. Allotments – Nothing further to report.	, D
	4.Cemeteries – FCAB reported a burial to take place at Northwick	
	cemetery shortly. IR reported he had varnished the door of the Tower.	
	IH asked if a chase letter could be sent to Western Power regarding the	
	power cable. VB to send chase letter.	VB
	FCAB reported that the gates and railings at Northwick and Pilning	
	cemeteries need re-painting. VB to ask Norman Pearce to undertake this	
	painting as soon as possible.	VB
L	1	

	NC reported an upright stone on a new grave at Pilning. FCAB to investigate. 5.Village Matters — CW reported huge amounts of litter on the A403. VB to write again to both S.Glos Council and Bristol City Council regarding this litter. FCAB reported pot holes on Beach Road, SB. FCAB to plot exact locations and report to S.Glos Council. FCAB reported an unacceptable delay between grass cutting in Pilning and SB. VB to write to S.Glos Council to report the problem. IH questioned the responsibility of the woodpile on the A403. IR confirmed the current owner. VB to write to S.Glos Council Enforcement Team asking them to take action before the site becomes a further health hazard. IH reported the poor quality of work undertaken by BT on the B4055 recently. VB to write to BT Openreach asking them to rectify the issue. MP reported more rubbish on Gorse Cover Road, SB which is due to recycling bins. VB to write to S.Glos Council. 6.Reports Robert Griffin updated the meeting on two planning appeal hearings.	FCAB VB FCAB VB VB VB VB VB
2015-4-9 Planning	IR questioned if the building behind The Grange on Northwick Road, Pilning had had to have planning approval. VB confirmed no application had been received for the building. Comments sent to S.Glos Council PT15/0630/LB – Severn Lodge Farm, New Passage, Pilning – No comment PT15/0967/F – The Glen, New Passage, Pilning – No comment PT15/0987/F – 61 Cross Hands, Pilning – No comment PT15/0987/F – 61 Cross Hands, Pilning – No comment Decisions by S.Glos Council PT14/5035/CLE – Pleasure Gardens 37 Station Road, SB – Approve with conditions PT15/0114/F – The Glen, New Passage, Pilning – Refusal PT15/0162/PNGR – Cloud Nine Barns, Cloud Nine, Church Road, SB – Refusal PT15/0236/F – 2 Vicarage Road, SB – Approve with conditions PT15/0236/F – 2 Vicarage Road, Pilning – Approve with conditions Notice of Appeal Date Hearings PT13/3720/F – Land At Northwick Road, Pilning – 16th April 2015, 10am Council Offices, Badminton Road, Yate PT14/2724/F – Severn Lodge Farm, New Passage – 22 nd April 2015, 10am Council Offices, Badminton Road, Yate Withdrawn Application PT15/0539/F – 11A Osbourne Road, SB – Erection of single storey side extension and alteration to roofline to form additional living accommodation.	

Date of Next	The date of the next Parish Council meeting will be Monday 11 th May	VB		
Meeting	Meeting 2015 at Severn Beach School, Severn Beach starting at 7pm and			
	incorporating the Annual Parish Council Meeting.			
	THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED			
	@ 8.15pm.			

APPENDIX A – CORRESPONDENCE

Date	Received by	Details	ACTION	
Received				
02.03.15	Email	New legal briefing from NALC: L01-15	Circulated	
04.03.15	Post	Clerks & Councils Direct March 2015	Circulated	
04.03.15	Email	Severn Estuary March 2015 Quick e-news	Circulated	
04.03.15	Email	Healthwatch S.Glos March e-bulletin	Circulated	
04.03.15	Email	Agenda for Development Control (West) Committee, Thurs 12 th March Circulated		
		2015, 11am Thornbury		
06.03.15	Email	S.Glos Council Press Release – Garden waste subscription renewal	Circulated	
09.03.15	Email	Response from S.Glos Council regarding actions from March meeting	Circulated	
09.03.15	Email	Thank you letter from Severn Beach Mother & Toddler Group	n/a	
10.03.15	Email	Agenda for Council Wed 18 th March 2015, 7pm, Kingswood	Circulated	
10.03.15	Email	Correspondence from S.Glos Council regarding insertion of bollards at SB.	VB responded	
		Cost will be £1624.85 and no agreement will be required with EA as S.Glos is the landowner.		
10.03.15	Email	Blog from Cllr Robert Griffin	Circulated	
10.03.15	Post	The Clerk Magazine March 2015	Circulated	
10.03.15	Post	Open Space Spring 2015 Vol 31 No 2	Circulated	
11.03.15	Post	Letter of acknowledgement from S.Glos Council re. actions from March	n/a	
11.03.13	Tost	meeting	π/ α	
12.03.15	Email	Hinkley Point C Connection Project update	Circulated	
12.03.15	Email	Agenda for Safer Stronger Communities Strategic Partnership, 20 th March	Circulated	
		2015, Kingswood		
13.03.15	Email	Severn Estuary Partnership information on CIEEM Spring Conference 2015	Circulated	
13.03.15	Email	Response from Merlin Housing Society regarding Ableton Court, SB	Circulated	
16.03.15	Email	Village SOS – 16 March 2015 latest news from P. Tyzack	Circulated	
16.03.15	Email	From R Gardiner regarding litter on A403	VB responded	
17.03.15	Email	FoSBR event – 21 st March 2015	Circulated	
17.03.15	Email	Agenda for Planning, Transport & Strategic Environment Major Schemes – Wed 25 th March 2015, 3pm, Kingswood	Circulated	
17.03.15	Email	Notice of proposal – Traffic Order – A403	Circulated	
17.03.15	Email	Agenda for Planning, Transportation & Strategic Environment Committee, Circulated		
		Wed 25 th March 2015, 3pm, Kingswood		
17.03.15	Email	Draft Single Equality Plan 2015 – 2019	Circulated	
17.03.15	Email	Notice of proposal – Traffic Order – A403	Circulated	
17.03.15	Email	Slave Trade Memorial Walk – SB 25 th March	Circulated & VB	
			responded	
18.03.15	Email	Discover Festival 2015 – registration now open	Circulated	
18.03.15	Email	Papers for DC West Sites Sub Committee, Fri 27 th March, Thornbury	Circulated	
19.03.15	Post	S.Glos Deaf Association Spring Newsletter Issue 56	Circulated	
23.03.15	Email	Agenda for the next meeting of Town & Parish Councils Forum meeting – 14 th April 2015, Little Stoke Community Hall, Little Stoke	Circulated	
23.03.15	Email	Agenda for Policy & Resources Committee, Tues 31 st March 2015, 2pm Kingswood	Circulated	
25.03.15	Email	VE Day letter to local authorities	Circulated	

26.03.15	Email	Almondsbury Charity Annual Meeting – 7.30pm Wed 15 th April, Patchway	Circulated
27.03.15	Post	Gridline magazine	Circulated
27.03.15	Post	Countryside Voice – Spring 2015	Circulated
30.03.15	Post	Thank you card from Pilning Pips for the donation given	Circulated
30.03.15	Email	Museums & Heritage post and English Heritage update	Circulated
30.03.15	Email	Agenda for Development Control (West) Committee, Thurs 9 th April 2015, 11am, Thornbury	Circulated
30.03.15	Email	NALC briefing – transparency code for smaller authorities	Circulated
31.03.15	Email	From P. Tyzack – Village SOS – latest news	Circulated
31.03.15	Email	NALC Bulletin on national developments and meetings	Circulated
31.03.15	Email	Severn Estuary Partnership News – March 2015 E-news	Circulated
02.04.15	Email	ALCA Spring Newsletter 2015	Circulated
02.04.15	Email	West of England Invitation to Rural Connection event	Circulated
02.04.15	Email	NALC revised legal topic – legal proceedings April 2015	Circulated
02.04.15	Email	NALC – National Council 31 March 2015 – meeting bulletin	Circulated
02.04.15	Email	S.Glos Council consultation on Staying Put Policy	Circulated
07.04.15	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Fri 24 th April 2015. 9.30am Thornbury	Circulated
07.04.15	Email	From Rob Wiltsher, S.Glos Council regarding the removal of the stone bollards on the sea wall	Discussed at the meeting
07.04.15	Hand	Thank you card from Dr Ormerod.	VB read at meeting

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
07.04.15	Mrs V Bywater	Wages + office payment & fuel allowance	886.84	0.00	886.84
07.04.15	HMRC	NI & PAYE	45.15	0.00	45.15
07.04.15	Mr N Pearce	Odd jobs	61.65	0.00	61.65
07.04.15	Mr M J Fisher	Grass cutting & maintenance	1090.00	0.00	1090.00
07.04.15	Care for the Elderly	Quaterly payment	250.00	0.00	250.00
07.04.15	Mr Collins	Toilet Key Holder	100.00	0.00	100.00
07.04.15	Newsquest Media Group	Advert for Annual Parish Meeting	200.85	40.17	241.02
07.04.15	BT (DD)	Telephone	59.49	11.89	71.38
07.04.15	BSBSL	Water trough on Bank Road, Pilning	36.65	0.00	36.65
07.04.15	Mrs V Bywater	AVG Internet Security 2015	33.33	6.67	40.00
07.04.15	ALCA	Annual Subscription	498.21	0.00	498.21
07.04.15	BNP Paribas (DD)	Rental of photocopier - 10/04/2015 - 09/07/2015	135.66	27.13	162.79
07.04.15	CFS	Photocopying	12.31	2.46	14.77
07.04.15	The IT Guru Ltd	Repairs & Servicing to computer used for Parish Council work	52.50	0.00	52.50
07.04.15	S.Glos Council	Annual rates for Pilning Village Hall	216.92	0.00	216.92
07.04.15	AED Locator (EU) Ltd	Donation towards maintenance of de-fribrilator boxes in Pilning & SB	590.00	118.00	708.00
07.04.15	S.Glos Council	Cost of new bollards at SB	1624.85	0.00	1624.85
		TOTAL	5,894.41	206.32	6,100.73