

Pilning & Severn Beach Parish Council
Meeting held on Monday 3rd December 2012 at 6.15pm
at Pilning Village Hall, Pilning

COUNCILLORS PRESENT (9) Mr I L Roberts (Chairman), Mrs F C A Barr MBE, Mrs N A Chappell, Mr Ivor W Humphries, Mr A J Lewis, Mr M D Pruett, Mr Ian Humphries, Mrs C E Woodhouse & Mrs J A Fennell

Also Present: - J C Rawlinson (Outgoing Clerk), Mrs Victoria Bywater (Incoming Clerk) Mr R C Griffin (S. Glos. Councillor), Kevin Weeks of Prospect Road, Mr Doug Nethercott of Beach Road, Jenny MacLeod of Church Road & Alderman Mr Peter Tyzack of Little Green Lane

The Chairman asked those present to observe a minute's silence, as a mark of respect, for Mr Don G Baker of Osborne Road, Mrs Michelle S Clark of Beach Avenue & Mr Keith Pickett of Cranmoor Green, all recently deceased.

The proper process having been followed and no election being requested, the council considered 2 applications to fill the casual vacancy. Letters from Mr Kevin Weeks and former parish councillor Mr Doug Nethercott were read to those present. Following a secret ballot, by a vote of 7-2, Mr Weeks was invited to fill the vacancy.

Item Number	Details	Action By
2012-12-1 Apologies for Absence	None, all members being present. Mr Weeks arrived after the meeting had started and Alderman Tyzack left before the meeting concluded.	
2012-12-2 Minutes of the previous meeting	The minutes of the previous meeting held on 5 th November 2012 had been previously circulated. The minutes of the meeting of 5th November were agreed as a true record. 1. FCAB 2. NAC All agreed.	
2012-12-3 Action/ Related matters	<u>Ableton Court</u> FCAB and CEW apologised for failing to attend the Merlin meeting. Clerk confirmed that Merlin had not provided the promised details. RCG had also been unable to attend for this same reason. He had spoken with residents and would be contacting Merlin to voice his dismay at this communication failure.	
	<u>Playgrounds/Youth Activities</u> “Age Limit” signs are now erected by the play area gates at Pilning. “Parental Responsibility” signs are on order	

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	from Avonmouth Signs.	
3	<p><u>Flyposting</u> CEW provided a copy of the regulations for the Clerk to file (under Roads/Road Signs).</p>	
4	<p><u>Roads/Road Signs</u> Clerk advised council that S. Glos. had confirmed the illegal status of the lorry covered in advertising signs and parked on the highway. IWH reported the offending vehicle had been removed as from last Sunday. Clerk asked whether the promised leaf clearance programme had taken place. Recently passing by Wick Road he had failed to see any difference. NAC was able to confirm that leaves had been cleared, though more were now on the ground from the recent (but final) fall.</p>	
5	<p><u>Waste Dumping/Disposal/Landfill</u> The promised clearance at Stride Close has taken place. ILR had previously confirmed what a transformation there had been.</p>	
6	<p><u>Accounts/Donations</u> Clerk drew attention to a letter from Mrs Selena Power of Easter Compton. The letter was addressed to the Chairman and had been passed on by IDH. The letter drew attention to the terminal health condition of her husband and Mrs Power seeks financial assistance with a proposed fund-raising attempt on Mount Kilimanjaro. There was some uncertainty regarding directing funds to one person, in addition to the applicant living outside the parish. Clerk confirmed council is able to help in such matters as fund-raising is on behalf of an organisation and not for personal profit. As it was considered to be a very worthy ideal, agreed that a donation of £50 should be directed to the Hammer Out charity mentioned in the letter. As they are based in Thornbury, this will meet the criteria which the council normally perceive as relevant.</p>	
7	<p><u>National Grid</u> FCAB confirmed that she is on a separate distribution list and does not therefore need to receive National Grid information via Parish Council. RCG informed members that NG activity in this area relates directly to cable and pylon work on the existing route.</p>	

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8	<p><u>No 'Cold Calling' Zone</u> There was no interest in information received from S Glos. FCAB advised members that the SB Neighbourhood Watch group had already looked into this matter. There was no scope for adopting the scheme in a localised way. The scale is too grand and charges too high for the group to be involved.</p>	
2012-12-4 Correspondence	<p>1 <u>Allotments</u> Contact by David Rostance re amended terms of lease.</p> <p>2 <u>Audit/Precept</u> Dispensations for councillors to take part in precept decisions.</p> <p>3 <u>Funding request</u> from Mrs Selena Power of Easter Compton.</p> <p>4 <u>Elections/Applications for Parish Council</u> Anne Bradbury confirms election process is properly in hand.</p> <p>5 Rachel Madden advises no election requests have been received.</p> <p>6 Kevin Weeks of Prospect Road applies for council vacancy.</p> <p>7 Doug Nethercott of Beach Road applies for council vacancy.</p> <p>8 <u>Environment/Conservation</u> Report by Chairman of Heritage Forum.</p> <p>9 Open Spaces Society seek help in opposing 'village green' policy.</p> <p>10 <u>Internal Drainage Board/Rhines</u> Opportunity for comment on the role of the IDB.</p> <p>11 <u>Local Facilities & Amenities</u> New arrangements for the Registration Service as from 26th November.</p> <p>12 Snack Bar franchise seeks move to SB Village Hall grounds.</p> <p>13 <u>Local Industry</u> Mugnox report, 27th November.</p> <p>14 Report on Tortworth meeting, 24th October.</p> <p>15 Minutes of joint Berkeley/ Oldbury meeting, 24th Oct.</p>	

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16	Annual report to Site Stakeholder Group.	
17	<u>Lloyds Bank</u> Information on Online Payment Control.	
18	<u>Police</u> Sue Mountstevens appointed Police & Crime Commissioner.	
19	Minutes of Safer Stronger Community Group meeting, 3rd October.	
20	<u>Railways</u> FoSBR initiative – Investing in Local Rail.	
21	<u>Rural Areas/Local Plan</u> Event: Planning for Local Areas.	
22	<u>Schools</u> Marlwood School magazine, and thanks for our support.	
23	<u>South Glos. Council</u> Budget consultation, comments invited.	
24	Development day planned for 21st January.	
25	Information re 'No Cold Calling Zone'.	
26	SGN magazine – distributed.	
27	Comment on the shortcomings of new Localism legislation.	
28	Severn Vale Forum, 5th December at SB School. Street Furniture & Lighting	
29	Glasdon of Blackpool: 10% offers brochure.	
30	Glasdon brochure: 15% off bin selection.	
31	<u>Trees & Tree Planting</u> Landcare of Old Sodbury, product brochure.	
32	<u>Utilities – Electricity</u> Draft route detail now available.	
33	Availability of information relating to draft route.	
34	Report on local community forum, 2nd December.	
35	Invitation to Hinkley Point Connection Project forums.	
36	Draft Route Overview Report on Hinkley Point project.	
37	<u>Village Halls</u> SB VH Committee seek a meeting to discuss future possibilities	

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38	Doug Nethercott supports the initiative by SB VH Committee.	
	<u>Voluntary/Community Groups</u>	
39	Thornbury Volunteer Centre, invitation to Silver Jubilee party.	
40	Children's Playlink AGM, Winterbourne on 28th Nov.	
41	TVC Newsletter, November edition.	
42	S Glos. Deaf Association newsletter, December 2012	
43	S Glos. O/50s Forum newsletter, Aut. ed. Planning	
44	Consultation, Community Infrastructure Levy proposals.	
45	Consultation, Residential Parking Standards.	
46	Consultation, Planning Enforcement Policy.	
47	Delegated decisions, w/e 27th Sept 2012.	
48	Delegated decisions, w/e 3rd Oct 2012.	
49	Delegated decisions, w/e 10th Oct 2012.	
50	Delegated decisions, w/e 17th Oct 2012.	
51	Delegated decisions, w/e 24th Oct 2012.	
52	Delegated decisions, w/e 1st Nov 2012.	
53	Delegated decisions, w/e 8th Nov 2012.	
54	Delegated decisions, w/e 15th Nov 2012.	
55	Delegated decisions, w/e 22nd Nov 2012.	
	<u>Accounts/Donations</u>	
56	GAPTC, payment, 1 day course. Item 5-6 refers.	
57	Marlwood School, community service prize. Item 5-7 refers.	
58	Avonmouth Signs, signs for play area. Item 5-8 refers.	
59	Post Office, 10 x 2nd class stamps. Item 5-9 refers.	
60	Marie's Bargain Centre. Item 5-10 refers.	
61	Mr N Pearce, odd job man. Item 5-11 refers.	
62	South Glos. Council, booking fee. Item 5-13 refers.	
63	SB School, donation request. Item 5-14 refers.	
64	S L C C, annual subscription. Item 5-15 refers.	
65	B W B S L, water rates (SB). Item 5-16 refers.	
66	M J Fisher, grass cutting. Item 5-17 refers.	
67	J C Rawlinson, retirement bonus payment. Item 5-18 refers.	
68	Bristol Blue Glass, engraved bowl. Item 5-19 refers.	
69	Mrs Barbara Humphries, catering costs. Item 5-20 refers.	
70	Children's Playlink. Item 5-15, minutes of 5th Nov, refers.	

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2012-12-5	1	£ 607.00 Victoria Bywater	Clerk's wages (November)	
Accounts for	2	£ 50.00 Victoria Bywater	Petrol allowance	
Payment	3	£ 791.00 J C Rawlinson	Clerk's wages (Nov)	
	4	£ 50.00 J C Rawlinson	Petrol allowance	
	5	£ 228.00 J C Rawlinson	Clerk (1-7 December)	
	6	£ 85.00 G A P T C	Training course	
	7	£ 30.00 Marlwood School	Community service prize	
	8	£ 10.00 Avonmouth Signs	Playground signs	
	9	£ 5.00 Post Office	Postage stamps	
	10	£ 1.25 Maries's B C	Clerk's diary	
	11	£ 67.50 N Pearce	Odd job man	
	12	£ 60.00 Mr & Mrs Collins	Toilet key holder	
	13	£ 35.00 S. Glos. Council	Booking fee	
	14	£ 500.00 SB School	Donation	5
	15	£ 137.00 S L C C	Subscription	
	16	£ 98.66 BWBSL	Water rates (SB)	
	17	£ 710.00 M J Fisher	Grass cutting	
	18	£ 400.00 J C Rawlinson	Retirement bonus	
	19	£ 105.00 Bristol Blue Glass	Engraved bowl	
	20	£ 62.00 Mrs B Humphries	Catering fees	
	21	£ 150.00 Mr I Roberts	Chairman's Honorarium	
		£4182.41		
		Payments in accordance with Local Government Act 1972, sections as shown, except:		
	5 - 8		Public Health Act 1875, s164	
	5 -12		Public Health Act 1936, s87	
	5 -16		Smallholdings & Allotments Act 1908, s26	
	5 -17		(Local Government (Miscellaneous Provisions) Act 1979, s19 (Public Health Act 1875, s164	
		Items 5-1 & 5-2 paid as one cheque.		
		Items 5-3 to 5-11 inclusive, paid as one cheque.		
		Bank balance, prior to council payments above = £64,426.05 (interest to Sep incl).		
		The accounts above were approved for payment.		
		1. FCAB 2. IWH All agreed.		
2012-12-6	Public Participation	No requests had been received.		

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2012-12-7 New Business	<p><u>Local Major Developments</u></p> <p>FCAB reported the increased levels of flooding in the Parish and a link to maintainence of the Rhine system. A letter to be sent to Internal Drainage Board. FCAB will also bring up the issue at the Forum Meeting she is due to attend.</p> <p>IWH reported a concern about the new developments being built on Western Approach under the 1957 agreement and their impact on the Environment especially in relation to flooding. Mr Peter Tyzack responded advising that conditions cannot be set after permission is given. A letter to S. Gloucestershire Council requesting a review of the planning already granted with regard to Environmental Reports.</p> <p>Ivor Humphries reported the excessive amount of traffic from the new developments on the Western Approach site travelling through the village of Pilning. A letter to be sent to Bristol City Council regarding the heavy good vehicles going through the village of Pilning and requesting the traffic plan for the area.</p> <p><u>Village Halls/Playing Fields</u></p> <p><u>Severn Beach</u> An approach was made to the Parish Council from the Trustees of the Severn Beach Village Hall represented by Jenny Macleod with regard to Parish Council being added to the list of Trustees of the Severn Beach Village Hall.</p> <p>Severn Beach Village Hall Committee to provide the Parish Council with all documents relating to the current trustees as listed with the Charity Commission.</p> <p>Parish Council to meet to discuss this issue in depth following the receipt of the above information.</p> <p><u>Pilning</u> A letter to be sent to the Architect involved with the drawings of the artists impression of the proposed site confirming the Parish Councils wish to proceed. Chair to forward all correspondence to the Clerk.</p> <p><u>Finance Meeting</u> The Parish Council agreed unanimously to leave the</p>	VB FB VB VB ALL IR
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	<p>precept claim as per 2012 for the coming year 2013. Proposed by Ivor Humphries Seconded by Norah Chappell</p> <p><u>Village Matters</u></p> <p>Report from Cemeteries – FCAB reported that new paths needed in the new cemetery. Cemetery Committee to meet in January 2013.</p> <p>IWH reported the increase in volume of car parking during term time at St Peter's School. Letter to be written to Highways Agency seeking alternatives to the current arrangements along Bank Road.</p> <p>Michael Pruett reported the un-sheeted lorries entering and exiting the Western Approach site. Letter to be sent to Police along with evidence Michael has collected.</p> <p><u>Reports: including News from South Glos. (RCG)</u> Robert Griffin reported on the following:</p> <ul style="list-style-type: none"> • A complaint had been received from Severn Beach Residents regarding tickets not being checked on the Severn Beach line. • A speed reminder on Ableton Lane had gauged that 85% of motorists were exceeding the speed limit. • A certificate of lawful use had been issued to the Ahern family residing in Bank Road for their family occupation only. • The machine from the site on the A403 had been removed and the removal of the chippings is in progress. • Merlin had identified 3 houses for re-construction. Merlin to be asked to attend a meeting of the Parish Council to explain their position on re-construction and re-furbishments. • The van reported previously sited at the end of Severnwood Gardens has now been issued with an Enforcement Order due to the illegal advertising on it. 	<p>FB</p> <p>VB</p> <p>VB</p>
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	<p><u>Casual Vacancy</u></p> <p>The Clerk read out the applications to the Parish Council received from Mr Doug Nethercott and Mr Kevin Weeks.</p> <p>Voting followed with a majority in favour of Mr Kevin Weeks.</p> <p>Following the completion of the appropriate forms, Mr Kevin Weeks of 16 Prospect Road, Severn Beach was duly appointed.</p>	
2012-12-8 Planning	<p>1 <u>Comments of PC sent to S Glos. Council</u></p> <p>PT12/3237/F Field off Gumhurn Lane, agri to dog training No objection</p> <p>PT12/2938/F 31 Marsh Common Road, extensions No comment</p> <p>2 <u>Decisions by S Glos. Council</u></p> <p>PT12/2928/RVC Timber Yard, vary cond 3, allow storage 5m high Refuse</p> <p>PT12/3105/F 9 Church Road, side extension Permit</p> <p>PT12/3179/CLE Sage Cottage, dwellings in use 4 years Permit</p> <p>8 - 3 Application Withdrawn</p> <p>PT12/3136/F St Peters Farm, convert 2 barns to dwellings</p> <p>8 - 4 Application of Interest – Neighbouring Parish</p> <p>PT12/3190/O Equestrian worker's dwelling at Bay View, Ingst Hill Consideration by committee, 6th December</p>	

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Date of Next Meeting	The date of the next meeting will be Monday 7 th January 2012 at Severn Beach School. THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.15 PM	VB
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Signed.....Dated.....
JCR/VB

At the close of the meeting the Chairman read a short tribute to the retiring Clerk, followed by a further tribute from Frances Barr MBE, Chairman when the Clerk commenced his period of service in December 1991. On behalf of the council the Chairman made a presentation to the Clerk, asking all present to partake in the buffet laid on for this purpose.

(<http://sites.google.com/site/pandsbpc>) – parish website
psbparish@mypostoffice.co.uk – parish council email (soon to change)